

The City Council of the City of Seabrook met in regular teleconference session on Tuesday, December 1, 2020 at 6:00 p.m. to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

THOM KOLUPSKI

ED KLEIN

LAURA DAVIS – Ex. Abs.

JEFF LARSON - Absent

NATALIE PICHA

BUDDY HAMMANN

JOE MACHOL

GAYLE COOK

SEAN LANDIS

STEVE WEATHERED

ROBIN LENIO

MAYOR

COUNCIL PLACE NO. 1

COUNCIL PLACE NO. 2

COUNCIL PLACE NO. 3

MAYOR PRO TEM

COUNCIL PLACE NO. 4

COUNCIL PLACE NO. 5

COUNCIL PLACE NO. 6

CITY MANAGER

DEPUTY CITY MANAGER

CITY ATTORNEY

CITY SECRETARY

Mayor Kolupski called the meeting to order at 6:01 p.m. and conducted roll call to establish a quorum of City Council members.

1. PRESENTATIONS

1.1 Presentation of a Post Event Report for the 2020 Saltwater Derby Event. *Dr. Melissa Botkin-Everett, Event Chair*

Dr. Melissa Botkin-Everett presented the Post Event Report for the 2020 Saltwater Derby Event, as seen in Attachment A.

1.2 Presentation of an update on the Livable Centers Grant Application and Timeline. *Freese & Nichols*

Shad Comeaux, Freese & Nichols, presented an update and overview of the Livable Centers Grant Application and Timeline, as seen in Attachment B.

2. PUBLIC COMMENTS AND ANNOUNCEMENTS - none

3. CONSENT AGENDA

3.1 Approve the reappointment of Terry Moore as a regular member to the Seabrook Board of Adjustment / Building Standards Commission. Current term expires January 1, 2021. New reappointed term to expire January 1, 2023. *City Council*

3.2 Approve the reappointment of Paul Dunphey, Terry Chapman, Gary Bell, Ernie Davis, and Kevin Ferguson to the Board of Directors of the Seabrook Economic Development Corporation. Current terms expire January 1, 2021. New reappointed terms to expire January 1, 2023. *City Council*

3.3 Approve the minutes of the November 3, 2020 regular City Council meeting. *Robin Lenio, City Secretary*

3.4 Approve the minutes of the November 17, 2020 regular City Council meeting. *Robin Lenio, City Secretary*

Motion was made by Councilmember Klein and seconded by Councilmember Machol

To approve the Consent Agenda, as presented.

MOTION CARRIED BY UNANIMOUS CONSENT

4. NEW BUSINESS

4.1 Consider and take all appropriate action on first reading of Ordinance 2020-28, "Revision to Personnel Policy Social Media Policy". *LeaAnn Petersen, Director of Community & Visitor Relations*

AN ORDINANCE OF THE CITY OF SEABROOK, TEXAS AMENDING THE CITY OF SEABROOK "PERSONNEL POLICIES", CHAPTER 8, "EMPLOYEE COMMUNICATIONS" BY ADDING SECTION 6, "SOCIAL MEDIA POLICY" AND MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT

LeaAnn Petersen, Director of Community & Visitor Relations, explained that Ordinance 2020-08 will be an update to the existing social media policy which was originally adopted in 2012, and was a blanket policy that was not in the personnel policies and handbook. This update will be included in the handbook with all personnel policies, and it is applicable to all City employees. The policy presented tonight includes regulations for when employees are using social media as a part of their jobs with the City. It includes the procedures for departments to submit certain materials in the event a department wants its own social media page, and sets out rules regarding professionalism and archiving for authorized users in those departments. There is also a section regarding personal social media use, again applying to all employees, to identify that personal accounts need to be maintained separate from the City's professional accounts, and being clear that employees understand that any city business on a personal account is a public record and must be maintained as such, pursuant to Senate Bill 944 which was passed in the last legislative session. The climate is constantly changing in social media; therefore, guidelines on what is acceptable on the City's social media accounts as well as regulations for personal accounts for City employees is needed. This policy also identifies social media posts and information as open records under the requirements of the Texas Public Information Act.

Council comments and concerns:

- **Does this make it more restrictive on employees when they are not at work?**
- **Who determines what is respectful and what is allowed for a personal social media account?** Ms. Petersen explained that there is a lot of controversy regarding what should be protected by the First Amendment. For example, in another city an assistant fire chief was suspended for posting on his personal social media page that guns should be used on rioters and that they should be “killed”. The Human Resources Department will make the determination on social media posts not protected by the First Amendment. This policy is written to protect both the employees and the City. Yesenia Garza, Director of Human Resources, stated that this policy provides guidelines to employees to let them know what is acceptable, especially if they have identified themselves as employees of the City of Seabrook on their personal sites or if they are responsible for City of Seabrook social media posts. City employees are watched more carefully by the public. This policy is a guideline about what will and will not be acceptable behaviors.
- **The employees still have the right to post on personal time and personal computers their personal opinions. They have a right to say whatever they want to, as long as their opinion is not representing the City of Seabrook. When an employee states that he or she is a representative of the City, whether on a City site or on a personal site, then there are rules and regulations that must be followed. Confidential City information cannot be posted. One employee’s opinion cannot be posted in a way that seems to reflect the entire City’s viewpoint on an issue, unless that employee is authorized to post the entire City’s viewpoint.** Ms. Petersen confirmed that there are rules and regulations for employees who are posting official City business. For example, because the City is prohibited under the Texas Election Code from expending public funds on political advertising, employees are prohibited from using personal accounts to support a candidate or a proposition, if that employee is using a city device or is on duty or on the clock.
- **This is going to be an issue.** Ms. Petersen reiterated that everything will be taken on a case by case basis and HR will work with employees.
- **Gayle Cook, City Manager, pointed out that this updated policy is for employees only, and that referenced to elected officials in Section 5a and 5d should be removed.**
- **Have there been a lot of issues with employees’ use of social media? Why is a policy needed if there have not been issues?**
- **The policy is to give guidance to employees. Today’s society is very litigious, and no one knows where a problem might arise. There are a lot of companies that require employees to have a statement on their personal social media accounts that identify that anything posted on the personal account is not the opinion of the company. There are some things that are not acceptable in the work place.**
- **City has had a policy since 2012, but Facebook and Twitter have exploded and writing a policy after a problem arises does not make sense.**

135 *Motion was made by Councilmember Klein and seconded by Mayor Pro Tem Picha*

136
137 *To approve on first reading Ordinance 2020-28, "Revision to Personnel Policy Social Media*
138 *Policy".*

139
140 **MOTION CARRIED BY UNANIMOUS CONSENT**

141
142 **4.2** Receive report and discuss the Stakeholder Advisory Committee (SAC) for the Livable
143 Centers Grant Study, and take all appropriate action on a volunteer from the City Council to serve
144 on the Stakeholder Advisory Committee. *Paul Chavez, Director of Economic Development*

145
146 *Councilmember Hammann volunteered to serve on the Stakeholder Advisory Committee (SAC) for*
147 *the Livable Centers Grant Study.*

148
149 **4.3** Consider and take all appropriate action on the ratification of the nomination of Sean Wright,
150 Chief of Police, as a representative and Lieutenant, Bryan Brand, as Alternate to the Houston-
151 Galveston Area Council (H-GAC) Transportation Safety Committee for the two (2) year term
152 beginning in year 2021. *Natalie Picha, Mayor Pro Tem*

153
154 *Motion was made by Councilmember Klein and seconded by Councilmember Machol*

155
156 *To approve the ratification of the nomination of Sean Wright, Chief of Police, as a representative*
157 *and Lieutenant, Bryan Brand, as Alternate to the Houston-Galveston Area Council (H-GAC)*
158 *Transportation Safety Committee for the two (2) year term beginning in year 2021.*

159
160 **MOTION CARRIED BY UNANIMOUS CONSENT**

161
162 **5. ROUTINE BUSINESS**

163
164 **5.1** Update and report on various items that require no action, including SH 146 Expansion
165 Project, City of Seabrook CIP Projects, City of Seabrook Grant Administration, and May 1, 2021
166 General Election. *Gayle Cook, City Manager and Robin Lenio, City Secretary*

167
168 Robin Lenio, City Secretary, gave an update on the May 1, 2021 General Election, as seen
169 in Attachment C.

170
171 Gayle Cook, City Manager, presented the updates shown in Attachment D.

172
173 **5.2** Update and discuss report by City Manager on COVID related issues, including information
174 regarding reopening timeline for Seabrook public meetings. *Gayle Cook, City Manager and Brad*
175 *Goudie, Director of Emergency Services*

176
177 Robin Lenio, City Secretary, and LeaAnn Petersen, Director of Community & Visitor
178 Relations, gave the update regarding In Person Council Meetings, as shown in Attachment E. By
179 consensus, the City Council agreed to postpone in person meetings until at least the first meeting

180 in February, due to the fact that the meeting on January 19 will be a joint meeting and could have
181 a number of public wanting to participate. Council discussed that January 19 would not be the
182 best time to test the new in person procedures for the first time.

183
184 Ms. Cook presented the COVID updates shown in Attachment F.

185
186 **5.3 Establish future meeting dates and agenda items. *City Council***

187
188 Council agreed at the last meeting in November that they would only have one (1) Council
189 meeting in December; therefore, the next regular City Council meeting will be held by
190 teleconference on January 5, 2021 at 6:00p.m.

191
192 Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 7:32 p.m.

193
194 Approved this 5th day of January, 2021.

