



**MEETING MINUTES
JUNE 4, 2024**

**SEABROOK CITY COUNCIL
REGULAR CITY COUNCIL MEETING**

Mayor Thom Kolupski called the Seabrook Council Meeting to order at 6:00 p.m. in the Council Chambers in Seabrook City Hall. Present were City Councilmembers Thom Kolupski, Buddy Hammann, Jackie Rasco, Rob Hefner, Tom Tollett, Michael Giangrosso, Joe Machol. Also in attendance were City Manager Gayle Cook and Deputy City Secretary Amanda Morales. Mayor Thom Kolupski declared a quorum and pledges were conducted.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

Terry Akins	2120 NASA Pkwy	Seabrook	Hotel Occupancy Tax
Jennifer Findley	318 Lakeshore Drive	El Lago	ALERRT Grant

1.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events. City Council

This item was called after item 6.1

Councilmember Hefner announced the following upcoming events:

- Movie Night at Meador Park - Saturday, June 15, 2024 at 7:00 p.m.
- Texas Outlaw Challenge - Thursday June 20 - Sunday June 23, 2024.
- 4th of July Kid's Parade - Thursday, July 4, 2024 from 10:00 a.m. to 12:00 p.m. at Meador Park

2. PRESENTATIONS

Presentations were made at 1.1 prior to Public Comments.

2.1 Mayor Kolupski to present the Mayor's Certificate of Appreciation to thank Rosebud Caradec for her 39 years of service to the City of Seabrook.

Mayor Kolupski presented the Mayor's Certificate of Appreciation to Rosebud Caradec for her 39 years of service to the City of Seabrook.

2.2 Mayor Kolupski to present the Mayor's Certificate of Appreciation to thank Michele Glaser for her 8 years of service to the City of Seabrook.

Mayor Kolupski presented the Mayor's Certificate of Appreciation to Michele Glaser to thank her for her 8 years of service to the City of Seabrook.

2.3 Presentation of a Lifesaving Award to Officer Michael Dyer and Officer Matthew Sterling for the lifesaving efforts they provided on April 8, 2024.

Chief Nelson presented a Lifesaving Award to Michael Dyer and Officer Matthew Sterling for the lifesaving efforts they provided on April 8, 2024.

There was a short recess following item 2.3 from 6:11 p.m. until 6:27 p.m. to serve cake in recognition of Rosebud Caradec and Michele Glaser.

2.4 Presentation of the post-event report from the Bay Area Houston Ballet and Theatre season. *Jill Reason*

Bay Area Houston Ballet and Theatre representative Jill Reason presented a post-event report regarding the Houston Ballet and Theatre season. *See Attachment A.*

3. CONSENT AGENDA

3.1 Approve the minutes of the May 21, 2024 City Council Meeting.

3.2 Approve Resolution 2024-12 supporting a No Wake Zone in the Clear Lake area for the Texas Outlaw Challenge.

Motion:	To Approve the Consent Agenda
Made By:	At-Large Position 6 Machol
Seconded By:	At-Large Position 1 Rasco
Vote:	Passed unanimously by all present

4. BID AWARDS

4.1 Consider and take all appropriate action on the bid award of RFP# 2024-04, HVAC Maintenance, to Honeywell and approve an agreement with Honeywell for a term of three (3) years at an amount of \$231,728.37 with two (2) optional year extensions and authorize the City Manager to execute all associated documents.

Kevin Padgett presented the service agreement and the terms of the contract. Honeywell representative Adina Walker answered questions concerning the comprehensive contract and repairs on current components.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 1 Rasco
Vote:	Passed unanimously by all present

5. NEW BUSINESS

5.1 Consider and take all appropriate action on an Interlocal Agreement for Sharing Computer-Aided Dispatch Data with TxDOT at no cost to the City of Seabrook

Chief Nelson discussed an Interlocal Agreement for sharing Computer-aided dispatch data with TxDOT.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 4 Giangrosso
Vote:	Passed unanimously by all present

5.2 Consider and take all appropriate action on the approval of a proposal and Client Services Agreement (CSA) with Utility Associates, Inc. for police body-worn, in-car, and jail camera

equipment and support for \$350,000.00 over a five (5) year agreement term with a \$140,000.00 initial one-time fee in the first year from the Crime District Fund (Fund 50) and authorize the City Manager to execute all necessary documents.

Chief Nelson discussed the proposed client service agreement with Utility Associates for police body-worn, in-car and jail camera equipment.

Motion:	To Approve
Made By:	At-Large Position 6 Machol
Seconded By:	At-Large Position 1 Rasco
Vote:	Passed unanimously by all present

- 5.3 Consider and take all appropriate action on the approval of funding signage for the hotels and motels through the Hotel Occupancy Tax (HOT) funds for marketing hotel and motel uses on or near SH 146 through the Texas Department of Transportation (TXDot) logo sign program with Lone Star Logos under "Lodging" designation in an amount not to exceed \$33,600 in the first year as an eligible expenditure to pay for advertising that attract visitors.**

Council discussed funding for signage and it was determined more information was needed regarding customer survey tracking.

Motion:	To Table (Postpone)
Made By:	At-Large Position 3 Tollett
Seconded By:	At-Large Position 1 Rasco
Vote:	Passed unanimously by all present

6. ROUTINE BUSINESS

- 6.1 City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, Transportation Projects, Port of Houston Rail Spur, City of Seabrook CIP Projects, Economic Development Updates, and City of Seabrook Grant Administration.**

City Manager Gayle Cook gave update and report on various items that required no action. See *attachment B*.

- 6.2 Establish future meeting dates and agenda items.**

Deputy City Secretary Amanda Morales informed Mayor and Council the next regular City Council meeting would be held on June 18, 2024 at 6:00 p.m. and a Special City Council meeting would be held on June 11, 2024 at 6:00 p.m.

7. EXECUTIVE SESSION

Mayor Kolupski adjourned the regular meeting to enter into Executive Session at 7:25 p.m.

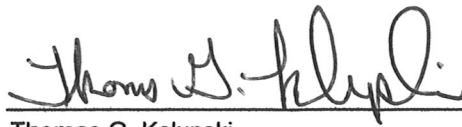
- 7.1 Section 551.074**
Conduct a closed executive session to deliberate the evaluation and duties of the City Manager.

8. OPEN SESSION

Mayor Kolumpski reconvened the open meeting and then adjourned at 7:37 p.m.

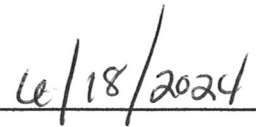
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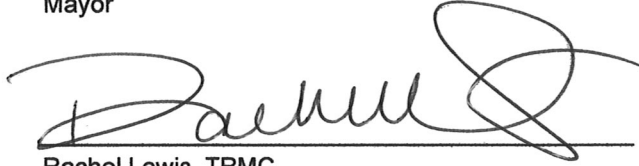


Thomas G. Kolupski
Mayor

DATE:



ATTEST:



Rachel Lewis, TRMC
City Secretary