

The City Council of the City of Seabrook met in regular session on Tuesday, September 6, 2022, at 6:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas, to discuss, consider and if appropriate, take action on the items listed below. A Quorum was present.

Mayor Kolupski called the meeting to order at 5:00 p.m. and led the audience in the United States and Texas Pledges of Allegiance.

1. *PRESENTATIONS*

1.1 Presentation of a Proclamation recognizing September 6, 2022 as National Read a Book Day.

- Mayor Thom Kolupski presented a Proclamation recognizing September 6th as National Read a Book Day in Seabrook, Texas.
- He stated that first responders hosted a Storytime at the Evelyn Meador Library that morning at 10:00 a.m.

1.2 Presentation of Certificates of Recognition for Lifeguards and other Pelican Bay Swimming Pool staff who help provide safe and positive community recreational experiences for Seabrook residents.

- Councilmember Joe Machol presented a Certificate of Recognition to Dylan Larson for providing a safe and positive recreational experience to Seabrook residents.

1.3 Presentation of a Proposal for an Eagle Scout Pelican Restoration Project.

- Eagle Scout Doug Gonzalez presented a proposal for a Pelican Restoration Project.

2. *PUBLIC COMMENTS AND ANNOUNCEMENT*

- Marissa Levett from 2710 Common Woods Dr requested approval from Council for approval for a four way stop sign at the intersection of Lakeside Drive and Seaward due to increasingly dangerous traffic conditions.

2.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events.

- Kids Fish – September 10, 2022 from 8:00 a.m. – 10:00 a.m. down Main Street
- Gulf Coast Film Festival – September 16 & 18, 2022
- The Seabrook Trail Tour – September 17, 2022 at 9:00 a.m. – 11:00 a.m. new section on the Northside
- Saltwater Derby – September 24, 2022 at Cabo
- Celebration Seabrook – October 8, 2022 at Medor Park

- Last day of Monroe Field Splash Pad – September 30, 2022

Special Events Permits:

- Toughest 10K – September 18, 2022
- National Night Out – October 4, 2022
- Wade Bowen at The Barge for the Longhorn Project Fundraiser – October 14, 2022
- CrossFit Asteria – October 15, 2022
- Pat Green at The Barge – October 28, 2022 (in review for special permit)

3. *CONSENT AGENDA*

- 3.1** Approve on second and final reading Ordinance 2022-13 "Master Landscaping Plan" for the property located at 2000-2100 Block of State Highway 146 (Miramar Shopping Center).

AN ORDINANCE APPROVING, PURSUANT TO APPENDIX A, COMPREHENSIVE ZONING, ARTICLE 7, "LANDSCAPING AND BUFFERING SUBSECTION 7.01.14 "MASTER LANDSCAPING PLAN", A MASTER LANDSCAPING PLAN FOR THE PROPERTY LOCATED AT THE 2000 TO 2100 BLOCK OF STATE HWY 146, "MIRAMAR SHOPPING CENTER", LOCATED IMMEDIATELY EAST OF STATE HIGHWAY 146, NORTH OF HIALEAH DRIVE, SOUTH OF EL MAR LANE, AND WEST OF BAHAMA DRIVE; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT OR IN CONFLICT HERewith; PROVIDING FOR A PENALTY IN AN AMOUNT NOT TO EXCEED \$2,000 FOR EACH DAY OF VIOLATION OF ANY PROVISION HEREOF BY INCLUSION INTO THE CODE; AND PROVIDING FOR A SAVINGS CLAUSE AND SEVERABILITY

- 3.2** Approve the minutes of the August 16, 2022 Regular City Council Meeting.
- 3.3** Approve the City Manager's recommendation for ballot vote for the Texas Municipal League Insurance Risk Pool (TMLIRP) Board of Directors.

A motion was made and seconded to approve the Consent Agenda, as presented.

MOTION CARRIED BY UNANIMOUS CONSENT

4. *NEW BUSINESS*

- 4.1** Consider and take all appropriate action on the 2022 Compensation Study.

- Jeff Lane with Evergreen presented a summary of the Compensation Study report that was given to the Council.

A motion was made and seconded to accept the 2022 Compensation Study.

