

The Open Space and Trails Committee met on Thursday, June 22, 2022 at Seabrook Public Works and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

Sally Antrobus		Chair, Position 1
David Popken	- Ex. Absence	Vice-Chair, Position 6 (virtual)
John Coggeshall		Position 3
Monica Comeaux		Position 5
Debra Harper		Position 2
Nehemiah Jackson		Position 4
Jesse Jones		Position 7
Sean Landis		Deputy City Manager
Kevin Padgett		Public Works Director
Brian Craig		City Engineer/Asst. Public Works Director
Natalie Stephens		Public Works Administrative Coordinator

Chair Sally Antrobus called the meeting to order at 5:06 p.m.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

None

2. DISCUSSION

2.1 Discuss, consider, and take all appropriate action regarding park related CIP (Capital Improvement Projects). *City Staff & Committee*

Open Space and Trails committee discussed the overview for each park related CIP and new project ideas, recommending if proposed project should be scoped for FY23.

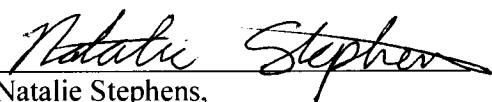
FY23 Park CIP presentation.pdf (attachment A)

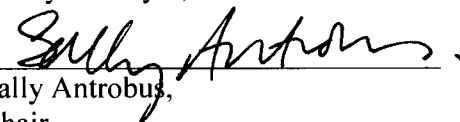
OST Official Report from 6-22-22 mtg.pdf (attachment B)

3. ROUTINE BUSINESS

3.1 Establish future meeting dates and agenda items. *Committee*

The next Open Space & Trails meeting will be held tentatively on July 7, 2022 at 5 PM.


Natalie Stephens,
Public Works Administrative Coordinator


Sally Antrobus,
Chair

38 ATTACHMENT A
39
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CAPITAL IMPROVEMENTS PROGRAM (CIP)



May 5, 2022

OPEN SPACE AND TRAIL COMMITTEE MAY 5, 2022

AGENDA

- WHAT IS A CAPITAL IMPROVEMENT PLAN (CIP)
- HOW IS IT FUNDED
- WHAT ARE THE CURRENT PARKS PROJECTS
- NEW STAFF PROPOSED PROJECTS
- COMMITTEE INPUT ON OTHER PROPOSED PROJECTS FOR COUNCIL

