The Seabrook Ethics Review Commission met in regular session on Thursday, January 24, 2013 at Seabrook city Hall, 1700 first Street, Seabrook, Texas, to consider and if appropriate, take action with respect to the items listed below.

THOSE PRESENT WERE:

CARL KUEHNEL	CHAIRMAN
CRAIG REYNOLDS	MEMBER
ENORA ROGERS	MEMBER
GENE SCOTT	MEMBER
DAVID WILKERSON	VICE-CHAIRMAN
MEREDITH BRANT	ASSISTANT CITY SECRETARY

The senior member of the Commission Carl Kuehnel called the meeting to order at 7:00 p.m.

1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

There were none.

2.0 NEW BUSINESS

2.1 Elect chair and vice-chair.

Motion was made by Gene Scott and seconded by David Wilkerson

To elect Carl Kuehnel as Chairman of the Commission.

MOTION CARRIED BY UNANIMOUS CONSENT.

Motion was made by Gene Scott and seconded by Carl Kuehnel

To elect David Wilkerson as Vice-Chairman of the Commission.

MOTION CARRIED BY UNANIMOUS CONSENT.

2.2 Review Section 11.23 of the Charter and Section and Article VI Code of Ethics in the Seabrook Code of Ordinances.

Due to the shortage of membership by two members, the Commission recommended ordinance amendments that would allow more flexibility for the current membership.

Motion was made by Craig Reynolds and seconded by David Wilkerson

To recommend the following amendments to the Code of Ethics, Sections 2-207, 2-208 and 2-209:

Sec. 2-207 (a) The Ethics Review Commission shall consist of [~~seven~~] **five** regular members and up to two alternate members.

Sec. 2-207 (b) The mayor and [~~each~~] member**s** of the city council shall nominate a member to the commission. The nominations shall be confirmed by a majority vote of the entire city council.

Sec. 2-207 (c) Commission members shall be appointed to two-year staggered terms with the terms of [~~three~~] **two** members to expire October 31 [~~, 1994,~~] **of even numbered years** with successive two-year terms, and the terms of [~~four~~] **three** members to expire October 31 [~~, 1995,~~] **of odd numbered years** with successive two year terms. Alternate members shall also be appointed to two-year terms with the term of one alternate member expiring October 31 of even numbered years and the term of the other alternate member expiring October 31 of odd-numbered years

Sec. 2-208. Chairperson;quorum
The commission shall elect a chairperson and a vice-chairperson to one-year terms. The vice-chairperson shall act as chairperson in the absence of the chairperson or in the event of a vacancy in that position. [~~Four~~] **Three** members of the commission shall constitute a quorum for routine items. [~~Five~~] **Four** or more members of the commission shall constitute a quorum for all ethics complaint hearings or related matters. No action of the commission concerning any ethics complaint shall be of any force or effect unless it is adopted by the favorable votes of [~~five~~] **four** or more of the members.

Sec. 2-209. Meetings
The Commission shall have regular quarterly meetings and such other meetings as may be necessary to fulfill its responsibilities. The chairperson or any [~~four~~] **three** members of the commission may call a meeting, in compliance with the Open Meetings Act, provided that reasonable notice is given to each member and to any person who requests notice of such meetings.

MOTION CARRIED BY UNANIMOUS CONSENT.

3.0 ROUTINE BUSINESS

3.1 Approval of the minutes of the October 20, 2010 meeting.

Motion was made by Craig Reynolds and seconded by Carl Kuehnel

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

3.2 Consider agenda items for the next regularly scheduled meeting and confirm meeting date.

Ms. Brant stated that the Commission's recommendations will be on the February 5 City Council agenda for consideration.
Items to consider for the next agenda include:

- Consider City Attorney comments previously provided to the commission for review.
- Report and discussion on council decision of commission recommendations
- Review of the Charter and Ethics Code. (This will be a standing item.)

The next meeting will be April 25, 2013.

Upon motion, Chairman Kuehnel adjourned the meeting at 7:45 p.m.

APPROVED THIS 25TH DAY OF APRIL, 2013.

David Wilkerson, Vice Chairman

Meredith Brant

Meredith Brant, TRMC
Assistant City Secretary