

1 The City Council of the City of Seabrook met in regular session on Tuesday, January 18, 2022
2 at 6:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas, to discuss, consider
3 and if appropriate, take action on the items listed below.

4
5 THOSE PRESENT WERE:

6 THOM KOLUPSKI

MAYOR

7 ED KLEIN

COUNCIL PLACE NO. 1

8 ROB HEFNER

COUNCIL PLACE NO. 2

9 JEFF LARSON – ex. abs.

COUNCIL PLACE NO. 3

10 MICHAEL GIANROSSO

COUNCIL PLACE NO. 4

11 BUDDY HAMMANN

MAYOR PRO TEM

12

COUNCIL PLACE NO. 5

13 JOE MACHOL

COUNCIL PLACE NO. 6

14 GAYLE COOK

CITY MANAGER

15 STEVE WEATHERED

CITY ATTORNEY

16 ROBIN LENIO

CITY SECRETARY

17
18 Mayor Kolupski called the meeting to order at 6:00 p.m. and led the audience in the United
19 States and Texas Pledges of Allegiance.

20
21 ***PRESENTATIONS***

22
23 **1.1** Presentation to recognize Springhill Suites by Marriott Houston NASA/Seabrook as the
24 Seabrook Economic Development Corporation's Business of the Year for 2021. *Paul Chavez,*
25 *Director of Economic Development*

26
27 Mayor Kolupski presented a Certificate of Recognition and a plaque to Rushi Patel and
28 congratulated him on Springhill Suites being named Business of the Year. Paul Chavez,
29 Director of Economic Development, stated that along with award of Business of the Year, the
30 EDC pays for a one year membership for Springhill Suites to the Seabrook Business
31 Association and the Clear Lake Area Chamber of Commerce. Cindy Harreld-DeWease,
32 President & CEO of the Clear Lake Area Chamber presented Mr. Patel with a Chamber
33 membership plaque and welcomed Springhill Suites to the Chamber for 2022.

34
35 **2. *PUBLIC COMMENTS AND ANNOUNCEMENTS - NONE***

36
37 **2.1** Mayor, City Council and/or members of the City staff may make announcements about
38 City/Community events. *City Council*

39
40 Councilmember Hefner announced several upcoming events, including Community
41 Shred Day; Council Election Filing Period; Seabrook Lucky Trails; and Keels n Wheels.

46 **3. CONSENT AGENDA**

47
48 **3.1** Approve the Quarterly Investment Report for the fourth quarter of Fiscal Year 2020-2021,
49 as required by the Public Funds Investment Act (PFIA). *Michael Gibbs, Director of Finance*

50
51 **3.2** Approve the minutes of the January 4, 2022 regular City Council meeting. *Robin Lenio,*
52 *City Secretary*

53
54 *Motion was made by Councilmember Klein and seconded by Councilmember Machol to*
55 *approve the Consent Agenda, as presented.*

56
57 **MOTION CARRIED BY UNANIMOUS CONSENT**

58
59 **4. NEW BUSINESS**

60
61 **4.1** Consider and take all appropriate action on recommendation of the Public Safety Task
62 Force for a transfer from Public Safety Fund Reserves in the amount of \$114.68 and a
63 recommendation for 2022 expenditures from the Public Safety Fund in the amount of
64 \$94,490.68. *Brad Goudie, Director of Emergency Services*

65
66 Brad Goudie, Director of Emergency Services, explained that the Public Safety Task
67 Force met and approved all requested items at an amount of \$94,490.68, which is \$114.68 over
68 the budgeted amount for 2022 expenditures. Mr. Goudie asked Council for an approval of a
69 transfer from Public Safety Fund Reserves in the amount of \$114.68, in order to approve all
70 items requested. Requested items include supplies for BayCERT training and deployment; a
71 dual band portable radio for the Fire Marshal; cot upgrades for emergency events; 2 LED stop
72 signs; a pedestrian crossing beacon; LED Modules to repair one of the City's electronic
73 message boards; tactical helmets for police officers; an Emergency Operations Center weather
74 station; rescue LED light upgrades; tower LED light upgrades; and EMS Supply Inventory
75 software.

