

1 The City Council of the City of Seabrook met in regular session on Tuesday, July 2, 2019 at 7:00
2 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if
3 appropriate, take action on the items listed below.
4

5 **THOSE PRESENT WERE:**

6 THOM KOLUPSKI - Ex. Abs.

7 ED KLEIN

8 LAURA DAVIS

9 JEFF LARSON

10 NATALIE PICHA

12 BUDDY HAMMANN

13 JOE MACHOL

14 GAYLE COOK

15 SEAN LANDIS

16 STEVE WEATHERED

17 ROBIN HICKS

MAYOR

COUNCIL PLACE NO. 1

COUNCIL PLACE NO. 2

COUNCIL PLACE NO. 3

MAYOR PRO TEM

COUNCIL PLACE NO. 4

COUNCIL PLACE NO. 5

COUNCIL PLACE NO. 6

CITY MANAGER

DEPUTY CITY MANAGER

CITY ATTORNEY

CITY SECRETARY

18
19 Mayor Pro Tem Picha called the meeting to order at 7:00 p.m. and led the audience in the United
20 States and Texas Pledge of Allegiance.
21

22 **1. PRESENTATIONS**

23
24 **1.1** Presentation of a proclamation to honor and recognize Bruce and Jenny Arunyon for their
25 tremendous contribution to the City of Seabrook through the donations and work on the Bay Area
26 Veterans' Memorial. (Kolupski)
27

28 Mayor Pro Tem Picha read and presented the proclamation to the Arunyon's and stated
29 that she was honored to present the proclamation to them. Pro Tem Picha stated that she knew
30 that Mayor Kolupski would have loved to be here to honor these wonderful residents.
31

32 Ms. Arunyon thanked the City Council, City staff, and all those in the audience who
33 participated with them in their endeavors to build the memorial.
34

35 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

36
37 Paul Robinson, 4600 Country Club, Dickinson, TX, stated that he promotes the Texas
38 Outlaw Challenge event, and this year's event saw record numbers; however, for the first time in
39 12 years, there was an incident during the shootout. The driver and navigator were rejected out of
40 the boat. Safety team were there in 30 seconds and subjects were on their way to hospital within 2
41 minutes. They were released later. Two days after the event, the organizers were contacted about
42 considering putting hydroplanes back in Clear Lake, after seeing how well the emergency was
43 handled during the shootout.
44

45 Terry Moore, 2709 N. Meyer, thanked Council for entertaining item 5.1 on the agenda for
46 the sidewalk. Parents have watched children come home from school and dodge cars, so this
47 construction is good. Is the sidewalk going to be on the east side or the west side of N. Meyer? I
48 did a little research, called the City, and it will be on the east side.
49

50 **2.1** Mayor, City Council, and/or members of City staff may make announcements about
51 City/Community events. (Council)
52

53 Councilmember Davis announced the following upcoming events: 4th of July Kids'
54 Parade; City offices closed on 4th of July; and Movie in the Park to celebrate the 50th Anniversary
55 of the moon landing.
56

57 **3. BID AWARDS**

58

59 **3.1** Consider and take all appropriate action on a Bid Award for Project 2019-07 for Employee
60 Medical/RX Insurance. (Garza / Consultant)
61

62 Yesenia Garza, HR Director, stated that the City went out to bid on medical and dental,
63 and this year BlueCross BlueShield of Texas is able to offer a decrease of 3.5%, which is a decrease
64 for the second year in a row. Having a decrease means employees are utilizing the insurance best
65 and not abusing it. A decrease, especially two years in a row, is rare due to market trends or issues.
66 The plan design also remains the same for 2 years in a row.
67

68 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*
69

70 *To approve a Bid Award for Project 2019-07 for Employee Medical/RX Insurance to BlueCross*
71 *Blue Shield of Texas.*
72

73 **MOTION CARRIED BY UNANIMOUS CONSENT**
74

75 **3.2** Consider and take all appropriate action on a Bid Award for Project 2019-07 for Employee
76 Dental Insurance. (Garza / Consultant)
77

78 *Motion was made by Councilmember Davis and seconded by Councilmember Klein*
79

80 *To approve a Bid Award for Project 2019-07 for Employee Dental Insurance to Aetna.*
81

82 **MOTION CARRIED BY UNANIMOUS CONSENT**
83

84 **3.3** Consider and take all appropriate action on a Bid Award for Project 2019-06 for an update to
85 the Open Space and Parks Master Plan. (Padgett)
86

87 Kevin Padgett, Director of Public Works, explained that the City's current plan was
88 completed in 2012 and is in need of an update. The contractor for this plan will review the parks
89 plan, make updates based on a review of facilities, public input, and national standards. There

were four vendors who submitted the RFP information. Only two of those submissions included the bid amount. Kimley-Horn was selected as best value to the City. Staff recommends to approve the award to Kimley-Horn and execute the contract. This company has assisted the City in the past with preliminary grant applications.