MOTION CARRIED BY UNANIMOUS CONSENT

- 4.2** Consider and take all appropriate action on a One (1) Year Extension with Waste Management for collection and disposal of residential and commercial trash and recycling and approval of rate increase for these services beginning January 1, 2023 - December 31, 2023.

- Shanna Lopez, Representative for Waste Management, answered questions concerning Waste Management rate increases.

A motion was made by Councilmember Hamman and seconded by Councilmember Tollett to approve a One (1) Year Extension with Waste Management for collection and disposal of residential and commercial trash and recycling.

MOTION CARRIED BY UNANIMOUS CONSENT

- 4.3** Consider and take all appropriate action on staff report for condition of the Seabrook Pelican Bay Swimming Pool.

- Kevin Padgett discussed a report on the condition of the Seabrook Pelican Bay Swimming Pool and installed waterslide.

No action was taken

- 4.4** Consider and take all appropriate action on first reading of Ordinance 2022-14 for Update to the Master Fee Schedule.

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, TO UPDATE "APPENDIX B", ENTITLED "MASTER FEE SCHEDULE" BY UPDATING AND AMENDING EMERGENCY MEDICAL SERVICES FEE; UPDATING AND AMENDING CONTRACTOR REGISTRATION FEES, BASE PERMIT FEES, IMPACT FEES, AND ADMINISTRATIVE FEES FOR PLANNING & ZONING / COMMUNITY DEVELOPMENT / BUILDING DEPARTMENT; UPDATING AND AMENDING PARK FEES TO ADD FEES FOR BAY AREA VETERANS MEMORIAL; ADDING PERMANENT SIGN PERMIT FEES; ADDING SHORT TERM RENTAL PROPERTY FEES; ADDING TOURISM & ART PROGRAM FEES FOR SEABROOK PELICANS; MAKING FINDINGS OF FACT; REPEALING AND REPLACING ALL REFERENCES TO SUCH FEES AND CHARGES IN ALL ORDINANCES OR

RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE AND EFFECTIVE DATE

- City Secretary Robin Lenio presented the yearly updates to the Master Fee Schedule.

A motion was made by Councilmember Hammann and seconded by Councilmember Giangrosso to approve first reading of Ordinance 2022-14 for Update to the Master Fee Schedule

MOTION CARRIED BY UNANIMOUS CONSENT

- 4.5** Consider and take all appropriate action on engineering and surveying services with Cobb Fendley for the Old SH 146 Water line Interconnect, CIP W16 Project, in an amount not to exceed \$130,475.

- Brian Craig discussed the Old SH 146 Waterline Interconnect, CIP W16 Project

A motion was made by Councilmember Hammann and seconded to approve engineering and surveying services with Cobb Fendley for the Old SH 146 Water line Interconnect, CIP W16 Project.

MOTION CARRIED BY UNANIMOUS CONSENT

- 4.6** Consider and take all appropriate action on cancellation of last donation payment, in the amount of \$2,000.00, to CCISD Leader in Me Program.

- Jackie Rasco discusses issues with the CCISD Leader in Me Program

Item died due to lack of a motion.

- 4.7** Consider and take all appropriate action on a Traffic Survey - Count Analysis for additional stop signs on Lakeside at Seaward Drive for a Multi-Way Stop Intersection.

- City Engineer presented report concerning the need for a multi-way stop at the intersection of Lakeside at Seaward Drive.
- Jackie Rasco discussed concerns pertaining to the need for the multi-way stop.

No action was taken.

- 4.8** Consider and take all appropriate action on sponsorship of the 2023 Salute to Heroes event on Friday, April 14, 2023. This event does not meet the requirements for Hotel Occupancy Tax Funding.

- Gayle Cook discussed sponsorship of the 2023 Salute to Heroes event.

Motion was made by Councilmember Hammann and seconded by Councilmember Machol that sponsorship of the Salute to Heroes event be on an individual basis. Each individual member of council can elect to go or not go and that sponsorship comes out of their individual stipend.

MOTION CARRIED BY UNANIMOUS CONSENT

4.9 Consider and take all appropriate action on FY 2022-23 Proposed Capital Improvements Program (CIP) projects and the Final Proposed Budget.

