The City Council of the City of Seabrook met in regular session on Tuesday, June 5, 2018 at 6:00 p.m. in Seabrook City Hall, 1700 1st Street, Seabrook, Texas to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

THOM KOLUPSKI	MAYOR
ED KLEIN	COUNCIL PLACE NO. 1
LAURA DAVIS	COUNCIL PLACE NO. 2
JEFF LARSON – Ex. Abs.	COUNCIL PLACE NO. 3
NATALIE PICHA	COUNCIL PLACE NO. 4
BUDDY HAMMANN	COUNCIL PLACE NO. 5
JOE MACHOL	COUNCIL PLACE NO. 6
GAYLE COOK	CITY MANAGER
SEAN LANDIS	DEPUTY CITY MANAGER
STEVE WEATHERED	CITY ATTORNEY
ROBIN HICKS	CITY SECRETARY

Mayor Kolupksi called the meeting to order at 6:00 p.m. and led the audience in the United States and Texas Pledge of Allegiance.

1. CLOSED EXECUTIVE SESSION

1.1 Section 551.071
Conduct a closed executive session to consult with the City Attorney to obtain legal advice relating to regulation of Conflicts/Ethics under City Code, Charter and statutes as provided under Texas Government Code 551.071. (Weathered)

At 6:01p.m. Mayor Kolupski announced that the City Council will now hold a closed executive meeting pursuant to the provisions of the Open Meetings Act, Chapter 551 Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.071, Consultation with Attorney.

2. OPEN SESSION

Council will reconvene in open session to allow for possible action on any of the agenda items listed above under "Executive Session."

At 7:10p.m. Mayor Kolupski reconvened the meeting in open session and stated that item 1.1 had been discussed, but that no action had been taken in executive session.

3. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to city business or city-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

Bob Fuller, Keels and Wheels Concours Chairman, thanked the City Council for the continued support of Keels and Wheels, and that that it was a great show this year. During the show there was a film crew present that has produced a 30 minutes television program which will air on Channel 39 on the 9th and the 16th at 11:00 called Leisure Connection. Keels and Wheels will be the first episode.

3.1 Mayor, City Council and/or members of the city staff may make announcements about city/community events. (Council)

Councilmember Davis announced several upcoming events, including: the Opening of the Pelican Bay Swimming Pool; Texas Outlaw Challenge; 4th of July Kids' Parade; Bike around the Bay; and the Toughest 10K.

4. BID AWARDS

4.1 Consider and take all appropriate action on a Bid Award and execution of contract between the City of Seabrook and RAC Industries, LLC for Project 2018-307-1, Brookwood Court and Lakepointe Forest Drive Paving Improvements, in an amount not to exceed $253,091.30. (Padgett / Craig)

Brian Craig, City Engineer/Assist Director of Public Works, stated that the amount in the agenda language is for actual construction. With the costs for engineering of $53,722.00, the total contract price is $300,863.30. Cobb Fendley is the engineer firm.

Motion was made by Councilmember Picha and seconded by Councilmember Machol

To approve a Bid Award and execution of contract between the City of Seabrook and RAC Industries, LLC for Project 2018-307-1, Brookwood Court and Lakepointe Forest Drive Paving Improvements, in an amount not to exceed $253,091.30.

MOTION CARRIED BY UNANIMOUS CONSENT

4.2 Consider and take all appropriate action on a Bid Award and execution of a contract between the City of Seabrook and Commercial Chemical Products, Inc. DBA Poolsure Inc., in an amount not to exceed $103,898, for Project 2018-06, Sodium Hypochlorite, Sodium Bisulfite, and Sulfuric Acid for use at the Wastewater Treatment Plant, Pelican Bay Swimming Pool, and both Splash Pads. (Padgett)

Kevin Padgett, Director of Public Works, stated that the City currently has a contract with Poolsure that will expire July 7, 2018. An RFP was advertised, the City received several proposal, and Poolsure is once again recommended by staff. Poolsure can provide all three chemicals that are need for all facilities. The pricing, compared to last year, is increased by two cents for bleach and 15 cents for Bisulfate.

