



**NOTICE OF MEETING
OPEN SPACE AND TRAILS COMMITTEE
THURSDAY, SEPTEMBER 1, 2016 – 5:00 P.M.**

NOTICE IS HEREBY GIVEN THAT THE **OPEN SPACE AND TRAILS COMMITTEE** OF THE CITY OF SEABROOK WILL MEET ON **THURSDAY, SEPTEMBER 1, 2016 AT 5:00 P.M.** AT **SEABROOK CITY HALL**, 1700 FIRST STREET, SEABROOK, TEXAS, TO DISCUSS AND CONSIDER THE AGENDA ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5600 OR FAX (281) 291-5710 FOR FURTHER INFORMATION.

AS AN ADVISORY COMMITTEE, ITEMS ARE SUBJECT TO CITY COUNCIL APPROVAL.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

2. NEW BUSINESS

The committee will discuss, consider, and if appropriate, take action on the items listed below.

2.1. Employee Appreciation Luncheon

Consider and take all appropriate action concerning plans for hosting the annual Employee Appreciation Luncheon. (Burton)

3. OLD BUSINESS

The Committee will discuss, consider and if appropriate, take action on the items listed below.

3.1. Trail Lighting

Consider and take all appropriate action concerning night lighting for trails.(Comeaux)

3.2. Baybrook Trail

Consider and take all appropriate action concerning the options for extending the

Baybrook Park Trail. (Harper)

3.3. Benches

Update on new park benches. (Burton)

3.4. Update - Trail Enhancements

Update on new trail enhancements. (Burton)

3.5. Wetlands sign

Update on replacement of the wetlands sign under the bridge. (Tisdale)

4. ROUTINE BUSINESS

The Committee will discuss, consider, and if appropriate, take action on the items listed below.

4.1. Parks

Update on recent and ongoing park activities and improvements..

4.2. Chair's Update

Chair's update on meeting with City Staff. (Burton)

4.3. Approve Minutes - Attachment added 8/30/16

Approve the minutes of the August 4, 2016 meeting. (Brant)

Documents:

[080416 OPEN SPACE MINUTES.DOCX](#)

4.4. Action Items Checklist

Consider and take all appropriate action concerning the Action Items Checklist which is attached and made a part of this agenda.

Documents:

[ACTION ITEM CHECKLIST 080416.XLS](#)

4.5. Tasks

Consider and take all appropriate action concerning tasks for Parks Staff.

Documents:

[TASKS FOR STAFF.DOCX](#)

4.6. Future Meetings/Agenda Items

Consider agenda items and upcoming meeting dates.

CERTIFICATE

I certify that this notice was placed on the bulletin board no later than **Monday, August 29, 2016** on or before 5:00 p.m. and that it will remain posted until the meeting has ended.

Meredith Brant, TRMC
Assistant City Secretary

The Open Space and Trails Committee met on Thursday, August 4, 2016 at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

Helen Burton	Chair
Sally Antrobus	Vice-Chair
John Coggeshall (exc. abs.)	Member
Monica Comeaux (exc. abs.)	Member
Debra Harper	Member
Karen Tisdell	Member
David Popken	Member
Alesia Hammock	Administrative Assistant

Chair Burton called the meeting to order at 5:00 p.m.

1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

2.0 NEW BUSINESS

John-Michael Perkins, the City's Marketing Specialist, explained some of the proposed plans for the use of Carothers Gardens, which include activities such as cooking classes and painting classes.

2.1 Consider night lighting for trails. (Comeaux)

Chair Burton stated that solar powered lights are going in at Mohrhussen Park on a trial basis. In the past the cheaper lighting has been installed on the trails, but it has not been effective.

2.2 Consider new trail enhancement additions. (Burton)

Chair Burton stated that the Parks and Wildlife grant for trail enhancements cannot be used for any structures, so members will need to re-think the enhancements. After some discussion, a motion was made.

Motion was made by Karen Tisdell and seconded by David Popken

To recommend the grant monies be used to purchase two alligator/snake warning signs, a footbridge and trail extension, two water fountains, two new signs with pedestals, two dog waste stations and the waterline as an in-kind contribution from the City.

MOTION CARRIED BY UNANIMOUS CONSENT.

2.3 Consider options for alligator sign warnings. (Burton)

After some discussion, members agreed that the signs should be snake and alligator silhouette signs, black on yellow and should be located at Pine Gully trailheads.

2.4 Consider options for rerouting the Baybrook Park trail. (Harper)

Mr. Popken suggested that extending the trail toward the fence line and away from the road would be more desirable.

Ms. Harper stated that rather than a rerouting, the trail would be an extension of the existing one and would allow for another route on the trails.

Ms. Tisdale stated that she is in favor of building the extension closer to the road, particularly since it is shorter and less complicated.

Ms. Harper stated that the plans should be taken to Mr. Padgett to see which plan is more feasible.

2.5 Consider the old sign under the bridge and requesting aid from Galveston Bay foundation to replace it. (Tisdal)

Ms. Tisdal stated that she had checked with Galveston Bay Foundation and they have a sign available which they can install.

2.6 Update on purchase of seedlings (Coggeshall)

Chair Burton stated that the seedlings have been ordered.

2.7 Update on new park benches. (Burton)

Chair Burton stated that the park benches have been installed on Main Street and the others should be installed soon.

3.0 ROUTINE BUSINESS – The committee will discuss, consider, and if appropriate, take action on the items listed below.

3.1 Update on recent and ongoing park activities and improvements.

There were no comments on this item.

3.2 Chair's Update on meeting with City Staff. (Burton)

Chair Burton stated that the following items were discussed in the meeting with City Staff:

- Arbor Day in January
- Security lights installed in Mohrhusen Park
- August 13 is movie night at Meador Park
- Smart Meters for the water department are being installed
- Seabrook Rotary is donating more new benches.

3.3 Approve the minutes of the July 7, 2016 meeting. (Brant)

Motion was made by Ms. Harper and seconded by Ms. Antrobus

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

3.4 Consider Action Items Checklist which is attached and made a part of this agenda.

#19 – Sign will be replaced by Galveston Bay Foundation.

3.5 Consider tasks for Parks staff.

No additional tasks were assigned.

3.6 Consider agenda items and upcoming meeting dates.

The next meeting is scheduled for September 1.

Upon motion, the meeting was adjourned at 6:35 p.m.

Helen Burton, Chair

Meredith Brant, TRMC
Assistant City Secretary

OPEN SPACE, BEAUTIFICATION AND PRESERVATION COMMITTEE

[illegible]

ACTION ITEMS FOR PARKS STAFF

[illegible]