76
77 *Motion was made by Councilmember Klein and seconded by Councilmember Machol to*
78 *approve a transfer from Public Safety Fund Reserves in the amount of \$114.68 and a*
79 *recommendation for 2022 expenditures from the Public Safety Fund in the amount of*
80 *\$94,490.68.*

81
82 **MOTION CARRIED BY UNANIMOUS CONSENT**

83
84 **4.2** Consider and take all appropriate action on the charitable distribution of Celebration
85 Seabrook event proceeds not to exceed \$10,000.00. *LeaAnn Petersen, Director of Community*
86 *& Visitor Relations*

87
88 LeaAnn Petersen, Director of Community & Visitor Relations, explained that in past
89 years the City Council has approved donations from Celebration Seabrook proceeds to Share
90 Your Christmas, the Seabrook Animal Shelter, and the Bay Area Veterans' Memorial. Ms.

Petersen presented Council with three (3) options for donations division between the three entities.

Motion was made by Mayor Pro Tem Hammann and seconded by Councilmember Giangrosso to approve the charitable distribution of Celebration Seabrook event proceeds to Share Your Christmas in the amount of \$6,000.00; to the Seabrook Animal Shelter in the amount of \$1,000.00; and to the Bay Area Veterans' Memorial in the amount of \$3,000.00.

MOTION CARRIED BY UNANIMOUS CONSENT

5. DISCUSSION

5.1 Discuss, consider and take all appropriate action regarding funding received or to be received by the City of Seabrook under the American Rescue Plan Act (ARPA) for FY22 Capital Improvement Program (CIP) projects W5-Taylor Lake Water Line Crossing and W19-NASA Road Waterline Interconnect and funding of local match for the Pine Gully Wastewater Treatment Plant (PGWWTP) under the Hazard Mitigation Grant Program (HMGP). *Gayle Cook, City Manager, and Michael Gibbs, Director of Finance*

By unanimous approval the City Council agreed to temporarily take monies from General Fund to meet deadlines under the HMGP Grant for the Wastewater Treatment Plant retrofit project until reimbursements on a Senate Bill 7 grant match is received. The additional funding is needed because construction estimates from 2018 were lower than actual costs in 2022.

6. ROUTINE BUSINESS

6.1 Update on the 2022 Seabrook General Election. *Robin Lenio, City Secretary*

City Secretary, Robin Lenio, stated that the filing period for a place on the May 7, 2022 General Election ballot begins on Wednesday, January 19 and will end at 5:00pm on Friday, February 18.

6.2 Update and report on various items that require no action, including SH 146 Expansion Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration. *Gayle Cook, City Manager*

Ms. Cook gave a report to City Council on the SH 146 Expansion Project, City of Seabrook CIP Projects, and City of Seabrook Grant Administration, as shown in Attachment A.

6.3 Establish future meeting dates and agenda items. *City Council*

The next regular City Council meeting will be held on Tuesday, February 1, at 6:00pm. Councilmember Klein announced that he would be out of town on February 1; therefore, he will be absent from the meeting.

Councilmember Machol asked that an item be placed on the next Council agenda under discussion for City volunteers and streamlining the volunteer process.

7. CLOSED EXECUTIVE SESSION

7.1 Section 551.071

Conduct a Closed Executive Session to consult with the City's attorneys regarding the lawsuit entitled City of Seabrook v. Barge 295 and the Yard at Barge 295. *Gayle Cook, City Manager*

At 6:51 p.m., Mayor Kolupski announced that the City Council will now hold a closed executive meeting pursuant to the provisions of the Open Meetings Act, Chapter 551 Government Code, and Vernon's Texas Codes Annotated, in accordance with the authority contained in Section 551.071, Consultation with Attorney.