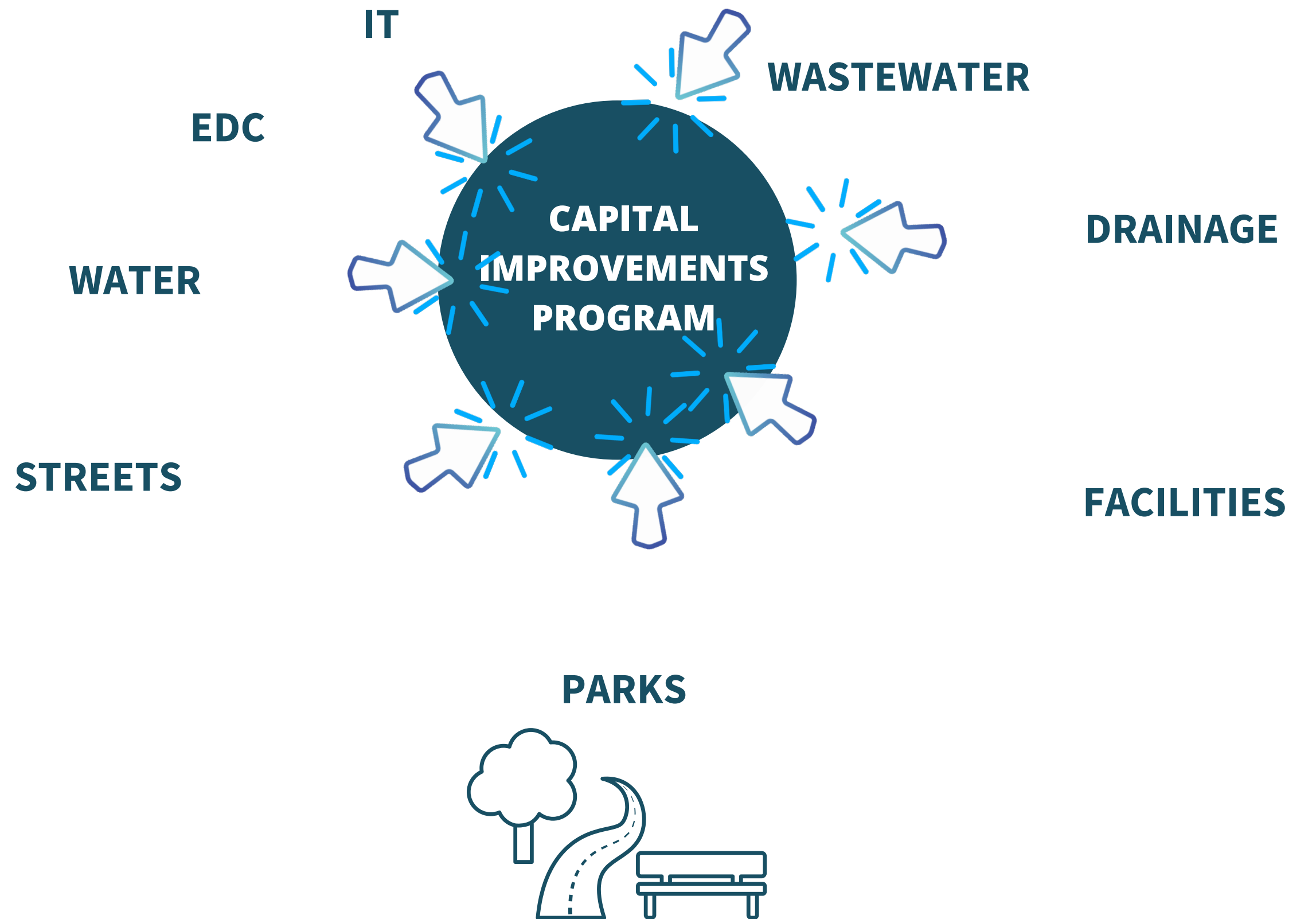
CAPITAL IMPROVEMENT PROJECT SUMMARY									
CIP #	Project #	PROJECT DESCRIPTION	Funding	PROJECT COST					
				PREVIOUS	FY22	FY23	FY24	FY25	FY26+
WATER PROJECTS									
W2		SHIPYARDS WATER SERVICE PHASE 1	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
W3		SHIPYARDS WATER SERVICE PHASE 2	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
W5		TAYLOR LAKE WATER LINE CROSSING	RESCUE FUND	\$	\$	\$	\$	\$	\$
W7	306	STATE HIGHWAY 146 WATER LINE IMPROVEMENTS	SIB & ENTERPRISE	\$	\$	\$	\$	\$	\$
W9		RED ACRES SUBDIVISION WATER LINE	ENTERPRISE & IMPACT FEES	\$	\$	\$	\$	\$	\$
W10		PINE GULLY WATER LINE IMPROVEMENTS	ENTERPRISE	\$	\$	\$	\$	\$	\$
W12		REPSODORPH WATER LINE IMPROVEMENTS	IMPACT FEES	\$	\$	\$	\$	\$	\$
W16		OLD SH 146 INTERCONNECT	RESCUE FUND & IMPACT FEES	\$	\$	\$	\$	\$	\$
W19		NASA ROAD WATERLINE REHABILITATION	FUND 28 GEN	\$	\$	\$	\$	\$	\$
W21		SEON TO RED BLUFF INTERCONNECT	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
W22		COMMERCIAL ROAD WATER	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
W23		STARBOARD ROAD WATER AND SANITARY SEWER	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
TOTAL WATER PROJECTS				\$	\$	\$	\$	\$	\$
WASTEWATER PROJECTS									
WW1		EAST MEYER PARALLEL SEWER	IMPACT FEES	\$	\$	\$	\$	\$	\$
WW2		SHIPYARDS SEWER SERVICE PHASE 1	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
WW3		SHIPYARDS SEWER SERVICE PHASE 2	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
WW7		STATE HIGHWAY 146 SANITARY SEWER EXTENSION	SIB & ENTERPRISE	\$	\$	\$	\$	\$	\$
WW9	306	PINE GULLY WASTEWATER TANK IMPROVEMENTS	ENTERPRISE & IMPACT FEES	\$	\$	\$	\$	\$	\$