Motion was made by Councilmember David and seconded by Councilmember Machol

To approve a Bid Award and execution of a contract between the City of Seabrook and Commercial Chemical Products, Inc. DBA Poolsure Inc., in an amount not to exceed $103,898, for Project 2018-06, Sodium Hypochlorite, Sodium Bisulfite, and Sulfuric Acid for use at the Wastewater Treatment Plant, Pelican Bay Swimming Pool, and both Splash Pads.

MOTION CARRIED BY UNANIMOUS CONSENT

4.3 Consider and take all appropriate action on a Bid Award for Project 2018-02, and execution of a contract between the City of Seabrook and Ceres Environmental Services, Inc. for **Primary** Disaster Debris Removal Services. (Galyean)

4.4 Consider and take all appropriate action on a Bid Award for Project 2018-02, and execution of a contract between the City of Seabrook and Custom Tree Care for **Secondary** Disaster Debris Removal Services. (Galyean)

4.5 Consider and take all appropriate action on a Bid Award for Project 2018-02, and execution of a contract between the City of Seabrook and DRC Emergency Services for **Tertiary** Disaster Debris Removal Services. (Galyean)

4.6 Consider and take all appropriate action on a Bid Award for Project 2018-02, and execution of a contract between the City of Seabrook and TFR Enterprises, Inc. for **Quarternary** Disaster Debris Removal Services. (Galyean)

Jeff Galyean, Director of the Office of Emergency Management, explained that in the event of a disaster, any resulting debris must be moved out of the city. The current contract has been in place for over 3 years; therefore, an RFP was advertised, and staff evaluated all of the submittals based on size, availability, price, and ability to handle the job. The submittals were ranked one through four, so that in an emergency situation, staff has four companies to call upon for debris removal. Taking action to determine primary, secondary, etc., ensures that assets are set aside specifically for the City of Seabrook. Staff also advertised a debris monitoring contract in order to have the trucks certified and the debris disposed of properly. If the primary company falls short in either of those areas, then the City can move to the secondary company, and so forth. The companies have temporary arrangements with landfills in the area in order to be able to dump at those sites. Harvey was a very unique situation with areas in Harris County flooded that would not normally have been producing debris, which created issues with debris removal. Hopefully we will never have another Harvey type event. If a company does not have access to a dump site, that would be sufficient for the City to move to the next company in the order.

Motion was made by Councilmember Hammann and seconded by Councilmember Machol

To approve a Bid Award of all four companies for Project 2018-02, and execution of contracts between the City of Seabrook and each company for primary, secondary, tertiary, and quaternary debris removal services, as is set out in the agenda language.

MOTION CARRIED BY UNANIMOUS CONSENT

4.7 Consider and take all appropriate action on a Bid Award for Project 2018-03, and execution of a contract between the City of Seabrook and True North Emergency Management for Debris Monitoring Services. (Galyean)

Motion was made by Councilmember Machol and seconded by Councilmember Hammann

To approve a Bid Award for Project 2018-03, and execution of a contract between the City of Seabrook and True North Emergency Management for Debris Monitoring Services.

MOTION CARRIED BY UNANIMOUS CONSENT

5. CONSENT AGENDA

5.1 Approve the reappointment of members of the Open Space and Trails Committee for a term ending June 1, 2021. (Council)

Motion was made by Councilmember Picha and seconded by Councilmember Machol

To approve the reappointment of all members of the Open Space and Trails Committee for a term ending June 1, 2021.

MOTION CARRIED BY UNANIMOUS CONSENT

THIS SPACE INTENTIONALLY LEFT BLANK

6. NEW BUSINESS

6.1 Consider and take all appropriate action on allocation of funds for events to be funded with Hotel Occupancy Tax for FY18/19. (Petersen)

LeaAnn Petersen, Director of Communications, explained that there are certain items that can be paid for with Hotel Occupancy Tax funds, which comes from 7% of the tax for overnight stays in Seabrook hotels. Currently there are six hotels and three bed and breakfasts in Seabrook, and a Holiday Inn Express being built on Nasa Parkway.

