

The City Council of the City of Seabrook met in regular session on Tuesday, November 2, 2021 at 6:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas, to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

THOM KOLUPSKI	MAYOR
ED KLEIN – Ex. Abs.	COUNCIL PLACE NO. 1
ROB HEFNER	COUNCIL PLACE NO. 2
JEFF LARSON – Ex. Abs.	COUNCIL PLACE NO. 3
MICHAEL GIANROSSO	COUNCIL PLACE NO. 4
BUDDY HAMMANN	MAYOR PRO TEM
JOE MACHOL	COUNCIL PLACE NO. 5
GAYLE COOK	COUNCIL PLACE NO. 6
STEVE WEATHERED	CITY MANAGER
ROBIN LENIO	CITY ATTORNEY
	CITY SECRETARY

Mayor Kolupski called the meeting to order at 6:00 p.m. and led the audience in the United States and Texas Pledges of Allegiance.

1. PRESENTATIONS

1.1 Presentation of a Proclamation to honor and recognize National Veterans' Day on November 11, 2021. *Thom Kolupski, Mayor*

Mayor Kolupski read the Proclamation to recognize the millions of patriotic Americans who have served their country through military service. Mayor Kolupski asked members of Council who are military veterans to join him at the podium to be recognized. Mayor Pro Tem Buddy Hammann, Councilmember Rob Hefner, Councilmember Joe Machol, and Council Sergeant At Arms, James Hill were paid tribute for their service.

1.2 Presentation of a Proclamation to commemorate the 100th Anniversary of the Tomb of the Unknown Soldier. *Thom Kolupski, Mayor*

Mayor Kolupski read the Proclamation to proclaim November 11, 2021 as Centennial of The Tomb of the Unknown Soldier which represents all missing and unknown service members who made the ultimate sacrifice for our freedoms and also serves as a place of mourning and a site for reflection on military service.

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45 **1.3** Presentation of a Proclamation to recognize November 7-13, 2021 as National Animal
46 Shelter Appreciation Week. *Thom Kolupski, Mayor*

47
48 Mayor Kolupski read the Proclamation to recognize November 7-13, 2021 as National
49 Animal Shelter Week and to formally recognize and reflect upon the importance of animal
50 shelters and the many people who make the shelters work so efficiently. Dwayne Vanselous,
51 Lead Animal Control Officer, was present to accept the proclamation on behalf of Seabrook's
52 Shelter.

53
54 **1.4** Presentation of a Proclamation to recognize November 1, 2021 as National Election Hero
55 Day. *Thom Kolupski, Mayor*

56
57 Mayor Kolupski read the Proclamation to recognize the immense importance and work
58 of our friends and neighbors who are election administration teams and poll workers who give
59 a great deal of time to the democratic process in the city. Robin Lenio, City Secretary, accepted
60 the proclamation and gave recognition to the City's Public Works, Communications, and
61 Police Departments for their help in making elections in Seabrook successful.

62
63 **1.5** Presentation of an Update to the Texas Open Meetings Act and the Texas Public
64 Information Act requirements, to include amendments by the 86th Texas Legislature. *Gayle*
65 *Cook, City Manager and Robin Lenio, City Secretary*

66
67 City Manager, Gayle Cook, and City Secretary, Robin Lenio, gave a brief update on
68 the Open Government Legislative requirements for City Council, City Staff, and City Boards
69 and Commission Members. Changes made by the 2019 Texas Legislature to both the Open
70 Meetings Act and the Public Information Act were included in the presentation.

