



**SEABROOK OPEN SPACE AND TRAILS COMMITTEE
NOTICE OF MEETING
THURSDAY, JUNE 6, 2024 - 5:00 PM**

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NOTICE IS HEREBY GIVEN THAT THE SEABROOK OPEN SPACE AND TRAILS COMMITTEE WILL MEET ON **TUESDAY MAY 16, 2023 AT 6:00 PM** AT SEABROOK PUBLIC WORKS AND ANIMAL CONTROL COMPLEX TRAINING ROOM, 1100 RED BLUFF ROAD, SEABROOK, TEXAS, TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE ITEMS LISTED BELOW. **ALTHOUGH THIS IS NOT A SEABROOK CITY COUNCIL MEETING, MEMBERS OF THIS BODY MAY ATTEND AND A QUORUM OF THIS BODY MAY BE PRESENT.**

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time the Commission will listen to any member of the audience on any subject matter whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker. In accordance with the Open Meetings Act, Commission Members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please state your name and address clearly before making your comments. Thank you.

2. PRESENTATIONS

2.1 Presentation by the City Attorney regarding the Open Meetings Act and meeting decorum. *David Olson, City Attorney*

3. ADJOURN REGULAR SESSION AND ENTER INTO WORKSHOP SESSION

3.1 Discussion on plan revisions to establish a grading and drainage scope in conjunction with City's contract engineer, Norex Engineering, for a recommendation to City Council on the CIP Project P20 - Carothers Coastal Garden East Tract.

4. ADJOURN WORKSHOP SESSION AND ENTER INTO REGULAR SESSION

5. CONSENT AGENDA

5.1 Approve the minutes of the May 2, 2024 Open Space and Trails Committee meeting.

6. NEW BUSINESS

6.1 Discuss, consider, and if necessary, take all appropriate action of a recommendation to City Council regarding Parks CIP (Parks Capital Improvement Projects). *Sean Landis, Deputy City Manager | Planning and Zoning Director*

6.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours - *Committee*

6.3 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters - *Committee*

6.4 Update and report on various Seabrook Park items including community events, emergency events, and grant administration - *Chair Comeaux*

7. OLD BUSINESS

7.1 Consider and take all appropriate action on a recommendation for a grading and drainage scope to recommend to City Council with the City's CIP Project P20 - Carothers Coastal Gardens East Tract.

8. ROUTINE BUSINESS

8.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review - *Chair Comeaux*

8.2 Update on volunteer hours - *Committee*

8.3 Establish future meeting dates and agenda items - *Committee*

THE OPEN SPACE AND TRAILS COMMITTEE RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, AND VERNON'S TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN ONE OR MORE OF THE FOLLOWING SECTIONS: SECTION 551.071, CONSULTATION WITH ATTORNEY; SECTION 551.072, REAL PROPERTY; SECTION 551.073, DELIBERATION REGARDING A PROSPECTIVE GIFT; SECTION 551.074, PERSONNEL MATTERS; SECTION 551.076, SECURITY DEVICES; AND SECTION 551.087, ECONOMIC DEVELOPMENT) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

I certify that this notice was posted on the bulletin board on or before Friday, May 31, 2024, no later than 6:00 p.m. and that this notice will remain posted until the meeting has ended.

Amanda Morales
Deputy City Secretary



1. PUBLIC COMMENTS AND ANNOUNCEMENTS

- There were no citizen comments

2. CONSENT AGENDA

2.1 Approve the minutes of the April 4, 2024 Open Space and Trails Committee meeting - *Amanda Morales, Deputy City Secretary*

Motion:	To Approve the Minutes of the April 4, 2024 Open Space and Trails Committee Meeting
Made By:	OST Member Harper
Seconded By:	OST Member Jones
Vote:	Passed unanimously by all present

3. ADJOURN REGULAR SESSION AND ENTER INTO WORKSHOP SESSION

3.1 Discussion on plan revisions to establish a grading and drainage scope in conjunction with City's contract engineer, Norex Engineering, for a recommendation to City Council on the CIP Project P20 - Carothers Coastal Garden East Tract

- Norex Engineer Aaron McChesney presented updates to the plans for the grading and drainage scope for Carother's Coastal Garden East Tract. Discussion occurred between OST and staff concerning proposed changes to the plans. Member Jones proposed changes to the boundaries in order to stay true to the property lines, to remove grubbing requirements, to use existing fill on site and Member Antrobus voiced her concern with vegetation removal.