The Director of Communications and the City Manager reviewed each application and made recommendations as follows, in alphabetical order.

Mayor Kolupski received a consensus by members of Council to vote on each application one at a time.

Bay Access Sailing Programs
Has received $25,000 for the past several years, and this year's request is $25,000.
Harvest Moon Regatta has put heads in beds.
Staff recommends $25,000 for FY 18/19.

Motion was made by Councilmember Picha and seconded by Councilmember Machol to approve an allocation of HOT Funds to Bay Access Sailing Programs in the amount of $25,000.00 for FY 18/19, as the programs promotes tourism and advertising.

MOTION CARRIED BY UNANIMOUS CONSENT

Bay Area Houston Ballet & Theater
Has received $6,000 for the past several years, and this year's request is an increase of $2,000 to $8,000 to bring in a full stage musical act back into the repertoire.
Staff recommends $8,000 for FY 18/19.
Mayor recommends more programs funded with HOT that promote the arts.

Motion was made by Councilmember Picha and seconded by Councilmember Machol to approve an allocation of HOT Funds to Bay Area Houston Ballet & Theater in the amount of $8,000.00 for FY 18/19, as the events promotes the arts, tourism and advertising.

MOTION CARRIED BY UNANIMOUS CONSENT

THIS SPACE INTENTIONALLY LEFT BLANK

Christmas Boat Parade
Has received $2,000 for the past several years, and this year's request is for $2,000.
Staff recommends $2,000 for FY 18/19 with an additional recommendation that some of the funds be used to advertise outside of the immediate area.

Motion was made by Councilmember Davis and seconded by Councilmember Klein to approve an allocation of HOT Funds to Christmas Boat Parade in the amount of $2,000.00 for FY 18/19, with some of the funds to be used for advertising outside the immediate area, as the event promotes tourism and advertising.

MOTION CARRIED BY UNANIMOUS CONSENT

Gulf Coast Film Festival
Has received $5,000 for the past several years, and this year's request is for $5,000.
The event will be entirely at Lakewood Yacht Club in FY 18/19.
Staff recommends $5,000 for FY 18/19, and requesting the event holder to provide a budget.

Motion was made by Councilmember Hammann and seconded by Councilmember Machol to approve an allocation of HOT Funds to Gulf Coast Film Festival in the amount of $5,000.00 for FY 18/19, as the festival promotes the arts, tourism and advertising.

MOTION CARRIED BY UNANIMOUS CONSENT

JFest Southwest
Has received $15,000 for the past several years, and this year's request is for $15,000.
The boats are very unique and this regatta brings in many outside guests.
Staff recommends $15,000 for FY 18/19.

Motion was made by Councilmember Picha and seconded by Councilmember Klein to approve an allocation of HOT Funds to JFest Southwest in the amount of $15,000.00 for FY 18/19, as the event promotes tourism and advertising.

MOTION CARRIED BY UNANIMOUS CONSENT

Keels and Wheels
Has received $50,000 for the past several years, and this year's request is for $50,000.
The event speaks for itself with high impact on restaurants, shops, and hotels in Seabrook.
Staff recommends $15,000 for FY 18/19.

Motion was made by Councilmember Machol and seconded by Councilmember Hammann to approve an allocation of HOT Funds to Keels and Wheels in the amount of $50,000.00 for FY 18/19, as the event promotes tourism and advertising.

MOTION CARRIED BY UNANIMOUS CONSENT

Lucky Trail Marathon
Has received $25,000 for the past several years, and this year's request is for $25,000.
This event continues to grow and to bring people to Seabrook each year.
Staff recommends $25,000 for FY 18/19.

