

1 The Open Space and Trails Committee met on Thursday, December 7, 2017 at Seabrook City
2 Hall, 1700 First Street, Seabrook, Texas to discuss and if appropriate, take action on the agenda
3 items listed below.

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5 **THOSE PRESENT WERE:**

6 Helen Burton	Chair
7 Sally Antrobus	Vice-Chair
8 John Coggeshall (Absent)	Member
9 Monica Comeaux	Member
10 Debra Harper	Member
11 David Popken	Member
12 Heather Cable	Member
13 Stephanie Martinez	Executive Administrative Assistant

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15 Chair Helen Burton called the meeting to order at 5:02 p.m.

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17 **1.0 PRESENTATIONS**

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19 **1.1 Presentations on removal of invasive species at Seabrook Prairie. (George Kyame)**

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21 No updated information at the time.

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23 **2.0 PUBLIC COMMENTS AND ANNOUNCEMENTS**

24 A volunteer came forth asking if she could help the committee with any upcoming
25 projects so she could reach her volunteer hours needed for school.

26 **3.0 UPDATES**

27 **3.1 Update on recent and ongoing park activities and improvements.**

28 The committee is going to ask the volunteer who came forth to help clear out the marsh
29 area at Pine Gully.

30 There is a broken bench located between the Butterfly Garden and the main Meador Park
31 trail.

32 A picnic table at the Butterfly Garden is missing two boards where the seat is located.

33 **3.2 Chair's update on meeting with City Staff.**

- 34
- The shed at Carothers will not be demolished, at the moment it is being used as a
 - 35 Pelican Hospital. It will be used for over-flow parking.
 - 36 • Two new benches and one tree were donated to Pine Gully Park.

3.3 Update on the status of the Open Space and Trails Committee acceptance into the Keep Texas Beautiful Organization.

Upon reviewing the manual of the Keep Texas Beautiful Organization, the Open Space and Trails Committee is right on track and is already doing most of what the Organization requires to become an affiliate.

4.0 DISCUSSION ITEMS

4.1 Discussion on a "Keep Texas Beautiful" Grant Application.

No updated information at the time.

4.2 Discussion concerning the Woodlands Regeneration Project.

Member Popken presented photos to the committee of his time working on cleaning a trail. Overgrown branches and privet will be removed from the trails to clear the walkways and to allow sunlight in. Volunteer planted oak and pine seedlings are sprouting all throughout the trail.

4.3 Discussion on the creation of a bee garden in Seabrook.

No updated information at this time.

The bee garden project is being pushed back to Spring 2018.

4.4 Discussion on a birding event to be held in the City of Seabrook's Parks.

The event is on hold until after the Holidays.

4.5 Discussion on making Baybrook more inviting, including the grooming of the hedge.

After speaking with the Public Works Director, Kevin Padgett, adding an arbor over the concrete slab in Baybrook Park will be no problem.

Motion was made by Member Harper and seconded by Member Antrobus

To allow the hedge to grow naturally

MOTION CARRIED BY UNANIMOUS CONSENT.

4.6 Discussion on the upcoming tree planting day in January 2018.

Maps were given to the Committee where the 150 five gallon trees and 600 seedlings will be planted throughout the city.

5.0 ROUTINE BUSINESS

5.1 Approve the minutes of the November meeting.

Motion was made by Member Harper and seconded by Member Popken

To approve the minutes of the November meeting

MOTION CARRIED BY UNANIMOUS CONSENT.

5.2 Consider and take all appropriate action concerning the Action Item Checklist.

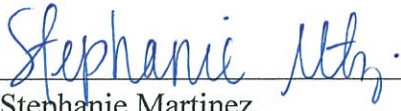
Chair Burton gave an overview of the upcoming quarterly report to City Council.

5.3 Consider and take all appropriate action concerning recommendations to Public Works Director on projects.

There was no discussion on this item.

Upon motion, the meeting was adjourned at 5:55 p.m.


Helen Burton, Chair


Stephanie Martinez,
Executive Administrative Assistant

