



**SEABROOK OPEN SPACE AND TRAILS COMMITTEE
NOTICE OF MEETING
THURSDAY, AUGUST 1, 2024 - 5:00 PM**

For city information visit www.seabrooktx.gov
For Agenda Center visit www.seabrooktx.gov/agendacenter

NOTICE IS HEREBY GIVEN THAT THE SEABROOK OPEN SPACE AND TRAILS COMMITTEE WILL MEET ON **AUGUST 1, 2024 AT 5:00 P.M.** AT SEABROOK PUBLIC WORKS AND ANIMAL CONTROL COMPLEX TRAINING ROOM, 1100 RED BLUFF ROAD, SEABROOK, TEXAS, TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE ITEMS LISTED BELOW. **ALTHOUGH THIS IS NOT A SEABROOK CITY COUNCIL MEETING, MEMBERS OF THIS BODY MAY ATTEND AND A QUORUM OF THIS BODY MAY BE PRESENT.**

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time the Commission will listen to any member of the audience on any subject matter whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker. In accordance with the Open Meetings Act, Commission Members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please state your name and address clearly before making your comments. Thank you.

2. CONSENT AGENDA

2.1 Approve the minutes of the June 25, 2024 Open Space and Trails Committee meeting.

3. NEW BUSINESS

3.1 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters - *Committee*

3.2 Update and report on various Seabrook Park items including community events, emergency events, and grant administration - *Chair Comeaux*

3.3 Consider and take all appropriate action on potential bat box donations -

Committee

3.4 Consider and take all appropriate action on tree planting along the highway at Red Bluff - *Member Coggeshall*

4. DISCUSSION

4.1 Discussion regarding Bayside Park - *Committee*

4.2 Discussion regarding the Green Ribbon Project plant list - *Committee*

5. ROUTINE BUSINESS

5.1 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours – *Committee*

5.2 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review - *Chair Comeaux*

5.3 Update on volunteer hours – *Committee*

5.4 Establish future meeting dates and agenda items – *Committee*

THE OPEN SPACE AND TRAILS COMMITTEE RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, AND VERNON'S TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN ONE OR MORE OF THE FOLLOWING SECTIONS: SECTION 551.071, CONSULTATION WITH ATTORNEY; SECTION 551.072, REAL PROPERTY; SECTION 551.073, DELIBERATION REGARDING A PROSPECTIVE GIFT; SECTION 551.074, PERSONNEL MATTERS; SECTION 551.076, SECURITY DEVICES; AND SECTION 551.087, ECONOMIC DEVELOPMENT) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

I certify that this notice was posted on the bulletin board on or before Monday, July 29, 2024 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Amanda Morales,

Deputy City Secretary



MEETING MINUTES
JUNE 25, 2024

SEABROOK OPEN SPACE AND TRAILS
COMMITTEE
MEETING

Chair Monica Comeaux called the Open Space and Trails meeting to order at 5:00 p.m. in the Meeting Room of the Public Works Building. Due to a scheduling conflict, there was a brief recess to move the meeting to the Conference Room across the hall. The meeting was reconvened at 5:03 p.m. in the Conference Room of the Public Works Building. Present were Committee Members John Coggeshall, Sally Antrobus, Nehemiah Jackson, and Jesse Jones. Chair Comeaux declared a quorum. Also in attendance were Deputy City Manager Sean Landis, Public Works Director, Kevin Padgett, Assistant Public Works Director, Brian Craig, and Deputy City Secretary Amanda Morales. Members David Popken and Debra Harper were not present.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

There were no citizen comments

2. CONSENT AGENDA

2.1 Approve the minutes of the June 6, 2024 Open Space and Trails Committee meeting.

Motion:	To Approve
Made By:	OST Member Jones
Seconded By:	OST Member Jackson
Vote:	Passed unanimously by all present

3. NEW BUSINESS

3.1 Discuss, consider, and if necessary, take all appropriate action on a recommendation to City Council regarding Parks CIP (Parks Capital Improvement Projects). - Sean Landis, Assistant City Manager