At 7:01 p.m., Mayor Kolupski reconvened the meeting in open session and stated that Item 7.1 had been discussed, but that no action had been taken in Executive Session.

8. OPEN SESSION

Council will reconvene in Open Session to allow for possible action on any of the agenda items listed above under "Closed Executive Session".

Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 7:03 p.m.

Approved this 1st day of February, 2022.

Thomas G. Kolupski

Thomas G. Kolupski
Mayor

Robin Lenio

Robin Lenio, TRMC
City Secretary

ATTACHMENT A

Time to Update

CITY COUNCIL UPDATE

January 18, 2022



Doc ID: bd1205752c97b7005089b2576010e70e5f7c78d5



SH 146 Project Status

CURRENT ESTIMATED COMPLETION:
DECEMBER 2023

CURRENT AND UPCOMING PHASES:

- Phase 1 & Phase 2 - Frontage Roads from NASA 1 to Red Bluff
- Phase 2 - Widening of Arterial Bridge, Express Bridge & New SB Frontage Road south of NASA
- Phase 3 - Traffic Shift to Frontage Roads in Seabrook - Estimated February 2022

ISSUES:

- Repsdorph @ SH 146 Utility Relocations

Doc ID: bd1205752c97b7005089b2576010e70e5f7c78d5



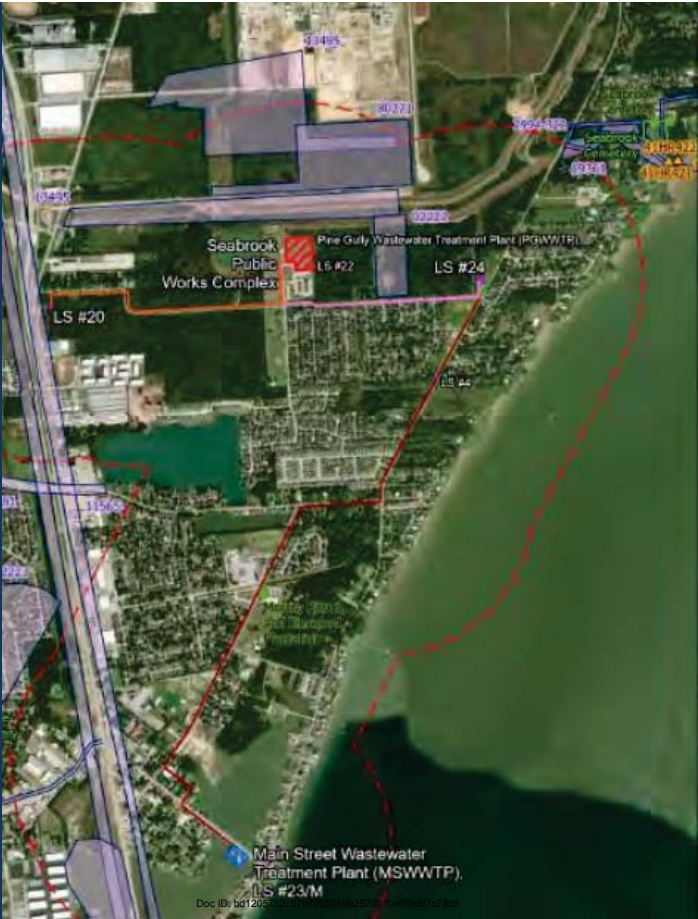
CAPITAL PROJECTS UPDATE

PINE GULLY WASTEWATER TREATMENT PLANT RETROFIT - WW9 \$35,946,438

This project was awarded 7/2021 by FEMA to the City of Seabrook for a complete infrastructure retrofit of the City's Wastewater System to include the relocation of the treatment plant from Main Street to a site located adjacent to the new Public Works facility.

