

The City Council of the City of Seabrook met in regular session on Tuesday, December 13, 2022 at 6:00 p.m. at the Evelyn Meador Library, 2400 N. Meyer Avenue, Seabrook, Texas, to discuss, consider and if appropriate, take action on the items listed below.

THOSE PRESENT WERE:

|                              |                     |
|------------------------------|---------------------|
| THOM KOLUPSKI                | MAYOR               |
| JACKIE RASCO                 | COUNCIL PLACE NO. 1 |
| ROB HEFNER                   | COUNCIL PLACE NO. 2 |
| TOM TOLLETT                  | COUNCIL PLACE NO. 3 |
| MICHAEL GIANROSSO – Ex. Abs. | COUNCIL PLACE NO. 4 |
| BUDDY HAMMANN                | MAYOR PRO TEM       |
| JOE MACHOL                   | COUNCIL PLACE NO. 5 |
| GAYLE COOK                   | COUNCIL PLACE NO. 6 |
| ROBIN LENIO                  | CITY MANAGER        |
|                              | CITY SECRETARY      |

Mayor Kolupski called the meeting to order at 6:00 p.m.

**1. WORKSHOP - RULES OF PROCEDURE**

**1.1** Presentation and discussion on City of Seabrook Code of Ordinances, Chapter 2, "Administration", Article II, "City Council", Division 2, "Rules of Procedure". *Robin Lenio, City Secretary*

Robin Lenio, City Secretary, went over the Rules of Procedures for City Council meetings, focusing on parliamentary procedures and Robert's Rules of Order. City Council discussed several items of protocol, including amendments to motions, who is invited to speak during discussions of items, and how clarification of items or motions are handled.

Upon motion duly made and seconded, Mayor Kolupski adjourned the meeting at 7:45pm.

Approved this 3<sup>rd</sup> day of January, 2023.

*Robin Lenio*

Robin Lenio, TRMC  
City Secretary

*Thomas G. Kolupski*

Thomas G. Kolupski  
Mayor