WW14	301	LIFT STATION NO. 5 FORCE MAIN IMPROVEMENTS	ENTERPRISE	\$	\$	\$	\$	\$	\$
WW16		PORTABLE 1200W GENERATOR	RESCUE FUND & IMPACT FEES	\$	\$	\$	\$	\$	\$
WW17		EDC WASTEWATER LINE COMMERCIAL ROAD	FUND 28 GEN	\$	\$	\$	\$	\$	\$
WW18		EDC WASTEWATER LINE STARBOARD	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
TOTAL WASTEWATER PROJECTS				\$	\$	\$	\$	\$	\$
DRAINAGE PROJECTS									
D1		TODVILLE ROAD BRIDGE	IMPACT FEES	\$	\$	\$	\$	\$	\$
D4		WILDLIFE PARK DRAINAGE (HCFCD F220-02-00)	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
D5		BAYBROOK DRAINAGE (HCFCD F220-02-00)	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
D8		LOWER PINE GULLY DRAINAGE IMPROVEMENTS	SIB & ENTERPRISE	\$	\$	\$	\$	\$	\$
D9		SURF OAKS DRIVE	ENTERPRISE & IMPACT FEES	\$	\$	\$	\$	\$	\$
D10	319	WATER WAY OUTFALL	ENTERPRISE	\$	\$	\$	\$	\$	\$
D11		SEASCAPE SUBDIVISION IMPROVEMENTS	IMPACT FEES	\$	\$	\$	\$	\$	\$
D12		BAYBROOK SUBDIVISION HCFCD BOND E-07	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
D13		MIRAMAR SUBDIVISION HCFCD BOND E-07	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
D14		MASTER DRAINAGE STREET AND STORM IMPROVEMENTS	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
D15		DRAINAGE MODIFICATIONS AND SIDEWALK TO INTERMEDIATE SCHOOL	DEVELOPER CONTRIBUTION	\$	\$	\$	\$	\$	\$
TOTAL DRAINAGE PROJECTS				\$	\$	\$	\$	\$	\$
STREET PROJECTS									
S8		SEASCAPE II STREET IMPROVEMENTS	POTENTIAL GRANT	\$	\$	\$	\$	\$	\$
S13		BAYBROOK SECTION II STREET IMPROVEMENTS	FUND 36 PRIOR BONDS	\$	\$	\$	\$	\$	\$
S15		TODVILLE SIDE STREET ASPHALT REHAB	POTENTIAL GRANT	\$	\$	\$	\$	\$	\$
		ASPHALT STREET RECLAMATION	FUTURE BONDS	\$	\$	\$	\$	\$	\$
TOTAL STREET PROJECTS				\$	\$	\$	\$	\$	\$



