

1 The Open Space and Trails Committee met on Thursday, December 8, 2022 at Seabrook Public
2 Works and Animal Control Complex Training Room, 1100 Red Bluff Road, Seabrook, Texas to
3 discuss and if appropriate, take action on the agenda items listed below.
4

5 **THOSE PRESENT WERE:**

6 Monica Comeaux		Chair, Position 5
7 David Popken	Excused absence	Vice-Chair, Position 6
8 Sally Antrobus	Excused absence	Position 1
9 John Coggeshall	Excused absence	Position 3
10 Debra Harper		Position 2
11 Nehemiah Jackson		Position 4
12 Jesse Jones		Position 7
13 Sean Landis		Deputy City Manager
14 Kevin Padgett		Public Works Director
15 Brian Craig		City Engineer/Asst. Public Works Director
16 Natalie Stephens		Public Works Administrative Coordinator

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18 Chair Monica Comeaux called the meeting to order at 5:00 p.m.

19 **1. PRESENTATIONS**

20 1.1 Baybrook Park Butterfly Waystation update by applicant to achieve an American
21 Heritage High School Level Award. Abbey Hill
22 Rescheduled

23 **2. PUBLIC COMMENTS AND ANNOUNCEMENTS**

24 None

25 **3. CONSENT AGENDA**

26 3.1 Approve the minutes of the November 3, 2022 Open Space and Trails Committee
27 meeting. *Natalie Stephens, Public Works Admin Coordinator*
28 *Motion made by Member Jones and seconded by Member Jackson.*

29 ***MOTION CARRIED BY UNANIMOUS CONSENT***

4. NEW BUSINESS

4.1 Discuss and take all appropriate action on Keep Texas Beautiful Programs to fulfill affiliate requirements. *Staff*

Governor's Community Achievement Awards (GCAA) application will soon be accepting submissions. Member Jackson will ask Member Coggeshall to assist him in collecting data.

4.2 Discuss and take all appropriate action to determine projects for volunteers. *Committee*

The Open Space and Trails committee will keep an ongoing list of volunteer ideas. City can send out social media communications once a project is identified with date and additional details confirmed.

- Refurbish Casita
- General Clean up at Carothers Coastal Gardens and Pine Gully Park
- Tree Removal
- Watering
- Weeding
- Hester turtle pond deck rehabilitation

4.3 Update on meeting with Council Member Tollett regarding Open Space and Trails committee application process. *Chair Comeaux*

City Council members Tom Tollett and Joe Machol will facilitate Open Space and Trails interviews when members complete their term. Members whose terms are complete in January 2023 and can apply for reappointment are: Member Popken, Member Harper, Member Jackson. Applicants that are not selected should be approached to help as OST volunteers and invited to OST meetings.

4.4 Update and report on various Seabrook Park items, including needed repairs, signage, plants, flowers, and vegetation and park use matters. *Committee*

- Pine Gully parking lot potholes. Member Jones
- Plant vandalism at Baybrook Park, possibly wildlife. Member Harper

4.5 City Staff update and report on various Seabrook Park items including community events, grant administration, repairs, Council approvals and determinations and emergency events. *City Staff*

Kevin Padgett, Public Works Director, reported:

- Events: Tree Lighting was successful. Breakfast with Santa will be on December 10th from 9-11 AM.

- Seabrook Police Department show two reports for vandalism or car break ins filed in the last four months at Wildlife Refuge. The incidents mentioned on social media at Miramar and Baybrook parking lot were never reported to the police department.
- Carothers Coastal Gardens' parking lot boulders will be relocated.
- Livable Study Center intend to make a more walkable, more attractive, improve parking and drainage.

5. OLD BUSINESS

5.1 Discuss and take all appropriate action regarding establishment and location of a Dog Park. *Dwayne Vanselous, Animal Control Officer*

Dwayne Vanselous, Animal Control Officer, reported feedback received from other dog park agencies.

