



**MEETING MINUTES
MAY 7, 2024**

**SEABROOK CITY COUNCIL
REGULAR CITY COUNCIL MEETING**

Mayor Thom Kolupski called the Seabrook Council Meeting to order at 6:00 p.m. in the Council Chambers in Seabrook City Hall. Present were City Councilmembers Thom Kolupski, Buddy Hammann, Rob Hefner, Tom Tollett, Michael Giangrosso, Joe Machol, Jackie Rasco. Also in attendance were: City Manager Gayle Cook, City Secretary Rachel Lewis, and Deputy City Manager Sean Landis. Mayor Thom Kolupski declared a quorum and pledges were conducted.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

The following citizens gave public comments:

Paul Robinson	Texas Outlaw Challenge	2024 Texas Outlaw Challenge
Robert Lamy	1830 Lakeside Drive	Praise for Public Works Staff
Michael Robinson	2613 1/2 NASA Parkway	Response to complaints regarding Barge 295

1.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events. City Council

Councilmember Hefner announced the following events:

Seabrook PD Blood Drive May 15, 2024
Memorial Day Event May 27, 2024
Planning and Zoning Commission vacancy
Two Zoning Board of Adjustment vacancies
Mother's Day May 12, 2024

2. PRESENTATIONS

2.1 Mayor Kolupski to present a Proclamation to express appreciation to the Open Space and Trails Committee for their service and achievements.

Mayor Kolupski presented a proclamation to the Open Space and Trails Committee expressing appreciation for their service and achievements.

2.2 Presentation of the Fiscal Year 2022-2023 Comprehensive Annual Financial Report and Audit Report conducted by Belt Harris Pechacek, LLLP. Belt Harris Pechacek Representative

Mayor Kolupski pulled this item from consideration with no objection.

3. CONSENT AGENDA

Motion:	To Approve the Consent Agenda
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 4 Giangrosso
Vote:	Passed unanimously by all present

3.1 Approve the minutes of the April 16, 2024 City Council Meeting.

3.2 Approve the adoption of the Seabrook Economic Development Corporation's Strategic Plan for FY 2024-2026.

4. BOARDS AND COMMISSIONS

4.1 Consider and take all appropriate action on the approval and ratification of the City Manager's

reappointment of Kylie Wilson to the Civil Service Commission as per Section 143.006 of the Seabrook Civil Service Rules and Regulations. This term shall be for a period of three (3) years from June 1, 2024 - June 1, 2027.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 1 Rasco
Vote:	Passed unanimously by all present

5. BID AWARDS

- 5.1 Consider and take all appropriate action on the bid award of RFP# 2024-03-342, Disposal of Municipal Sludge, to GFL of Texas for municipal sludge disposal services of the wastewater plants; and authorize the City Manager to sign the contract and any other associated documents.**

Motion:	To Approve
Made By:	At-Large Position 1 Rasco
Seconded By:	At-Large Position 4 Giangrosso
Vote:	Passed unanimously by all present

6. NEW BUSINESS

- 6.1 Consider and take all appropriate action on a first reading of Ordinance 2024-12, Water Conservation and Drought Contingency Plan.**

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 6 Machol
Vote:	Passed unanimously by all present

- 6.2 Consider and take all appropriate action on Resolution 2024- 11, authorizing the City Manager or the City Manager's designee to execute a Master Interlocal Purchasing Agreement with the North Central Texas Council of Governments (NCTCOG) to participate in the TXSHARE cooperative purchasing program.**

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 6 Machol
Vote:	Passed unanimously by all present

- 6.3 Consider and take all appropriate action on the acceptance and approval of the Comprehensive Annual Financial Report and Audit Report for Fiscal Year 2022-2023, conducted by Belt Harris Pechacek, LLLP.**

Mayor Kolupski pulled this item for consideration with no objections.

- 6.4 Consider and take all appropriate action on an amendment to the Public Safety Fund 2024 Budget to approve an additional \$42,569.24 for Emergency Medical Services and Public Safety related items.**

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann

Seconded By: At-Large Position 6 Machol
Vote: **Passed** unanimously by all present

7. ROUTINE BUSINESS

- 7.1 City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, Transportation Projects, Port of Houston Rail Spur, City of Seabrook CIP Projects, and any City of Seabrook Grant Administration.**

City Manager Gayle Cook presented the report. *See Attachment A.*

- 7.2 Establish future meeting dates and agenda items.**

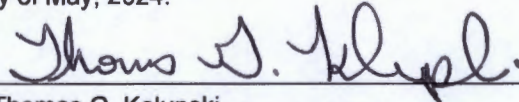
City Secretary Rachel Lewis informed Council the next meeting was scheduled for May 21, 2024 at 6:00 p.m.

Motion: To Adjourn
Made By: None
Seconded By: At-Large Position 4 Giangrosso
Vote: **Passed** unanimously by all present

The meeting was adjourned at 6:31 pm.

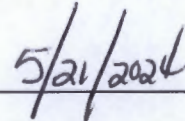
Approved this 21st day of May, 2024.

APPROVED:

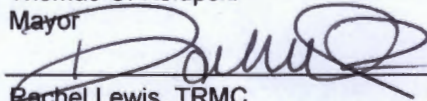


Thomas G. Kolupski
Mayor

DATE:



ATTEST:



Rachel Lewis, TRMC
City Secretary

City Manager Report

May 7, 2024

By Gayle Cook

1. Port Houston Rail Spur – The southbound frontage rail installation is complete and Union Pacific completed their removal of the section of rail up to Red Bluff. During update meetings it has been communicated that the rail should be live.
2. SH 146 (limits to southern city limits) – Webber, the contractor, is continuing the remaining items in their contract such as painting and paver installation. The city has been informed they are targeting the end of May 2024 to be complete; however given the amount of work to be done it looks like it will be a few more months.
3. Green Ribbon Landscaping Project – Staff is preparing to attend a pre-construction kick off meeting this week with TxDOT and Green Sage, the contractor selected for the landscaping project. Reminder, when Webber on the construction project is complete, the next contract will most likely have some frontage road intermittent closures.
4. SH 146 (limits Red Bluff to La Porte) – This project does not have any real updates that have been sent over to Seabrook other than what we have observed with the newly poured pilings at Red Bluff. Staff has been in communication with the team on the delivery of the branded side wall panels and we anticipate that the side slope dirt walls will soon be demolished to begin construction of those walls in the coming months. This project will also include the reconstruction of the intersection at Red Bluff and Old SH 146, but staff has informed this will not be an immediate part of the project.
5. Grants – Harris County, Precinct 2, has notified the City that we have been awarded a partnership grant for North Meyer road project. The award letter has indicated that they will award the design at 50% first to determine the estimated construction cost. In the second phase, the County will support taking the estimate and then awarding the construction at 50%.
6. Capital Improvement Program (CIP) - The city is in design and engineering on all active CIP projects that have been previously reported and no real updates. The CIP for the Pine Gully Wastewater Plant is continuing its progress on taking all flows from the city and full operation should be completed soon.