There was some discussion regarding raising the allocation for FY18/19 due to additional races that were added last year, and the probably need for additional funds; however, Robby Saban, the event organizer stated that no additional funds are needed for FY 18/19.

Motion was made by Councilmember Davis and seconded by Councilmember Machol to approve an allocation of HOT Funds to Lucky Trail Marathon in the amount of $25,000.00 for FY 18/19, as the event promotes tourism and advertising.

MOTION CARRIED BY UNANIMOUS CONSENT

Saltwater Derby
Has received $10,000 for the past several years, and this year's request is for $10,000.
The event has grown from a one day event to a two day event, and overall the event has improved.
Staff recommends $10,000 for FY 18/19.

Motion was made by Councilmember Hammann and seconded by Councilmember Picha to approve an allocation of HOT Funds to Saltwater Derby in the amount of $10,000.00 for FY 18/19, as the event promotes tourism and advertising.

MOTION CARRIED BY UNANIMOUS CONSENT

Texas Outlaw Challenge
Has received $30,000 for the past several years, and this year's request is for $60,000 to add the new racing event in Clear Lake with international participation, which costs $100,000. This event was tested last year and it was hugely successful. The event will be entirely at Lakewood Yacht Club in FY 18/19. This original event has high impact on restaurants, shops, and hotels.

Staff recommends $30,000, and if the event is successful, applicant can come back to Council to request an additional $30,000 for FY 18/19.

Motion was made by Councilmember Davis and seconded by Councilmember Picha to approve an allocation of HOT Funds to Texas Outlaw Challenge in the amount of $40,000.00 for FY 18/19, as the organization promotes tourism and advertising.

MOTION CARRIED BY UNANIMOUS CONSENT

Yachty Gras
Mayor Kolupski recused himself from discussion and voting on this item.

Has received $10,000 for the past several years, and this year's request is for $15,000 to advertise further outside of the immediate area, including a 30 second commercial and a video on the event's website.
The event has minimum impact on hotels and higher impact on restaurants.
Staff recommends $10,000 for FY 18/19 due to lack of hotel data.

Motion was made by Councilmember Picha and seconded by Councilmember Klein to approve an allocation of HOT Funds to Yachty Gras in the amount of $12,500.00 for FY 18/19, as the event promotes tourism and advertising.

MOTION CARRIED BY UNANIMOUS CONSENT

Contingency allocation
Director of Communications asked for $10,000 for contingency for the FY18/19 HOT allocations

Motion was made by Councilmember Machol and seconded by Councilmember Davis to approve $10,000 for contingency for future events requests.

MOTION CARRIED BY UNANIMOUS CONSENT

6.2 Consider and take all appropriate action on the renewal of an agreement between the City of Seabrook and BlueCross BlueShield Texas for Employee medical benefits for the plan year beginning August 1, 2018. (Garza)

Motion was made by Councilmember Davis and seconded by Councilmember Picha

To approve the renewal of an agreement between the City of Seabrook and BlueCross BlueShield Texas for Employee medical benefits for the plan year beginning August 1, 2018, and giving the City Manager the authority to sign the contract.

MOTION CARRIED BY UNANIMOUS CONSENT

THIS SPACE INTENTIONALLY LEFT BLANK

6.3 Consider and take all appropriate action on the renewal of an agreement between the City of Seabrook and Aetna for Employee dental benefits for the plan year beginning August 1, 2018. (Garza)

Motion was made by Councilmember Hammann and seconded by Councilmember Davis

To approve the renewal of an agreement between the City of Seabrook and Aetna for Employee dental benefits for the plan year beginning August 1, 2018, and giving the City Manager the authority to sign the contract.

MOTION CARRIED BY UNANIMOUS CONSENT

6.4 Consider and take all appropriate action on appointment of a Mayor Pro Tem for the term 2018/2019. (Council)

Mayor Kolupski stated that Council has historically provided nominations. Tonight's nomination will be for a one year term, and after that year anyone can make a nomination to reappoint or to re-nominate.

