



**SEABROOK CITY COUNCIL
NOTICE OF REGULAR CITY COUNCIL MEETING
TUESDAY, DECEMBER 19, 2023 - 6:00 PM**

For city information visit www.seabrooktx.gov

For Agenda Center visit www.seabrooktx.gov/agendacenter

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY DECEMBER 19, 2023 AT 6:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 1ST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

REGISTER ONLINE TO SPEAK IN PERSON DURING PUBLIC COMMENTS:

www.seabrooktx.gov/speaker-registration

1.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events. -*City Council*

2. PRESENTATIONS

2.1 Introduction and swearing in of Police Officers, Felipe Gutierrez, Magda Cardenas, Ceara Jones, Jordan Tankersley, and Caleb Rivas. - *Rolf Nelson, Chief of Police and Rachel Lewis, City Secretary*

3. CONSENT AGENDA

3.1 Approve Minutes from the meetings of: April 5, 2022 (Special Session), April

5, 2022 (Regular Meeting), April 19, 2022, May 3, 2022, June 28, 2022, September 6, 2022, September 20, 2022, October 4, 2022, and December 5, 2023.

ATTACHMENT(S): [Apr 5, 2022 SS](#) [Apr 5, 2022 RS](#) [Apr 19, 2022](#) [May 3, 2022](#) [Jun 28, 2022](#) [Sep 6, 2022](#) [Sep 20 2022](#) [Oct 4 2022](#) [Dec 5, 2023](#)

3.2 Consider and take action on acceptance of the water, sanitary sewer, storm sewer and streets within the Ellis Cove Subdivision.

ATTACHMENT(S):

[Brief](#)

3.3 Consider and take all appropriate action on a second reading of Ordinance 2023-32, modifying and continuing a Civil Service Classification system consisting of classes, positions, pay grades and compensation levels in the classified service of the Seabrook Police Department.

AN ORDINANCE MODIFYING AND CONTINUING A CIVIL SERVICE CLASSIFICATION SYSTEM CONSISTING OF CLASSES, POSITIONS, PAY GRADES AND COMPENSATION LEVELS IN THE CLASSIFIED SERVICE OF THE SEABROOK POLICE DEPARTMENT; REESTABLISHING GROSS MONTHLY BASE SALARY RATES FOR EACH CLASSIFICATION; REESTABLISHING CERTAIN BENEFITS FOR CLASSIFIED MEMBERS; PROVIDING FOR A REPEAL WITH LIMITED EXTENSION; PROVIDING A SEVERABILITY CLAUSE, AN EFFECTIVE DATE, CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT AND REPLACING PREVIOUSLY ADOPTED ORDINANCES 2020-06.

ATTACHMENT(S):

[Ordinance 2023-32](#)

4. NEW BUSINESS

4.1 Consider and take all appropriate action on approval of a first reading of Ordinance 2023-33 "Master Fee Schedule Update." - *Rachel Lewis, City Secretary*

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, TO UPDATE "APPENDIX B", ENTITLED "MASTER FEE SCHEDULE" BY UPDATING AND AMENDING "PARKS AND RECREATION FEES"; "BUILDING DEPARTMENT FEES"; "IMPACT FEES FOR NEW CONSTRUCTION"; AND "SANITATION /GARBAGE COLLECTION FEES"; MAKING FINDINGS OF FACT; REPEALING AND REPLACING ALL REFERENCES TO SUCH FEES AND CHARGES IN ALL ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR

NOTICE AND EFFECTIVE DATE.

ATTACHMENT(S):

[Brief](#) [Ordinance 2023-33](#) [Master Fee Schedule](#)

4.2 Consider and take all appropriate action on approval of Resolution 2023-20, Authorization for Application for Houston Urban Area Security Initiative (UASI) to apply, accept, and appropriate upon award up to \$43,725.00 for the purchase of ballistic helmets and wearable ballistic vests for all sworn police officers for the City. - Chief Rolf Nelson

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, AUTHORIZING THE CHIEF OF POLICE TO APPLY FOR, ACCEPT AND APPROPRIATE UPON AWARD UP TO \$43,725.00 FROM THE HOUSTON UASI UNDER THE FISCAL YEAR 2024-2025 UASI GRANT PROGRAM AND TO EXECUTE ALL GRANT DOCUMENTS RELATING THERETO

ATTACHMENT(S):

[Brief](#) [Resolution 2023-20](#)

4.3 Consider and take all appropriate action on the first and final reading of Ordinance 2023-24, Amending the Special Fund for Fiscal Year 2024. - *Michael Gibbs, Director of Finance*

AN ORDINANCE AMENDING THE AMOUNT OF APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024 BY AUTHORIZING CERTAIN ADDITIONS IN THE AMOUNT OF \$144,000 FOR DRAINAGE FUND; AUTHORIZING THE CITY MANAGER TO TAKE ALL ACTIONS NECESSARY TO FACILITATE THE CHANGES IDENTIFIED; AND FINDING AVAILABLE UNENCUMBERED FUNDS FOR THE SUPPLEMENTAL APPROPRIATION AND/OR RESERVE REDUCTION.

ATTACHMENT(S):

[Brief](#) [Ordinance 2023-34](#) [Budget Amendment](#)

5. OLD BUSINESS

5.1 Hear a presentation and update on short-term rental ordinance and permits
- *Gayle Cook, City Manager*

6. ROUTINE BUSINESS

6.1 City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, TxDOT SH 146 Expansion Project(s), Port Houston Rail Spur Project, Seabrook CIP Projects, Grants, and CenterPoint Substation. - *Gayle Cook, City Manager*

6.2 Establish future meeting dates and agenda items. - *City Council*

ATTACHMENT(S):

[Calendar](#)

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

I certify that this notice was posted on the bulletin board on or before Friday, December 15, 2023 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

~~Public Section~~ TRMC