Status:

Notices to Proceed for both contractors have been completed and staff is waiting on specific mobilization information to release publicly on areas that traffic control will be needed in first phase



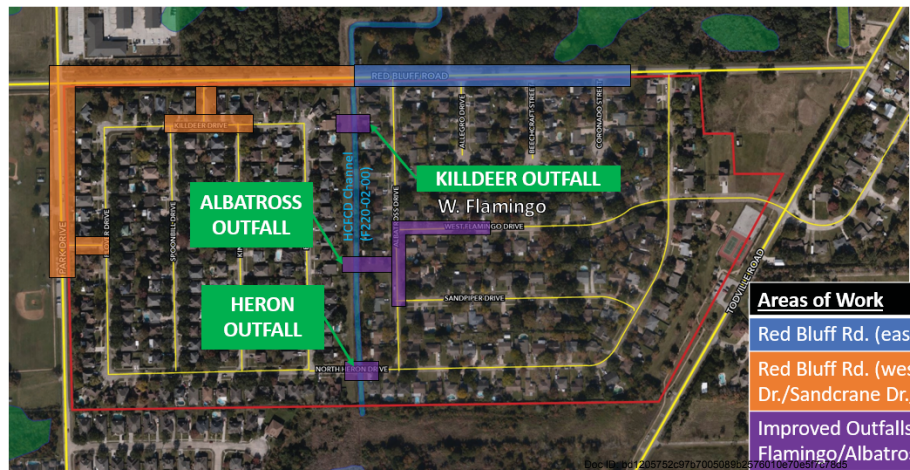
BAYBROOK AND SEASCAPE DRAINAGE

CIP # D11 AND D12
\$2,139,398



ADRIAN GARCIA
COMMISSIONER

Baybrook & Seascape Subdivisions Drainage Improvements

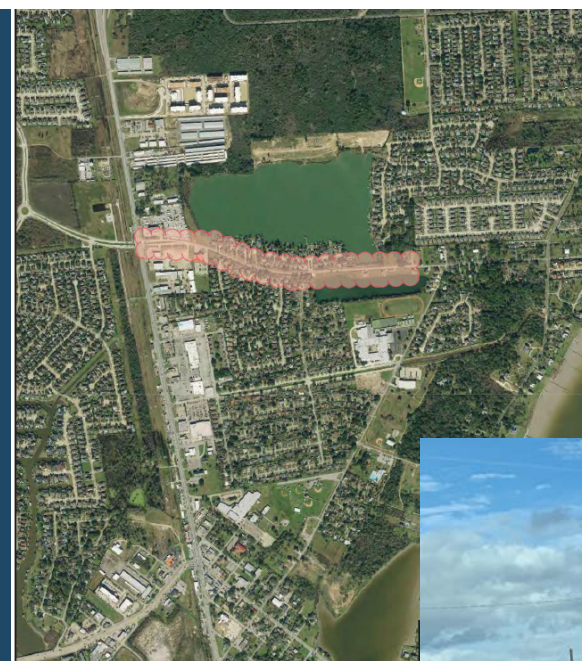


Status:

Est. Construction (8
Months)
Jan 2022- August 2022

SIDEWALKS ON MEYER

CIP# D15	\$149,151
CIP# P2	\$595,159



Status:

