

1 The City Council of the City of Seabrook met in regular session on Tuesday, January 3, 2017 at
2 7:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if
3 appropriate, take action on the items listed below.

4
5 THOSE PRESENT WERE:

6 GLENN R. ROYAL	MAYOR
7 ROBERT LLORENTE	COUNCIL PLACE NO. 1
8 MIKE GIANGROSSO – Ex. Abs.	COUNCIL PLACE NO. 2
9 GARY JOHNSON	COUNCIL PLACE NO. 3
10 MELISSA BOTKIN	COUNCIL PLACE NO. 4
11 GLENNA ADOVASIO	COUNCIL PLACE NO. 5
12 O.J. MILLER - Ex. Abs.	MAYOR PRO TEM &
13	COUNCIL PLACE NO. 6
14 GAYLE COOK	CITY MANAGER
15 SEAN LANDIS	DEPUTY CITY MANAGER
16 STEVE WEATHERED	CITY ATTORNEY
17 ROBIN HICKS	CITY SECRETARY
18	

19 Mayor Royal called the meeting to order at 7:00 p.m. and led the audience in the United States
20 and Texas Pledge of Allegiance.

21
22 **1. PRESENTATIONS**

23
24 **1.1. Volunteer Recognition**

25 **Honor and recognize Ronica Hall, a long time Seabrook volunteer, for her dedication,**
26 **loyalty, hard work, and commitment shown over many years of service to the City and the**
27 **community. (Royal)**

28
29 Mayor Royal read the proclamation honoring Ronica Hall, and gave the Key to the City
30 to Ronica. Many of Ronica's family and friends were present to see Ronica receive the key and
31 the appreciation of the City Council and City staff for all of her hard work, loyalty, and
32 dedication to the Bay Area and her love for the City of Seabrook.

33
34 Ms. Hall thanked Mayor Royal and Council for the key to the City and was surprised to
35 see her family here. She explained that Mohrhussen and Brommhopf showed her how easy it is to
36 give to the community.

37
38 **1.2. Contest Recognition**

39 **Recognize Grand Central Station Gift Boutique as the business winner and Jack Fryday as**
40 **the residential winner of the 2016 Old Seabrook Holiday Decorating Contest. (Dearman)**

41
42 Mayor Royal announced the business and residential winners and presented them with
43 certificates for participating in and winning the 2016 Old Seabrook Holiday Decorating Contest.
44 The Mayor stated that Grand Central is a great business and is a lot of fun, and this year the City
45 decided to expand and pick up residential contestants. No one celebrates better than the Frydays.

46
47 The owner of Grand Central, across from Tookie's Seafood, stated that there are about 22
48 different vendors in the shop, including sports memorabilia and home décor. She thanked City
49 Council for recognizing their window decorations, and explained that the items for sell in the
50 store were used in the display, with an actual snow machine. Every month there will be a
51 different window display and the next one will be for the Super Bowl.
52

53 Jack Fryday explained that he started decorating about 25 years ago so that everyone
54 could see the display from Hwy 146. The decorations have grown over the years. This year was
55 brighter because all the lighting was LED. Mr. Fryday challenged all citizens throughout the
56 City to decorate for the holidays.
57

58 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

59 *At this time we would like to listen to any member of the audience on any subject matter, whether*
60 *or not that item is on the agenda. All comments are limited to a maximum of four minutes for*
61 *each speaker, shall be limited to city business or city-related business or matters of general*
62 *public interest, and shall not include any personal attacks. In accordance with the Open*
63 *Meetings Act, members may not discuss or take action on any item that has not been posted on*
64 *the agenda. When your name is called, please come to the podium and state your name and*
65 *address clearly into the microphone before making your comments. Thank you.*
66

