

Seabrook Civil Service Commission Meeting
Minutes of March 14, 2017
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1 The Seabrook Civil Service Commission held a meeting on Tuesday, March 14, 2017 at
2 Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, and if appropriate take action
3 on the items listed below.

4
5 **THOSE PRESENT WERE:**

6
7 JOHN CHISLER CHAIRMAN
8 JOE WINTER VICE CHAIRMAN
9 LARRY DORECK COMMISSIONER
10 YESENIA GARZA CIVIL SERVICE DIRECTOR
11 VICKIE WALKER CIVIL SERVICE SECRETARY
12

13 **ADDITIONAL ATTENDEES:**

14 Kimberley Douglas
15

16 Chairman Chisler convened the meeting at 6:01 p.m.
17

- 18 1. Discuss and consider for possible action to approve the minutes of the January 23, 2017, Civil
19 Service Commission meeting.
20

21 Motion was made by Vice-Chair Winter and seconded by Chairman Chisler to approve the
22 minutes of the January 23, 2017 Civil Service Commission meeting as written.
23

24 **MOTION CARRIES UNANIMOUSLY.**
25

- 26
27 2. Consideration and take appropriate action, if any, to consider the appeal of Shannon Oubre to
28 challenge certain question(s) on the promotional examination for the rank of Sergeant administered
29 on February 28, 2017.
30

31 Chair Chisler suggested that the commission move to executive session to discuss item 2.
32

33 Chair Chisler announced that the Commission was breaking into Executive Session at 6:12 pm
34

35 **EXECUTIVE SESSION - Section 551.072**

- 36 3. Consultation pursuant to Section 551.072, Texas Government Code, in connection with the
37 substantive and procedural aspects of a challenge to and appeal from the promotional test for the
38 rank of Sergeant administered on February 28, 2017. Attorney will be available to provide legal
39 advice and counsel if needed.
40

41
42 The Commission recessed at 8:38 pm, and agreed to resume on Wednesday, March 15, 2017 at 6:0
43

44 **EXECUTIVE SESSION RESUMED**

45 The Commission resumed Executive Session on Wednesday, March 15, 2017.
46

47 **OPEN SESSION**

48 Chair Chisler resumed the open session on March 15, 2017 at 7:12 pm.
49

50 Chair Chisler stated there was no action taken in the executive session.
51
52

Question Number	Final Ruling
2	Overruled

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7	Sustained
9	Sustained
11	Sustained
12	Sustained
20	Overruled
26	Sustained
60	Sustained
68	Sustained
71	Sustained
77	Sustained
82	Sustained
93	Sustained
19 (not challenged)	Thrown Out
49 (not challenged)	Thrown Out

- 53
54
55 4. Consideration and appropriate action, if any, to consider approval of a certified list for the promotional
56 examination for the rank of Sergeant administered on February 28, 2017.

57
58 There was some discussion, And the commission reviewed some of the questions and
59 determined that questions, 2,19, 20 & 49 are not sustainable and have been overturned, putting
60 the baseline of the exam at 96 points instead of 100. After the scores were recalculated the
61 results place Officer Kimberly Douglas with a raw score of 61, plus 9 seniority points, giving her a
62 final score of 70. As the only passing candidate she is the only one on the eligibility list.

63 Motion was made by Vice Chairman Winter and seconded by Commissioner Doreck to
64 certify the Eligibility List naming Kimberly Douglas on the certified list.

65 MOTION CARRIES UNANIMOUSLY,

- 66 5. Consideration and take appropriate action to set the date for a Police Officer – Entry Level Entrance
67 Examination. Proposed set date to be May 20, 2017.

68
69 There was some discussion concerning future meeting dates and it was discussed that we must
70 meet after to set the date for a Police Officer – Entry Level Entrance Examination. Proposed set
71 date to be May 20, 2017.

- 72
73 6. Consider future meeting dates and agenda items.

74
75 There was some discussion concerning possible agenda item concerning the definition and or
76 clarification of a *working day* as it applies to Police officers for the purpose of accruals.

- 77
78 7. Adjourn

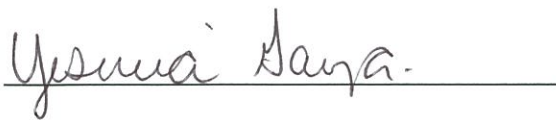
79
80 Motion was made by Vice-Chair Chisler and seconded by Commissioner Joe Winter to

81
82 MOTION CARRIES UNANIMOUSLY.

83
84 The meeting was adjourned at 7:19 p.m.

85

APPROVED THIS 22nd DAY OF MAY, 2017.


John Chisler, Chair
Yesenia Garza, Civil Service Director