- Assistant City Manager, Sean Landis, discussed the staff approved Parks Capital Improvement Projects to the committee. *See attachment A.*
- Member Jones presented information concerning his recommendation for P19 with a presentation. *See attachment B.*

Motion:	To Approve with Agreed Upon Changes
Made By:	OST Member Jones
Seconded By:	OST Member Coggeshall
Vote:	Passed unanimously by all present

3.2 Update and report on the Green Ribbon Project - *Monica Comeaux*

Assistant City Manager, Sean Landis, assisted in the update and presentation for the Green Ribbon Project. See *attachment C*.

3.3 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours – *Committee*

Chair Comeaux reminded the Committee of their upcoming webinar requirements.

3.4 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters - *Committee*

- Chair Comeaux discussed bees that were observed in the owl box near Hester Park.
- Chair Comeaux discussed pandemic era signs at Pine Gully that need to be removed.

3.5 Update and report on various Seabrook Park items including community events, emergency events, and grant administration - *Chair Comeaux*

Chair Comeaux presented the following updates to the committee:

- Movie Night at Meador Park will be on July 20, 2024
- There will be a 4th of July Parade on July 4, 2024. The route as well as attractions were discussed and volunteers to run a table for OST are being accepted.
- The City has reached out to the Girl Scouts concerning the Pine Gully sundial.
- The Pine Gully sandbox has been repaired and refilled.
- The Butterfly Garden sign at Hester has been ordered.
- Pine Gully and Baybrook tree protectors have been installed.
- An update on the bee removal was requested from Member Jones who updated the committee on their removal.
- The sailboat removal on Toddville.
- An update on Nemo's trip to Austin to accept the GCAA Award. Nemo provided an update.

4. DISCUSSION

4.1 Discussion to determine the process for introduction and tours for recently approved volunteer applicants.

The committee discussed the process of introducing and utilizing new volunteer applicants.

5. ROUTINE BUSINESS

5.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review - *Chair Comeaux*

No new updates to report.

5.2 Update on volunteer hours – *Committee*

The committee entered their volunteer hours on the Volunteer Hours Report.

5.3 Establish future meeting dates and agenda items – *Committee*

The next Open Space and Trails meeting will be held on August 1, 2024 at 5:00 p.m.

New Agenda items to discuss:

- Consider and take all appropriate action on potential bat box donations.
- Consider and take all appropriate action on tree plantings at Red Bluff along the highway.
- Bayside Park

Motion:	To Adjourn
Made By:	OST Member Jones
Seconded By:	OST Member Jackson
Vote:	Passed unanimously by all present

The meeting was adjourned at 6:26 p.m.

APPROVED: _____
Monica Comeaux, Chair

DATE: _____

ATTEST: _____
Amanda Morales, Deputy City Secretary

CAROTHERS

COMMUNITY GARDEN



Capital Improvement Program FY 2025

P19 Carothers Community Garden Phase II "Carothers Orchard"

CIP P19 "Carothers Orchard" was developed along with several other Carothers Coastal Gardens CIP's as a result of the Carothers Coastal Garden Task Force II in 2021.

The proposed Orchard encompasses a wooded area approximately 150' x 120' located West of, and adjacent to the current Carothers Community Garden.

The plan calls for the area to be cleared of all invasive trees and underbrush while keeping all existing native hardwood trees. Fifty percent of this area is comprised of non-native Chinese Tallow, currently on the State of Texas Invasive Species list. A recently dug drainage swale has served to open the area up so that it is more readily accessed. The City is being tasked with cleaning up the property and to allow the Carothers Coastal Gardens 501(c)(3) to establish a fruit orchard for the community. Thinning this area will also go a long way in implementing CIP P20 "Carothers East Tract Trail Development". If you recall, until the development of the Community Garden, none of this approximately 3 acres had been accessible to the citizenry.

