The Open Space and Trails Committee met on Thursday, January 5, 2017 at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

Helen Burton	Chair
Sally Antrobus	Vice-Chair
John Coggeshall	Member
Monica Comeaux	Member
Debra Harper	Member
Karen Tisdel	Member
David Popken	Member
Alesia Hammock	Administrative Assistant

Chair Burton called the meeting to order at 5:04 p.m.

1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

There were none.

2.0 NEW BUSINESS

2.1 Consider and take all appropriate action concerning details for January 7, "Day of Tree Planting Awesomeness" where staff and volunteers will plant over a thousand trees. (Coggeshall)

John Coggeshall brought a tree sample so the committee could see what will be going in the ground on Saturday. He stated that flags had been set out where trees are to be planted, with the appropriate spacing and no closer to the trail than five feet. Wild Life, Pine Gully and the new trail will be the areas targeted for planting. At the fire training ground there will be a hot cocoa station.

2.2 Consider and take all appropriate action concerning the pursuit of the "Keep Texas Beautiful" grant.

Chair Burton gave an overview of grant availability as an affiliate. Natalie of the Parks Department will establish the affiliation. For a town the size of Seabrook, up to $160,000 is available.

3.0 OLD BUSINESS

3.1 Consider and take all appropriate action concerning possible grants for trail at Meador Park and other possible purposes. (Burton)

Mr. Coggeshall reported that the Port has granted permission to begin work on the trail, which will begin next week.

3.2 Consider and take all appropriate action concerning a Carothers Gardens open house. (Burton)

Chair Burton stated that Carothers is available for March 18, April 15 and April 22 for possible open house dates. The committee agreed that April 22 will work best. Chair Burton will check with the library and see if they would be interested in doing a display at the open house.

4.0 ROUTINE BUSINESS

4.1 Update on recent and ongoing park activities and improvements.

Chair Burton stated that the new playground equipment has been installed at Pine Gully.

Ms. Harper stated that monarch butterflies have been all over the butterfly garden, although caterpillars are now gone. Mulch and granite are needed for the trail.

Ms. Antrobus stated that huisache and retama are ready for planting at the Pine Gully pier. She will be asking Saul for help getting them planted. Ms. Antrobus also suggested that the removal of privet be discussed at the next meeting as a possible project.

Mr. Popken stated that the bollards are up at McHale Park.

4.2 Chair's Update on meeting with City Staff. (Burton)

Chair Burton reported on the following:

- All is ready for tree planting day, but noted that there were no cypress trees among all the pines that arrived for planting.
- Parks Department poured eleven bollards for McHale.
- Phase I of the berm trail is complete, but will not be open to the public until all phases are complete..
- A security light was installed in Mohrhusen Park at a cost of $11,000 out of Public Safety funds.
- As a future project, lights at the skate park will be turned around to illuminate the trails.

4.3 Approve the minutes of the December 1, 2016 meeting. (Brant)

Motion was made by Mr. Popken and seconded by Ms. Tisdale

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

4.4 Consider and take all appropriate action concerning the Action Items Checklist which is attached and made a part of this agenda.

Item # - Chair Burton gave an overview of the report to City Council for January 17.

4.5 Consider and take all appropriate action concerning the tasks for Parks staff.

There was no discussion on this item.

3.6 Consider agenda items and upcoming meeting dates.

The next meeting will be February 2.

Agenda items will include:

- Plant oleanders at Baybrook Park
- Update on tree planting day
- Keep Texas Beautiful
- Privet Pilot Project

Upon motion, the meeting was adjourned at 6:12 p.m.

Helen Burton, Chair

Robin Hicks ~~Meredith Brant~~, TRMC
~~Assistant C~~ity Secretary

THE CITY OF SEABROOK TEXAS