4. ADJOURN WORKSHOP SESSION AND ENTER INTO REGULAR SESSION

5. NEW BUSINESS

5.1 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours - *Committee*

- Chair Comeaux discussed webinar requirements for 2024.

5.2 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters - *Committee*

- Member Harper discussed updates to Baybrook and the butterfly path.
- Member Jones discussed the cleanup at Hester Park.
- Member Jones discussed the remote control sailboat racing on Main Street.
- Chair Comeaux and Member Harper discussed photos of the butterfly path.

5.3 Update and report on various Seabrook Park items including community events, emergency events, and grant administration - *Chair Comeaux*

Chair Comeaux gave updates to include:

- Trail event.
- Updates concerning pool.
- The Hester sign.
- Trail clean up and tree cutting.
- GCAA Winner webinar to happen on May 8, 2024.
- GCAA award ceremony on June 19, 2024.
- Waste Water Park demolition update and OST involvement.
- Pine Gully Sundial.
- City Hall signs.
- OST Proclamation
- Bat boxes

5.4 Discuss and take all appropriate action to add names of TNR participants to the "Eco-Star" tree of gold leaves located at City Hall. - *Member Antrobus*

- Member Antrobus proposed adding TNR members to the "Eco-Star" tree of gold leaves located at City Hall. Committee discussed.

Motion:	To Recognize Members of the TNR with Leaves on the Eco-Star Tree City Hall
Made By:	OST Member Antrobus
Seconded By:	OST Member Harper
Vote:	Passed unanimously by all present

6. OLD BUSINESS

- 6.1 Consider and take all appropriate action on a recommendation for a grading and drainage scope to recommend to City Council with the City's CIP Project P20 - Carothers Coastal Gardens East Tract.

CHAIR COMEAUX MOVED THIS ITEM FOR CONSIDERATION BEFORE ITEM 5.3. THERE WERE NO OBJECTIONS.

- Committee discussed proposed changes to the plans to present to Norex.

Motion:	To Approve Grading and Drainage Scope with Agreed Upon Change
Made By:	OST Member Jones
Seconded By:	OST Member Harper
Vote:	Passed with Chair Comeaux and Members Jones, Popken, Harper, voting in favor, and Member Antrobus abstaining from the vote.

7. DISCUSSION

- 7.1 Discussion regarding the Old Seabrook Livable Center Study. - *Member Popken*

- Committee discussed Old Seabrook Livable Center Study and plans for the proposed park.

8. ROUTINE BUSINESS

- 8.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review - *Chair Comeaux*

- No updates.

- 8.2 Update on volunteer hours - *Committee*

- The Committee updated the Volunteer Hour Log.

- 8.3 Establish future meeting dates and agenda items - *Committee*

- The next meeting will be June 6, 2024 at 5:00 p.m.

Motion:	To Adjourn
Made By:	Member Jones

Seconded By: OST Member Popken
Vote: **Passed** unanimously by all present

- The meeting adjourned at 6:20 p.m.

APPROVED: _____ DATE: _____
Monica Comeaux, Chair

ATTEST: _____
Amanda Morales, Deputy City Secretary



Agenda Briefing

Date of Meeting: June 6, 2024

Responsible Department: Community Development

Presenter: Sean Landis, Deputy City Manager | Planning and Zoning Director

Briefing Prepared By: Sean Landis

Strategic Focus Area:

General Information:

Discuss, consider, and if necessary, take all appropriate action of a recommendation to City Council regarding Parks CIP (Parks Capital Improvement Projects).

Executive Summary / Background:

Funding / Fiscal Information:

Supporting Materials Attached: None

Prior Action / Review by Council, Boards, Commissions:

Staff Recommendation: