

1 The Open Space and Trails Committee met on Thursday, November 11, 2021 at Seabrook Public
2 Works and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to
3 discuss and if appropriate, take action on the agenda items listed below.
4

5 **THOSE PRESENT WERE:**

6 Sally Antrobus		Chair
7 David Popken	- Ex. Absence	Vice-Chair
8 Heather Cable	- Ex. Absence	Member
9 John Coggeshall		Member
10 Monica Comeaux	- Ex. Absence	Member
11 Debra Harper		Member
12 Nehemiah Jackson		Member
13 Sean Landis		Deputy City Manager
14 Kevin Padgett		Public Works Director
15 Brian Craig		City Engineer/Asst. Public Works Director
16 Natalie Stephens		Public Works Administrative Coordinator

17
18 Chair Sally Antrobus called the meeting to order at 5:02 p.m.

19 **1. PRESENTATIONS**

20 **1.1** Presentation (pulled), Update on the Texas Open Meetings Act and Public Information
21 Act requirements.

22 **1.2** Presentation (pulled), Update on Board and Committee appointment process

23 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

24 There were no comments from members of the public.

25 **3. CONSENT AGENDA**

26 **3.1** Approve the minutes of the October 7, 2021 Open Space and Trails Committee meeting.
27 *Natalie Stephens, Public Works Admin Coordinator*

28 *Motion made by Member Coggeshall and seconded by Member Harper.*

29 *To approve the minutes of the October 7, 2021 Open Space and Trails Committee meeting.*

30 **MOTION CARRIED BY UNANIMOUS CONSENT**

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4. NEW BUSINESS

4.1 Consider and take all appropriate action for recommendation on Carothers Community Garden. *Committee*

Member Jackson and guest, Jesse Jones updated the committee on the two Carothers Community Garden Facebook pages; one has 245 people following for information about the Community Garden and a private Facebook page for participants. 45 people have completed registration for raised garden and will be asked to share the 36 garden beds.

Deputy City Manager, Sean Landis will set up a meeting with City Manager, Gayle Cook to confirm the official Garden Bed Lease Agreement and fence line modification.

Public Works Director, Kevin Padgett, confirmed Public Works is pulling up slabs, checking swales and has the water turned back on near Community Garden location.

No motion was made

4.2 Consider and take all appropriate action on recommendations for best use of fallen trees at Carothers Coastal Gardens. *Committee*

Deputy City Manager, Sean Landis, reported City Manager, Gayle Cook recommends the fallen trees at Carothers Coastal Gardens be removed.

Chair Antrobus motioned to leave the fallen trees as they lay at Carothers Coastal Gardens.

MOTION FAILED PER LACK OF A SECOND

5. DISCUSSION

5.1 Discussion and update on Monarchwatch.org Milkweed Grant. *Chair Antrobus*

Chair Antrobus submitted the Monarchwatch.org Milkweed grant with Public Works Director, Kevin Padgett's name and her address. If approved, the City of Seabrook will need to pay the shipping of the approximate 1,200 plants estimated to be \$900 - \$1,400. The grant opened in October and is approved on a first come basis with plants shipping out in April from Kansas. Applicants are required to have two or more acres of non-landscaped space where small groupings of milkweed plants can be planted. Milkweed plants may be found in Texas for less cost.

Public Works Director, Kevin Padgett, reminded the Committee submission for the City must be done by the City with City contact information. He will follow up with the Monarchwatch.org Milkweed grant.

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63 **5.2 Discussion and update on Keep Texas Beautiful Fall Sweep 'n Seabrook on November**
64 **6th at McHale Park. *City Staff***

65 Public Works Director, Kevin Padgett, reported that the Keep Texas Beautiful Fall Sweep
66 event was a success and there was increase in participants. The City looks forward to
67 continuing and fine tuning the event.

68 Chair Antrobus requested some pictures of the Fall Sweep event to be shared with Open
69 Space and Trails for future presentations.