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196
197 *Thomas G. Kolupski*

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Thomas G. Kolupski
Mayor

Robin Lenio

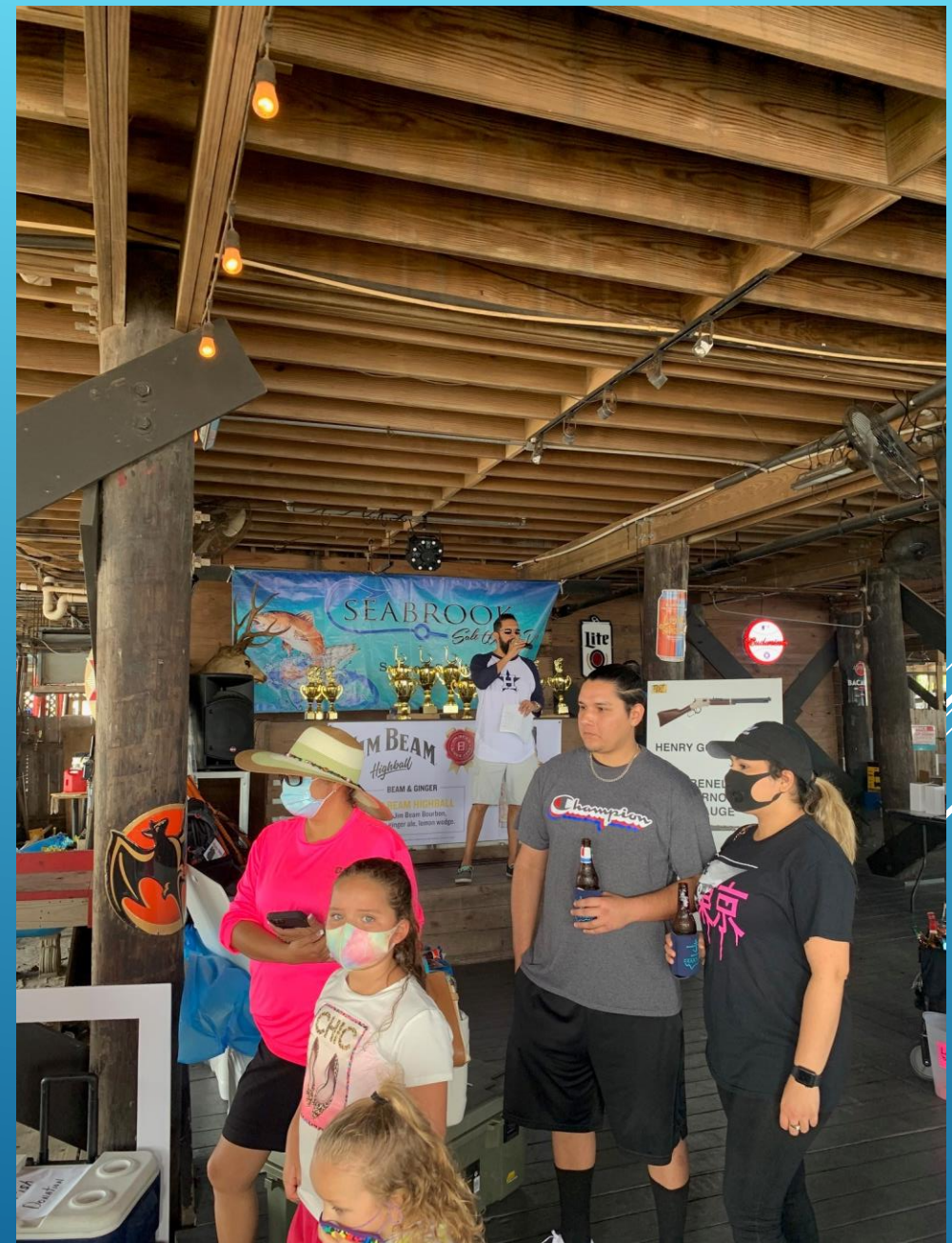
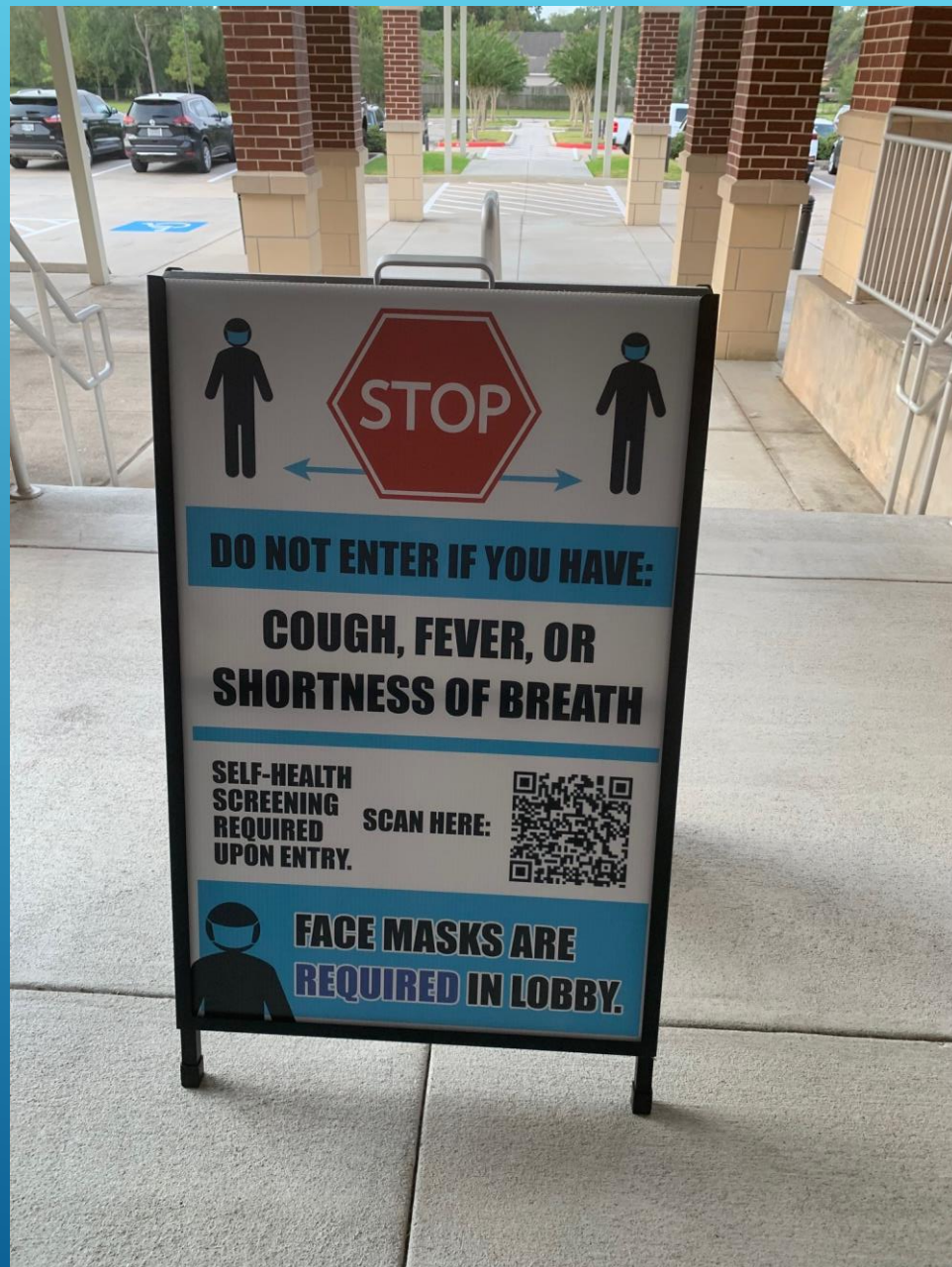
Robin Lenio, TRMC
City Secretary