Motion was made by Councilmember Klein and seconded by Councilmember Machol

To approve a Bid Award for Project 2019-06 for an update to the Open Space and Parks Master Plan to Kimley-Horn and Associates, Inc.

MOTION CARRIED BY UNANIMIOUS CONSENT

4. CONSENT AGENDA

4.1 Approve an Interlocal Agreement between the City of Seabrook and Harris County, Texas to relocate utilities in conflict with the upcoming Red Bluff road improvements within the City of Seabrook. (Padgett)

4.2 Approve the acceptance of a fifteen foot (15') utility easement from Mary Garza to the City of Seabrook for Lot 27 Baywood, Ritson Morris Survey, Abstract 52, Harris County, Texas (609 Baywood Drive) so that publicly owned utilities can be maintained in the area. (Padgett)

4.3 Consider and take all appropriate action on the renewal of the Employee Medical Insurance Plan with BlueCross BlueShield of Texas for the plan year beginning August 1, 2019. (Garza)

4.4 Consider and take all appropriate action on the renewal of the Employee Dental Plan with Aetna for the plan year beginning August 1, 2019. (Garza)

4.5 Approve the minutes of the June 18, 2019 regular City Council meeting. (Hicks)

Motion was made by Councilmember Machol and seconded by Councilmember Hammann

To approve the Consent Agenda, as presented.

MOTION CARRIED BY UNANIMOUS CONSENT

5. NEW BUSINESS

5.1 Consider and take all appropriate action on proposed Resolution 2019-16, "TXDOT Safe Routes to School Grant Fund Application". (Craig)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS, SUPPORTING AN APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION'S 2019 SAFE ROUTE'S TO SCHOOL INFRASTRUCTURE (SRTS)

CALL FOR PROJECTS FOR A CONCRETE SIDEWALK ON N. MEYER ROAD AND E. MEYER ROAD

Brian Craig, City Engineer, stated that approval of this resolution will allow the City to proceed with submitting an application for these grant funds. The City is seeking \$15,000.00 for engineering plans and environmental studies. There is no matching requirement for the City.

Motion was made by Councilmember Davis and seconded by Councilmember Klein

To approve Resolution 2019-16, "TXDOT Safe Routes to School Grant Fund Application".

MOTION CARRIED BY UNANIMOUS CONSENT

5.2 Consider and take all appropriate action on a Professional Services Agreement and budgeting between the City of Seabrook and Kimley-Horn and Associates, Inc. for Project 2019-06 for an update to the Open Space and Parks Master Plan. (Padgett)

Ms. Cook stated that this is the agreement to the bid award approved tonight. \$20,000.00 was budgeted for the anticipated plan update, so staff would like to propose to use the \$20,000 budgeted in the current fiscal year, and the remainder will be in the draft 2019-2020 budget. With reimbursable the grand total is \$40,500.00.

Motion was made by Councilmember Hammann and seconded by Councilmember Machol

To approve a Professional Services Agreement and budgeting between the City of Seabrook and Kimley-Horn and Associates, Inc. for Project 2019-06 for an update to the Open Space and Parks Master Plan, to take \$20,000.00 from 2019/2019 budget and the remainder of \$20,500.00 will be presented in the draft 2019-2020 budget.

MOTION CARRIED BY UNANIMOUS CONSENT

6. ROUTINE BUSINESS

6.1 Approve the Action Items Checklist which is attached and made a part of this Agenda. (Council)

TXDOT – Gayle Cook, City Manager, stated that the monthly meeting with TXDOT was last week. The City will continue to communicate on street and lane closures. 10th street will be closing the connector ramp. There is some “out of phase” work that will be starting: drainage work on the north side; north side frontage work; southbound arterial work. Starting tomorrow (July 3) all construction will stop until 5:00am on Friday (July 5). TXDOT is still working on the final permit for the channel closure underneath the bridge. There will be intermittent channel closures until the final permit is in place. The sheriff’s Department and the Coast Guard will be in the water. A channel closure plan will be released soon. The contractor will be communicating with the marinas. The City, the School District, and TXDOT are working on a plan for Kenneth

Royal Street before school starts again. CCISD is still working with an alternate plan for having parents stack going up through the back. As they determine what kind of access will be blocked, they will have information on the alternate route. Everyone has seen the accidents at the different intersections, and staff has talked with TXDOT about changing the unprotected turn lanes into protected lanes, specifically at NASA and 146. Staff also discussed business signage with TXDOT. As drivers go through the corridor, the driveways are getting harder and harder to see. EDC is looking at this issue, but the City told the contractor that assistance is needed. The final aesthetics amendments, agreement, and drawings will be submitted to Council. For demolitions, everything on west side has now been transferred to contractors. However, the City does not have any dates yet. The City has emphasized that the demos need to happen quickly, as the buildings are unsightly. Fatty's, Devon Storage, and Blue Line will be the next three coming down.