67 Richard Gorham, 2052 Lakeside Drive, stated that the townhome residents have no
68 parking for guests and visitors, and no one can park behind because that area is a fire zone. The
69 residents do not have any parking other than what's in the garage. A roofing vendor was
70 recently hired and the police told him he would have to move. Healthcare providers and meal-
71 on-wheels cannot park at the townhomes. Family members who live in the townhomes with
72 residents do not have a place to park. There is no extra parking. The parking restrictions will
73 not work. Townhomes were the first things built on the street, and buyers understood there
74 would be use of the street for parking. We represent 2034-2052 Lakeside Drive.
75

76 Mayor Royal told residents to always feel free to come here and talk to Council.
77

78 Andie Anderson, 2034 Lakeside Drive, reiterated the same ideas about no parking.
79 Recent visitors from the church, 80 years old, parked 3 blocks away and walked to the house.
80 These are the only townhomes on Lakeside Drive and there is no parking in front. This is a
81 hardship on all residents. The purchase of the townhome is on hold until this issue is resolved.
82

83 Jerry Griffin, 2046 Lakeside Drive, stated he has lived in Seabrook 17 years with his
84 wife. The Griffins do what they can to support the police. The townhome owners have all
85 invested and tried to bring it up to a nice looking area. Guests do not have a place to park. The
86 reason for the original ordinance is understandable; but there is literally no place to park. There
87 are a number of owners/residents who are invalid and have a hard time getting around.
88
89

90 **2.1.** Mayor, City Council and/or members of the city staff may make announcements about
91 city/community events. (Council)
92

93 Councilmember Llorente announced several events, including: the Plant a Tree event; a
94 Basic Pastel Drawings class at Carothers; and a Basic Meditation workshop at Carothers.
95

96 **3. CONSENT AGENDA (Council)**

97 **Council will discuss, consider, and if appropriate, take action on the items listed below.**
98

99 **3.1. Pipeline Permit**

100 Approve a request for a permit to relocate/lower an 18" MMP pipeline which is located near the
101 Poly One property, 5780 State Highway 146. (Landis)
102

103 **3.2. Planning & Zoning Commission Reappointments**

104 Approve the reappointment of Rosebud Caradec, Buddy Hammann, and Tracie
105 Soich as members to the Planning and Zoning Commission for a term ending January 1, 2020.
106 (Hicks)
107

108 **3.3. Board of Adjustment / Building Standards Commission Reappointments**

109 Approve the reappointment of John Dolan and Sue Langgard as regular members and Dat Tien
110 (Richard) Nguyen as an alternate member to the Board of Adjustment / Building Standards
111 Commission for a term ending January 31, 2019. (Hicks)
112

113 **3.4. Special Event CCISD Cross Country Meet**

114 Approve a special event permit and waiver of the permit fees for a Clear Creek ISD (Seabrook
115 Intermediate) Cross Country Meet on Monday, January 9, 2017, from 4:45pm until
116 9:00pm at Meador Park. All supporting documentation and fees have been submitted and
117 approved. (Hicks)
118

119 **3.5. Excused Absence**

120 Approve an excused absence for Robert Llorente for the December 6, 2016 regular City Council
121 meeting. (Hicks)
122

123 **3.6. Minutes**

124 Approve minutes of the December 6, 2016 regular City Council meeting. (Hicks)
125

126 Motion was made by Councilmember Botkin and seconded by Councilmember Llorente
127

128 To approve the Consent Agenda as presented.
129

130 **MOTION CARRIED BY UNANIMOUS CONSENT**
131
132
133
134

135 **4. EXECUTIVE SESSION**

136 *The City Council will now hold a closed executive meeting pursuant to the provisions of the*
137 *open meetings Act, Charter 551, Government Code, and Vernon's Texas Codes Annotated, in*
138 *accordance with the authority contained in one or more of the following sections: Section*
139 *551.071, Consultation with Attorney; Section 551.072, Real Property; Section 551.073,*
140 *Deliberation Regarding a Prospective Gift; Section 551.074, Personnel Matters; Section*
141 *551.076. Security Devices; and Section 551.087, Economic Development.*

142
143 **4.1. Executive Session 551.071**

144 Consult with City Attorney regarding legal issues and discuss the amendment to the appointment
145 and term of the Municipal Court Judge, as provided by Section 551.071 of the Texas
146 Government Code. (Cook)

147
148 At 7:28p.m. Mayor Royal announced that the City Council will now hold a closed
149 executive meeting pursuant to the provisions of the Open Meetings Act, Chapter 551
150 Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority
151 contained in Section 551.071, Consultation with Attorney.