71
72 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS - NONE**

73
74 **2.1** Mayor, City Council and/or members of the City staff may make announcements about
75 City/Community events. *City Council*

76
77 Mayor Pro Tem Hammann announced several upcoming events:

78	Fall Sweep	Monthly Bird Count
79	Saturday, November 6	Saturday, November 6
80	9:30am to 12:00pm (noon)	9:00am to 11:00am
81		
82		
83	Veterans Day and	Share Your Christmas
84	100th Anniversary Tomb of the Unknown Soldier	Begins Monday, November 22
85	Saturday, November 13	
86	11:00am	
87		
88	City Offices Closed - Thursday & Friday, November 25 & 26 - Thanksgiving Holiday	
89		

90 **3. CONSENT AGENDA**

91
92 **3.1** Approve on second reading Ordinance 2021-21, "Stormwater Regulation". *Brian Craig,*
93 *City Engineer*

94
95 AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF
96 SEABROOK, TEXAS, CHAPTER 30 "ENVIRONMENT" BY ADDING A NEW ARTICLE
97 IV. ENTITLED "CLEAN WATER", DIVISION 1. "STORMWATER DISCHARGES",
98 RELATING TO THE REDUCTION OF POLLUTANTS IN STORMWATER RUNOFF
99 AND THE EFFECTIVE PROHIBITION OF NON-STORMWATER DISCHARGES TO
100 THE STORM SEWER SYSTEM; MAKING FINDINGS AND CONTAINING OTHER
101 PROVISIONS RELATING TO THE FOREGOING SUBJECT; DECLARING CERTAIN
102 CONDUCT TO BE UNLAWFUL AND PROVIDING A PENALTY THEREFORE;
103 PROVIDING FOR SEVERABILITY; AND PROVIDING FOR A SAVINGS CLAUSE
104

105 **3.2** Approve the individual agreements between the City of Seabrook and Applicants / Event
106 Holders for Hotel Occupancy Tax Funding Sponsorships for FY2021-2022. Funding
107 allocations were approved by the City Council on August 17, 2021. *LeaAnn Petersen,*
108 *Director of Community & Visitor Relations*
109

110 **AGREEMENTS SUBMITTED BY:**

111 Bay Area Houston Ballet & Theater

112 Gulf Coast Film Festival

113 Keels & Wheels

114 Seabrook Lucky Trail Marathon

115 Texas Outlaw Challenge

116 Yachty Gras
117

118 **3.3** Approve the acceptance of public infrastructure for the Elam Road Project, consisting of
119 improvement to asphalt road to wider concrete pavement, addition of 8" waterline, and addition
120 of 8" sanitary sewer line. *Brian Craig, City Engineer*
121

122 **3.4** Approve the minutes of the October 19, 2021 regular City Council meeting. *Robin Lenio,*
123 *City Secretary*
124

125 *Motion was made by Mayor Pro Tem Hammann and seconded by Councilmember Machol to*
126 *approve the Consent Agenda, as presented.*
127

128 **MOTION CARRIED BY UNANIMOUS CONSENT**
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131

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135 **4. NEW BUSINESS**

136
137 **4.1** Consider and take all appropriate action on the Renewal of Coastal Public Lands Lease
138 No. CL930003 with the State of Texas for a ten (10) year period ending December 31, 2028,
139 for the Seabrook Boat Ramp area and encumbrance of coastal public lands, and authorize the
140 City Manager to execute the lease agreement. *Gayle Cook, City Manager*

141
142 Gayle Cook, City Manager, explained that the existing lease agreement with the
143 General Land Office for the boat ramp area expired January 1, 2019. The GLO was in
144 communications during the demolition of the structures under the lease and acknowledges that
145 the City, in cooperation with TxDOT consultants, are working on a new potential rebuild that
146 will modify and/or expand the existing area in the lease. The GLO is seeking a renewal of the
147 lease pending further information on the rebuild.

148
149 *Motion was made by Mayor Pro Tem Hammann and seconded by Councilmember Machol to*
150 *approve the Renewal of Coastal Public Lands Lease No. CL930003 with the State of Texas for*
151 *a ten (10) year period ending December 31, 2028, for the Seabrook Boat Ramp area and*
152 *encumbrance of coastal public lands, and authorize the City Manager to execute the lease*
153 *agreement.*

154
155 *MOTION CARRIED BY UNANIMOUS CONSENT*

156
157 **4.2** Consider and take all appropriate action on sponsorship of the Clear Lake Area Chamber
158 of Commerce 2021 Christmas Boat Lane Parade, in an amount not to exceed
159 \$2,000.00. *Robin Lenio, City Secretary*