P2 - In Design for SH146
to N. Meyer

D15 - Under Construction



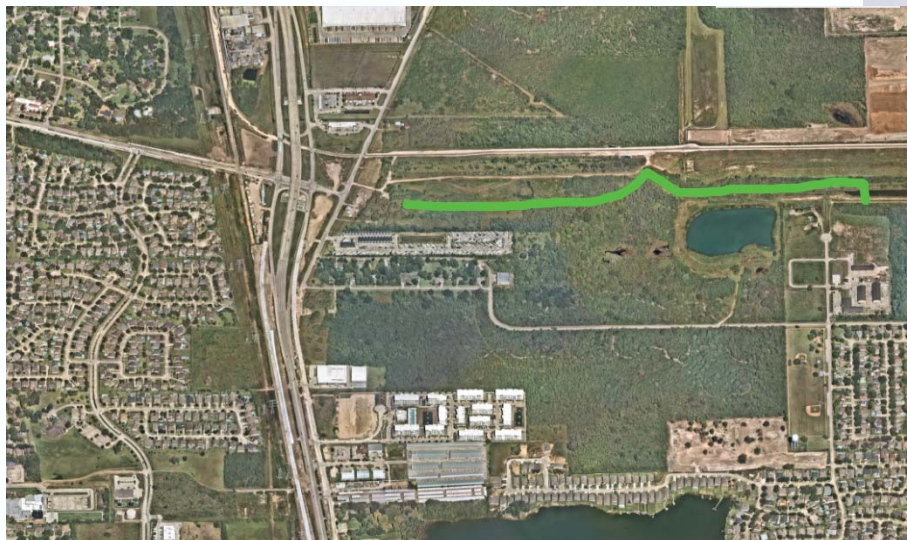
PINE GULLY HIKE AND BIKE TRAIL EXTENSION

CIP# P1 \$131,400

Status:

Approved Texas Parks and Wildlife Grant for trail extension north of Wildlife Park trailhead

Pending - Final Award Letter to Proceed



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WILDWOOD PLAYGROUND

CIP# P6 \$40,000

Status:
In Design



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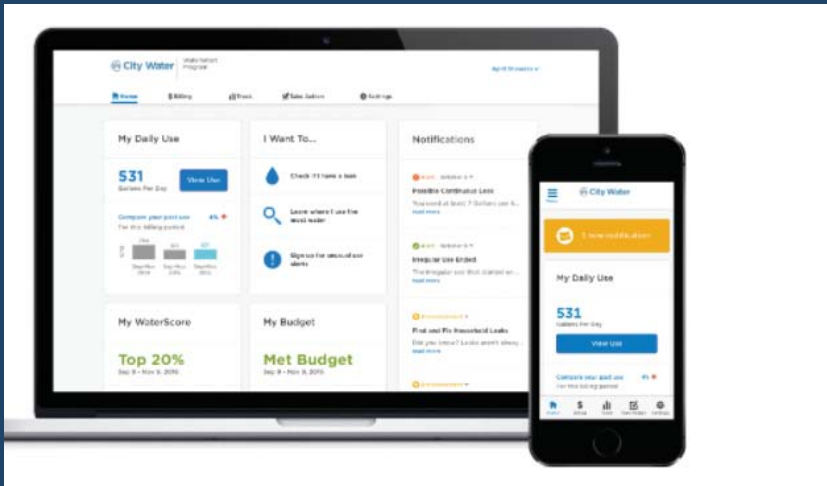
MAIN STREET RESTROOM

CIP# P15 \$87,500

Status:
In Design



Doc ID: bd1205752c97b7005089b2576010e70e5f7c78d5



SMART METERS
CIP# FAC6
\$3,000,000

Watersmart Customer Portal Information
will be released late **February 2022**
99% Complete

[HTTP://SEABROOKTX.GOV/674/INSTALLATION-SCHEDULE](http://seabrooktx.gov/674/Installation-Schedule)

Doc ID: bd1205752c97b7005089b2576010e70e5f7c78d5

Red Bluff Expansion

Estimated Completion: June 2022



Doc ID: bd1205752c97b7005089b2576010e70e5f7c78d5

GRANTS UPDATE



FEMA



U.S. Department of
Housing and Urban Development

TEXAS
PARKS &
WILDLIFE

FEMA Projects

EMERGENCY MANAGEMENT PROFORMANCE
GRANT (HMGP) \$54,039

CIP# WW16, FAC22, FAC24 GENERATORS
\$1,070,300

Applications in Progress

ACTIVE FEMA PA PROJECTS

DR 4586, DR 4332, DR 1791



Thank You

QUESTIONS