152
153 **5. OPEN MEETING**

154 *Council will reconvene in open session to allow for possible action on any of the agenda items*
155 *listed above under "Executive Session."*

156
157 At 7:31p.m. Mayor Royal reconvened the meeting in open session and stated that item
158 4.1 had been discussed, but that no action had been taken in executive session.

159
160 **6. NEW BUSINESS (Council)**

161 *Council will discuss, consider and if appropriate, take action on the items listed below.*

162
163 **6.1. Ordinance 2017-01 Thoroughfare Plan**

164 Consider and take all appropriate action on first reading of proposed Ordinance 2017-01,
165 "Adoption of the City of Seabrook 2016 Thoroughfare Plan". (Landis)

166
167 AN ORDINANCE OF THE CITY OF SEABROOK, TEXAS, ADOPTING THE "SEABROOK
168 2016 THOROUGHFARE PLAN" PURSUANT TO TEXAS LOCAL GOVERNMENT CODE
169 CHAPTER 213 AS PROVIDED HEREIN; REPEALING ALL ORDINANCES AND
170 RESOLUTIONS INCONSISTENT OR IN CONFLICT HERewith; AND PROVIDING FOR
171 SEVERABILITY

172
173 Sean Landis, Deputy City Manager, explained that Council has looked at and listened to a
174 presentation by Cobb Fendley on this Thoroughfare Plan, but has never formally adopted it. The
175 Thoroughfare Plan is a living, breathing document. It's conceptual. This document will change
176 and grow with the community. As time goes on, items in the document will be amended.

Motion was made by Councilmember Johnson and seconded by Councilmember Adovasio

To approve on first reading proposed Ordinance 2017-01, "Adoption of the City of Seabrook 2016 Thoroughfare Plan".

MOTION CARRIED BY UNANIMOUS CONSENT

6.2. Ordinance 2017-02 Municipal Court Judge

Consider and take all appropriate action on first reading of proposed Ordinance 2017-02, "Amendment to the Term of Office - Municipal Court Judge." (Cook)

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, CHAPTER 50, "MUNICIPAL COURT", ARTICLE II, "ESTABLISHING THE MUNICIPAL COURT AS A COURT OF RECORD", BY AMENDING SECTION 50-20, "TERM OF JUDGE"; MAKING FINDINGS OF FACT; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE AND EFFECTIVE DATE

Motion was made by Councilmember Llorente and seconded by Councilmember Adovasio

To approve on first reading proposed Ordinance 2017-02, "Amendment to the Term of Office - Municipal Court Judge" for a 4 year term.

MOTION CARRIED BY UNANIMOUS CONSENT

6.3. Ordinance 2017-03 Budget Amendment

Consider and take all appropriate action on first and final reading of Ordinance 2017-03, "Amending the Budget for the Fiscal Year Beginning October 1, 2015 and ending September 30, 2016 for the Seabrook General Fund." (Gibbs)

AN ORDINANCE AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING ON OCTOBER 1, 2015 AND ENDING ON SEPTEMBER 30, 2016, FOR THE CITY OF SEABROOK, IN THE AMOUNT OF \$776,000, TO PROVIDE FOR THE PAYMENT OF CAPITAL EXPENDITURES; AND FINDING AVAILABLE UNENCUMBERED FUNDS FOR THE SUPPLEMENTAL APPROPRIATION AND/OR TRANSFER

Motion was made by Councilmember Adovasio and seconded by Councilmember Botkin

To approve on first and final reading proposed Ordinance 2017-03, "Amending the Budget for the Fiscal Year Beginning October 1, 2015 and ending September 30, 2016 for the Seabrook General Fund."