Motion was made by Councilmember Machol and seconded by Councilmember Davis

To appointed Councilmember Natalie Picha as Mayor Pro Tem.

MOTION CARRIED BY A 5-0 VOTE, with Councilmember Picha abstaining.

7. ROUTINE BUSINESS

7.1 Update on the Citizens for Space Exploration trip to Washington D.C. (Machol)

Councilmember Machol thanked the Council for sending him on the Space Exploration trip to D.C. He stated it was a great trip. He met Bob Mitchell and remembered that he umpired Bob's son's baseball games. Councilmember Machol met Majority Whip, John Cornyn; Representative Pete Olsen; Representative Randy Weber, and had dinner with Representative Dennis Paul, who knows Thom and Natalie by first name, and knows about the waste water treatment plant issues. The group met with 27 senators and representatives, and it was a quite a success.

Mayor Kolupski stated that if anybody on Council wants to go on this trip, it's one of the more worthwhile things that the City does. Seabrook has a lot invested in NASA being here. Mayor Kolupski thanked Councilmember Machol for making the trip.

7.2 Approve the Action Items Checklist which is attached and made a part of this Agenda. (Council)

TXDOT – Gayle Cook, City Manager, stated that there are no significant updates at this time. Staff continues to work on the Advanced Funding Agreement for the water and sewer relocates, and pushing for offsets from TXDOT on the cost. There is no signed contract with the approved vendor, and no kickoff date yet, for construction.

PROJECTS - Kevin Padgett, Director of Public Works, stated that there is decreased traffic on Todville with the start of the sewer rehab project at the intersection of E. Meyer and Todville. The project started slow, but is picking up steam. People can still travel north on Todville. Contractor is working withint the wet well on the Wastewater Treatment Plant Upgrade project, and the contractor is about to bloe the liner and build the wet well. Clarifier parts are starting to arrive. The Pelican Bay Swimming Pool opened today, and there are still swim lessons spots open, which is rare. The City hosted the first Memorial Day event at the Veterans' Memorial and it was a success. Councilmember Machol remarked that Councilmember David did a great job in her speech at that event - short, sweet and to the point. People really liked it. Mr. Padgett continued that the City used social media to poll citizens about new playground options for Miramar Park and the poll came back with pretty overwhelming choice for a option 2, so staff will start looking at replacing the playground equipment. Staff is still working with the vendor on small warranty items at the new Public Works Facility, and the fence is no longer an issue. The City is still holding approximately $30,000 on that project.

GRANT ADMINISTRATION – Ms. Cook stated that the Wastewater Treatment Plant Grant is moving to the next step and going to FEMA. Staff is looking for confirmation in writing, but it looks like it's moving forward. The City hasn't received any money yet from Harvey.

Motion was made by Councilmember Davis and seconded by Councilmember Picha

To approve the Action Items Checklist.

MOTION CARRIED BY UNANIMOUS CONSENT

7.3 Establish future meeting dates and agenda items. (Council)

The next Council meeting will be June 19.

THIS SPACE INTENTIONALLY LEFT BLANK

8. CLOSED EXECUTIVE SESSION

8.1 Section 551.071

Conduct a closed executive session to consult with the City Attorney on legal issues associated with the contract between Clear Lake Emergency Medical Corps (CLEMC) and the City of Seabrook. (Cook)

At 8:01p.m. Mayor Kolupski announced that the City Council will now hold a closed executive meeting pursuant to the provisions of the Open Meetings Act, Chapter 551 Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.071, Consultation with Attorney.

9. OPEN SESSION

Council will reconvene in open session to allow for possible action on any of the agenda items listed above under "Executive Session."

At 8:37p.m. Mayor Kolupski reconvened the meeting in open session and stated that item 1.1 had been discussed, but that no action had been taken in executive session.

Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 8:38 p.m.

Approved this 19TH day of June, 2018.

Thomas G. Kolupski
Mayor

Robin Hicks, TRMC
City Secretary