The Public Safety Committee met in regular session on Wednesday, October 10, 2012 at 7:00 p.m. at the Seabrook Fire Station #1, 1850 East Meyer, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

LAURA DAVIS	CHAIRPERSON
RAY COOK	SVFD FIRE CHIEF
ROY HUNTER (absent)	CLEMC CHIEF
TREY HAFELY	SVFD PRESIDENT
JEFF GALYEAN	EMERGENCY MANAGEMENT COORDINATOR
DON HOLBROOK	COUNCIL MEMBER
SEAN WRIGHT	POLICE REPRESENTATIVE
PETE BRACCIO	SEABROOK CITIZEN REPRESENTATIVE
RONICA HALL	SEABROOK CITIZEN REPRESENTATIVE
TOM MERCHANT (absent)	EL LAGO REPRESENTATIVE
MEREDITH BRANT	ASSISTANT CITY SECRETARY

Chairperson Laura Davis called the meeting to order at 7:04 p.m.

NEW BUSINESS

1. Review submitted and/or current Public Safety Fund requests and integrate into Public Safety Fund Budget.

Officer Galyean stated that he has a proposal for a emergency preparedness guide for Seabrook residents at a cost of $8,000. It would be distributed to every metered resident and would be available at City Hall as well. He stated that it would be for next year's budget and would try it out on the website first. He stated that he is bringing it to the committee at this time to get feedback.

Chair Davis stated that the concept is great, but the price might be modified.

Officer Galyean stated that he would put something together for consideration at a later date.

2. Review current and future budget for the Public Safety Fund.

Officer Galyean reviewed the budget and explained the expenditures to date.

3. Consider use of remaining bond funds.

Chair Davis stated that she was approached by the City's Finance Officer Pam Lab concerning remaining fire bond funds. She stated that remaining funds go into arbitrage January 2013, so funds need to be spent.

Chief Cook stated that he will soon have purchase orders issued for purchases which will come out of this fund.

Chair Davis suggested that Chief Cook contact Ms. Lab to make a determination of monies spent, upcoming expenditures and remaining balance to present at the November meeting.

4. Discuss ISO rating process.

Chief Cook stated that this item should be deferred until a later date.

5. Consider establishing an amateur radio operator facility.

Chief Cook stated that to date, there had not been a meeting to discuss this item.

6. Discuss purchasing options and specifications of the mobile command unit.

Chief cook stated that he has no additional information except that pricing continues to rise. He stated that he will set up a meeting soon for the entities that will be involved with the mobile command unit.

7. Consider revision of the resolution establishing the Public Safety Committee in order to add the Public Safety Fund and consider modification of membership.

Chair Davis recapped the recommendations made at the October meeting:

- Membership of nine voting members – 2 citizens, Fire Chief or designee, Police Chief or designee, CLEMC Chief or designee, Emergency Management Coordinator, 1 C.E.R.T representative, 2 Council members. El Lago representative will serve as ex-officio member.
- 5 members (or 51%) will be required for a quorum.
- A section of the resolution will explain the Public Safety Fund.
- The member who makes a request for funding will abstain from voting.
- If only one entity benefits from funding, it will carry less weight than a request for funding that would benefit all.

Chief Cook stated that the committee was originally formed to open up communications among the public safety entities. He also recalled that all these topics had been discussed a few years ago in a workshop and a mission statement was written at that time.

Officer Galyean stated that it may have been a workshop where no action was taken if there is no official documentation.

Mr. Braccio stated that the mission statement on the website should be revised. He asked that the secretary research this issue and send results to the Committee.

Motion was made by Chief Cook and seconded by Mr. Hafeley

To table this item until additional information is made available.

MOTION CARRIED BY UNANIMOUS CONSENT.

8. Consider mission statement for the committee.

This item was deferred until further information is available as determined in Item 7.

9. Update on events affecting public safety since last meeting.

Police Department – Captain Wright reported the following:
- Uniforms have gone to black and have new patches;
- There is one new officer and one opening for a new officer;
- New cars have been ordered; and
- Plans are underway to hire a new dispatcher.

Emergency Management – Officer Galyean reported the following:
- A NIMS 400 class next weekend in Friendswood;
- Received approval of EMPG funds;
- Received State Homeland Security grant in the amount of $50,000;
- Started on first stages of communications room in water tower; and
- He taught three 402 classes for elected officials.

Fire Department – Chief Cook reported the following:
- Last month there were 44 calls with a response time averaging 4:05 minutes;
- Received a small grant replacing two computers;
- No major incidents;
- This week is Fire Prevention Week, and
- "Fill the Boot" in Seabrook raised over $16,000 for MDA.

C.E.R.T. – Ms.Hall reported the following:
- Participated in the September 22 La Porte Health and Safety Fair;
- There were 17 inquiries about the next C.E.R.T. class;
- Monthly C.E.R.T. meeting was held September 27 where they had a training class and a successful drill; and
- The 501(c)(3) application was mailed out October 3. Ms. Hall thanked the committee for contributing funds to make this possible.

City Council – Chair Davis reported the following:
- The new city website has gone live and is a "one stop shop" for those who are looking for information pertaining to Seabrook; and
- The tax rate is in the public hearing process.

10. Review/approve minutes of the Public Safety meeting of September 12, 2012.

Motion was made by Officer Galyean and seconded by Mr. Hafeley

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

11. Future meeting dates and agenda items.

The next meeting will be November 14 at 7:00 p.m. The item regarding tabletop exercise is to be removed from the November 14 agenda.

Upon motion, the meeting was adjourned at 8:22 p.m.

APPROVED THIS 14TH DAY OF NOVEMBER, 2012.

Laura Davis

Laura Davis, Chairperson

Meredith Brant

Meredith Brant, TMRC
Assistant City Secretary