

The Seabrook Civil Service Commission held a meeting on Monday, April 23, 2012 at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, and if appropriate take action on the items listed below.

THOSE PRESENT WERE:

JOE WINTER	(<i>excused absence</i>)	CHAIR
NATALIE PICHA		VICE-CHAIR
JOHN CHISLER		COMMISSIONER
GAYLE COOK		CIVIL SERVICE DIRECTOR
CONNIE ACOSTA		CIVIL SERVICE ATTORNEY
JOYCE BICE		CIVIL SERVICE SECRETARY

ALSO PRESENT WERE:

NONA HOLOMON	POLICE CHIEF
SEAN WRIGHT	CAPTAIN
MARC HATTON	LIEUTENANT
JON AUSTIN SCHWARTZ	POLICE OFFICER

Vice-Chair Picha convened the meeting at 6:15 p.m.

1. Consider and take action to approve the minutes of the April 18, 2012 Civil Service Commission meeting.

Motion was made by Mr. Chisler and seconded by Vice-Chair Picha, to approve the minutes of the April 18, 2012 Civil Service Meeting as written.

Gayle Cook stated that Connie Acosta had noted a correction that was needed on Line 46 to change the word "council" to "counsel."

Motion was made by Mr. Chisler and seconded by Vice-Chair Picha to approve the minutes of the April 18, 2012 Civil Service with the change from "council" to "counsel" on Line 46.

MOTION CARRIED BY UNANIMOUS CONSENT.

2. Consider and take action on the correction made to the rescoring on April 18, 2012, of the Sergeant Promotional Exam conducted on April 9, 2012 and the final raw scores to be used on the amended and final Eligibility List.

Motion was made by Mr. Chisler and seconded by Vice-Chair Picha to approve the correction made to the rescoring of the Sergeant Promotional Exam conducted on April 9, 2012 and open for discussion.

Mr. Chisler stated that he recommends accepting the raw score as presented. Vice-Chair Picha stated the final score needs to be a minimum of 70 and nothing less and Mr. Chisler stated that rounding is not mentioned in the Rules.

Motion was made by Mr. Chisler and seconded by Vice-Chair Picha to accept the rescoring as the amended and final Eligibility List reflects, with a total final score of 91 for John Schwartz, and that on the issue of rounding to truncate anything less than a full number, with a minimum of 70 as a passing grade.

MOTION CARRIED BY UNANIMOUS CONSENT.

Connie Acosta stated the commission may wish to amend the Rules to state that if only one candidate passes the test that there is an exception to waive the assessment.

3. Consider and take action to approve an amended and final Eligibility List for Sergeant from exam conducted April 9, 2012, and if necessary, waive the Assessment Center if only one candidate remains on the Eligibility List.

Motion was made by Mr. Chisler and seconded by Vice-Chair Picha to approve the amended and final Eligibility List for the Sergeant exam and to waive the Assessment Center if only one candidate remains on the Eligibility List.

Chief Holomon stated she would like to waive the assessment due to there being only one candidate on the eligibility list.

MOTION CARRIED BY UNANIMOUS CONSENT.

4. Consider future meeting dates and agenda items.

The commission discussed having the next meeting to review revisions to the Rules to not accept less than a raw score of 70, how to handle possible tie breakers, and if only one eligible candidate passes, to waive the need for an assessment center. The commission agreed to have the next meeting on May 21st, 2012.

Motion was made by Mr. Chisler and seconded by Vice-Chair Picha to adjourn.

MOTION CARRIED BY UNANIMOUS CONSENT.

The meeting was adjourned at 6:38 p.m.

91 APPROVED THIS 29th DAY OF OCTOBER, 2012
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Joe Winter, Chairman

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Joyce Bice, Secretary