The Public Safety Committee met in regular session on Wednesday, January 11, 2012 at 7:00 p.m. at the Seabrook Fire Station #1, 1850 East Meyer, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

LAURA DAVIS	CHAIRPERSON
RAY COOK	SVFD FIRE CHIEF
NONA HOLOMON (absent)	CHIEF OF POLICE
ROY HUNTER	CLEMC CHIEF
GARRY MACK	SVFD PRESIDENT
JEFF GALYEAN	EMERGENCY MANAGEMENT COORDINATOR
DON HOLBROOK	COUNCIL MEMBER
SEAN WRIGHT	POLICE CAPTAIN
TOM MERCHANT	EL LAGO REPRESENTATIVE
MEREDITH BRANT	ASSISTANT CITY SECRETARY

Chairperson Laura Davis called the meeting to order at 7:02 p.m.

NEW BUSINESS

1. Review submitted Public Safety Fund Requests.

There were none.

Chair Davis stated that City Council had approved the request for AED mounts and authorized the City Manager to disperse funds.

2. Discuss specifications for the mobile command unit.

It was determined that representatives from each entity would meet to determine the type of unit and work out details to present to the committee at a later date.

3. Finalize recommendations for use of remaining bond funds to present to City Council.

Motion was made by Chief Cook and seconded by Mr. Mack

To table this item until the next meeting.

MOTION CARRIED BY UNANIMOUS CONSENT.

4. Discuss purchasing with the Public Safety Fund the items approved by City Council including the ownership and maintenance of such items after the purchase is made.

5. Discuss the expense of maintenance for purchased property and consider funding through the reserve portion of the Public Safety Fund as an emergency expense.

Note: Items 4 and 5 were discussed together.

Officer Galyean stated that if the city owns the chest compression device, then the purchase order should be issued by the city.

Chief Roy Hunter inquired as how to handle the purchase of the device which was approved by City Council. If the city (as opposed to CLEMC) is billed, then there is no discount.

Issues discussed included maintenance and storage of items once they were purchased.

Chief Cook stated that typically the city makes the purchase, then the equipment is leased to the fire department and the fire department takes care of maintenance up to a certain amount. He added that most all equipment has a one-year warranty.

Garry Mack stated that any item purchased should have maintenance built into the purchase price.

After more discussion, it was determined that an added statement should be made to the policy and procedures which would allow the city manager to approve funding out of the reserves for maintenance costs during the first year of ownership.

Chair Davis stated that the policy and procedures will be going back to city council in resolution format. She recommended that the request to council should also include the added statement above. The committee members concurred.

6. Update on events affecting public safety since last meeting.

Chief Cook stated that there had recently been a CPR save; first responder program is working out really well; the fire department had seven new cadets graduate who are now set to get certification.

Mr.Mack stated that the construction on Meyer had been blocking the fire station driveway which would be a problem in the event of an emergency.

Captain Wright stated that burglaries had been cleared; Sgt. Randy Barton is retiring and plans are underway for his retirement party; and PD has a new dispatcher.

Chief Hunter stated that El Lago and Taylor Lake Village have switched over to Nassau Bay and CLEMC is running Shore Acres again.

Officer Galyean stated that at the end of the month he and Chief Hunter will be attending the ICS 300-400 training course enabling them to teach, which will result in more training courses available in this area; currently in talks with surrounding cities to conduct exercises together; continued paperwork for grants; and there is a new CERT academy in La Porte.

In response to Mr. Merchant's question, Chair Davis explained that there will be a public meeting addressing SH 146. It will be a meeting for public input, but it also fills the requirement for the environmental studies.

7. Discuss results of the joint meeting of SVFD Executive Board, Seabrook City Council and El Lago City Council on November 8, 2011.

Chair Davis stated that the minutes from that meeting were approved by both entities and are attached for the committee's perusal.

Mr. Merchant stated that setting goals for the fire department and writing new contracts were discussed, both of which would be appropriate agenda items for this committee.

Chair Davis also mentioned that the city has a new marketing manager who can write press releases and post information on the website about the accomplishments of the public safety entities.

8. Review/approve minutes of the Public Safety meeting of December 14, 2011.

Motion was made by Officer Galyean and seconded by Mr. Merchant

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

9. Future meeting dates and agenda items.

The next meeting is scheduled for February 8. Agenda items to be considered:

- Recommendation for the use of remaining bond funds (tabled item)
- Update on command vehicle
- Routine items.

Upon motion the meeting was adjourned at 7:55 p.m.

APPROVED THIS 8TH DAY OF FEBRUARY, 2012.

Laura Davis

Laura Davis, Chairperson

Meredith Brant

Meredith Brant
Assistant City Secretary