



**MEETING MINUTES
APRIL 4, 2024**

**OPEN SPACE & TRAILS
MEETING MINUTES**

Chair Monica Comeaux called the Open Space and Trails meeting to order at 5:01 p.m. in the Meeting Room of the Public Works Building. Present were Committee Members David Popken, Debra Harper, Nehemiah Jackson (arrived late at 5:33 p.m.), and Jesse Jones. Chair Comeaux declared a quorum. Also in attendance were City Secretary Rachel Lewis and Deputy City Secretary Amanda Morales. Members Sally Antrobus and John Coggeshall were not present.

1. Public Comments and Announcements

There were no public comments.

2. Presentation

2.2 Training and Compliance – Moved up before 2.1 during meeting

- City Secretary, Rachel Lewis, provided training information regarding OMA and PIA training as well as information regarding re-appointment procedures.

2.1 Eagle Scout Project to Build Bat Boxes in Park

- Eagle Scout, Aiden Pierson, presented information regarding his proposed plan to build bat boxes for local parks. **See Attachment A.**

3. Consent Agenda

- 3.1 Approve the minutes of the March 7, 2024, Open Space and Trails Committee meeting (Members Antrobus, Jackson and Coggeshall were not present for this vote).**

Motion:	To approve the Consent Agenda
Made By:	Committee Member Jones
Seconded By:	Committee Member Popken
Vote:	Motion carried unanimously by all present

4. New Business

4.1 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours

- Webinars are up to date



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4.2 Consider and take all appropriate action on the proposed Eagle Scout project to build boxes for the park (Members Antrobus, Jackson and Coggeshall were not present for this vote).

Motion: to approve as presented

Made By: Committee Member Jones

Seconded By: Committee Member Popken

Vote: **Motion carried** unanimously by all present

4.3 Update and report on various Seabrook Park items, including needed repairs, signage, plants, flowers, and vegetation and park use matters.

- Member Jackson discussed repairing the sundial.
- Member Harper discussed removing the dead trees at Baybrook.
- Member Jones discussed replacing the signage at Hester and Pine Gully Parks.
- Member Harper discussed the cane that is taking over at Hester Park.

4.4 Update and report on various Seabrook Park items, including community events, grant administration, repairs, Council approvals and determinations and emergency events.

- Chair Comeaux discussed Seabrook's winning of the 2024 Governor's Community Achievement Awards (GCAA) for outstanding community improvement.
- Upcoming trail event from 9:00 a.m. – 11:00 a.m.
- Update concerning 3/21/2024 Trash Bash
- Easter Excursion update
- Recognition of John Coggeshall for the thousands of trees planted in Seabrook. A letter of recommendation from OST has been requested.

4.5 Discuss updates on Carothers Costal Garden and plantings (This item was updated to reflect Carothers Costal Garden; Carothers Community Garden was a typo).

- Member Jones updated committee on discussions with city management regarding the operating agreement and utility payments.
- Member Jones discussed a \$24,000 grant that has been submitted.



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5. Routine Business

- 5.1 Report from the Committee Chair on the status of a list of actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review.**

- No current updates

- 5.2 Update Volunteer Hours.**

- The Committee updated the Volunteer Hour Log.

- 5.3 Establish future meeting dates and agenda items.**

- The next OST meeting will be held on May 2, 2024, at 5:00 p.m.
- Agenda item for the next OST meeting: Review Bayview Park Master Plan.

Motion: To adjourn

Made By: Committee Member Jones

Seconded By: Committee Member Popken

Vote: **Motion carried** unanimously by all present.

The meeting was adjourned at 6:12 p.m.

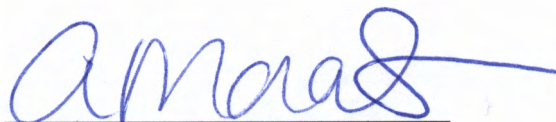
APPROVED: _____


Monica Comeaux, Chair

DATE: _____

5/2/24

ATTEST: _____



Amanda Morales, Deputy City Secretary

Eagle Scout Project Proposal: Bat Boxes

Benefits

Bat boxes attract bats by providing a space for them to live. Bats are an integral part of the environment by controlling insect populations, pollinating plants, and spreading seeds. Additionally, Bats are the best natural mosquito control available. I plan to put signs on the poles educating the public on the purpose of bat boxes.

What will it look like?

The poles holding up the bat boxes need to be long and in an open space in order for the bats to fly access and fly away from the bat boxes. It will look similar to this picture of a bat box in Georgia.

Proposed Construction Date

The best days for myself and my Troop are May 11th - 12th or May 18th - 19th

I would prefer to get the project done before the start of summer.

Location

I found two suitable locations in Pine Gully Park and Seabrook Wildlife Park

Attached coordinates:



Pine Gully Park (Left):

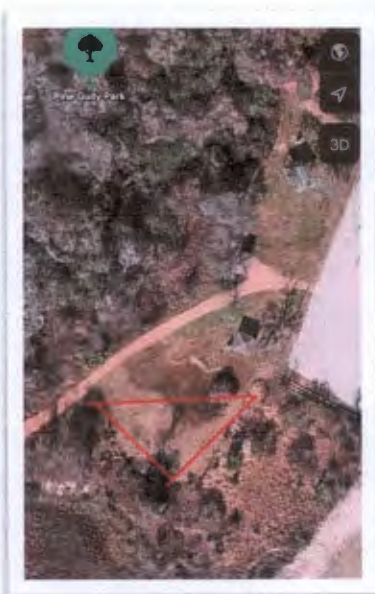
N29.5908042

W94.9935269

Seabrook Wildlife Park (Right):

N29.5877700

W95.0102098



Cost

For Two Bat Boxes:

½" Sheet of 4'x8' Plywood: \$18.41

3/8" Sheet of 4'x8' Plywood \$23.51

1" x 6" x 8' Pine/Cedar \$13.32

2lbs 5/8" screws \$18.94

45 ¼" screws \$7.97

45 1" screws \$7.97

2 Quarts of Primer \$21.50

1 Gallon Paint \$16.64

One Caulk Tube \$4.28

30 Asphalt Shingles \$39.47

Roofing Nails \$9.98

Gravel \$5.68

2 Post Protectors \$50.40

2 4' x 42' Wooden Poles \$200

2 bags of quick set concrete \$10.72

2 custom metal signs \$46

Total: \$488.62

Call to Action

If you would like to donate to this project it would be greatly appreciated, however I still plan to construct the bat boxes if I do not get any donations. Thank You for taking my proposal into consideration.

Contact Information:

Email: Maaipier@gmail.com

Phone Number: 409-393-8318