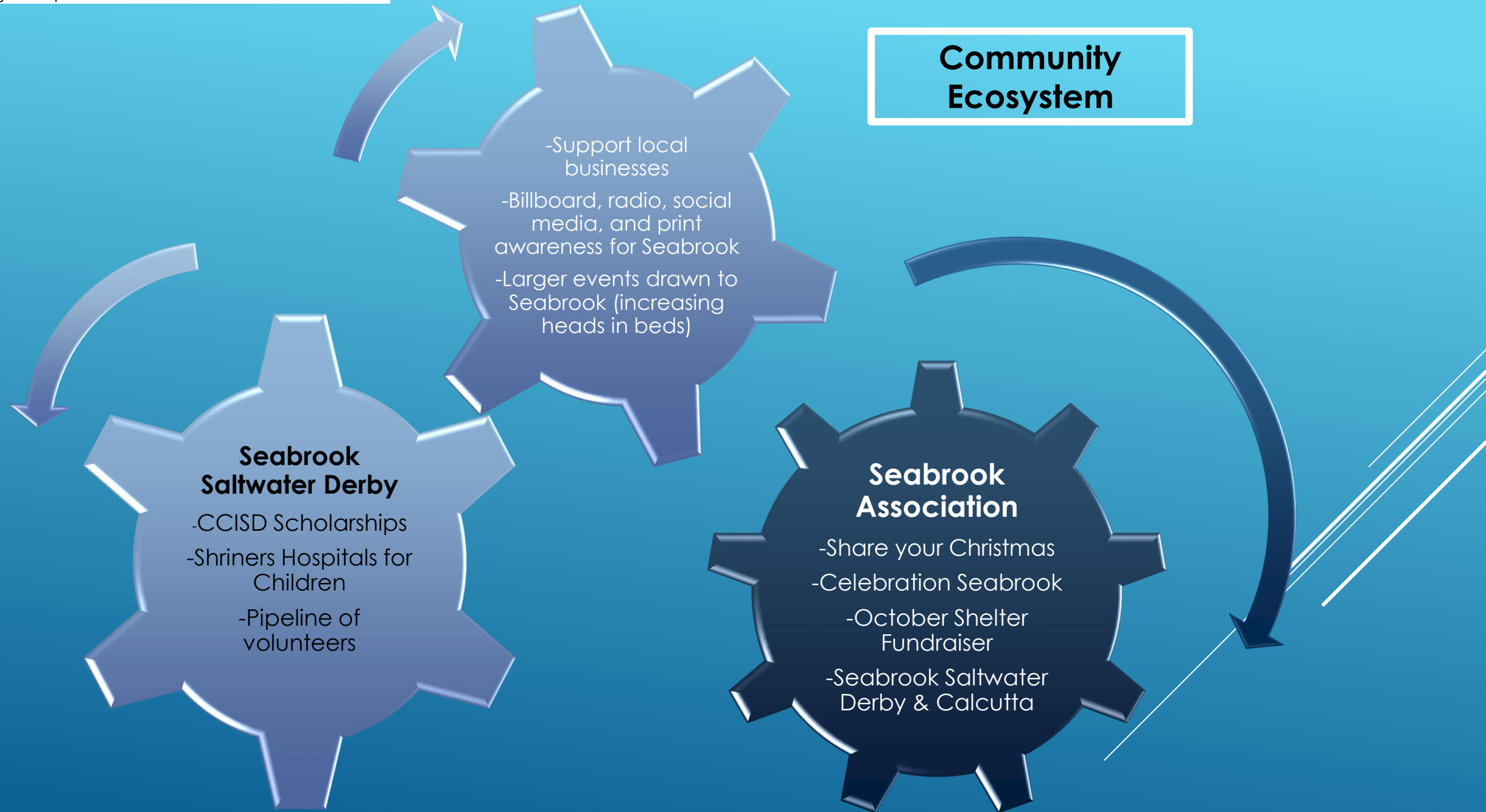


2020 Seabrook Salt Water Derby

Presented by
Dr. Melissa Botkin-Everett



Community Ecosystem



11th Annual Overview

- ▶ Calcutta cancelled
- ▶ Changed Tournament to a Saturday
- ▶ Reduced categories due to expected low turn out
- ▶ Successful raffles
- ▶ Increased hotel stays (Friday and Saturday night)
- ▶ Increased volunteer participation
 - ▶ Ideas to expand/brand to a Salt Water Division (drive more hotel stays)
 - ▶ Ideas to host/brand a cook-off like Galveston(drive more hotel stays)
 - ▶ Ideas to host a vendor show (drive more hotel stays)

Now Taking 2020 Sponsors! Contact us on our Facebook page.

Prize money will be awarded during the derby based on number of entrants.
In addition to the awards, registrants may enjoy a lunch and refreshments

Early registration ends Wednesday, Sept. 11th, 2020. Entry Fee after Sept. 11th is \$100.
Registration ends at noon on Thursday, September 24th, 2020, NO EXCEPTIONS.

COVID-19 UPDATES - Due to the pandemic we have made some changes including dates and payouts. See changes below due to COVID-19:

Date: Tournament has moved to **SATURDAY**, September 26th this year (beginning time and weigh-in remain the same).

Calcutta: There WILL NOT be a Calcutta this year (just show up to weigh-in with fish in hand NO LATER than 3 p.m.)

*Note 1 Category change below: Only one Team Stringer due to anticipated lower attendance.

NEW! - Awards Based on Number of Entries

Payouts will be based on a sliding scale

	1st	2nd	3rd
Heaviest Individual Red Fish	\$500	\$300	\$200
Heaviest Individual Speckled Trout	\$500	\$300	\$200
Heaviest Team Stringer (3 Trout, 1 legal slot Red)	\$1000	\$700	\$500

(Optional Additional Side Pots)

**Individual Heaviest Flounder Pot (\$10/person)80% payback
(20% Charity earmarked for Clear Creek ISD scholarships and burn beds for
Shriners Hospitals for Children)**

**Texas Team Slam Pot (\$50/team)80% payback
(20% Charity earmarked for Clear Creek ISD scholarships and burn beds for
Shriners Hospitals for Children)**



Seabrook Saltwater Derby Mission and Vision

Mission: The mission of the Annual Seabrook Saltwater Derby is to capitalize on Seabrook's resources while promoting local tourism, thus generating additional tax revenue while participants shop, dine, and stay in Seabrook.

Vision: To share Seabrook's cultural heritage and resources while supporting the Seabrook Association's Scholarship Fund and Shriners Hospitals for Children.



SATURDAY, SEPTEMBER 26TH, 2020

REGISTRATION NOW OPEN!

[Click here to register](#)

RULES & REGULATIONS

MAP & DIRECTIONS

WHERE TO STAY

SPONSORS

HOW TO SPONSOR

Enjoy your visit and stay in one of our fine hotels.



SpringHill Suites Houston
Complimentary Continental Breakfast
2720 Nasa Pkwy
Seabrook, Texas 77586
Local phone 281-474-3458



La Quinta Inn & Suites
Complimentary Continental Breakfast
3030 Nasa Pkwy
Seabrook, Texas 77586
Local phone 281-326-7303



Quality Inn
Yacht Club Basin
Complimentary Continental Breakfast
2720 Nasa Parkway
Seabrook, TX, US, 77586
Local phone 281-326-7200
Fax 281-326-3571



Comfort Suites
Seabrook
on St. Hwy 146
Complimentary Continental Breakfast
3735 Seaport Blvd
Seabrook, TX, 77586
Local phone 281-291-6090
Fax 281-291-6091



Comfort Inn & Suites
NASA
Complimentary Continental Breakfast
2901 NASA Parkway
Seabrook, Texas 77586
Local phone 281-326-3301
Fax 281-326-3308

BED & BREAKFAST



The Old Parsonage Guest Homes
1113 Hall Street
Seabrook, TX 77586
(713) 206-1105
Toll Free: (281) 474-2055

The original Old Parsonage home offers a beautifully landscaped private back yard with swimming, tennis and basketball. The front porch offers comfortable rocking chairs and a beautiful view of the bay.



Beacon Hill Bed and Breakfast
3701 NASA Parkway
Seabrook, TX 77586
(281) 326-7643

Enjoy this cozy Bed and Breakfast right on Clear Lake! Room rates start at \$119 for singles and \$239 for doubles. Book now, limited rooms available for Seabrook Derby events.
www.thebeaconhill.com

2020 SPONSORS





Thank you to our VTP sponsors



**North Houston
Pole Line**

A **QUANTA** SERVICES COMPANY





Thank you to our sponsors for

Hats



Shirts



Koozies





Thank you to our sponsors

Platinum



Gold



Silver















07/28/2020 10:30:06AM





Thanks for your support!

Do you have any questions?

Several white lines of varying lengths and angles are positioned in the bottom right corner of the slide, creating a modern, abstract graphic element.

CITY COUNCIL UPDATE #1



Livable Center Study

📍 SEABROOK, TEXAS

December 1, 2020

Agenda

- Meet the Team
- What is Livable Center Study?
- Plan Process and Expectations
- **Let's Get Started!**
 - *Issues and Opportunities*
 - *Visioning*
- Next Steps

Meet the Team



Shad Comeaux, AICP
Project Manager



Dawn Warrick, AICP
Senior Advisor



Ellen Emeric
Project Planner



**Gail Ferry-Katalenas,
PLA, AICP, ASLA, CLARB**
Site Planner



Alexis Garcia, AICP
Project Planner



David Paine, AICP
Transportation Planner

marshdarcy
PARTNERS



CLARK CONDON



Sue Darcy
Economic Development



Alan Mueller



Steve Spillette
Market Analysis



Brenda Crenshaw



Sheila Condon
Image and Branding



Ryan Steib

WHAT IS A **Livable Center Study?**

- Connecting residences, stores and office spaces through mixed-use developments
- Enhancing streetscapes, sidewalks and overall community aesthetics
- Improving access to transit and multiple transportation modes, including roadways, walking and biking
- Expanded housing and employment opportunities
- Creating a public engagement strategy that encourages stakeholder involvement in the formation of the plan



