

1 The Open Space and Trails Committee met on Thursday, November 3, 2022 at Seabrook Public  
2 Works and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to  
3 discuss and if appropriate, take action on the agenda items listed below.

4  
5 **THOSE PRESENT WERE:**

|                     |                                           |
|---------------------|-------------------------------------------|
| 6 Monica Comeaux    | Chair, Position 5                         |
| 7 David Popken      | Vice-Chair, Position 6                    |
| 8 Sally Antrobus    | Position 1                                |
| 9 John Coggeshall   | Position 3                                |
| 10 Debra Harper     | Position 2                                |
| 11 Nehemiah Jackson | Position 4                                |
| 12 Jesse Jones      | Position 7                                |
| 13 Sean Landis      | Deputy City Manager                       |
| 14 Kevin Padgett    | Public Works Director                     |
| 15 Brian Craig      | City Engineer/Asst. Public Works Director |
| 16 Natalie Stephens | Public Works Administrative Coordinator   |

17  
18 Chair Monica Comeaux called the meeting to order at 5:01 p.m.

19 **1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

20 None

21 **2. CONSENT AGENDA**

22 Approve the minutes of the October 13, 2022 Open Space and Trails Committee meeting.

23 *Natalie Stephens, Public Works Admin Coordinator*

24 *Motion made by Member Jones and seconded by Member Harper.*

25 ***MOTION CARRIED BY UNANIMOUS CONSENT***

**3. NEW BUSINESS**

**3.1** Update on Keep Texas Beautiful Regional Training. *Member Jackson*

Member Jackson created a presentation that will be shared with the OST committee with notes from the Keep Texas Beautiful Regional Training.

GCAA dates are January 3<sup>rd</sup> to February 16, 2022

**3.2** Discuss schedule for prairie maintenance mowing. *Staff*

The Open Space and Trails Committee confirmed prairie maintenance mowing should be during November and December. Areas for mowing are also Hester Gully and Wildlife refuge area near Swift tower. The Wildlife refuge area is overgrown with approximately 25' of invasive plants, such as McCartney Rose.

**3.3** Discuss and take all appropriate action on OST formation, member structure and main directives referencing Resolution 2009-19. *Member Jones*

Member Jones discussed having sub committees lead by OST committee member. Sub Committees would be invited to the monthly OST meetings and could potentially be future committee members.

Committee discussed the ideas of an annual presentation for park volunteers to learn more about Open Space and Trails and the Seabrook Parks and Trails as well as reaching out to park volunteers quarterly.

Open Space and Trails will further researches specific possible volunteer projects and committee lead for each.

**3.4** Discuss and take all appropriate action on recognizing Girl Scout Troop 140128 with new signage at Hester Butterfly Garden. *Member Jones*.

Recognize Girl Scout Troop 140128 for adopting the Hester Butterfly Garden to carry on and maintain by creating a sign for recognition.

**MOTION CARRIED BY UNANIMOUS CONSENT**

**3.5** Discuss and take all appropriate action regarding establishment and location of a Dog Park. *Member Jones*

Discussion points for consideration regarding location, additional daily maintenance, liability insurance, staffing needs and feedback from neighboring City/County dog parks.

Kevin Padgett, Director of Public Works, reported feedback received from neighboring dog parks.

#### Harris County's Bay Area Dog Park

- Park Department cleans the park daily
- They provide pet waste bags and water
- Have an issue with proper drainage under the trees where the grass doesn't grow
- Animal Control get called out for dog bits, aggressive dogs, and abandoned dogs.

#### Nassau Bay Dog Park

- Cost to create a dog park in 2012 was \$50,000 and now would be estimated at \$75,000.
- Large and small dogs need separate areas
- Daily maintenance in the morning to pick up waste and make sure self-watering system is not damaged.
- Daily maintenance in the afternoon for the wash area.
- Animal Control spends about 2 hours a day with giving warnings, citations, and picking up abandoned dogs.

Committee requested feedback from Seabrook Animal Control.