- Gayle Cook requested that Mayor Thom Kolupski also read 4.10 to combine consideration, and then presented information concerning the proposed budget. It included a proposed 2% tax rate increase over the no new revenue tax rate.

4.10 Consider and take all appropriate action on a proposed tax rate for the Fiscal Year 2022-23 and on setting the Public Hearings on the budget and proposed tax rate for the regular City Council meeting on September 27, 2022 at 6:00 p.m.

Motion was made by Councilmember Hammann and seconded by Councilmember Tollett approving a proposed tax rate for the Fiscal Year 2022-23 of .476526 per 100 valuation, with an M&O rate of .356572, and interest of .119954, and setting the Public Hearings on the budget and proposed tax rate for the regular City Council meeting on September 27, 2022 at 6:00 p.m.

MOTION CARRIED BY UNANIMOUS CONSENT

5. OLD BUSINESS

5.1 Discuss, consider and if necessary, take all appropriate action on the City Manager's report regarding the family's verification of the information on a plaque at Bay Area Veteran's Memorial

- Gayle Cook presented information concerning family verification of information on a plaque at Bay Area Veteran's Memorial.
- Jackie Rasco presented information concerning her efforts to gather information concerning the veteran.
- Council discussed potential efforts to verify information concerning plaques placed at the memorial.

5.2 Discuss, consider, and if necessary, take action on Hotel Occupancy Tax (HOT) funds budget for FY2022-2023, after review of projects sponsored with HOT funds from other cities around the Bay.

- LeAnn Petersen presented information concerning how Hotel Occupancy Tax funds for surrounding cities are being spent.

6. *DISCUSSION*

- 6.1** Discuss, consider, and if appropriate, take action on staff direction for a new event Farmer's Market/Seabrook Market Day.
- Councilmember Rob Hefner stated that there was not a lot of information to present in this discussion due to issues getting in touch with a specific contact person. He also stated that the intent of holding this event is meant to drive revenue into Old Seabrook.

7. *ROUTINE BUSINESS*

- 7.1** Update on 2022 Celebration Seabrook Festival.
- LeAnn Petersen presented an update on Celebration Seabrook including the assistance from sponsors and that the event will remain free.
- 7.2** City Manager update and report to City Council on various items that require no action, including Recap for Seabrook Boards and Commissions, SH 146 Expansion Projects, Red Bluff Expansion Project, Port of Houston Rail Spur, Gulf Coast Protection District, CenterPoint Substation and Industrial Area, City of Seabrook CIP Projects, and any City of Seabrook Grant Administration.

Gayle Cook presented information concerning:

- Grant for Wastewater Treatment – received a favorable mention from the Grant rep which could indicate funds for next CIP grant year.
- Feasibility Study for Capital Improvement Study – Police department is slower than EMS but anticipating an update soon.
- SH 146 Expansion Project – Milestone for completion in April is now approved.
- Rail Spur Project - A new contractor is trying to target getting the additional rail installed on frontage road. Target for completion – End of December 2022.

- 7.3** Establish future meeting dates and agenda items, including discussion special events that conflict with Council meeting dates.

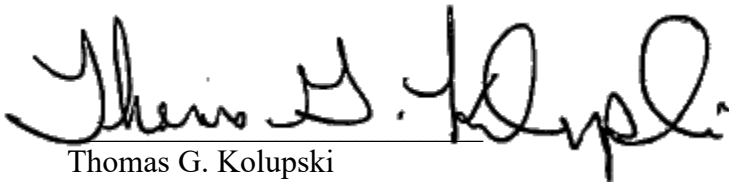
- Next Regular Council Meeting – Tuesday, September 20, 2022 at 6:00 p.m.
- Special Council Meeting – Tuesday, September 27, 2022 at 5:00 p.m.

Conflicting Dates:

- National Night Out – October 4, 2022
- Men Who Cook – February 7, 2023
- 2nd Meeting in December cancellation

Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 8:53 p.m.

Approved this 19th day of December 2023.



Thomas G. Kolupski
Mayor



Rachel Lewis, TRMC
City Secretary