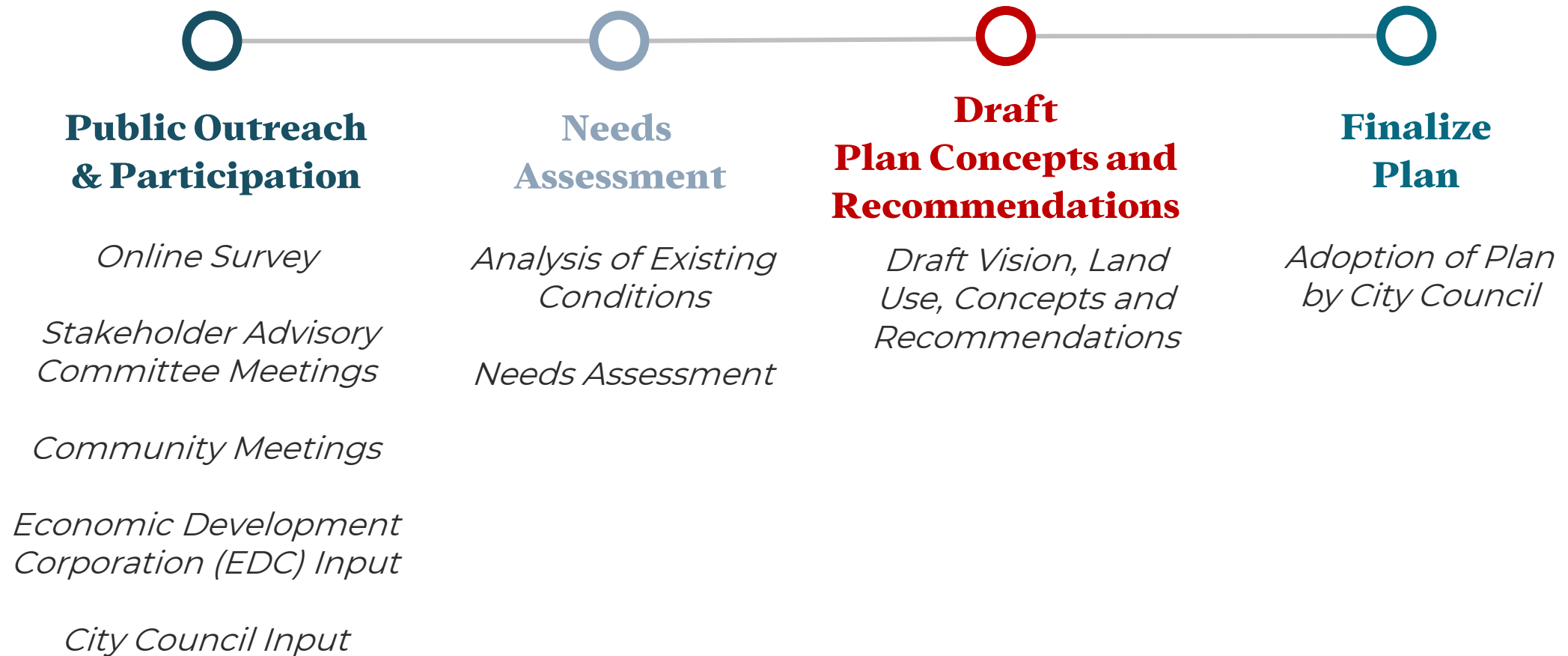
Study Area

📍 Old Town Seabrook District - Seabrook, TEXAS



Plan Process and Expectations

Livable Center Plan Process



Public Outreach Events & Activities

DECEMBER 2020/
JANUARY 2021

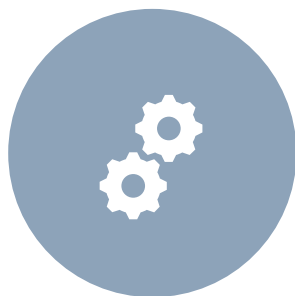


**City Council
Update/Input**

**EDC Input
Meeting #1**

**SAC
Meeting #1**

FEBRUARY 2021/
MARCH 2021



**Community
Meeting #1**

SAC Meeting #2

APRIL 2021



**SAC
Meeting #3**

**City Council
Update**

JUNE 2021



**SAC
Meeting #4**

**Community
Meeting #2**

JULY 2021/
AUGUST 2021



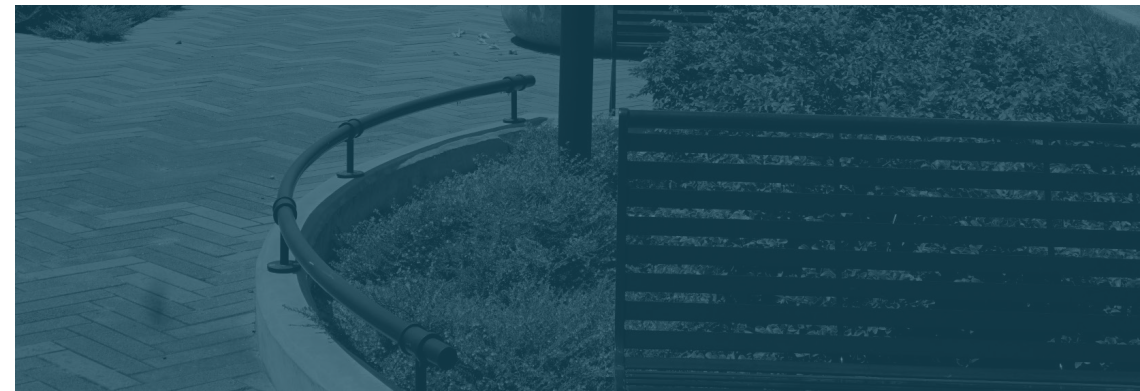
**SAC
Meeting #5**

EDC Meeting #2
Plan Adoption

Stakeholder Advisory Committee

The primary role of the Stakeholder Advisory Committee (SAC) is to provide input to assist the planning team in the preparation of the Livable Center Study relevant to:

- Providing knowledge of the study area
- Identification of issues / opportunities
- Community vision and goals
- Guide Plan recommendations and priorities
- Ambassadors of the Plan



Let's Get Started!

Issues, Opportunities, and Visioning

Discussion Topics

Traffic and Parking

Walking, Biking, and Connectivity

Open Space and Land Use

Character and Appearance



Visioning

What are your Big Ideas for Old Town Seabrook?

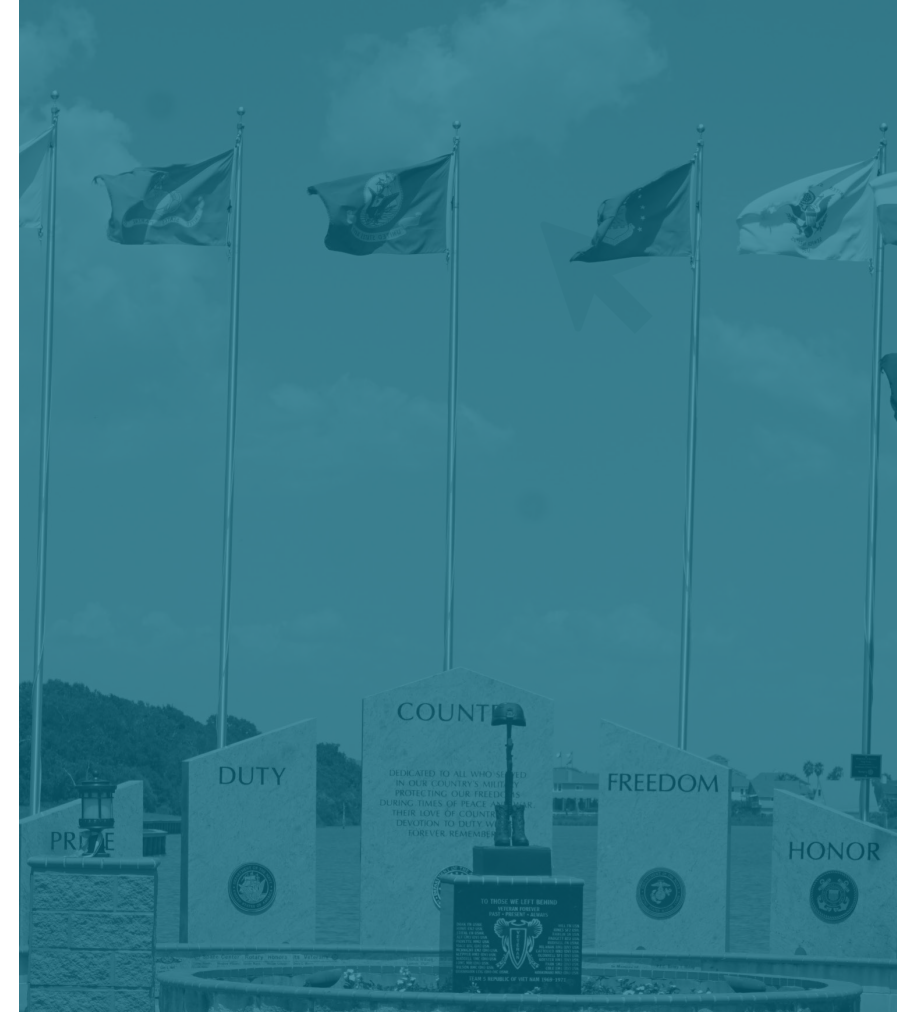
How do you envision Old Town Seabrook in 10 to 20 years?



Next Steps

Next Steps

- Project Website Launch **December '20**
- Prepare the Online Community Survey **December '20**
- Prepare for EDC Input and SAC Meeting #1 in **January '21**
- Community Meeting **February '21**



ATTACHMENT C

May 1, 2021
General
Election



Races

- Mayor
- At Large Position 2
- At Large Position 4
- At Large Position 6

IMPORTANT DATES

Everyone needs to know

FOR CANDIDATES

- **December 14 (on or before)** – Notice of Information regarding filing for place on the ballot will be posted on City Hall bulletin boards
- **December 21** – Candidate Packets will be available in the Office of the City Secretary by appointment
- **January 13** – First day for filing application for place on the ballot and potential virtual Candidate Orientation
- **February 2** – Item on Council's agenda to call the May 1, 2021 General Election
- **February 12** – Last Day for filing application for place on the ballot

FOR VOTERS

- **April 1** – last day to register to vote
- **April 19** – first day of early voting
- **April 27** – last day of early voting
- **May 1** – Election Day

Questions?

ATTACHMENT D

MEMORANDUM

CITY MANAGER'S OFFICE



To: Honorable Mayor and City Council
 From: Gayle Cook, City Manager
 Date: December 1, 2020
 Subject: City Council Update

SH 146 Expansion

Recently, BayTran hosted the lead Project Manager with Webber on the SH 146 Expansion Project. A complete project update was given and summarized below. Seabrook staff will be meeting with local Project Manager on Thursday, December 3, 2020.