PROJECTS – Kevin Padgett, Director of Public Works, stated that the weather has contributed to slight delays, but work is still in progress. TXDOT has been working heavily along 146 for the utility relocates. The SCADA contractor is working and everyone will start to see electronic components being installed. The NASA Rd 1 and Old Seabrook waterline projects bid openings will take place on July 9. The Marvin Circle waterline project is nearing completion. Bid openings for the Hester's Gully and Pine Gully waterline improvements will be Tuesday, July 9. The Fiber Infrastructure Project is nearing completion and will be on the July 16 Council agenda. Two new electronic boards are deployed, so the City now has five (5) total throughout the city to update and try to keep people out of certain areas and notifying everyone about 146 closures on the bridge. The July 4 event will be Thursday morning with rotary serving hotdogs and the pool will be open.

GRANT ADMINISTRATION – Ms. Cook explained that there has not been much change since the last City Council meeting. The City is still waiting on news regarding the grant for the Wastewater Treatment Plant retrofit.

LEGISLATION – Ms. Cook stated that TML has put out a comprehensive summary of all legislation that was passed, and that summary will be emailed to Council. A number of bills have been monitored, but not all of those bills have a direct impact on Seabrook. Senate Bill 2 (SB 2) creates a 3.5% tax cap with a cut-out for cities with populations under 30,000. This bill will be further discussed during budget workshops. The Hotel Occupancy bill passed, so that Seabrook can now use State rebates for incentivizing hotel developers. HB 2439 on building materials passed, so the Community Development is working on the required amendments to the City's building codes that will need to be approved by Council. SB 1152 on franchise fees passed, and it will have an impact on revenues, but the calculations were overestimated. The impact to Seabrook will be well under \$100,000.00. Staff will bring back more information and more details to Council. Robin Hicks, City Secretary, informed Council of two bills that directly affect Council regarding public information and open meetings, stating that details will be discussed at a future meeting.

EMERGENCY EVENT INFORMATION PROTOCOLS – Ms. Cook stated that staff met with the East end mayors last week. The Mayors group and their Emergency Management Coordinators will continue to meet to build a better contact list, which was the biggest take away

from the meeting. The normal protocol communications were not the most effective protocols in the moment of the event. Gathering information from the key agencies, not necessarily other cities, was the problem during the event. The thinking is that key personnel in those agencies would have been more reactive, if everyone had known where to start in the contact list. Seabrook started at the top, but had Seabrook started mid-level, the best information would not have been obtained. In addition, the barge collision was a new event for Seabrook, so emergency protocols for that type of event will also be reviewed, not just communication with outside entities.

CELEBRATION SEABROOK – LeaAnn Petersen, Director of Communications, stated that staff has now booked kids activities: the rock wall; bounce houses; mechanical shark, etc. Staff is in the process of writing guidelines for a Chili Cook-Off and the various City departments are excited about participating. Staff would like Council to have a team. If Councilmembers have suggestions for the guidelines, please email LeaAnn.

Motion was made by Councilmember Davis and seconded by Councilmember Machol

To approve the Action Items Checklist

MOTION CARRIED BY UNANIMOUS CONSENT

6.2 Establish future meeting dates and agenda items. (Council)

City Council will participate in a Special Joint Meeting with the Planning & Zoning Commission at 6:00pm on Tuesday, July 16, at 6:00pm in Seabrook City Hall Council Chambers.

The next regular City Council meeting will be held on Tuesday, July 16, 2019, at 7:00 p.m. at Seabrook City Hall Council Chambers.

A special meeting to review the City's CIP Plan will held on Tuesday, July 23, 2019 at 6:00 p.m. at Seabrook City Hall Council Chambers.

The City Council will participate in Budget Workshops on July 30, July 31, and August 1, 2019.

Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 7:49 p.m.

Approved this 16th day of July, 2019.

Thomas G. Kolupski

Thomas G. Kolupski
Mayor

Robin Hicks

Robin Hicks, TRMC

City Secretary



269 Robin Hicks, TRMC
270 City Secretary