MOTION CARRIED BY UNANIMOUS CONSENT

6.4. Ordinance 2017-04 No Parking Lakeside Drive

Consider and take all appropriate action on first reading of proposed Ordinance 2017-04, "Revise Prior Update of Section 90-80, (No Parking), Pertaining to Lakeside Drive." (Cook)

AN ORDINANCE AMENDING CHAPTER 90 OF THE CODE OF ORDINANCES OF THE CITY OF SEABROOK, TEXAS, ENTITLED "TRAFFIC AND VEHICLES," ARTICLE III, "STOPPING, STANDING, AND PARKING," DIVISION 1, "GENERALLY," SECTION 90-80, "SCHEDULE I - NO PARKING ZONES;" PROVIDING ADDITIONAL CLARIFYING REVISIONS FOR LAKESIDE DRIVE; PROVIDING FOR A PENALTY IN AN AMOUNT OF NOT MORE THAN TWO HUNDRED DOLLARS (\$200.00) FOR VIOLATION OF ANY PROVISIONS HEREOF BY INCLUSION INTO THE CODE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE

Gayle Cook, City Manager, stated that the only change in this ordinance is the no parking provisions at the section of townhomes on Lakeside Drive have been deleted on the East side only. The West side parking restrictions remain intact. Staff has met with the concerned residents and all homeowners in this section have been notified that the parking restrictions have been lifted. They understand the process requires two readings of the ordinance and then publication in the newspaper. The second reading will occur on January 17th.

Motion was made by Councilmember Llorente and seconded by Councilmember Botkin

To approve on first reading proposed Ordinance 2017-04, "Revise Prior Update of Section 90-80, (No Parking), Pertaining to Lakeside Drive."

MOTION CARRIED BY UNANIMOUS CONSENT

6.5. Resolution 2017-01 Grant Application

Consider and take all appropriate action on proposed Resolution 2017-01, "Submission of Grant Application for Marked Operations Vehicle with Video Equipment." (Wright)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS, APPROVING SUBMITTAL OF APPLICATION FOR A GRANT TO THE OFFICE OF THE GOVERNOR, CRIMINAL JUSTICE DIVISION, FOR A MARKED OPERATIONS VEHICLE WITH VIDEO EQUIPMENT AND APPOINTING THE CITY MANAGER AS THE AUTHORIZED OFFICIAL FOR ADMINISTRATION OF THE GRANT

Sean Wright, Chief of Police, stated that the department has received the vehicle and it is equipped and it will be on the road tomorrow. The Police Department is in the process of a fleet update. The update is going smoothly, and officers are extremely excited.

Motion was made by Councilmember Adovasio and seconded by Councilmember Botkin

To approve proposed Resolution 2017-01, "Submission of Grant Application for Marked Operations Vehicle with Video Equipment."

MOTION CARRIED BY UNANIMOUS CONSENT

6.6. Confirmation of Director of Finance

Consider and take all appropriate action for the confirmation per the Seabrook City Charter, Section 5.01(a), of Michael Gibbs as Director of Finance, as appointed by the City Manager. (Cook)

Motion was made by Councilmember Botkin and seconded by Councilmember Llorente

To approve the confirmation per the Seabrook City Charter, Section 5.01(a), of Michael Gibbs as Director of Finance, as appointed by the City Manager. Mayor Royal stated that he couldn't be happier with the choice of Mr. Gibbs as the new Finance Director. All Councilmembers concurred.

MOTION CARRIED BY UNANIMOUS CONSENT

6.7. Legislative Department Report

Consider and take all appropriate action on the Legislative Department 2016 Annual Report. (Hicks)

Motion was made by Councilmember Johnson and seconded by Councilmember Adovasio

To approve the Legislative Department 2016 Annual Report.

MOTION CARRIED BY UNANIMOUS CONSENT

6.8. Economic Alliance Advocacy

Consider and take all appropriate action on designation of the Council representative to participate in the Economic Alliance Advocacy trip to Washington D.C. March 28-31, 2017. This is a budgeted item for one representative. (Royal)

Per Council consensus, Mayor Royal will participate in the Economic Alliance Advocacy trip to Washington D.C.