WHAT IS THIS PLAN

- CITY MANAGER REQUIRED BY CHARTER TO SUBMIT WITH THE ANNUAL BUDGET A CAPITAL PLAN FOR CURRENT FISCAL YEAR
- 5 YEAR + PLANNING DOCUMENT - RESOURCE PLANNING TOOL
- UPDATED EACH YEAR AND CHANGES
- PROJECTS FLOW FROM PRIORITY NEEDS, MASTER PLANS, STAFF, COUNCIL, BOARDS, AND RESIDENTS

CIP CATEGORIES



HOW IS IT FUNDED?

GENERAL FUND

SPECIAL FUND - CAPITAL

IMPACT FEE FUND

SPECIAL FUND - PARK IMPACT

DEBT (BOND, C.O., SIB)

GRANTS / DISASTER FUND

PARTNERS (HARRIS CO, TXDOT)

ENTERPRISE FUND

RECENTLY COMPLETED

- P6 WILDWOOD PLAYGROUND REPLACEMENT
- P16 CAROTHERS COMMUNITY GARDEN
- P8 BAYSIDE KAYAK LAUNCH

CURRENT PARK PROJECTS

**P1
PINE GULLY HIKE
AND BIKE TRAIL**

In Progress
\$173,400

TEXAS PARKS AND
WILDLIFE GRANT
75/25

**P2
E. MEYER HIKE
AND BIKE TRAIL**

In Progress
\$595,159

HARRIS COUNTY
50/50.

**P9
RED
BLUFF/TAYLOR
LAKE KAYAK
LAUNCH**

Soliciting Grants
\$294,140

Application in with
Harris County FY22

**P10
PINE GULLY
TRAIL EAST**

Partnership with
Pasadena solicited

?

