



SEABROOK CITY COUNCIL
NOTICE OF REGULAR CITY COUNCIL MEETING
TUESDAY, DECEMBER 6, 2022 - 6:00 PM

For city information visit www.seabrooktx.gov

For SH 146 updates visit www.sh146.com

For Seabrook Economic Development visit www.seabrooktx.gov/463/SEDC

For Agenda Center visit www.seabrooktx.gov/agendacenter

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY DECEMBER 6, 2022 AT 6:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 1ST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

PLEDGE OF ALLEGIANCE

1. PRESENTATIONS

1.1 Presentation of the Post Event Report for the 2022 Celebration Seabrook Festival. *LeaAnn Petersen, Director of Public Affairs*

1.2 Presentation of the Economic Development Corporation (EDC) Bi-Annual Report. *Paul Chavez, Economic Development Director*

2. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include

any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

REGISTER ONLINE TO SPEAK IN PERSON DURING PUBLIC COMMENTS:

www.seabrooktx.gov/speaker-registration

2.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events. *City Council*

ATTACHMENT(S): [Event Memo](#)

3. BOARDS AND COMMISSIONS

3.1 Consider and take all appropriate action on reappointment of two regular members and one alternate member to the Seabrook Board of Adjustment / Building Standards Commission, for terms to expire January 1, 2025. *City Council*

ATTACHMENT(S): [Moore Application](#) [Thomey Application](#) [Halbison Application](#)

3.2 Consider and take all appropriate action on reappointment of five members to the Board of Directors of the Seabrook Economic Development Corporation, for terms to expire January 1, 2025. *City Council*

ATTACHMENT(S): [Dunphey Application](#) [Chapman Application](#) [Bell Application](#) [Ferguson Application](#) [Wacker Application](#)

3.3 Consider and take all appropriate action on appointment of three members to the Planning & Zoning Commission, for terms to expire January 1, 2026. *City Council*

ATTACHMENT(S): [Campbell Application](#) [Picha Application](#) [Renola Application](#) [Thompson Application](#)

4. BID AWARDS

4.1 Consider and take all appropriate action on Bid Awards to two of three engineering firms which may be called to conduct infrastructure inspection services as needed. Staff has recommended awarding bids and contracts to Project Surveillance and Coastline Engineering, for terms beginning December 6, 2022 for five (5) years, with the option for an additional five (5) year term, if agreed to by both parties, and a cost for services and reimbursable travel expenses. Staff is currently negotiating an agreement with a third firm to be considered at the January 3 City Council meeting. *Michael Gibbs, Director of Finance*

ATTACHMENT(S): [Agenda Briefing](#) [Project Surveillance Agreement](#)
[Coastline Agreement](#)

5. CONSENT AGENDA

5.1 Approve on second reading proposed Ordinance 2022-24, "Amendment to correct typographical errors on Master Fee Schedule". *Robin Lenio, City Secretary*

ATTACHMENT(S): [Ordinance 2022-24](#) [Exhibit](#)

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, TO UPDATE AND CORRECT TYPOGRAPHICAL ERRORS IN "APPENDIX B", ENTITLED "MASTER FEE SCHEDULE" BY AMENDING INFORMATION FOR STORAGE SHED FEES UNDER THE COMMUNITY DEVELOPMENT/BUILDING DEPARTMENT SECTION OF THE MASTER FEE SCHEDULE; MAKING FINDINGS OF FACT; REPEALING AND REPLACING ALL REFERENCES TO SUCH FEES AND CHARGES IN ALL ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE AND EFFECTIVE DATE

6. NEW BUSINESS

6.1 Consider and take all appropriate action on a Professional Services Agreement between the City of Seabrook and Freese and Nichols for design and engineering of elements of the Old Town Seabrook Livable Center at a cost for direct personnel expenses and lump sum fees negotiated for particular assignments. *Gayle Cook, City Manager*

ATTACHMENT(S): [Agenda Briefing](#) [Proposal](#) [Agreement](#)

6.2 Consider and take all appropriate action on repair services by Alsay Incorporated, project# 2020-03-324, for city Well #2, located at 2501 Humble Dr., Seabrook, Texas at a cost not to exceed \$93,240.42. *Kevin Padgett, Director of Public Works*

ATTACHMENT(S): [Agenda Briefing](#) [Pump Inspection Report](#) [Quote Agreement](#) [Award Letter](#)

6.3 Consider and take all appropriate action on Resolution 2022-33, "Bay Area Veteran's Memorial Policy for Dedications, Memorials, Donations and Memorial Guidelines". *Gayle Cook, City Manager*

ATTACHMENT(S): [Agenda Briefing](#) [Resolution 2022-33](#) [Policy](#)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK,

TEXAS ESTABLISHING A POLICY FOR CITY STAFF AND/OR FUTURE DESIGNEES TO PROCESS REQUEST(S) FOR DEDICATIONS AND MEMORIALS AND ALLOW FOR AN ELIGIBILITY AND PROOF OF SERVICE VERIFICATION; ESTABLISH MEMORIAL GROUND GUIDELINES AND DONATION PROCESS; AND RELATED MATTERS.

6.4 Consider and take all appropriate action on Resolution 2022-34, "Amendment to Resolution 2022-32, "Establishment of Ad Hoc Committee for Electrical Substation Mitigation Improvements". *Gayle Cook, City Manager*

ATTACHMENT(S): [Agenda Briefing](#) [Resolution 2022-34](#)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS AMENDING RESOLUTION 2022-32, ESTABLISHING AN AD HOC COMMITTEE FOR THE PURPOSE OF REVIEWING ELECTRICAL SUBSTATION MITIGATION IMPROVEMENTS IN RED OAK ACRES SUBDIVISION FROM CENTERPOINT ENERGY BY ADOPTING ADDITIONAL MEMBERS FROM CITY COUNCIL AND APPOINTING RESIDENT MEMBERS; DEFINING ROLES AND TERMS; AND RELATED MATTERS.

6.5 Consider and take all appropriate action on Resolution 2022-35, "Application for Houston UASI (Urban Area Security Initiative)". *Brad Goudie, Director of Emergency Services*

ATTACHMENT(S): [Agenda Briefing](#) [Resolution 2022-35](#) [Exhibit A Budget Worksheet](#)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS AUTHORIZING THE CITY EMERGENCY MANAGEMENT COORDINATOR TO SUBMIT A GRANT APPLICATION TO THE HOUSTON UASI UNDER THE FISCAL YEAR 2022-23 UASI GRANT PROGRAM AND TO EXECUTE ALL GRANT DOCUMENTS RELATING THERETO.

7. DISCUSSION

7.1 Discuss, consider, and if appropriate, take action on the city participating in the "It's Time Texas Community Challenge 2023". *Gayle Cook, City Manager*

ATTACHMENT(S): [Agenda Briefing](#) [ITT Community Challenge Presentation](#) [Flyer](#)

8. ROUTINE BUSINESS

8.1 City Manager update and report to City Council on various items that require no action, including Recap for Seabrook Boards and Commissions, SH 146

Expansion Projects, Red Bluff Expansion Project, Port of Houston Rail Spur, Gulf Coast Protection District, CenterPoint Substation, Public Meeting Livestreaming Project, City of Seabrook CIP Projects, and any City of Seabrook Grant Administration. *Gayle Cook, City Manager*

8.2 Establish future meeting dates and agenda items. *City Council*

ATTACHMENT(S): [Calendar](#)

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

I certify that this notice was posted on the bulletin board on or before Friday, December 2, 2022 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Maria Lawler
Deputy City Secretary

