

The Public Safety Committee met in regular session on Wednesday, November 14, 2012 at 7:00 p.m. at the Seabrook Fire Station #1, 1850 East Meyer, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

LAURA DAVIS	CHAIRPERSON
RAY COOK	SVFD FIRE CHIEF
ROY HUNTER (absent)	CLEMC CHIEF
TREY HAFELY (absent)	SVFD PRESIDENT
JEFF GALYEAN	EMERGENCY MANAGEMENT COORDINATOR
DON HOLBROOK (absent)	COUNCIL MEMBER
SEAN WRIGHT	POLICE REPRESENTATIVE
PETE BRACCIO	SEABROOK CITIZEN REPRESENTATIVE
RONICA HALL	SEABROOK CITIZEN REPRESENTATIVE
TOM MERCHANT	EL LAGO REPRESENTATIVE
MEREDITH BRANT	ASSISTANT CITY SECRETARY

Chairperson Laura Davis called the meeting to order at 7:02 p.m.

NEW BUSINESS

1. Review submitted and/or current Public Safety Fund requests and integrate into Public Safety Fund Budget.

There were none.

2. Review current and future budget for the Public Safety Fund.

Chair Davis stated that she had left this item on the agenda to allow discussion on the items for expenditures and confirm the information that will be given to City Council for consideration in January.

Officer Galyean stated that expenditures to date total \$58,878.00 leaving a balance of approximately \$300.00. He will email the spreadsheet to members for their review. In addition, Officer Galyean agreed to be the liaison with the Finance Department to assure proper coding of the items submitted.

3. Consider list of recommendations for the expenditure of remaining bond funds to be submitted to City Council for consideration at the December 4 meeting.

Chief Ray Cook stated that the bond money must be spent by January. He recommended the following items come out of the bond funds:

- Traffic pre-emption system for the Red Bluff intersection (approx. \$15,000)

- Upgraded VHF pagers (\$22,500)
- Additional Grace Accountability System Watchdogs and repeater (\$16,555.50)
- Laptops (\$19,200)

The total amount for these items is \$73,255.50.

Chief Cook stated that based on priorities he would like to spend additional monies on

1) radios, 2) squad vehicles or 3) dispatch infrastructure and equipment, not to exceed \$166,000. He added that until the SVFD Executive Board meets on December 3, he will not know which item will be decided upon.

Motion was made by Pete Braccio and seconded by Captain Wright

To approve submission of two agenda items to City Council: one for the items totaling \$73,255.50 and another listing priorities to be determined at the December 3 SVFD meeting.

MOTION CARRIED BY UNANIMOUS CONSENT.

4. Consider establishing an amateur radio operator facility.

Chief Cook stated there was nothing new to report on this item.

5. Discuss purchasing options and specifications of the mobile command unit.

Officer Galyean stated there was nothing new to report. Mr. Merchant stated that he has a friend who has recently gone the process of purchasing a mobile command unit who can provide information. He stated that he will have that information forwarded to the public safety entities.

6. Consider revision of the resolution establishing the Public Safety Committee in order to add the Public Safety Fund and consider modification of membership. (This item was tabled at the October 4, 2012 meeting.)

Motion was made by Chief Cook and seconded by Pete Braccio

To untable this item.

MOTION CARRIED BY UNANIMOUS CONSENT.

Officer Galyean recommended dissolution of this document and starting over with completely new resolution.

Captain Wright stated that it is important that the resolution reflect more than the

Public Safety Fund, but should also reflect the efforts at interoperability.

Mr. Braccio distributed his recommendations and requested that the secretary insert changes which can be considered at the next meeting in a more comprehensive way.

Motion was made by Chief Cook and seconded by Captain Wright

To have the secretary revise the resolution based on Mr. Braccio's recommendations for consideration at the next Public Safety Committee meeting.

MOTION CARRIED BY UNANIMOUS CONSENT.

7. Consider mission statement for the committee.

Chair Davis commended the City Secretary for finding the proposed mission statement among the many committee audio tapes. She read the statement which was approved by the committee on October 3, 2007, but never formally adopted.

After some discussion, the following mission statement was drafted:

The mission of the Public Safety Committee is to serve the community through the interoperability of the Seabrook Office of Emergency Management, and the cooperative efforts of the Seabrook Volunteer Fire Department (SVFD), Seabrook Police Department, Clear Lake Emergency Medical Corps (CLEMC) and Citizens Emergency Response Team (CERT). It is our intent to provide complete public safety by: planning, prevention, responding and recovery of our community. Our goal is to provide for the health, safety and welfare of our citizens.

This item may be further considered, if needed and will be submitted to City Council along with the revised resolution.

8. Update on events affecting public safety since last meeting.

Emergency Management – Officer Galyean reported the following:

- He has been working on grant money expenditures particularly radios and reps have given demos,
- Working with other EOC in area and local fire chiefs,
- Breakfast with Santa is December 8,
- Working with local Girl Scout on her Gold Star project, which is to organize and conduct a town hall meeting for hurricane preparedness.

Police Department – Captain Wright reported the following:

- The jail has been repainted,
- Budget passed so candidates are being tested for patrol officer and

- 136 dispatch,
137 ○ SH 146 over pass is open.

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139 El Lago – Mr. Merchant stated that El Lago has a new police officer and City
140 Council plans to discuss the fire services contract.

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142 CERT – Ms. Hall reported the following:

- 143 ○ On October 19 participated in a field search and rescue,
144 ○ Held a drill in anticipation of the upcoming CERT rodeo,
145 ○ All are invited to CERT Christmas party,
146 ○ CERT website has a trivia contest.

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148 SVFD – Chief Cook reported on the following:

- 149 ○ Area schools' fire prevention program,
150 ○ Will be participating in the Christmas Boat Lane Parade on December 8,
151 ○ Santa is coming to town on December 15. Rain out date is December 22.

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153 **9. Review/approve minutes of the Public Safety meeting of October 10, 2012.**

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155 Motion was made by Officer Galyean and seconded by Chief Cook

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157 To approve the minutes as written.

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159 MOTION CARRIED BY UNANIMOUS CONSENT.

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161 **10. Future meeting dates and agenda items.**

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163 Chief Cook stated that he would like for the Committee to consider ways in which
164 the goals of the mission statement can be met.

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166 Officer Galyean stated that he would like to have an item to consider one area of
167 training for a tabletop exercise.

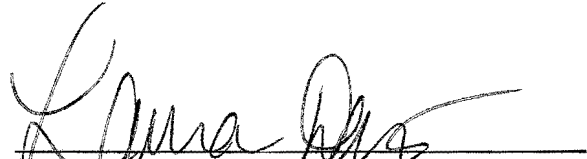
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169 Chair Davis stated that City Council will have a joint meeting on December 11 with
170 El Lago City Council and SVFD Executive Board to discuss fire contracts.

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172 The committee agreed to forego the December meeting and will meet in January
173 as regularly scheduled on January 9.

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175 Upon motion, the meeting was adjourned at 9:35 p.m.

181 APPROVED THIS 9th DAY OF JANUARY 2013.

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Laura Davis, Chairperson



Meredith Brant, TMRC
Assistant City Secretary