160
161 *Motion was made by Mayor Pro Tem Hammann and seconded by Councilmember Giangrosso*
162 *to approve the sponsorship of the Clear Lake Area Chamber of Commerce 2021 Christmas*
163 *Boat Lane Parade, in an amount not to exceed \$2,000.00.*

164
165 *MOTION CARRIED BY UNANIMOUS CONSENT*

166
167 **5. ROUTINE BUSINESS**

168
169 **5.1** Update and report on various items that require no action, including SH 146 Expansion
170 Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration. *Gayle*
171 *Cook, City Manager*

172
173 Ms. Cook gave the update as shown in Attachment A.

174
175
176
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179

180 **5.2** Establish future meeting dates and agenda items, including discussion on holding the
181 second Council meeting in December. *City Council*

182
183 There will be a joint City Council / Planning & Zoning / Economic Development meeting on
184 Tuesday, November 16, starting at 6:00pm. The regular City Council meeting will begin
185 immediately following the joint meeting.

186 The following regular Council meeting will be held on December 7, at 6:00pm.

187 By consensus, the City Council agreed that the second meeting in December will not be held.
188 There will be no City Council meeting on Tuesday, December 21, 2021.

189
190 Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 6:38 p.m.

191
192 Approved this 16th day of November, 2021.
193
194
195

Thomas G. Kolupski

Thomas G. Kolupski
Mayor

196
197
198
199
200
201 *Robin Lenio*

Robin Lenio, TRMC
City Secretary

ATTACHMENT A

Time to Update

CITY COUNCIL UPDATE

November 2, 2021



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SH 146 Project Status

CURRENT ESTIMATED COMPLETION:
NOVEMBER 2023

- Frontage Road Completion and Traffic Shift anticipated to complete late November 2021
- Waterline Bore - Standing water along Meyer, Repsdorph and SH 146 continue until the bore of infrastructure is complete for dewatering
- Main Street Closure -



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SH 146
October 7, 2021

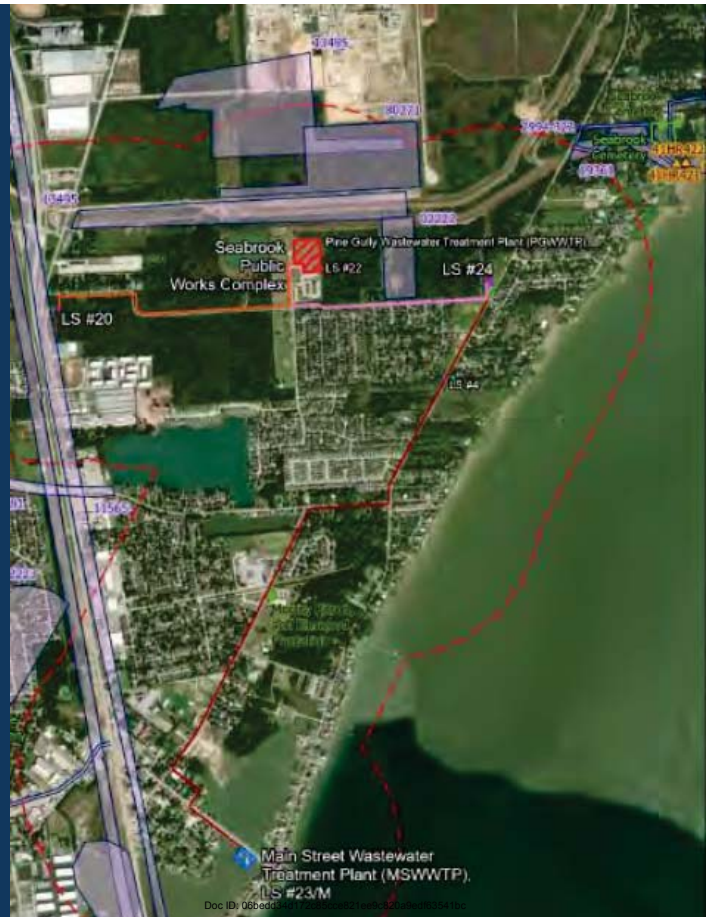
PINE GULLY WASTEWATER TREATMENT PLANT RETROFIT - WW9 \$35,946,438

This project was awarded 7/2021 by FEMA to the City of Seabrook for a complete infrastructure retrofit of the City's Wastewater System to include the relocation of the treatment plant from Main Street to a site located adjacent to the new Public Works facility.