Areas of concern

- Dogs abandoned
- Dogs injured. City liability concerns.
- Attacks dog on dog and dog on human
- Unvaccinated and unhealthy dogs spreading diseases.
- Dog feces not being picked up. Dog waste bags not being used.
- Insufficient staffing from Animal Control department
- Enforcement on tags
- Requires annual soil testing by engineer for stability in regards to feces and urine and possible run off to surrounding areas and proximity of homes and water.
- Require large and small dog areas, no less than an acre unless limit the number of dogs (*SPCA and AKC recommendation*).
- Sufficient distance from residential area to address run off and noise issue (*SPCA and AKC recommendation*).
- Fence and water cost is approximately \$60,000
- Upkeep cost is approximately \$25,000 - 50,000

5.2 Discuss and take all appropriate action regarding identifying next steps for Carothers Coastal Garden East Track project. *Sean Landis*

Suggested next steps for Carothers Coastal Garden East track

- Casita face lift - \$5,000 - \$8,000
- Map out trails (on site OST meeting needed)
- Vote on trees to remove (on site OST meeting needed)

- Water and electric infrastructure for all or partial property. Sean Landis will request pricing options. Member Jones will create and overlay drawing with water and electric for proposal.

5.3 Update on Tree Planting Day of Awesomeness and proposed planting locations. *Chair Comeaux*

Tree Protector and soil amendment have been received. Date and time will be confirmed and shared with the community with a City social media blast.

5.4 Update on parking off of Todville near Robinson Park trail. *Staff*

The City is waiting for the completion of a traffic study from Harris County. Harris County will create an ordinance for no parking and then put up signs. At that point, the City of Seabrook will move the fence to the edge of the right of way.

5.5 Update on trail connecting Friendship Park and Mystic Village. *Chair Comeaux*

The City will connect a trail parallel to Park Road and connecting to existing trail. This will connect Mystic Village to Friendship Park. The City also worked on the trail at Seabird, adjacent to Park Road.

6. ROUTINE BUSINESS

6.1 Report from City Staff on the status of a list of actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review. *City Staff*
ATTACHMENT(S): OST RECOMMENDATIONS TO COUNCIL (attachment A)

Sean Landis, Deputy City Manager will continue to maintain log for review and discussion.

6.2 Update on volunteer hours. *Committee*

146 volunteer hours were reported for the month of November by Open Space and Trails, Carothers Community Garden, Community Service and park volunteers.

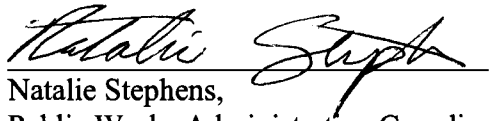
6.3 Establish future meeting dates and agenda items. *Committee*

Next OST meeting will be held on January 5, 2023, 5 PM

Agenda items:

- Tree Planting Day of Awesomeness event update.
- Update on Seabrook social media release protocol.
- Discuss next steps for Carothers Coastal Garden East track.
- Propose volunteer projects

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Natalie Stephens,
Public Works Administrative Coordinator


Monica Comeaux,
Chair

ATTACHMENT A:

