The Public Safety Committee met in regular session on Wednesday, September 12, 2012 at 7:00 p.m. at the Seabrook Fire Station #1, 1850 East Meyer, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

LAURA DAVIS	CHAIRPERSON
RAY COOK (absent)	SVFD FIRE CHIEF
ROY HUNTER (absent)	CLEMC CHIEF
TREY HAFELY (absent)	SVFD PRESIDENT
JEFF GALYEAN	EMERGENCY MANAGEMENT COORDINATOR
DON HOLBROOK	COUNCIL MEMBER
SEAN WRIGHT	POLICE REPRESENTATIVE
PETE BRACCIO	SEABROOK CITIZEN REPRESENTATIVE
RONICA HALL	SEABROOK CITIZEN REPRESENTATIVE
TOM MERCHANT	EL LAGO REPRESENTATIVE
MEREDITH BRANT	ASSISTANT CITY SECRETARY

Chairperson Laura Davis called the meeting to order at 7:00 p.m.

NEW BUSINESS

Items 1 and 2 were considered together.

1. Review submitted and/or current Public Safety Fund requests and integrate into Public Safety Fund Budget.

2. Review current and future budget for the Public Safety Fund.

Mr. Holbrook submitted a Bay CERT request for $850, the fee required for obtaining a 501(c)(3) tax status. Bay CERT serves the bay area.

Mr. Braccio suggested that other cities served by CERT would also contribute to the required fee.

Mr. Holbrook stated that all the cities involved in CERT contribute in some way whether it be services, equipment or monetary contributions.

Ms. Davis stated that the City Manager has discretion for expenses up to $25,000. If time is an issue for this matter, the committee and make a recommendation tonight, the City Manager can authorize the expense tomorrow.

Motion was made by Mr. Braccio and seconded by Mr. Galyean

To approve the request for $850 for Bay CERT.

MOTION CARRIED BY UNANIMOUS CONSENT.

Captain Wright stated that due to the adoption of the new city logo, the police are changing the logo on uniforms and cars for a unified approach. The cost for the cars alone is $26,000. He added that possible fundraisers could change this amount. He asked that this be considered for next year's budget.

Motion was made by Mr. Holbrook and seconded by Mr. Braccio

To approve new logos for police vehicles in an amount not to exceed $26,000 in next year's budget.

MOTION CARRIED BY UNANIMOUS CONSENT.

Mr. Galyean reviewed proposed expenditures for next year's budget, taking into consideration the two items approved, leaving a balance of $940. (See Attachment A for details.)

Ms. Davis stated that this item should be a standing agenda item until the budget is submitted to Council.

3. Discuss ISO rating process.

In the absence of Chief Cook, this item was deferred until next meeting.

4. Consider establishing an amateur radio operator facility.

Mr. Galyean stated that he, Chief Cook and area ham operators had met to consider needs and designs for a room for operator communications. At this time, the broader consideration is the City of Seabrook Communications Plan. It will include the individual ham operators, but currently the focus is on making sure Seabrook's communication system is viable and will enable the communications needed with Harris County. Mr. Galyean added that he will meet with representatives from SVFD and the Police Department to develop a plan for consideration at the next Committee meeting.

5. Discuss purchasing options and specifications of the mobile command unit.

Captain Wright stated that he had been in contact with several manufacturers, some who sell new and others who refurbish used units. He added that one manufacturer told him that Homeland Security grants were available for such purchases. Once specifications are determined, he will be able to get pricing.

6. Consider revision of the resolution establishing the Public Safety Committee in order to add the Public Safety Fund and consider modification of membership.

Chair Davis stated that the current resolution was originally adopted to address issues concerning the fire services contract and as a result of a new direction and other changes, updating the resolution is in order.

The following points were discussed:

- Membership recommendation: Nine voting members composed of 2 citizens, 1 SVFD member (chief or designee), 1 Police Department member (chief or designee), 1 CLEMC member (chief or designee), 2 members of Council, 1 CERT coordinator, and the Emergency Management Coordinator. The representative from El Lago will serve as an ex-officio member.
- Five members (or 51 percent) shall constitute a quorum.
- Designate a section in the resolution for the Public Safety Fund, how it is funded and distributed.
- Recommendation of abstention when a member requests funding for item(s) which primarily benefits the entity he/she represents.
- Establish officers and staff support.
- Add a mission statement.
- EOC officer to serve as information liaison between the committee and the City Marketing Manager.

Chair Davis stated that an issue which the City Council will have to address is the Charter requirement that all committee members must be residents of Seabrook. The nature of this committee is such that some members serve as an extension of job duties as city employees and are not necessarily citizens of Seabrook. She added that much of the content of Resolution 2007-11 relates to fire services and can be removed. Sections that apply to this committee are 9 and 12 on page 3 and 15, 16, and 17 on page 4. She suggested that members review these sections and bring suggestions to the October meeting. Once the resolution has been revised, it will be sent to Council for approval.

7. Discuss emergency planning exercises as required for funding and part of a three-year training plan.

Mr. Galyean requested that the tabletop exercise originally scheduled for the October meeting be changed to the November 14 meeting. He stated that the exercise will be hazmat related and should take 20 to 25 minutes. The focus will be on communications, response and notification, direction and control.

8. Post Hurricane Isaac discussion----considerations for emergency responders.

Mr. Merchant stated that the scenario presented by Hurricane Isaac raises good questions as to how a community would handle a similar situation and it would also be a good tabletop exercise.

Mr. Galyean stated that if there is a tropical storm wind, but a category three tidal surge, it can be devastating, especially since the general public doesn't tend to heed warnings for a tropical storm. He added that it has been proposed that ratings for hurricanes be changed in order to have established shelters and federal funding available when needed. Currently, there are no approved shelters or funding available for tropical storms, only hurricanes.

9. Update on events affecting public safety since last meeting.

Emergency Management – Mr. Galyean stated that he had been in discussions concerning plans for building the emergency headquarters in the water tower. He met with officials from La Porte and Pasadena concerning radios and notification systems. He will be in ICS training on the 4th of October.

Police Department – Captain Wright stated that there had been a motorcycle fatality and a boat theft in Seabrook. The Police are getting new patches, uniforms and car wrap. There is a new officer in training and a new officer about to come onboard. Patrol officers are about to start working twelve-hour shifts.

CERT – Mr. Holbrook stated that there will be a Health and Safety fair in La Porte on September 22 from 9:00 to 1:00. CERT classes begin in Seabrook in January. Ms. Hall reported that on August 15, BayCERT conducted a phone tree drill and out of seventy-four members twenty-six said yes they were ready to respond to an emergency. On August 23, in La Porte twenty-five members attended training and are now members of the Medical Reserve Corps and NIMS certified for ICS 100, 200 and 700.

El Lago – Nothing to report.

10. Review/approve minutes of the Public Safety meeting of July 11, 2012.

Motion was made by Mr. Holbrook and seconded by Captain Wright

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

10. Future meeting dates and agenda items.

The next meeting will be October 10 at 7:00 p.m.

Agenda items will include all of the items on this agenda with the exception of Items 7 and 8. Additionally, a mission statement for the committee will be considered.

Upon motion, the meeting was adjourned at 8:28 p.m.

APPROVED THIS 10TH DAY OF OCTOBER, 2012.

Laura Davis

Laura Davis, Chairperson

Meredith Brant

Meredith Brant, TMRC
Assistant City Secretary