CURRENT PARK PROJECTS

**P12
WILDLIFE PARK
TRAILHEAD
IMPROVEMENTS**

\$49,500

Application in with
Port of Houston

**P13
MEADOR
RESTROOM
UPGRADE**

Soliciting RFP
\$49,750

CITY FUNDED

**P14
OLD REPSDORPH
ROW -SIDEWALK**

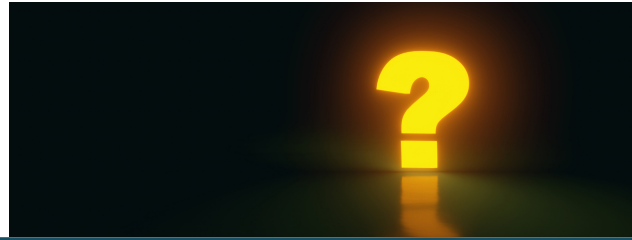
HARRIS COUNTY
\$87,500

**P15
MAIN ST
RESTROOM**

****FEMA RESTRICTED****

DISCUSS MOVING
TO LIVABLE
CENTER PLAN

CURRENT FACILITIES PROJECTS



FAC26 POOL SLIDE

\$344,500

End of Life
Aquatics Survey

FAC29 BOAT RAMP

-0-

TxDOT Consultant in
partnership with City

FAC32 PUMP TRACK

\$287,500

5+ year project with

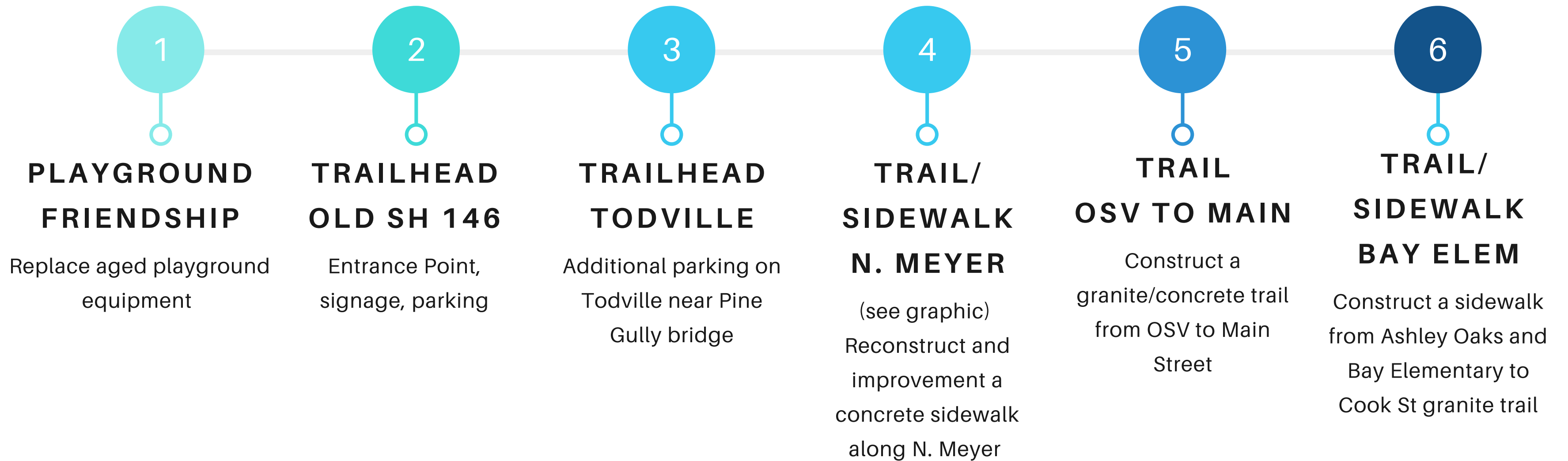
FAC20 SIGNAGE

Gateways
Wayfinding
Parks



NEWLY SCOPED PROJECTS

PARKS - SCOPED FOR FY 23 CIP





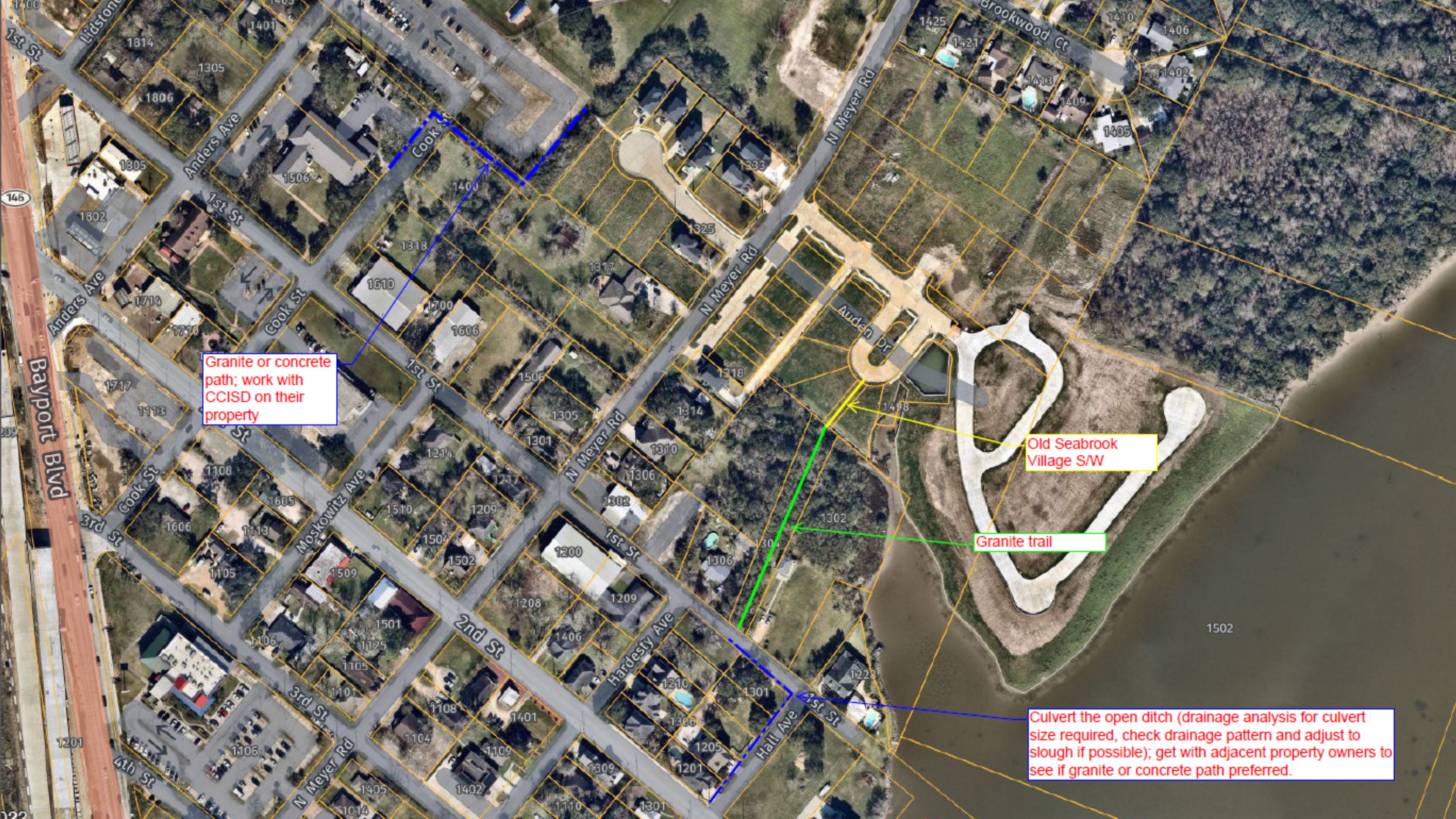
Granite or concrete path.

