The Open Space, Beautification and Preservation Committee of the City of Seabrook met on Thursday, April 5, 2012 at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

SALLY ANTROBUS	VICE CHAIR
HELEN BURTON	CHAIR
HEATHER CABLE	MEMBER
JOHN COGGESHALL	MEMBER
DEBRA HARPER	MEMBER
JACKIE TINGLE (exc. abs.)	MEMBER
KAREN TISDEL	MEMBER
MICHELE GLASER	CITY SECRETARY

Chair Helen Burton called the meeting to order at 5:00 p.m.

1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

Robert Duncan introduced himself and told members he was running for a city council position.

Chair Helen Burton reviewed the procedures to be used by members if they see an infraction take place, such as drivers on the city trails. She asked that members call the police department and report the infraction.

2.0 NEW BUSINESS

2.1 Consider brochure design and content for fundraising for the Natural Playground. (LeaAnn Dearman)

LeaAnn Dearman, Marketing Manager reviewed the brochure draft with members. Helen Burton recommended adding one or two levels for contributions of $1,000.00 and $2,000.00. It was suggested that the new level be identified with a picture of a turtle. Chairman Burton and Heather Cable volunteered serve on the committee to review changes to the brochure.

Motion was made by Sally Antrobus and seconded by John Coggeshall

To approve the proposed brochure with the changes discussed tonight and to approve a committee consisting of Helen Burton and Heather Cable to review such changes and give final approval.

MOTION CARRIES BY UNANIMOUS CONSENT.

2.2 Discuss the web presence of the Open Space Committee. (LeaAnn Dearman)

Ms. Dearman discussed the redesign of the city's web site. She stated that the Open Space Committee would have its own page which could include current and upcoming events, information about contributing to the Natural Playground, a PDF copy of the Parks Plan and various photos of the city's parks and open spaces. Ms. Dearman said she would find out whether contributions for projects, such as the natural playground, could be made online.

2.3 Consider publicity for fundraising for the Natural Playground. (LeaAnn Dearman)

Ms. Dearman explained the procedure of issuing press releases to the local media, Council, employees and people on the city's list serve. She also stated that information can be placed on Facebrook and Twitter.

2.4 Consider the possibility of hosting a reception and other fundraising options for the Natural Playground.

Chairman Burton stated that when the brochures are approved and printed, she would like to hold a reception at Carothers' Gardens for the public and media to obtain donations for the natural playground. She stated that the Seabrook Library had great success when holding a reception for library donations.

Chairman Burton stated that the city is unable to purchase wine for the event. If members want to serve wine, the committee could obtain contributions from another source or set up a 501(c) (3) organization, such as "Friends of the Park." Other suggestions were to have a cash bar and to obtain donations from various local wineries.

Karen Tisdel stated that she already had a 501(c) (3) organization and offered to allow the committee members to use it on a one time basis to collect money. Chairman Burton stated that she would find out if a cash bar can be used for this event and also the logistics of forming a 501(c) (3) organization to handle contributions.

2.5 Update on Natural Playground presentations made to the Seabrook Rotary Club and the Seabrook Association.

Chairman Burton and Heather Cable updated members on their efforts to seek donations.

2.6 Update on contact list of individuals/companies to solicit for Natural Playground funding.

Chairman Burton suggested that members divide the contact list included in the agenda packet among them to seek contributions as soon as the brochure is ready. Ms. Cable stated that she will also try to obtain contributions from organizations that promote handicapped accessibility.

2.7 Update on information obtained regarding a managed meadow.

Chairman Burton suggested that George Regmund be invited to the next meeting to discuss methods of meadow management. Karen Tisdel volunteered to escort Mr. Regmund around the site.

2.8 Update on Robinson Park and consider further trimming of plants.

Heather Cable gave an update on what had been planted to date. She suggested cutting back the vines and training the remaining vines to grow under the rails. She also suggested adding some large rocks in the water to be used as stepping stones so that garbage can is cleaned out on a regular basis. All members were in favor of cutting back the vines, except Sally Antrobus.

2.9 Update on placement of QR codes in parks and on trails.

Ms. Dearman stated that many of the park signs will be replaced as the city seal on the signs is no longer current. She recommended delaying placing the QR codes until the signs had been updated.

2.10 Update on appreciation luncheon. (Sally Antrobus)

All members agreed that the luncheon had been a success and talked about the possibility of making it an annual event. Mrs. Glaser said that the employees were very appreciative of the members' efforts.

2.11 Consider appropriate sites for plants/trees in parks and along trails.

Mr. Coggeshall stated that TXU Energy will donate trees to be planted in the parks. He said he would ask what kinds of trees TXU had for donation. The Committee will then have to decide what and where to plant and make a presentation to TXU. This item is to be placed on the checklist.

2.12 Consider details of quarterly report to present to city council.

Members reviewed Chairman Burton's report as shown in the Agenda Packet. There were no recommendations for changes or additions. Chairman Burton said that she will give the report at the April 17, 2012 council meeting.

3.0 ROUTINE BUSINESS

3.1 Approve minutes of the March 1, 2012 meeting.

Motion was made by Sally Antrobus and seconded by Karen Tisdel

To approve the minutes of March 1, 2012 as presented.

MOTION CARRIES BY UNANIMOUS CONSENT.

3.2 Consider Action Items Checklist which is attached and made a part of this agenda.

Concerning Item #1, Sally Antrobus asked that the original Parks Plan cover of flying pelicans replace the new proposed cover. All members agreed. Members also agreed with Karen Tisdel's suggestion of making the green type on page 2 more of a forest or grass green instead of the olive green shown on the new page 2. Ms. Dearman asked for a copy of the photo on the original cover so she could make the changes. Concerning Item #9, [~~Heather Cable~~] **Debra Harper** asked that painting the skateboard park one color should be added to the Wish List.

3.3 Consider agenda items and establish future meeting dates.

Agenda Items for the May meeting include:

1. Consider forming a 501(c) (3) organization such as Friends of the Parks.
2. Consider building a vulture perch/stand.
3. Establish a new meeting time.
4. Items 2.3, 2.4, 2.6 and 2.11 from the April agenda as well as the Routine Business Items.

Members agreed to hold the May meeting at 5:00 p.m.

Upon motion, Chairman Burton adjourned the meeting at 6:55 p.m.

Approved this 3rd day of May, 2012.

Helen Burton, Chair

Michele L. Glaser, TRMC
City Secretary

THE CITY OF SEABROOK TEXAS