

The Seabrook Civil Service Commission held a meeting on Monday, September 16, 2019 at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, and if appropriate take action on the items listed below.

THOSE PRESENT WERE:

JOHN CHISLER	CHAIRMAN
LARRY DORECK	VICE CHAIRMAN
YESENIA GARZA	CIVIL SERVICE DIRECTOR
KAYLA SMITH	CIVIL SERVICE SECRETARY
ROBIN LENIO	CITY SECRETARY

John Chisler, Chairman, convened the meeting at 5:21 p.m.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

John Chisler stated that we had no scheduled public comments.

2. NEW BUSINESS

2.1 Discussion on recently passed and adopted legislation regarding the Texas Open Meetings and Public Information Acts.

Robin Lenio, City Secretary, went over SB 1640 regarding legislative amendments to the Texas Open Meetings Act and SB 944 regarding legislative amendments to the Texas Public Information Act.

SB 1640 now defines a "deliberation" of a governing body as including both verbal and written communication, and replaces the violation of "Conspiracy to Circumvent the Act" with a violation known as "Series of Communications".

SB 944 now formally defines "temporary custodians" of public information and requires that temporary custodians either submit any public information in their possession to the governing body or the governing body's designee or retain the public information for the required/adopted retention period.

2.2 Consider and take all appropriate action to set the date for a Police – Entry Level Exam. Proposed test date to be December 7, 2019.

Larry made a motion to except the test date and John seconded it.

Yesenia then stated we had an Officer return to the City, and that we hired a new recruit at the beginning of this month. She then notified the commission that we still have two open positions available and after we test for the Sergeants position, it will leave the City with another vacant Police Officer position for a total of three open positions to be filled.

MOTION CARRIED UNANIMOUSLY.

2.3 Consider and take all appropriate action to set the date for a promotional exam to the rank of Sergeant. Proposed test date to be October 17, 2019.

Larry made a motion to set the proposed test date and John seconded it.

Yesenia stated that this is a new position that was approved by the City Council and is going to be in charge of the Traffic division to help with the 146 expansion.

MOTION CARRIED UNANIMOUSLY.

3. ROUTINE BUSINESS

3.1 Approve the May 13, 2019 Civil Service Commission Meeting minutes.

Larry made a motion to waive the reading of the minutes and approve them as they are written, and John Second.

MOTION CARRIED UNANIMOUSLY.

3.2 Approve the June 24, 2019 Civil Service Commission Meeting minutes.

Larry made a motion to waive the reading of the minutes and approve them as they are written, and John Second.

MOTION CARRIED UNANIMOUSLY.

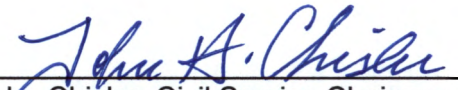
3.3 Establish future meeting dates and agenda items.

Yesenia stated she wanted to set the next proposed meeting date to be October 24th or October 28th, to set the eligibility list following the Police test. She continued to state that she will follow up with the Commission regarding the final decided date before posting the next agenda.

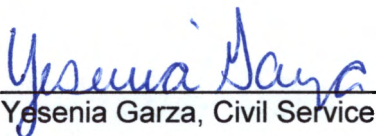
3.4 Adjourn

Chair decided to adjourn the meeting at 5:45 p.m.

APPROVED THIS 16th DAY OF December, 2019.



John Chisler, Civil Service Chairman



Yesenia Garza, Civil Service Director