Remove and replace concrete S/W

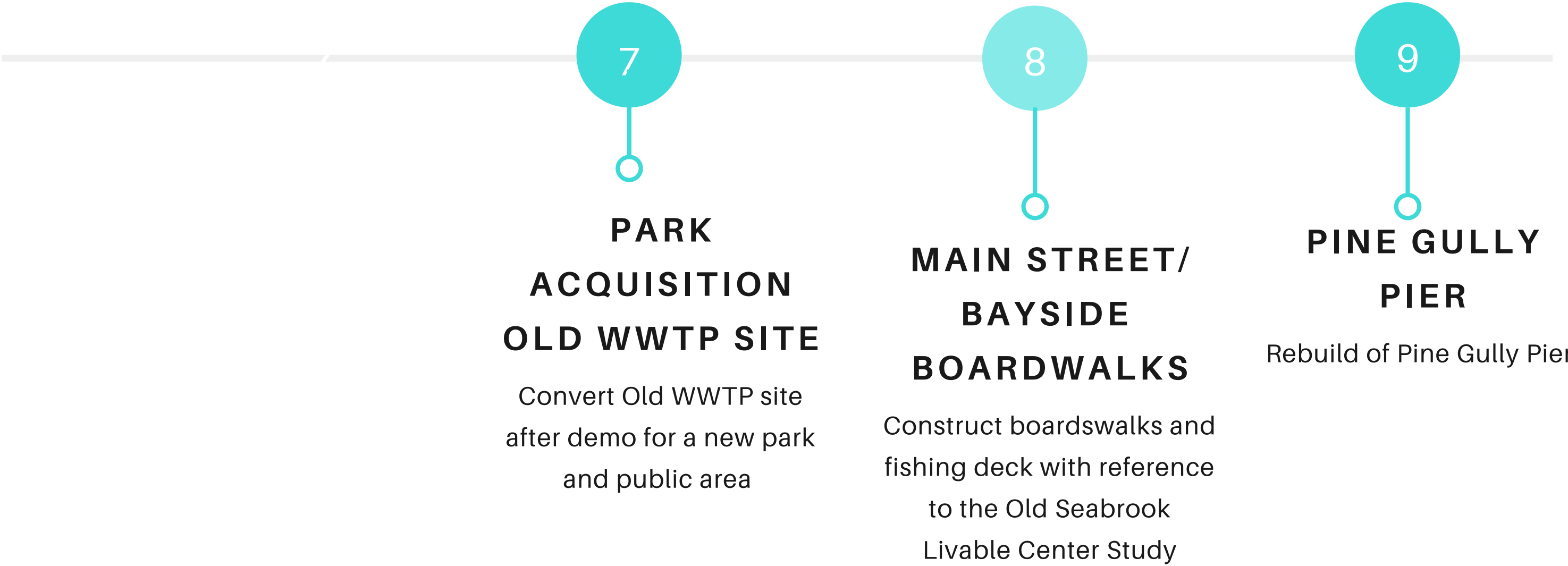
Remove and replace concrete S/W

Remove granite trail and replace w/ concrete S/W

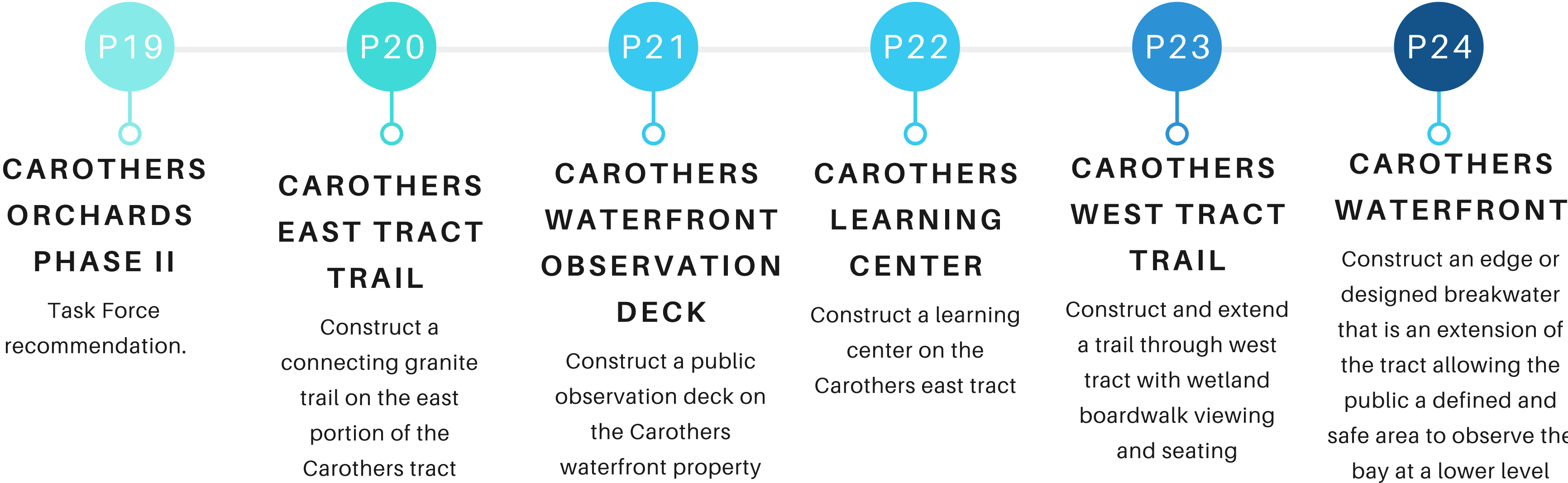
Will be part of the Old Seabrook Livable Center plans



PARKS - SCOPED FOR FY23 CIP



PARKS - CAROTHERS





OTHER COMMITTEE INPUT FOR CIP PROJECTS





- Seabrook Park Cabanas and Pavilions Standardization
- Trail and Playground Shade Structures

QUESTIONS?

THANK YOU

41 ATTACHMENT B
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THE OPEN SPACE AND TRAILS COMMITTEE

OFFICIAL REPORT

The Open Space and Trails Committee of the City of Seabrook met on 6/22/22 to hold a meeting to consider:

Discuss, consider and take all appropriate action regarding park related CIP.

THE OPEN SPACE AND TRAILS COMMITTEE MADE THE FOLLOWING RECOMMENDATION:

APPROVAL ☒ DENIAL ☐

By a concurring vote of a majority of members of the Open Space and Trails Committee present at the meeting on 6/22/22, as designated below and as certified by the signature of the Committee Chairperson. **This document is not valid unless signed by the Committee Chairperson/Presiding Commissioner.**

Open Space and Trails unanimously voted to recommend the following projects to be scoped for FY23 CIP:

CIP P17: Playground Friendship- replace aged playground equipment.

CIP P18: Trailhead Old SH146 – Entrance point signage, parking.

CIP SW1: N Meyer Sidewalk, Main to El Mar – Reconstruct and improvement a concrete sidewalk along N. Meyer.

CIP SW2: Main St to OSV Subdivision Sidewalk – Construct a granite/concrete trail from OSV to Main St.

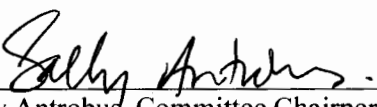
CIP SW3: Trail from City Hall to Ashley Oak Sub. – Construct a sidewalk from Ashley Oaks and Bay Elementary to Cook St granite trail.

CIP P19: Carothers Orchards Phase 2 – Task Force recommendation.

CIP P20: Carothers East Tract Trail – Construct a connecting granite trail on the east portion of the Carothers tract.

CIP P23 Carothers West Tract Trail-Construct & extend a trail through west tract with wetland boardwalk viewing and seating.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus	x				
John Coggeshall	x				
Monica Comeaux	x				
Debra Harper	x				
Nehemiah Jackson	x				
Jesse Jones	x				
David Popken	x				


Sally Antrobus, Committee Chairperson
Open Space and Trails Committee

ATTEST:

Natalie Stephens
Administrative Assistant

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APPROVE ☒ NOT APPROVE ☐

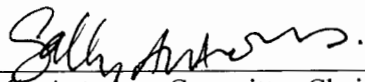
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P21: Carothers Waterfront Observation Deck; Construct a public observation deck on the Carothers waterfront property, be scoped for FY23 CIP.

MOTION: Carothers Waterfront Observation Deck project be included in FY23 CIP.