Trees For Houston has once again partnered with CCG on another Seabrook project. TFH has agreed to provide all of the fruit trees necessary for the Orchard as our needs become known. Heirloom soils has also come on board as our soil provider.

Scope of Work:

Site Prep

1. Remove invasive trees and underbrush from designated 150' x 120' flagged area. City of Seabrook
We would prefer that all of this material be chipped and shredded and left onsite.
2. Correct grade of previously dug drainage swale. City of Seabrook
3. Add approximately 15 loads of select fill from stockpile at Public Works. City of Seabrook
4. Grade area to drain. City of Seabrook.

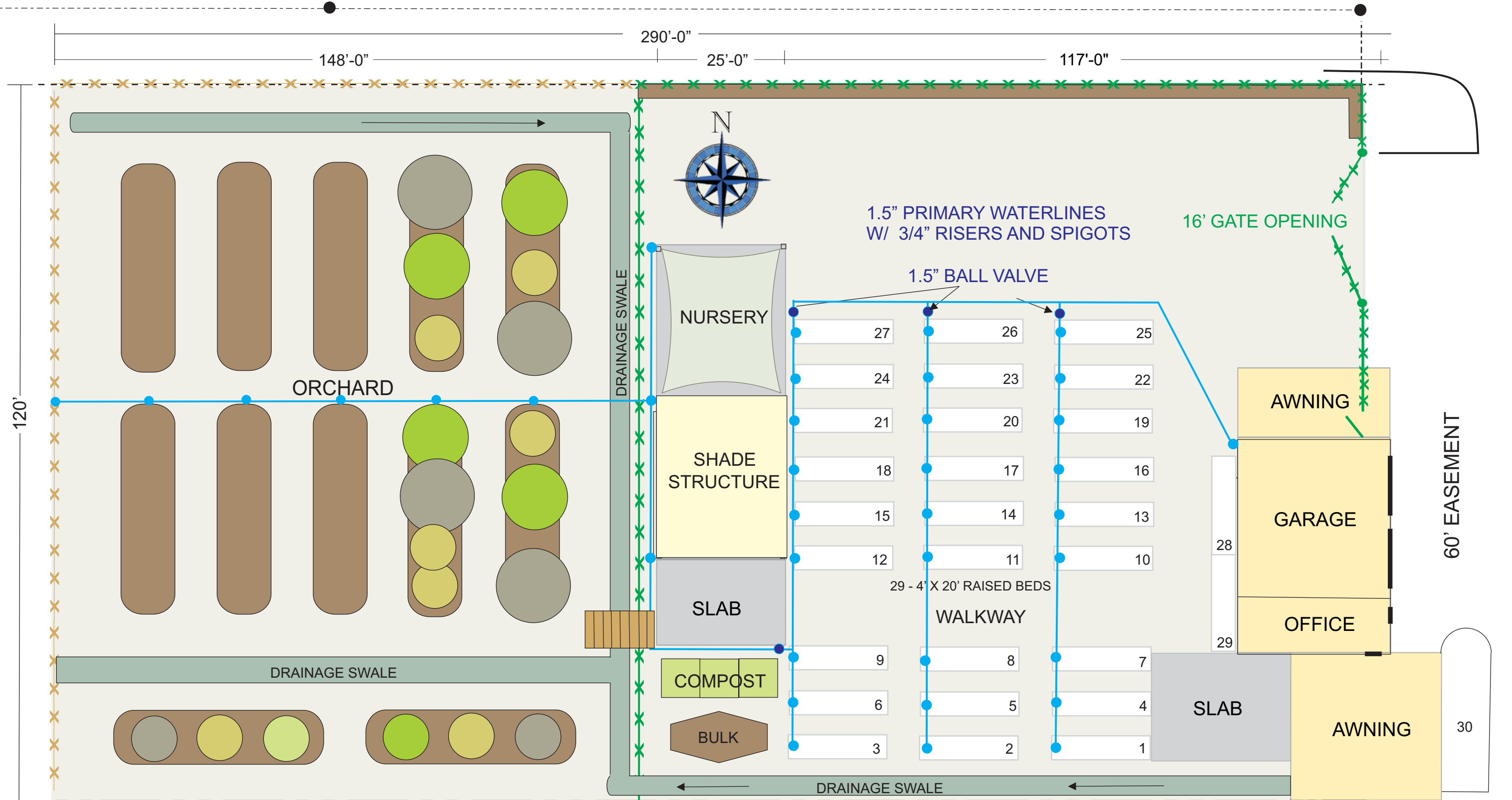
Orchard Construction

1. Build raised planting swales per plan. CCG non-profit
2. Run irrigation lines per plan. CCG non-profit
3. Confirm tree availability and variety. CCG non-profit
4. Plant trees, stake, fence and mulch. CCG non-profit

Cost to City of Seabrook.... Time and Labor

Cost to CCG.... \$1500... Irrigation materials, equipment rental, T-posts

CAROTHERS COMMUNITY GARDEN





Orchard Area