#### **3.6** Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation and park use matters. *Committee*

- Several reports on Facebook about car break-ins at Wildlife Refuge, Miramar and Baybrook Park. *Member Coggeshall*
- Concerns of vandalism of Carothers fountain. *Member Harper*
- Port of Houston has mowed a trail to Todville from the berm. *Member Coggeshall*
- Dead and invasive Tree removal markers will be placed at Carothers Coastal garden. *Member Jones and Jackson*
- Wi-Fi only available at Carothers Casita and not available at Carothers Community Garden. *Member Jones*
- Urban Harvest are giving 60 local fruit trees to Carothers Community Garden. He would like to do a tree give away at Pine Gully. *Member Jones*

- 84 • Request if small boulders can be removed from Carothers Coastal Garden parking lot  
85 and replace with larger boulders that are more visible to drivers. *Member Harper*
- 86 • Concerns of fallen fence at Pine Gully near MAAS nursery. PW will reinstall.  
87 *Member Coggeshall*
- 88 • Berm Foot Bridge, yellow post had fallen down. *Chair Comeaux*

89 **3.8** City Staff update and report on various Seabrook Park items including community  
90 events, grant administration, repairs, Council approvals and determinations and emergency  
91 events. City Staff

92 Kevin Padgett, Public Works Director, reported:

- 93 • Events: Fall Sweep on Nov. 5<sup>th</sup> on 10<sup>th</sup> Street. There will be police presence and  
94 message boards to alert drivers of pedestrians.
- 95 • Meador Park CIP Restroom upgrade will be completed near end of November.

96 Sean Landis, Deputy City Manager, reported:

- 97 • PW rebuilt McHale observation deck
- 98 • Carothers Coast Garden East Track projects were approved.
- 99 • Pine Gully Fishing Pier design options will be submitted to Council. Harris County  
100 has agreed to provide \$500,000 towards the \$2 million dollar repair. The City  
101 continues to look for additional grant funding.

#### 102 **4. OLD BUSINESS**

103 **4.1** Discuss and take all appropriate action on Appreciation lunch 2022. *Chair Comeaux*

104 Appreciation lunch will be held at the Community House on November 16<sup>th</sup> at 11:30 AM.

105 **4.2** Discuss and take all appropriate action on Tree Planting Day of awesomeness and  
106 proposed planting locations. *Member Coggeshall*

107 150 trees will be donated from Trees of Houston on January 3<sup>rd</sup> at 9 AM. Committee will let  
108 John know how many trees are needed per planting location.

#### 109 **5. RETURN BUSINESS**

110 **5.1** Report from City Staff on the status of a list of actions taken by the Open Space and  
111 Trails Committee and forwarded to City Council for its action or review. *City Staff*

112 *ATTACHMENT(S): OST RECOMMENDATIONS TO COUNCIL (attachment A)*

Sean Landis, Deputy City Manager updated the status of the list of actions for the committee to review.

**5.2** Update on volunteer hours. *Committee*

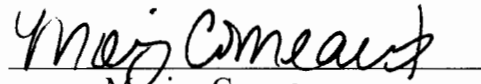
143 volunteer hours were reported for the month of October. September by Open Space and Trails, Carothers Community Garden, Community Service and park volunteers.

**5.3** Establish future meeting dates and agenda items. *Committee*

Next OST meeting will be held on December 8, 2022, 5 PM

Agenda items:

- Trail update from Friendship Park to Mystic Village.
- Baybrook Butterfly Waystation update by Abbey Hill.
- Review KTB Programs for KTB requirements.
- Determine projects for volunteer participation.
- Dog Park feedback from Seabrook Animal Control Officer.
- Update on parking area off of Todville near Pine Gully.
- Identify next steps for Carothers Project.