OUTCOME: Open Space and Trails recommend P21:Carothers Waterfront Observation Deck project be scoped for FY23 CIP.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus		x			
John Coggeshall	x				
Monica Comeaux	x				
Debra Harper		x			
Nehemiah Jackson	x				
Jesse Jones	x				
David Popken	x				


Sally Antrobus, Committee Chairperson
Open Space and Trails Committee

ATTEST: 
Natalie Stephens
Administrative Assistant

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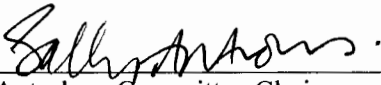
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P22: Carothers Learning Center; Construct a learning center on the Carothers east tract.

MOTION: P22 Carothers Learning Center project be included in FY23 CIP.

OUTCOME: Open Space and Trails recommend P22 Carothers Learning Center be scoped for FY23 CIP.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus			x		
John Coggeshall	x				
Monica Comeaux	x				
Debra Harper	x				
Nehemiah Jackson	x				
Jesse Jones	x				
David Popken	x				


Sally Antrobus, Committee Chairperson
Open Space and Trails Committee

ATTEST:

Natalie Stephens
Administrative Assistant

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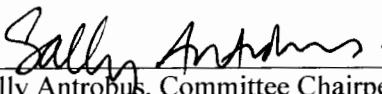
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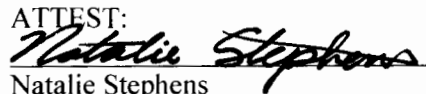
P25 Pump Track course

MOTION: P25 Pump Track course be included in FY23 CIP.

OUTCOME: Open Space and Trails recommend P25 Pump Track course, be removed for FY23 CIP.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus		x			
John Coggeshall		x			
Monica Comeaux		x			
Debra Harper	x				
Nehemiah Jackson		x			
Jesse Jones		x			
David Popken		x			


Sally Antrobus, Committee Chairperson
Open Space and Trails Committee

ATTEST:

Natalie Stephens
Administrative Assistant

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APPROVE ☐ DENIAL ☒

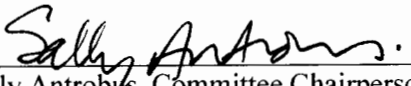
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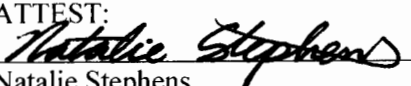
P26 Enhance Bayside Park & Boardwalk; Construct boardwalks and fishing deck with reference to the Old Seabrook Livable Center Study.

MOTION: P26 Enhance Bayside Park & Boardwalk project be included in FY23 CIP.

OUTCOME: Open Space and Trails recommend P26 Enhance Bayside Park & Boardwalk project be removed from for FY23 CIP.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus		x			
John Coggeshall		x			
Monica Comeaux		x			
Debra Harper		x			
Nehemiah Jackson	x				
Jesse Jones	x				
David Popken		x			


Sally Antrobus, Committee Chairperson
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Natalie Stephens
Administrative Assistant

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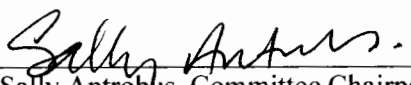
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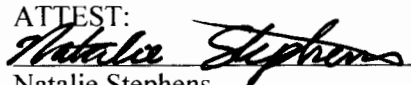
P27 Pine Gully Pier; Rebuild of Pine Gully Pier.

MOTION: P27 Pine Gully Pier: Rebuild of Pine Gully Pier project be included in FY23 CIP.

OUTCOME: Open Space and Trails recommend P27 Pine Gully Pier: Rebuild of Pine Gully Pier, be scoped for FY23 CIP.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus			x		
John Coggeshall	x				
Monica Comeaux	x				
Debra Harper	x				
Nehemiah Jackson	x				
Jesse Jones	x				
David Popken	x				


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ATTEST:

Natalie Stephens
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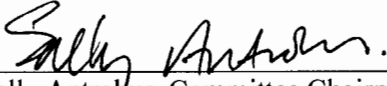
Park Acquisition Old WWTP Site; Convert Old WWTP site after demo for a new park and public area

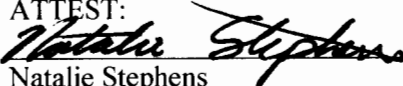
MOTION: Park Acquisition Old WWTP Site project be included in FY23 CIP.

OUTCOME: Open Space and Trails recommend Park Acquisition Old WWTP Site project be scoped for FY23

CIP.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus	x				
John Coggeshall	x				
Monica Comeaux	x				
Debra Harper	x				
Nehemiah Jackson		x			
Jesse Jones	x				
David Popken	x				


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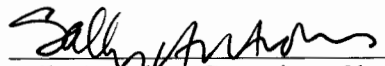
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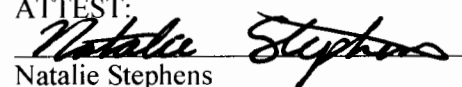
Trailhead Todville; Additional parking on Todville near Pine Gully Bridge.

MOTION: Trailhead Todville project to be included in FY23 CIP.