Project Status

- As of the November Pay Estimate, the project is 45% complete on cost and the contractor reports they are at day 527 of 1529 days used (34%).
- 2 Deck Placements (8 spans) completed on the Clear Creek Express Bridge
 - 3rd unit scheduled for next week
- AT&T and CenterPoint relocation completed
- Webber subcontractors working on storm drain, and remaining short segments of waterline and sanitary sewer
- Paving of Northbound Frontage Road to begin in January 2021



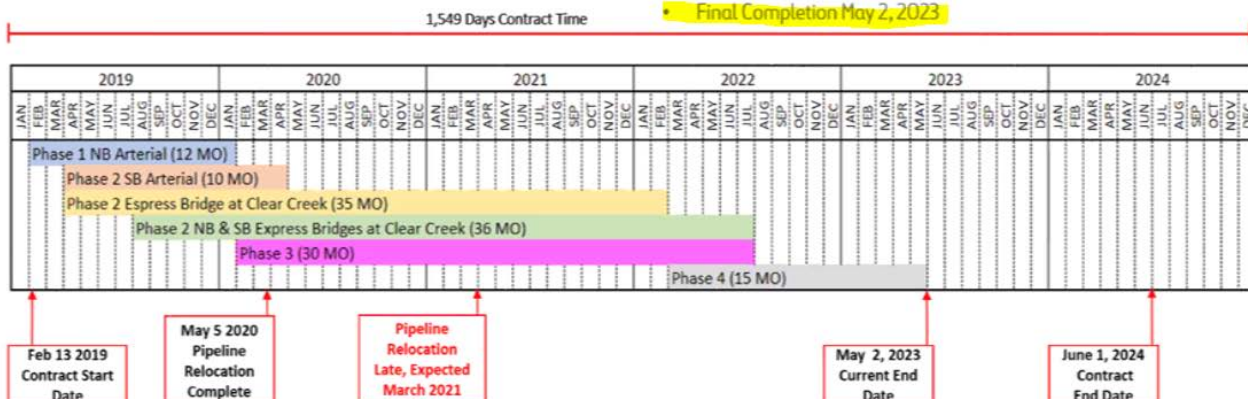
Webber's Strategy for Completing SH-146

Contract Schedule

- Phases 1 to 4, to be constructed sequentially
- Contract dictated that Phase 1 Step 1 (NB Arterial) must be completed prior to starting Phase 1 Step 2 (NBFR) and subsequent phases. The contract estimated 15 months to complete Phase 1 Step 1
- Total contract time of 1,549 days, 6 day work week
- NTP Feb. 13 2019 – Final Completion June 1, 2024

Strategy

- Specifications allows the contractor to work in concurrent phases if no modification to the traffic control plan is required, or with area engineer approval
- Expedited Phase 1 Step 1 – 12 vs 15 months
- Requested approval to work in multiple phases at NTP
 - Phase 1 Step 2 – NBFR utilities and pavement
 - Phase 2 SB Arterial Widening
 - Phase 2 & 3 – Identified 277 of 467 DS not in conflict
- Final Completion May 2, 2023**



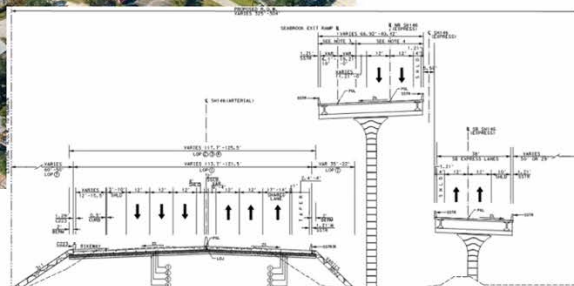
MEMORANDUM

CITY MANAGER'S OFFICE



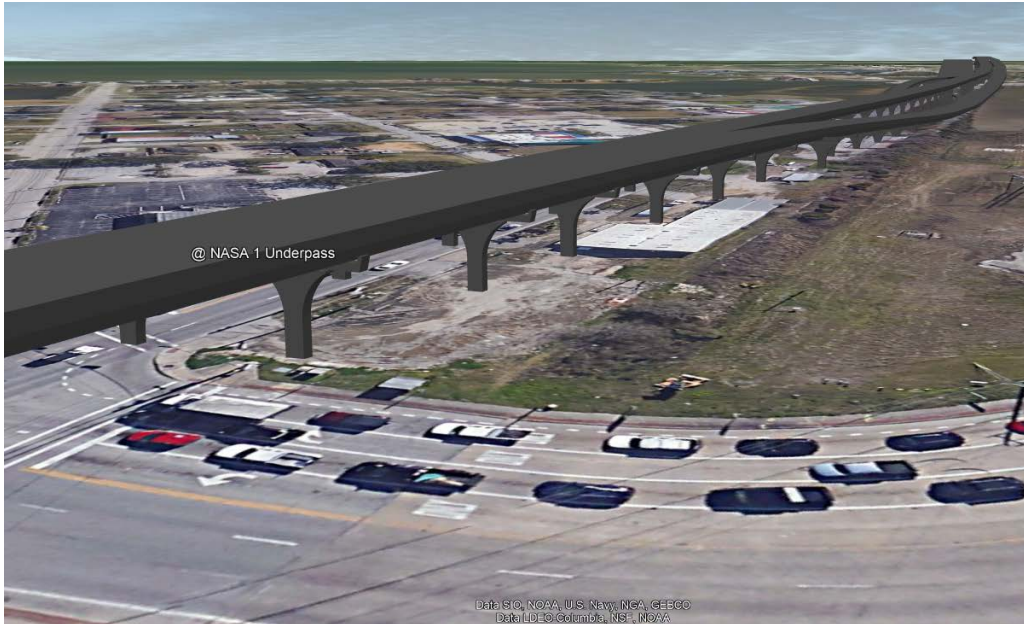
Enterprise Pipeline Relocation Delay

- Contract relocation date May 5, 2020
- Enterprise recently began the relocation, expected completion March 2021
- This is holding up drilled shaft foundations on the SB Express Bridge
- Webber is collaborating with client to develop a potential redesign to mitigate this issue



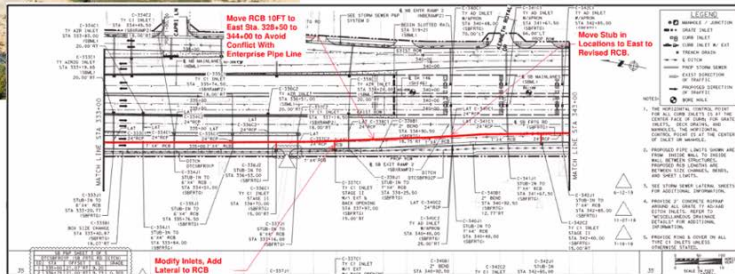
MEMORANDUM

CITY MANAGER'S OFFICE



Utility Relocation Delay

- Enterprise contract date May 5, 2020, relocation still underway
- AT&T and CenterPoint Gas relocation date February 2019, relocation still underway
- Worked closely with TxDOT to prioritize relocations at conflict areas
- Webber's Engineering Service Department working storm drain modifications to mitigate utilities pending relocation



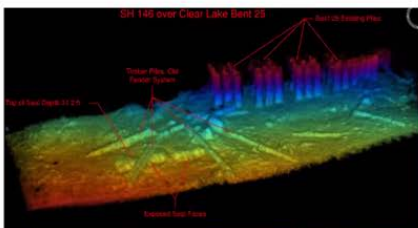
MEMORANDUM

CITY MANAGER'S OFFICE

Clear Creek Channel - Existing Foundation for Draw Bridge in Conflict NB Arterial Bents



- Delaying the completion of Phase 1 Step 1
- Change order issued to demo existing foundation and replaces pile foundation with 78" drilled shafts
- Webber's sub mobilizing on site to demolish existing foundations and begin drilled shaft installation



