

1 The Seabrook Civil Service Commission held a meeting on Monday, October 29, 2012
2 at Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, and if appropriate
3 take action on the items listed below.
4

5 **THOSE PRESENT WERE:**

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7	JOE WINTER	CHAIR
8	NATALIE PICHA	VICE-CHAIR
9	JOHN CHISLER	COMMISSIONER
10	GAYLE COOK	CIVIL SERVICE DIRECTOR
11	CONNIE ACOSTA	CIVIL SERVICE ATTORNEY
12	JOYCE BICE	CIVIL SERVICE SECRETARY
13		
14		

15 **ALSO PRESENT WERE:**

16		
17	NONA HOLOMON	POLICE CHIEF
18	SEAN WRIGHT	CAPTAIN
19		

20 Chairman Winter convened the meeting at 6:04 p.m.
21

- 22 1. Consider and take action to approve the minutes of the April 23, 2012 Civil Service
23 Commission meeting.
24

25 Motion was made by Vice-Chair Picha and seconded by Mr. Chisler to approve the
26 minutes of the April 23, 2012 Civil Service Meeting as written.
27

28 **MOTION CARRIED BY UNANIMOUS CONSENT.**
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- 30 2. Consider and take action set the date for Police Officer – Entry Level Entrance Examination.
31 Proposed set date to be November 29, 2012.
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33 Motion was made by Mr. Chisler and seconded by Vice-Chair Picha to set the date
34 for the Police Officer - Entry Level Entrance Examination based on the
35 recommendation of the Human Resource Director for Thursday, November 29th,
36 2012 at 2:00 p.m. at the Seabrook Community House.
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38 **MOTION CARRIED BY UNANIMOUS CONSENT.**
39

- 40 3. Consider and take action to approve revising Chapter 143.035, "Alternate
41 Promotional System in Police Department", of the City of Seabrook Police Officers'
42 Civil Service Commission Rules and Regulations.
43

44 There was some discussion concerning retesting for the promotional exam if no one
45 passed the exam and whether to allow only those that took the original exam to
46 retake the exam, or to open the exam to anyone that became eligible since the
47 original testing. There was also some discussion concerning if no one passed the
48 retest, whether it should be a new test for the third attempt.

Motion was made by Natalie Picha and seconded by John Chisler to have the City Attorney draft a policy that reads we will have a retest at the six (6) week mark using the same questions, with some additional new questions, only for those that were tested the first time, and if everyone fails the retest, the process is re-opened and started over from the beginning with the 90 day requirement for everyone to study.

MOTION CARRIED BY UNANIMOUS CONSENT.

4. Consider future meeting dates and agenda items.

There was some discussion concerning future meeting dates with the entry level exam being held on November 29th and the agility test being held on December 5th, and approving the revisions to Chapter 143.035 "Alternate Promotional System in Police Department." The commission agreed to have the next meeting on December 10th, 2012, and then to meet again on January 7th, 2013 to set a new Chairman and Vice-Chairman for 2013.

Motion was made by Vice-Chair Picha and seconded by Mr. Chisler to adjourn.

MOTION CARRIED BY UNANIMOUS CONSENT.

The meeting was adjourned at 6:41 p.m.

APPROVED THIS 10th DAY OF DECEMBER, 2012


Joe Winter, Chairman


Joyce Bice, Secretary