The image is an aerial photograph of a landscape. On the left, a large, dense area of green trees and vegetation is enclosed within a bright yellow rectangular border. The text 'Orchard Area' is written in yellow across this area. To the right of the yellow box, the terrain is mostly cleared and sandy, with several long, rectangular structures, possibly greenhouses or industrial buildings, arranged in rows. A red pin is located on one of these buildings, with the text '605605 Pine Gully Rd' next to it. The overall scene appears to be a mix of natural and developed land.

605605 Pine Gully Rd

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5 FEET



5 FEET



ENLARGEMENT A

LEGEND

- 1 SHADE TREES
- 2 SHRUBS & GROUNDCOVER
- 3 NATIVE GRASS SEED
- 4 WALKWAY
- 5 DECORATIVE PAVING
- 6 DECORATIVE GRAVEL 1
- 7 DECORATIVE GRAVEL 2
- 8 DECORATIVE BOLLARD
- 9 MASS PLANTING/REFORESTATION

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 THIS DRAWING IS A PRELIMINARY DESIGN AND IS NOT TO BE USED FOR CONSTRUCTION. IT IS THE RESPONSIBILITY OF THE USER TO OBTAIN ALL NECESSARY PERMITS AND TO VERIFY THE ACCURACY OF THE INFORMATION PROVIDED. THE USER SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND FOR THE PROTECTION OF THE PUBLIC. THE USER SHALL BE RESPONSIBLE FOR THE PROTECTION OF THE PUBLIC.

