

1 The Open Space and Trails Committee met on Thursday, November 7, 2019 at Seabrook Public
2 Works and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to
3 discuss and if appropriate, take action on the agenda items listed below.

4
5 **THOSE PRESENT WERE:**

6 Helen Burton	Chair
7 Sally Antrobus	Vice-Chair
8 John Coggeshall	Member
9 Monica Comeaux	Member
10 Debra Harper - Ex. Absence	Member
11 David Popken	Member
12 Heather Cable	Member
13 Kevin Padgett	Public Works Director
14 Sean Landis	Deputy City Manager
15 Stephanie Martinez	Executive Administrative Assistant

16
17 Chair Helen Burton called the meeting to order at 5:00 p.m.

18 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

19 There were none.

20 **2. COMMITTEE BUSINESS**

21
22 **2.1 Update on recent and ongoing park activities and improvements from Committee**
23 **members, and park reports from Committee Park Checks. (Committee)**

- 24
- 25 • The bathroom at Meador Park was vandalized. City Staff was quick to clean up the
26 mess.
 - 27 • Chair Burton gave an updated PowerPoint presentation of the Quarterly Report.
 - 28 • Hogs have been spotted at Friendship Park.

29
30 **2.2 City Staff update.**

31
32 There were none.

33
34 **2.3 Discussion and approval of the Action Item Checklist. (Committee)**

- 35 • Volunteers: The Committee Members gave their volunteer hours to Chair Burton
36 during the meeting to keep records current.
- 37 • Birding Event: The last birding class was on October 10, 2019 at the Public Works
38 facility and the last bird count was on November 2, 2019 at Pine Gully Park. The next
39 bird count will be on December 7, 2019 at 9am at Pine Gully Park.
- 40 • Mile Maker Trail Map: No updated information at the time.

- 41 • Woodlands Regeneration: No updated information at the time.
42 • Irrigation System at Pine Gully: No updated information at the time.
43 • Carothers Coastal Gardens Task Force: The last Carothers Coastal Gardens Task
44 Force meeting was held on October 30, 2019. Ideas the Task Force members
45 mentioned were already listed in the original master plan. One lesson learned is to
46 review the master plan more often so these ideas can be brought forth and placed on
47 the City's CIP plan. The Task Force believes there should be no kind of sale of any
48 portion of the property. The following will be recommended to Council: shoreline
49 restoration, a pocket prairie, embrace and enhance the grounds, mimic the concept of
50 the Community House for the structure at Carothers then pursue something more
51 grand at a later time.

52
53 Vice Chair Sally Antrobus stated that at the last Carothers Coastal Gardens Task
54 Force meeting Councilmember Laura Davis made comments on budget constraints
55 when over ambitious ideas were mentioned. The budget discussion from
56 Councilmember Davis was useful because then the proposals became more modest
57 and realistic. At the Volunteer Appreciation Luncheon many mentioned how lovely
58 the structure is and how they would hate to lose any of the property.

59
60 *Motion was made my Vice Chair Antrobus and seconded by Committee Member*
61 *Coggeshall*

62
63 *That the Open Space Committee endorse keeping all of Carothers Gardens for the*
64 *moment on the basis can be sorted any time in the future if what we are doing now is*
65 *not working*

66
67 *MOTION PASSED BY UNANIMOUS CONSENT*

- 68
69 • Fall Sweep: Fall Sweep was held on Saturday, November 2, 2019 at Brummerhop
70 Park. There was a total of: 8 volunteers, 4 City Staff members, 100 pounds of trash
71 picked up, 5 pounds of recycle cans and bottles, 1 tire and some lumber removed.
72 • Butterfly Garden Sign: No updated information at the time.
73 • Tree Planting Opportunity: On January 4, 2020, there will be a tree planting day of
74 100 5-gallon trees from the Apache Tree Grant. The trees will be of various native
75 species. An anonymous donor paid for Trees of Houston to plant 50 10-gallon trees in
76 Meador Park and Friendship Park on December 18, 2019. Trees of Houston will also
77 water the trees.
78 • Update on Parks Master Plan: The Parks Master Plan Consultant released a survey
79 to the residents. Deputy City Manager Sean Landis stated that what he does with the

80 Planning and Zoning Commission is at the beginning of every year they take a look at
81 the Comprehensive Master Plan, which is Planning & Zonings guiding document, and
82 assess goals they have accomplished and create a goal list they wish to accomplish.
83 This is something that should be considered once the Parks Master Plan is complete
84 and established.

- 85 • Making Baybrook Park More Inviting: The Parks Department transplanted two large
86 crepe myrtles. They were places on either side of the trail on the south entrance to the
87 park. The trees were missing many roots but fertilizer was added. They will make a
88 great canopy to welcome trail users.
- 89 • Outside funding Projects: No updated information at the time.
- 90 • Robinson Park Erosion Control: November is the planting month.
- 91 • Interpretive sign covering project: No updated information at the time.
- 92 • Keep Texas Beautiful: A grant submission is approaching. The funds received from
93 the grant awarded to the City of Seabrook back in 2018 will be used on a TXDOT
94 right-of-way. The funds have already been allocated into the expansion project. The
95 funds will be used in the landscape portion of the project. Most of the funds may be
96 used in reforesting detention ponds. The landscaping portion of the highway
97 expansion comes at the very end of the project that is why the information is vague.
- 98 • TxDOT SRTS Sidewalk Grant: The grant application has been submitted. The City
99 Staff and Committee awaits the results.
- 100 • TPWD Trail Connector Grant: Committee Members are renewing their submission
101 from last year's application.
- 102 • Trail lighting: No updated information at the time.

103
104 **2.4 Approve the minutes of the October 3, 2019 Open Space and Trails Committee meeting.**
105 **(Martinez)**

106 Motion was made by Vice Chair Antrobus and seconded by Member Popken

107 To approve the minutes of the October 3, 2019 Open Space and Trails Committee meeting

108
109 MOTION CARRIED BY UNANIMOUS CONSENT

110
111 **2.5 Establish future meeting dates and agenda items.**

112
113 By Committee consensus, the next meeting will be held on December 12, 2019.

114
115 Upon motion duly made, the meeting was adjourned at 5:50 p.m.

116

117

118

119

120

121

122

123

124

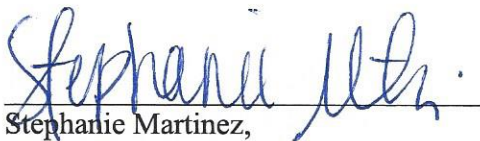
125


126

127

128

129


Stephanie Martinez,
Executive Administrative Assistant


Helen Burton,
Chair