Status:

Bid Opening: November 4, 2021

Council Award: November 16, 2021





BAYBROOK AND SEASCAPE DRAINAGE

CIP # D11 AND D12
\$2,139,398



Status:

Harris County Approved Agreement for Construction and Engineering Services
October 26, 2021

Est. Construction
November 2021 - March 2022

50/50 Grant with Harris county partnership program

Baybrook improvements include adding a 60 inch storm sewer under the Red Bluff Road roadside ditch, adding new storm sewer outfalls, and modifying the outfalls along Heron Dr.

Seascope improvements include replacing the existing cross culvert with three larger culverts under Red Bluff Road and adding inlets at the subdivision entrances.

SMART METERS

CIP# FAC6

\$3,000,000

This project includes replacing all of the City's water meters with smart meters and implement customer portal for easy access of daily usage.

3,903 meters installed to date

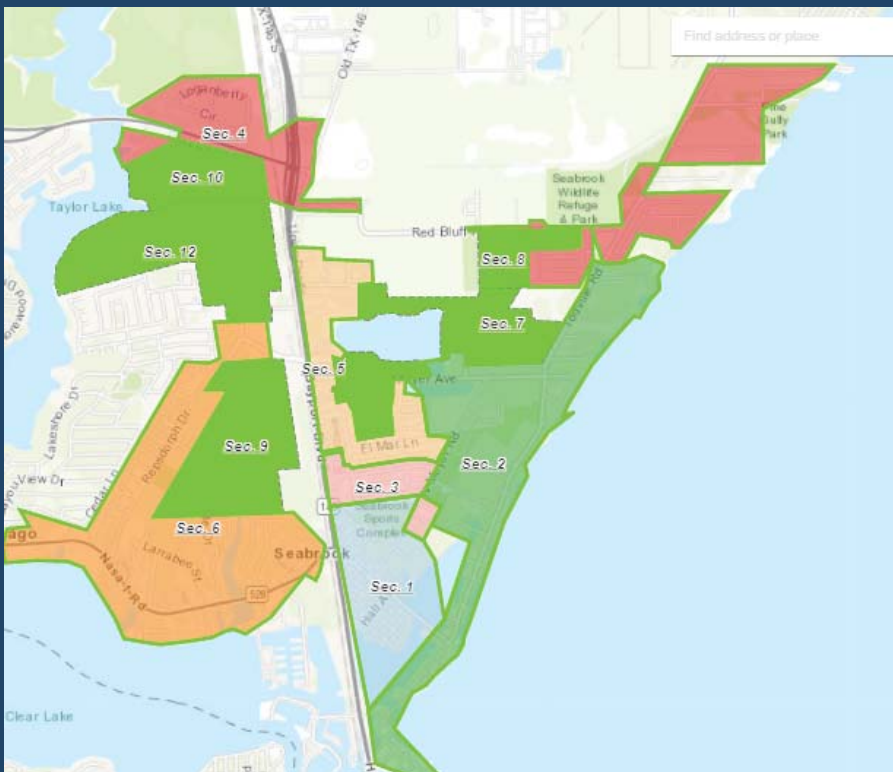
207 meters remaining to be installed

Watersmart Portal – Once installs are complete, information will be posted on the software for customers

94.7% Complete

[HTTP://SEABROOKTX.GOV/674/INSTALLATION-SCHEDULE](http://seabrooktx.gov/674/INSTALLATION-SCHEDULE)

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Red Bluff Expansion

Estimated Completion: November 30, 2021



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Thank You

QUESTIONS