70 **5.3 Discussion and update on OST Park Social BBQ on November 10th. *City Staff***

71 Public Works Director, Kevin Padgett reported that the event appeared to be greatly enjoyed
72 by staff and OST members.

73 **5.4 Discussion and update on Trash Bash on March 26th. *City Staff***

74 Public Works Director, Kevin Padgett reported Trash Bash will be a hybrid event. It will be
75 in person this year rather than virtual as the year before, with COVID precautions in place.
76 Staff has been attending all the meetings and submitting the necessary paperwork required to
77 host the event.

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5.5 Discussion and update on parks' status or issues. *Committee*

Member Coggeshall reported that Houston Wilderness Society, who helped plant along the berm, are wanting to donate approximately 100 trees for January 8th tree planting and were willing to volunteer to plant the trees. They are requesting waivers to start filling out for the Tree Planting event. Public Works Director, Kevin Padgett confirmed the City can provide the waiver forms for the Tree Planting Day of Awesomeness event.

Houston Wilderness Society has proposed to plant an additional 100 plants (5 gallon) in December in Seabrook. Houston Wilderness Society can provide their own volunteers. Member Coggeshall requested OST committee members to be site captains. Member Jackson, Member Harper, and Jesse Jones offered to be site captains for the December planting.

Houston Wilderness Society invited Member Coggeshall to meet with TXDOT Houston area planting representative, Ethan Easton, to discuss Seabrook planting needs. TXDOT explained their process for a 95% survival rate. TXDOT representative suggested partnering with Seabrook, although Seabrook would have some obligations. Member Coggeshall recommends addressing the area near Hwy 146 and Red Bluff Rd.

Public Works Director, Kevin Padgett suggested the west side of Hwy 146 and Red Bluff Rd.

Deputy City Manager, Sean Landis will schedule a meeting with TXDOT, Ethan Easton regarding west side plantings

Member Jackson recommended following up with the State on signage for The Great Texas Coastal Birding Trail. Member Coggeshall will reach out to signage contacts for current signs in Seabrook to be replaced.

Member Coggeshall and City Engineer/Asst. Public Works Director, Brian Craig have both inquired but not received any update on the Texas Park and Wildlife Department grant.

5.6 City Staff update. *City Staff*

Public Works Director, Kevin Padgett reminded Open Space and Trails committee that the committee will need to reapply soon. He will forward the applications to the committee.

Public Works Director, Kevin Padgett brought to the committee's attention for consideration the possibility of having meetings every other month rather than monthly. The committee suggested having it added as an agenda item.

Public Works Director, Kevin Padgett stated Rotary has donated 10 trees and are still deciding where they want to plant them.

6. ROUTINE BUSINESS

6.1 Update on volunteer hours. *Committee*

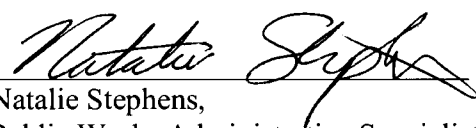
6.2 Establish future meeting dates and agenda items. *Committee*

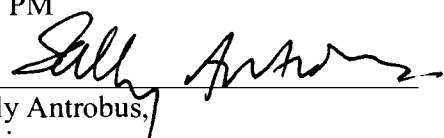
The next Open Space & Trails meeting will be held tentatively on Dec. 9, 2021 at 5 PM.

By Committee consensus, the following will be added to the December Agenda.

- Discuss, consider and take all appropriate action on partnership with TXDOT for west of HWY 146 and Red Bluff Rd plantings. (*City Staff*)
- Discuss, consider and take all appropriate action on OST meetings to be every other month. (*Committee*)
- Discuss, consider and take all appropriate action regarding current light poles at Friendship park soccer field. (*Committee*)
- Discuss, consider and take all appropriate action regarding Hester Butterfly Garden volunteers for Spring Gardening. (*Committee*)

Upon motion duly made, the meeting was adjourned at 6:10 PM


Natalie Stephens,
Public Works Administrative Specialist


Sally Antrobus,
Chair