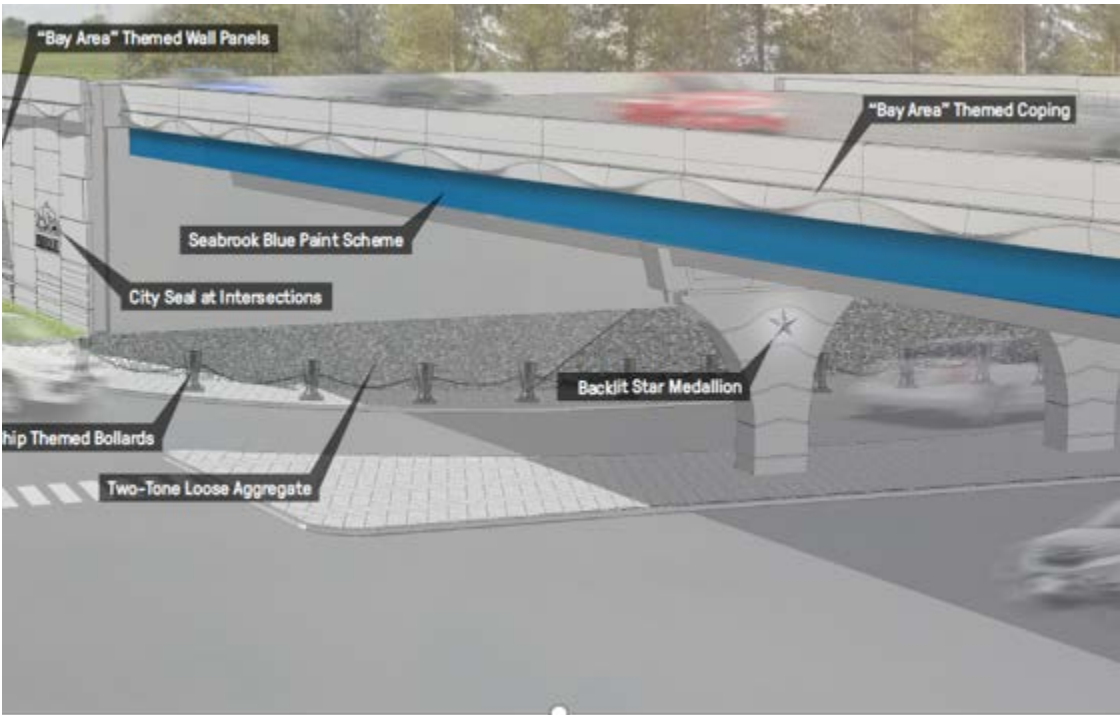
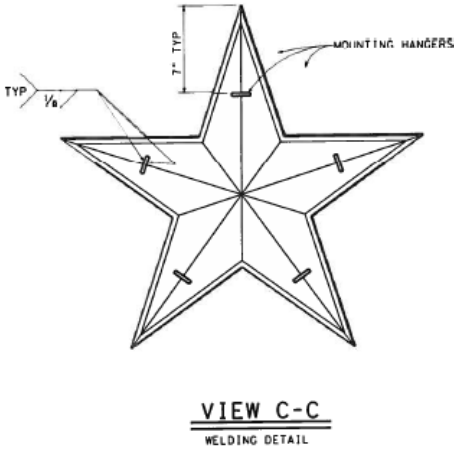
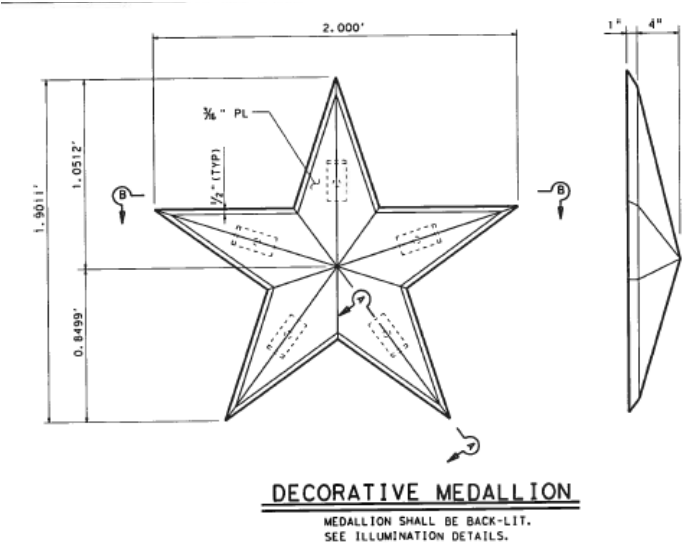
Project Challenges



MEMORANDUM
CITY MANAGER’S OFFICE



Aesthetics – Backlit Stars



MEMORANDUM

CITY MANAGER'S OFFICE

Capital Improvement Projects **(CIP)**



City staff is currently managing over \$48 million in active CIP projects.

Pine Gully Wastewater Treatment Plan Retrofit \$35,946,438 (C.O.s/HMGP)

This project is the complete infrastructure retrofit of the City's Waste Water System to include the relocation of the treatment plant from Main Street to a site located adjacent to the new Public Works facility. This project contains both phases (phase 1 - design; phase 2 - construction) of the waste water system retrofit. The City's existing WWTP suffered significant damage during Hurricane Ike due to its location to Galveston Bay.

Phase I – Complete

Phase II – Pending Approval for Construction Grant with Hazard Mitigation Grant Program (HMGP)

SH 146 City Utility Relocates (CIP W7 and WW8) \$3,694,358 (SIB)

The purpose of this project is to relocate the existing water and sewer line facilities with the existing TxDOT SH146 ROW to a location outside of the new proposed highway improvements.

In progress and reaching completion.

Friendship Elevated Water Tower Project (W11) \$350,000 (Impact Fees)

To ensure the public water supply storage tanks are in safe and productive working order and in compliance with the TCEQ & EPA environmental rules and regulations. The project will include replacing protective coating systems and performing minor structural repairs.

Projected started November 2, 2020, and is an estimated 90 day project.

SMART Meter (CIP FAC6) \$3,000,000 (C.O.s 2020)

AMI water meter conversion program will upgrade manual read water meters to AMI type installations. Project will also include the implementation of behavior-based software – such as WaterSmart, DropCounter, or other providers – using the data provided by the AMI system. This software will help customers identify leaks on the customer side of the meter, and will also promote municipal conservation measures appropriate to their homes or facilities. This project includes replacing all of the City's water meters.

Council approved a study under the Performance Contracting method with a vendor and is in progress to receive a full report by the Q1 2021, at which time Council will determine proceeding with certain products and installation.

MEMORANDUM

CITY MANAGER'S OFFICE



Seascape and Baybrook Subdivision HCFCD Bond E-07 (D11 and D12) \$2,238,000 (Total Project Cost)

2018 HCFCD Bond project to modify the Red Bluff Road drainage crossing to F220-02-00 tributary, perform detail study of the storm sewer system in Seascape Subdivision Sec.2 and make improvements based on the study.

As part of the Certificates of Obligation recently issued for 2020, Seascape and Baybrook Subdivision drainage improvement projects were approved as a 50%/50% partnership. Engineering with the County has completed environmental assessments and staff has met on design options. Further announcements for timeline will be released soon.

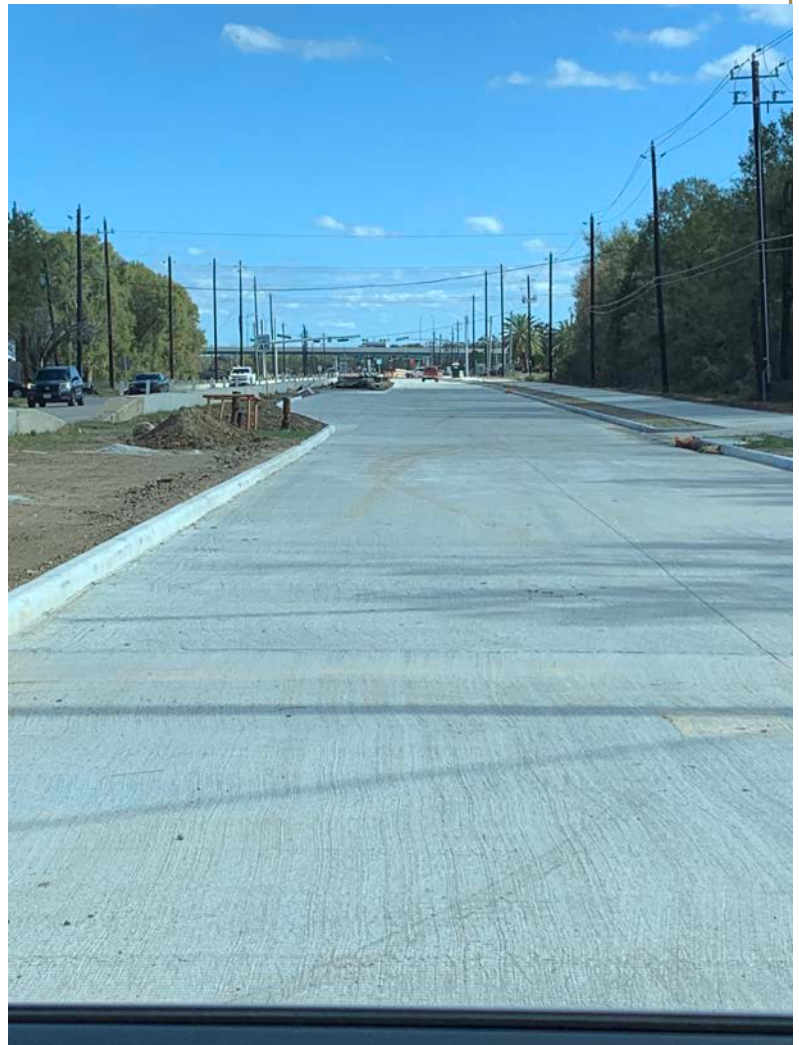
Red Bluff Road Expansion TxDOT and Harris County Project

The project will construct two eastbound traffic lanes and convert the existing roadway to a one-way westbound operation. The project will improve the roadway on the existing bridge over Taylor Lake to include the addition of a new bridge parallel to the existing bridge. This existing bridge, located north of the new bridge, will be re-striped to two lanes of westbound traffic. The new bridge will include two lanes of eastbound traffic and a 10-foot-wide pedestrian walkway.

Phase I : Completed

Phase II: In Progress

This phase of the project is approximately 7 months behind schedule, and the contractor will be discussing with TXDOT and Harris County options to complete on time. Estimated time of completion for bridge is March of 2021.



MEMORANDUM CITY MANAGER'S OFFICE



El Mar Ditch HCFCD Bond E-07 (D2) \$3,905,527 (Total Project Cost)

This ditch is in the center of El Mar Lane and is too shallow to provide proper drainage to the subdivision area or the commercial area along SH146 that is connected to it. The City has attempted to improve the drainage within the Miramar Subdivision several times, but the depth of this channel has precluded reaching a satisfactory outcome that stretches from Meyer to Hester Gully to the bay. The intent would be to provide a 100-year storm capacity for the SH146 & Miramar area.