Open Space and Trails Committee
ITEMS TO CITY COUNCIL - 2022

DATE	DESCRIPTION	STATUS	UPDATES
10/13/2022	Recommend Carothers Coastal Gardens East Tract projects for FY 2022-23 in the amount to not exceed \$220,000: 1. Casita Repairs, 2. Dead Tree Removal, 3. Irrigation infrastructure design and Installation, 4. Electrical Service Infrastructure Design and Installation, 5. Trail Design, 6. Trail Construction, 7. Planting Berm Design, 8. Planting Berm Construction, 9. Engineered Drainage Plan as Required 10. Planting Design, 11. Installation of Flowering Trees and Plants as Prescribed within the Planting Design.	APPROVED	City Council at their October 18, 2022 meeting approved unanimously. (Next Steps) Open Space and Trails at a future meeting should discuss design and construction schedule of projects. Funding (Fund 42) FY 22-23 not to exceed \$220,000.00.
8/23/2022	Recommend park CIP prioritization: 1. SW1 New Sidewalk Main to El Mar. 2. SW2 New Trails from OSV Subdivision to El Mar. 3. P27 Pine Gully Pier Reconstruction. 4. P26 Enhance Bayside Park and Boardwalk. 5. Prairies Replanting Near Robinson Lift Station.	ITEM ADDRESSED	Items addressed throughout the document.
8/23/2022	Recommend City staff to work with Harris County to close off small parking area near Todville Bridge and Pine Gully Trail head, due to safety concerns.	APPROVED	City staff is currently working with the County to accomplish this task.
6/28/2022	Recommend Trailhead Todville; Additional parking on Todville near Pine Gully Bridge be removed from FY23 CIP.	PARTIAL APPROVAL	Todville Trail Head was not added to the CIP. Additional parking on Todville near Pine Gully Bridge has been removed from the CIP.
6/28/2022	Recommend P26 Enhance Bayside Park & Boardwalk; Construct boardwalks and fishing deck with reference to the Old Seabrook Livable Center Study be removed from FY23 CIP.	REVISIT FY 23-24	
6/28/2022	Recommend Carothers Coastal Gardens Budget Estimate be approved	PARTIAL APPROVAL	City Council approved to proceed with the Carothers Coastal Gardens East Tract projects identified above Oct 13, 2022 in the amount not to exceed \$220,000.00.
6/28/2022	Recommend acquisition of neighboring property to Hester Gardens.	DISAPPROVED	City Council decided not to take action regarding this recommendation.
6/28/2022	Recommend prairie replanting following the completion of Robinson lift station construction.	APPROVED	Staff will work with contractor once waste water treatment plant utility construction is completed.
6/28/2022	Recommend P27 Pine Gully Pier: Rebuild of Pine Gully Pier, be scoped for FY23 CIP	PARTIAL APPROVAL	Identified as P27 within Park CIP, design in progress, Funding FY23 (Fund 28) \$179,998.20.
6/28/2022	Recommend CIP P17: Playground Friendship- replace aged playground equipment be scoped for FY23 CIP	APPROVED	Identified as P17 within Park CIP, in progress, Funding FY23 (Park Impact Fee) \$80,000.00
6/28/2022	Recommend CIP P18: Trailhead Old SH146 – Entrance point signage, parking.	PARTIAL APPROVAL	Identified as P18 within Park CIP, design in progress for trailhead at Old SH 146, funding (General Fund) \$124,057.00.
6/28/2022	Recommend CIP SW1: N Meyer Sidewalk, Main to El Mar – Reconstruct and improvement a concrete sidewalk along N. Meyer be scoped for FY23 CIP	REVISIT FY 23-24	Identified as SW1 within Sidewalk Projects CIP, Funding FY 24 (General Fund) \$331,792.00
6/28/2022	Recommend CIP SW2: Main St to OSV Subdivision Sidewalk – Construct a granite/concrete trail from OSV to Main St be scoped for FY23 CIP	REVISIT FY 23-24	Identified as SW2, Funding identified FY 26 (General Fund) \$159,196.00
6/28/2022	Recommend CIP SW3: Trail from City Hall to Ashley Oak Sub. – Construct a sidewalk from Ashley Oaks and Bay Elementary to Cook St granite trail be scoped for FY23 CIP	APPROVED	Identified as SW3 within Sidewalk Projects CIP, Funding FY 23 (General Fund) \$35,158.00
6/28/2022	Recommend CIP P19: Carothers Orchards Phase 2 – Task Force recommendation be scoped for FY23 CIP	REVISIT FY 23-24	Identified as P19 within Park CIP, no funding identified.
6/28/2022	Recommend CIP P20: Carothers East Tract Trail – Construct a connecting granite trail on the east portion of the Carothers tract be scoped for FY23 CIP	APPROVED	City Council Approved Unanimously, Action taken October 18, 2022, funding shown to be Fund 28, a portion of \$220,00.00 allocation.
6/28/2022	Recommend CIP P23 Carothers West Tract Trail-Construct & extend a trail through west tract with wetland boardwalk viewing and seating be scoped for FY23 CIP	REVISIT FY 23-24	Identified as P23 within Park CIP, no funding identified.
6/28/2022	Recommend P25 Pump Track course be removed for FY23 CIP.	REVISIT FY 23-24	Identified as P25 within Park CIP, funding identified as Potential Grant FY27+ in the amount of 287,500.00
6/28/2022	Recommend P21: Carothers Waterfront Observation Deck; Construct a public observation deck on the Carothers waterfront property, be scoped for FY23 CIP.	REVISIT FY 23-24	Identified as P21 within Park CIP, no funding identified.
6/28/2022	Recommend P22: Carothers Learning Center; Construct a learning center on the Carothers east tract be scoped for FY23 CIP.	REVISIT FY 23-24	Identified as P22 within Park CIP, no funding identified.
6/28/2022	Recommend Carothers Waterfront: Construct and edge or design breakwater that is an extension for the tract allowing the public a defined and safe area to observe the bay at a lower level be scoped for FY23 CIP	REVISIT FY 23-24	Was not placed within Parks CIP.
6/28/2022	Recommend park acquisition Old WWTP Site; Convert Old WWTP site after demo for a new park and public area project be scoped for FY23 CIP.	REVISIT FY 23-24	Was not placed within Parks CIP, identified within Livable Center Study, which has been approved by City Council. Project design and schedule TBD.