6.9. Citizens for Space Exploration

Consider and take all appropriate action on designation of the Council representative to the Citizens for Space Exploration visit to Washington D.C. May 23-26, 2017. This is a budgeted item for one representative. (Royal)

Per Council consensus, Councilmember Adovasio will be the primary representative for this trip, and Councilmember Llorente will serve as the alternate.

7. ROUTINE BUSINESS

Council will discuss, consider and if appropriate, take action on the items listed below.

7.1. Approve the Action Items Checklist which is attached and made a part of this Agenda.

TXDOT – Gayle Cook, City Manager, stated that Community Development and Public Works staff met with TXDOT today, and the meeting about drainage issues was productive. Additional detention ponds will be added by TXDOT and City staff was able to tell TXDOT that detention pods at the traffic circle would not work because of development in that area. There is no additional information at this time on additional closures. Cobb Fendley is working with property owners on eminent domain proceedings, and there is an eminent domain hearing scheduled to be held in the Council Chamber. The last hearing that was scheduled in the Chamber was cancelled because the parties came to an agreement. City staff is staying active and keeping in contact with businesses and TXDOT. A lot of property will close by the 2nd quarter of 2017.

Projects – the walls are going up on the Public Works Facility and datavox will be there for the first time to talk about network infrastructure. Brick will start going up soon and we will start seeing driveways and concrete. Everything is on track. We are hoping for end of March or April completion. The City Manager reiterated that the Public Works staff and the Building Department have done a great job of keeping on task. So far there have been no change orders. The water tank relocation project is fully engaged and the foundation is going up. The tank relocation project is on target as well.

Motion was made by Councilmember Llorente and seconded by Councilmember Botkin

To approve the Action Items Checklist.

MOTION CARRIED BY UNANIMOUS CONSENT

7.2. Establish future meeting dates and agenda items.

Council is on schedule with the regular meetings, and there will be a joint meeting with the EDC Board on January 12 at 6:00p.m.

8. EXECUTIVE SESSION

The City Council will now hold a closed executive meeting pursuant to the provisions of the open meetings Act, Charter 551, Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in one or more of the following sections: Section 551.071, Consultation with Attorney; Section 551.072, Real Property; Section 551.073, Deliberation Regarding a Prospective Gift; Section 551.074, Personnel Matters; Section 551.076, Security Devices; and Section 551.087, Economic Development.

At 8:00p.m. Mayor Royal announced that the City Council will now hold a closed executive meeting pursuant to the provisions of the Open Meetings Act, Chapter 551 Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.074, Personnel Matters.

8.1. Section 551.074 CM

Pursuant to Section 551.074, Texas Government Code, conduct an Executive Session to deliberate the evaluation and duties of the City Manager. (Royal)

8.2. Section 551.074 CS

Pursuant to Section 551.074, Texas Government Code, conduct an Executive Session to deliberate the evaluation and duties of the City Secretary. (Royal)

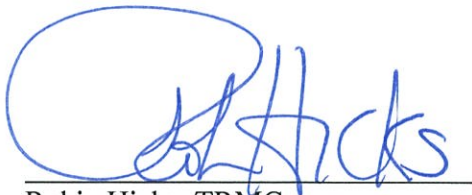
9. OPEN MEETING

Council will reconvene in open session to allow for possible action on any of the agenda items listed above under "Executive Session."

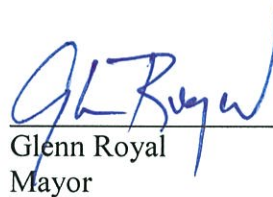
At 8:59p.m. Mayor Royal reconvened the meeting in open session and stated that items 8.1 and 8.2 had been discussed, but that no action had been taken in executive session.

Upon motion duly made and seconded, Mayor Royal adjourned the meeting at 9:00p.m.

Approved this 7th day of February, 2017.



Robin Hicks, TRMC
City Secretary


Glenn Royal
Mayor