  
Monica Comeaux,  
Chair

  
Natalie Stephens,  
Public Works Administrative Coordinator

## ATTACHMENT A:

**Open Space and Trails Committee**  
**ITEMS TO CITY COUNCIL - 2022**

| DATE       | DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | STATUS  | UPDATES |
|------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|---------|
| 10/13/2022 | Recommend Carothers Coastal Gardens East Tract projects for FY 2022-23 in the amount to not exceed \$220,000: 1. Casita Repairs, 2. Dead Tree Removal, 3. Irrigation infrastructure design and Installation, 4. Electrical Service Infrastructure Design and Installation, 5. Trail Design, 6. Trail Construction, 7. Planting Berm Design, 8. Planting Berm Construction, 9. Engineered Drainage Plan as Required<br>10. Planting Design, 11. Installation of Flowering Trees and Plants as Prescribed within the Planting Design. | PENDING |         |
| 8/23/2022  | Recommend park CIP prioritization: 1. SW1 New Sidewalk Main to El Mar. 2. SW2 New Trails from OSV Subdivision to El Mar. 3. P27 Pine Gully Pier Reconstruction. 4. P26 Enhance Bayside Park and Boardwalk. 5. Prairies Replanting Near Robinson Lift Station.                                                                                                                                                                                                                                                                       | PENDING |         |
| 8/23/2022  | Recommend City staff to work with Harris County to close off small parking area near Todville Bridge and Pine Gully Trail head, due to safety concerns.                                                                                                                                                                                                                                                                                                                                                                             | PENDING |         |
| 6/28/2022  | Recommend Trailhead Todville; Additional parking on Todville near Pine Gully Bridge be removed from FY23 CIP                                                                                                                                                                                                                                                                                                                                                                                                                        | PENDING |         |
| 6/28/2022  | Recommend P26 Enhance Bayside Park & Boardwalk; Construct boardwalks and fishing deck with reference to the Old Seabrook Livable Center Study be removed from FY23 CIP.                                                                                                                                                                                                                                                                                                                                                             | REVISIT |         |
| 6/28/2022  | Recommend Carothers Coastal Gardens Budget Estimate be approved                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | PENDING |         |
| 6/28/2022  | Recommend acquisition of neighboring property to Hester Gardens.                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | PENDING |         |
| 6/28/2022  | Recommend prairie replanting following the completion of Robinson lift station construction.                                                                                                                                                                                                                                                                                                                                                                                                                                        | PENDING |         |
| 6/28/2022  | Recommend P27 Pine Gully Pier: Rebuild of Pine Gully Pier, be scoped for FY23 CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                   | PENDING |         |
| 6/28/2022  | Recommend CIP P17: Playground Friendship- replace aged playground equipment be scoped for FY23 CIP                                                                                                                                                                                                                                                                                                                                                                                                                                  | PENDING |         |
| 6/28/2022  | Recommend CIP P18: Trailhead Old SH146 – Entrance point signage, parking.                                                                                                                                                                                                                                                                                                                                                                                                                                                           | PENDING |         |
| 6/28/2022  | Recommend CIP SW1: N Meyer Sidewalk, Main to El Mar – Reconstruct and improvement a concrete sidewalk along N. Meyer be scoped for FY23 CIP                                                                                                                                                                                                                                                                                                                                                                                         | PENDING |         |
| 6/28/2022  | Recommend CIP SW2: Main St to OSV Subdivision Sidewalk – Construct a granite/concrete trail from OSV to Main St.be scoped for FY23 CIP                                                                                                                                                                                                                                                                                                                                                                                              | PENDING |         |
| 6/28/2022  | Recommend CIP SW3: Trail from City Hall to Ashley Oak Sub. – Construct a sidewalk from Ashley Oaks and Bay Elementary to Cook St granite trail be scoped for FY23 CIP                                                                                                                                                                                                                                                                                                                                                               | PENDING |         |
| 6/28/2022  | Recommend CIP P19: Carothers Orchards Phase 2 – Task Force recommendation be scoped for FY23 CIP                                                                                                                                                                                                                                                                                                                                                                                                                                    | PENDING |         |
| 6/28/2022  | Recommend CIP P20: Carothers East Tract Trail – Construct a connecting granite trail on the east portion of the Carothers tract be scoped for FY23 CIP                                                                                                                                                                                                                                                                                                                                                                              | PENDING |         |
| 6/28/2022  | Recommend CIP P23 Carothers West Tract Trail-Construct & extend a trail through west tract with wetland boardwalk viewing and seating be scoped for FY23 CIP                                                                                                                                                                                                                                                                                                                                                                        | PENDING |         |
| 6/28/2022  | Recommend P25 Pump Track course be removed for FY23 CIP.                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | PENDING |         |
| 6/28/2022  | Recommend P21: Carothers Waterfront Observation Deck; Construct a public observation deck on the Carothers waterfront property, be scoped for FY23 CIP.                                                                                                                                                                                                                                                                                                                                                                             | PENDING |         |
| 6/28/2022  | Recommend P22: Carothers Learning Center; Construct a learning center on the Carothers east tract be scoped for FY23 CIP.                                                                                                                                                                                                                                                                                                                                                                                                           | PENDING |         |
| 6/28/2022  | Recommend Carothers Waterfront: Construct and edge or design breakwater that is an extension for the tract allowing the public a defined and safe area to observe the bay at a lower level be scoped for FY23 CIP                                                                                                                                                                                                                                                                                                                   | PENDING |         |
| 6/28/2022  | Recommend park acquisition Old WWTP Site; Convert Old WWTP site after demo for a new park and public area project be scoped for FY23 CIP.                                                                                                                                                                                                                                                                                                                                                                                           | PENDING |         |