OUTCOME: Open Space and Trails recommend Trailhead Todville project to be removed from for FY23 CIP.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus		x			
John Coggeshall		x			
Monica Comeaux		x			
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THE OPEN SPACE AND TRAILS COMMITTEE MADE THE FOLLOWING RECOMMENDATION:

APPROVAL ☒ DENIAL ☐

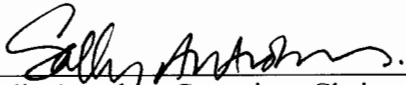
By a concurring vote of a majority of members of the Open Space and Trails Committee present at the meeting on 6/22/22, as designated below and as certified by the signature of the Committee Chairperson. **This document is not valid unless signed by the Committee Chairperson/Presiding Commissioner.**

Carothers Waterfront: Construct and edge or design breakwater that is an extension for the tract allowing the public a defined and safe area to observe the bay at a lower level.

MOTION: Carothers Waterfront project be included in FY23 CIP.

OUTCOME: Open Space and Trails recommend Carothers Waterfront project be scoped for FY23 CIP.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus		x			
John Coggeshall	x				
Monica Comeaux	x				
Debra Harper	x				
Nehemiah Jackson	x				
Jesse Jones	x				
David Popken	x				


Sally Antrobus, Committee Chairperson
Open Space and Trails Committee

ATTEST:

Natalie Stephens
Administrative Assistant

THE OPEN SPACE AND TRAILS COMMITTEE

OFFICIAL REPORT

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THE OPEN SPACE AND TRAILS COMMITTEE MADE THE FOLLOWING RECOMMENDATION:

APPROVAL X DENIAL ☐

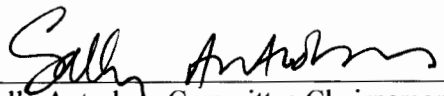
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Carothers Coastal Gardens Budget Estimate

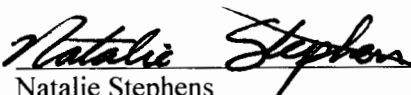
MOTION: Submit updated Carothers Coastal Gardens Budget Estimate to City Council.

OUTCOME: Open Space and Trails unanimously recommend Carothers Coastal Gardens Budget Estimate.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus	_____	_____	_____	_____	_____
John Coggeshall	_____	_____	_____	_____	_____
Monica Comeaux	_____	_____	_____	_____	_____
Debra Harper	_____	_____	_____	_____	_____
Nehemiah Jackson	_____	_____	_____	_____	_____
Jesse Jones	_____	_____	_____	_____	_____
David Popken	_____	_____	_____	_____	_____


Sally Antrobus, Committee Chairperson
Open Space and Trails Committee

ATTEST:


Natalie Stephens
Administrative Assistant

THE OPEN SPACE AND TRAILS COMMITTEE OFFICIAL REPORT

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APPROVAL ☒ DENIAL ☐

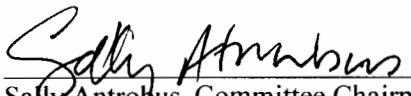
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Prairie replanting following the completion of Robinson lift station construction.

MOTION: Create a project to replant prairie following the completion of the Robinson lift station.

OUTCOME: Open Space and Trails recommend the Prairie replanting following the completion of Robinson lift station construction.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus	<u>x</u>				
John Coggeshall		<u>x</u>			
Monica Comeaux	<u>x</u>				
Debra Harper		<u>x</u>			
Nehemiah Jackson	<u>x</u>				
Jesse Jones		<u>x</u>			
David Popken	<u>x</u>				


Sally Antrobus, Committee Chairperson
Open Space and Trails Committee

ATTEST:

Natalie Stephens
Administrative Assistant

THE OPEN SPACE AND TRAILS COMMITTEE OFFICIAL REPORT

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THE OPEN SPACE AND TRAILS COMMITTEE MADE THE FOLLOWING RECOMMENDATION:

APPROVAL ☒ DENIAL ☐

By a concurring vote of a majority of members of the Open Space and Trails Committee present at the meeting on 6/22/22, as designated below and as certified by the signature of the Committee Chairperson. **This document is not valid unless signed by the Committee Chairperson/Presiding Commissioner.**

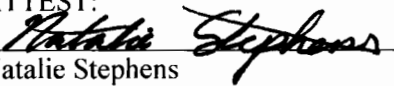
Acquisition of neighboring property to Hester Gardens.

MOTION: City of Seabrook acquire neighboring property to Hester Gardens.

OUTCOME: Open Space and Trails recommend the acquisition of neighboring property to Hester Gardens.

<u>VOTE:</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAINED</u>	<u>ABSENT</u>	<u>INITIAL</u>
Sally Antrobus		x			
John Coggeshall		x			
Monica Comeaux	x				
Debra Harper	x				
Nehemiah Jackson	x				
Jesse Jones	x				
David Popken	x				


Sally Antrobus, Committee Chairperson
Open Space and Trails Committee

ATTEST:

Natalie Stephens
Administrative Assistant