Project is in environmental phase and public comment is under review. Harris County will be planning and announcing a public meeting for formal comment once alternative(s) to the cement slope can be investigated.

MEMORANDUM

CITY MANAGER'S OFFICE

Rail Spur Project (Port of Houston and FUSED Industries)



Construction of approximately 6500 track feet of rail at the Bayport Terminal. This rail will cross State Highway (SH) 146 and connect the existing rail from Strang Rail line to within 900 feet of the Container Freight Station (CFS) Road in the Bayport Intermodal Facility. This project will also include clearing, grubbing, drainage, rail crossings, signalization and perhaps a sound wall, if required.

Phase II REWORK (TOTAL CLOSURE of OLD SH 146 FOR TRACK INSTALL) – In Progress
WEEKEND 11/16 – **12/7/2020** (Change)

- Remove temp materials, install HMAC transition, install rail, install striping

Phase III (TOTAL CLOSURE FOR TRACK INSTALL) – This Phase is Pending

- Estimated timeline: 1/4/2021 – 1/17/2021
- Crews will begin traffic control for SB FEEDER ROAD SH-146

Project Closeout

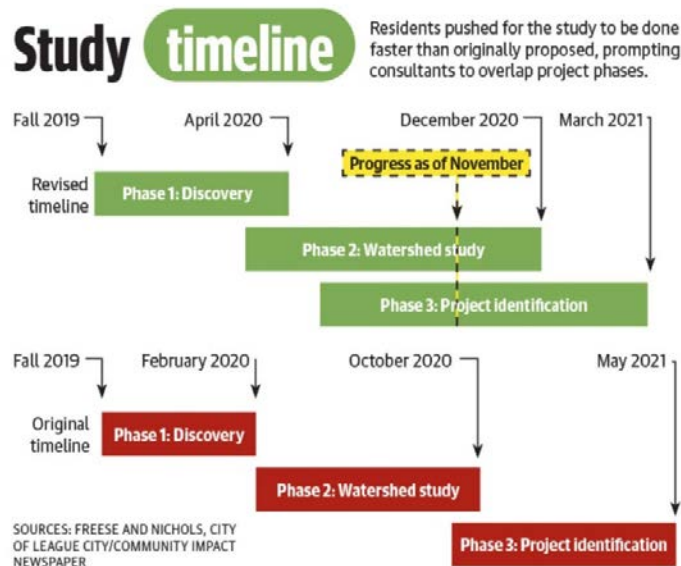
- 4/23/2021

Community Projects Update

Lower Clear Creek Study

The Lower Clear Creek and Dickinson Bayou Watershed Study, led by the City of League City in cooperation with the Harris County Flood Control District (HCFCD) and the U.S. Army Corps of Engineers (USACE), will develop a comprehensive flood mitigation plan for the Lower Clear Creek and Dickinson Bayou watersheds. This will be accomplished by identifying vulnerabilities and developing concepts to reduce flooding. Once developed, these concepts will be refined, and potentially combined, into actionable alternatives to yield the most beneficial flood damage reduction projects for the Lower Clear Creek and Dickinson Bayou watershed

Credit: Community Impact Article 11-21-2020



MEMORANDUM

CITY MANAGER'S OFFICE

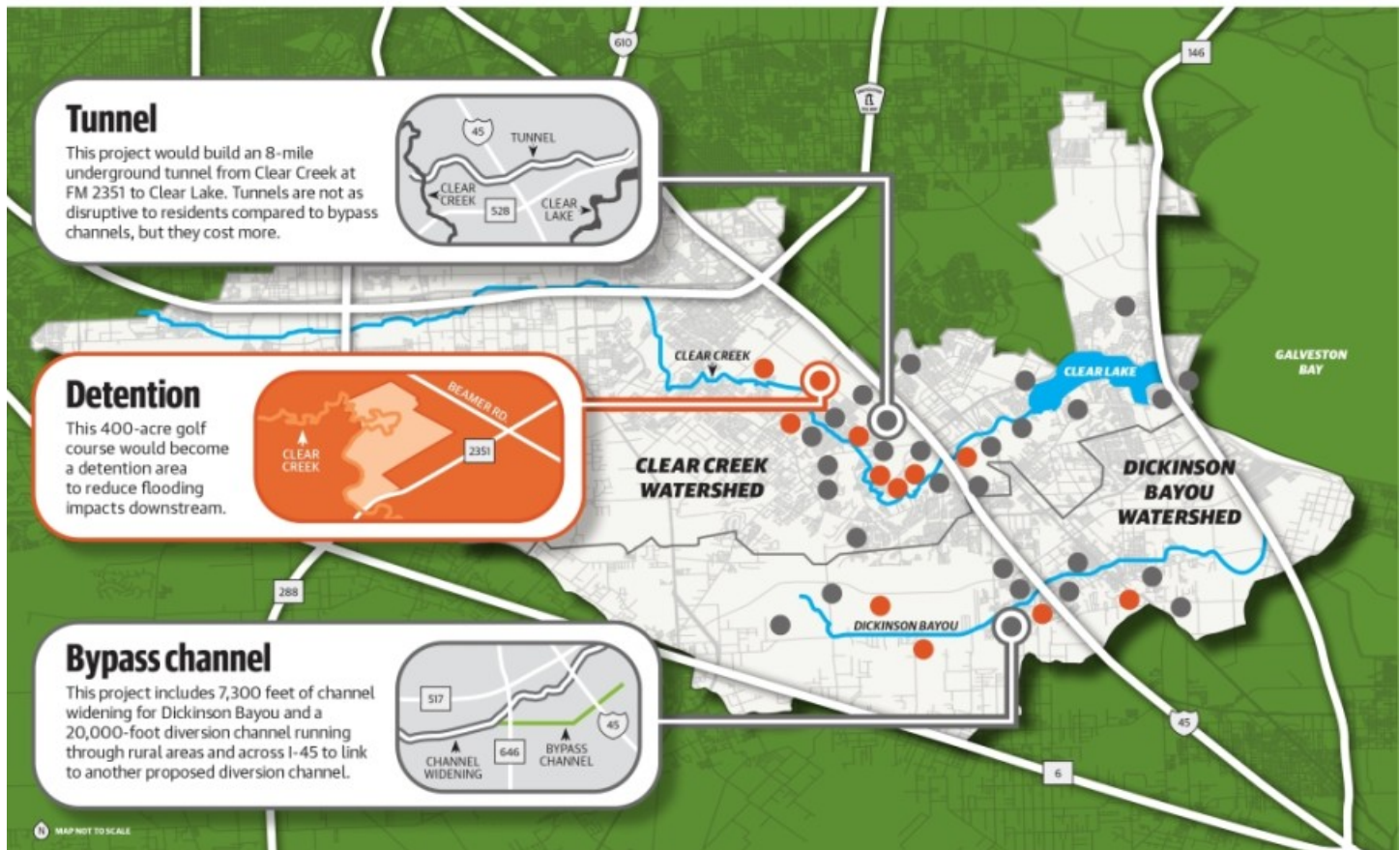


Potential projects

Consulting firm Freese and Nichols has proposed dozens of potential regional drainage projects. Storage projects keep water back. Conveyance projects help move water toward Clear Lake and Galveston Bay.

● Storage project ● Conveyance project

SOURCES: FREESE AND NICHOLS, CITY OF LEAGUE CITY/COMMUNITY IMPACT NEWSPAPER



MEMORANDUM

CITY MANAGER'S OFFICE

Grants Update



CARES Act – Small City Assistance Program **\$786,005**
 Total expenditures and encumbrances to date \$467,459

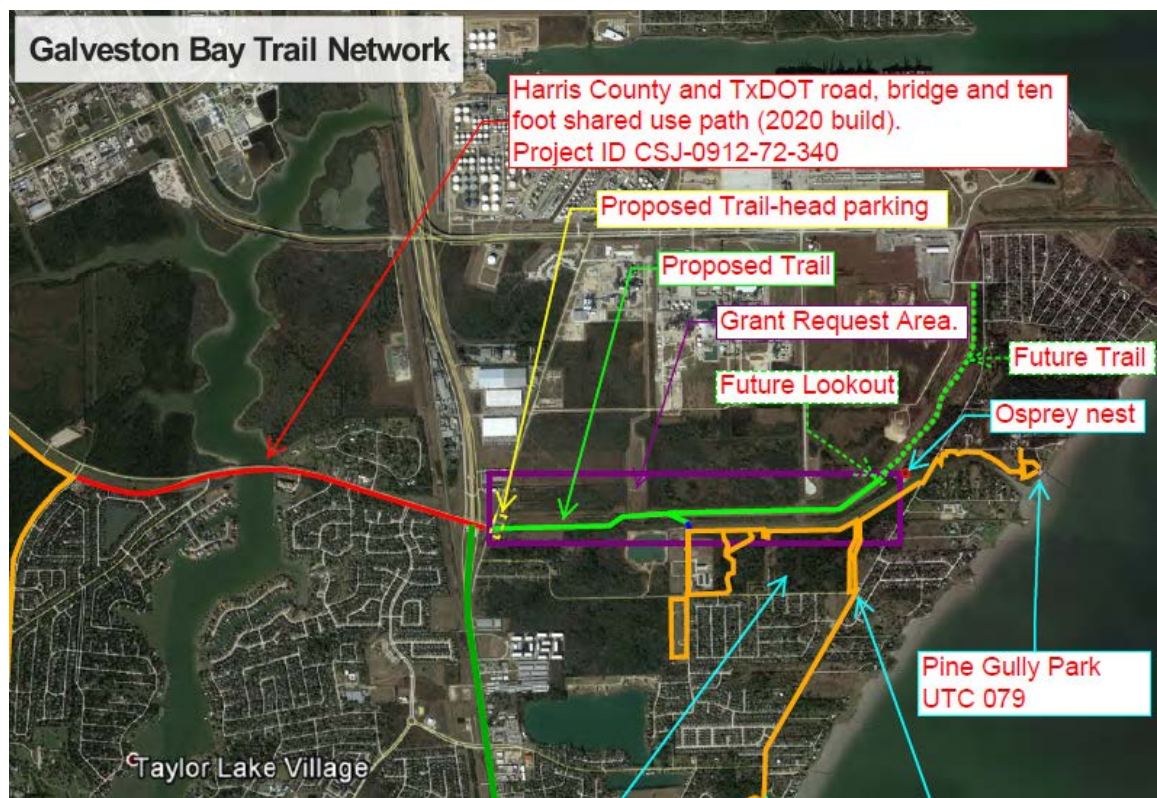
Request #1 – EDC Program (Received)	\$244,500
Request #2 – Misc Expenses (Under Review)	\$189,351
Request #3 – Pending	\$ 33,608

Remaining funds estimated \$318,546
 EMS salaries from March 2020 - present

Texas Parks and Wildlife Grant (TPWG)

This project consists of approximately 4,500 linear feet of decomposed granite and two bridge crossings over Pine Gully for a hike and bike trail at the far north side of the city limits and will have portions of the trail atop the berm system.

Texas Parks and Wildlife Commission to begin environmental and archeological resource reviews.



MEMORANDUM

CITY MANAGER'S OFFICE



Livable Centers Program (HGAC) – Old Seabrook District \$194,000

Seabrook EDC applied and received a grant with Harris-Galveston Area Council (HGAC) for a Livable Centers Program. The Program will formulate a planning document to recommend projects that would encourage walkability, connection within and between nodes of community activity and build on environment strategies that support local economic development and employment.

Kick Off with City Council Update Meeting planned for December 1, 2020.

CDBG-MIT

Application for the Wastewater Treatment Plant cost sharing match from the city for 25% through this program. An application was submitted October 28, 2020 and a response is expected early 2021.

MEMORANDUM

CITY COUNCIL MEETING
DECEMBER 1, 2020

Date: December 1, 2020

To: Seabrook City Council

From: Robin Lenio, City Secretary and
LeaAnn Petersen, Director of Community & Visitor Relations

Re: In Person City Council Meetings

City Council has discussed the staffing and equipment needs for sometime in preparation for returning Council to City Hall after having taken precautions due to the Coronavirus Pandemic and moving public meetings to a virtual platform.

In reviewing the requirements under the Texas Open Meetings Act for allowing some members of Council, staff, and the public to remain virtual, while others attend meetings in person at City Hall, it was determined by the Directors of the Information Technology and Communications Departments to order and install overhead microphones, a large screen TV, and a video camera in Council Chambers.

- All ordered equipment has been received
- Equipment installation will commence immediately
- Testing of the installed equipment is scheduled for December 16
- City Secretary will observe Court proceedings on December 7 to determine staffing needs for health and safety of all present in Council Chambers
- Anticipated first in person meeting is January 19, 2021, to allow time to work out equipment issues and to secure needed staff coverage

Staff is recommending that City Council discuss and determine if in person meetings are desired, starting January 19, and if members of the public will be invited to attend at a limited capacity or will have the opportunity to attend and participate via GoTo Webinar.

The City Manager will manage City staff attendance and participation opportunities.

ATTACHMENT F

MEMORANDUM

CITY MANAGER'S OFFICE



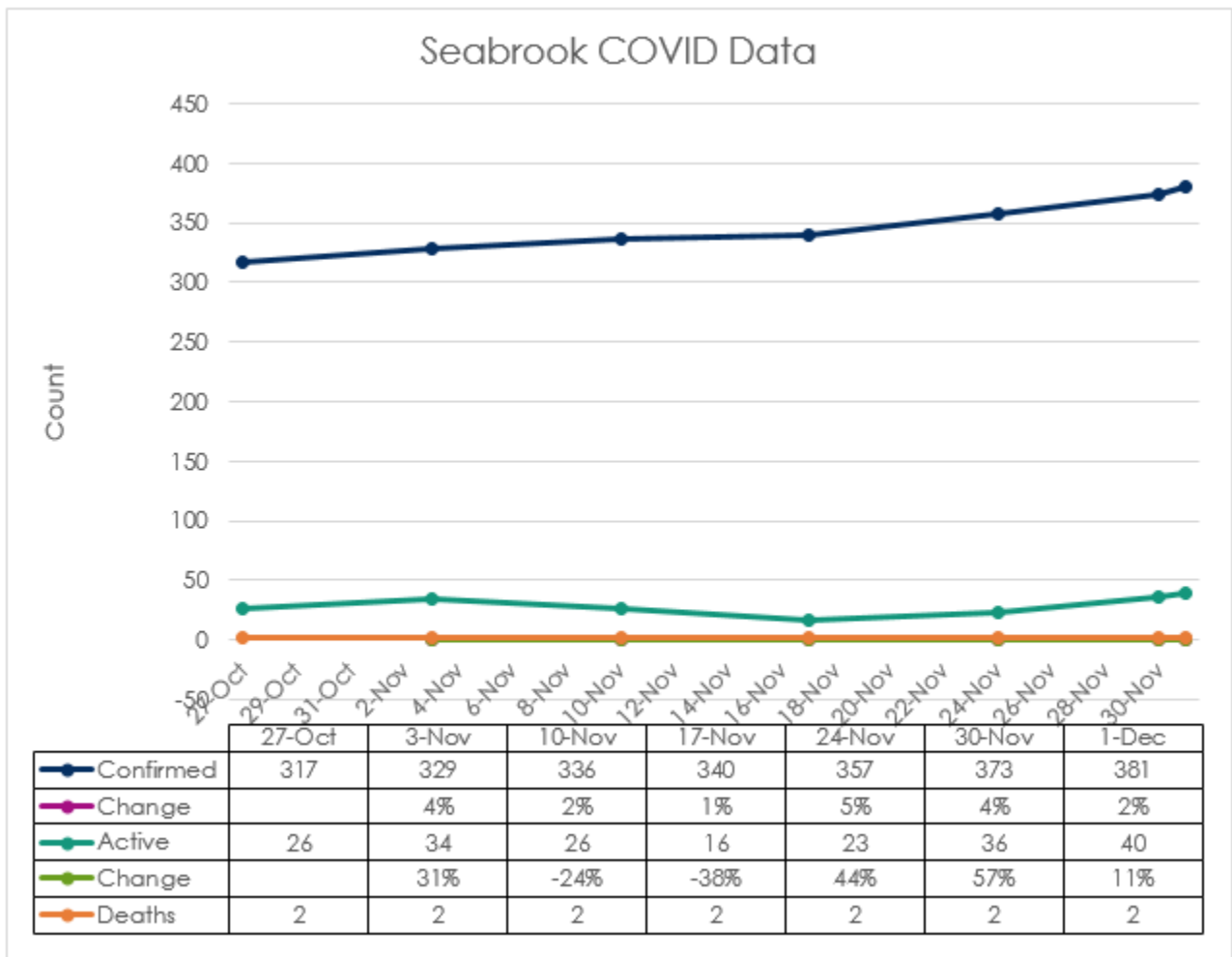
To: Honorable Mayor and City Council
 From: Gayle Cook, City Manager
 Date: December 1, 2020
 Subject: City Council COVID Update

City



Emergency Operations Center

- EOC remains at a Level III for the local COVID-19 Disaster Declaration.
- Director of Emergency Services getting State information on vaccine distribution



MEMORANDUM

CITY MANAGER'S OFFICE



County

11-30-2020

Current COVID-19 Threat Level: Level 1: Severe



Threat Levels

The Harris County COVID-19 Threat Level system advises four levels of transmission: Level 1 severe (red), Level 2 significant (orange), Level 3 moderate (yellow), and Level 4 minimal (green). Along with the level of transmission are actions residents should follow: Stay home (red); minimize all contacts (orange); stay vigilant (yellow); and resume normal contacts (green).

Changing Levels

The indicators in this document are not on/off switches for threat levels, but will be used by the County in conjunction with health experts to make decisions about policy changes at each level. To move down the ladder of the threat level system, all of the thresholds for these key health indicators must be met.

Harris County COVID-19 Data Landscape / November 30, 2020

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Harris County COVID-19 Risk Level Indicator Summary

Indicator	Status
Hospital Population Trends Negative 14-day trends for COVID-19 hospital population	Indicator Not Met COVID-19 General Population and ICU 14-day trends are positive with 95% confidence
Hospital Usage 14-day average of COVID-19 hospital population below 15%	Indicator Not Met COVID-19 ICU 14-day average population is 16.5% of capacity
New Cases: Trend 14-day trend for new COVID-19 cases is negative	Indicator Not Met 14-day trend of new cases is increasing by 23 cases per day
New Cases: Total 14-day average of new cases in Harris County below 400	Indicator Not Met 14-day average of new cases is 1016 cases per day
Positivity Rate 14-day average of COVID-19 test positivity rate below 5%	Indicator Not Met 14-day average of COVID-19 test positivity is 9.4%

Harris County COVID-19 Data Landscape / November 30, 2020

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