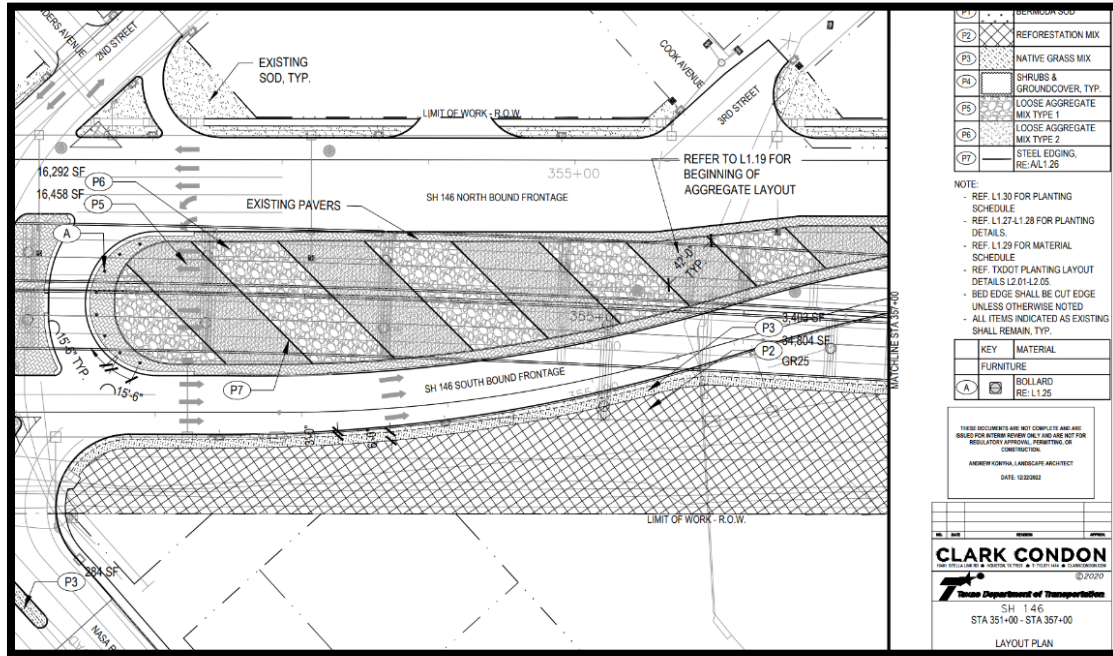
SEABROOK SH 146 BEAUTIFICATION | PLAN ENLARGEMENTS
 TEXAS DEPARTMENT OF TRANSPORTATION
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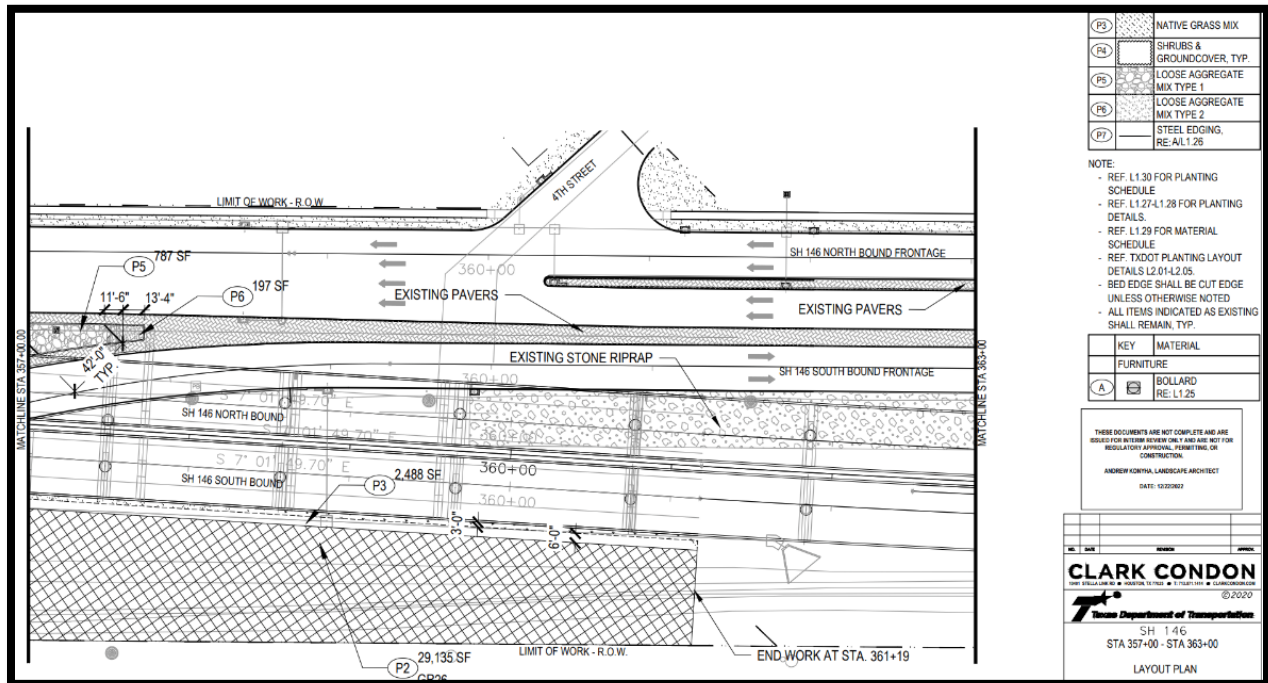
ENLARGEMENT B

CLARK CONDON

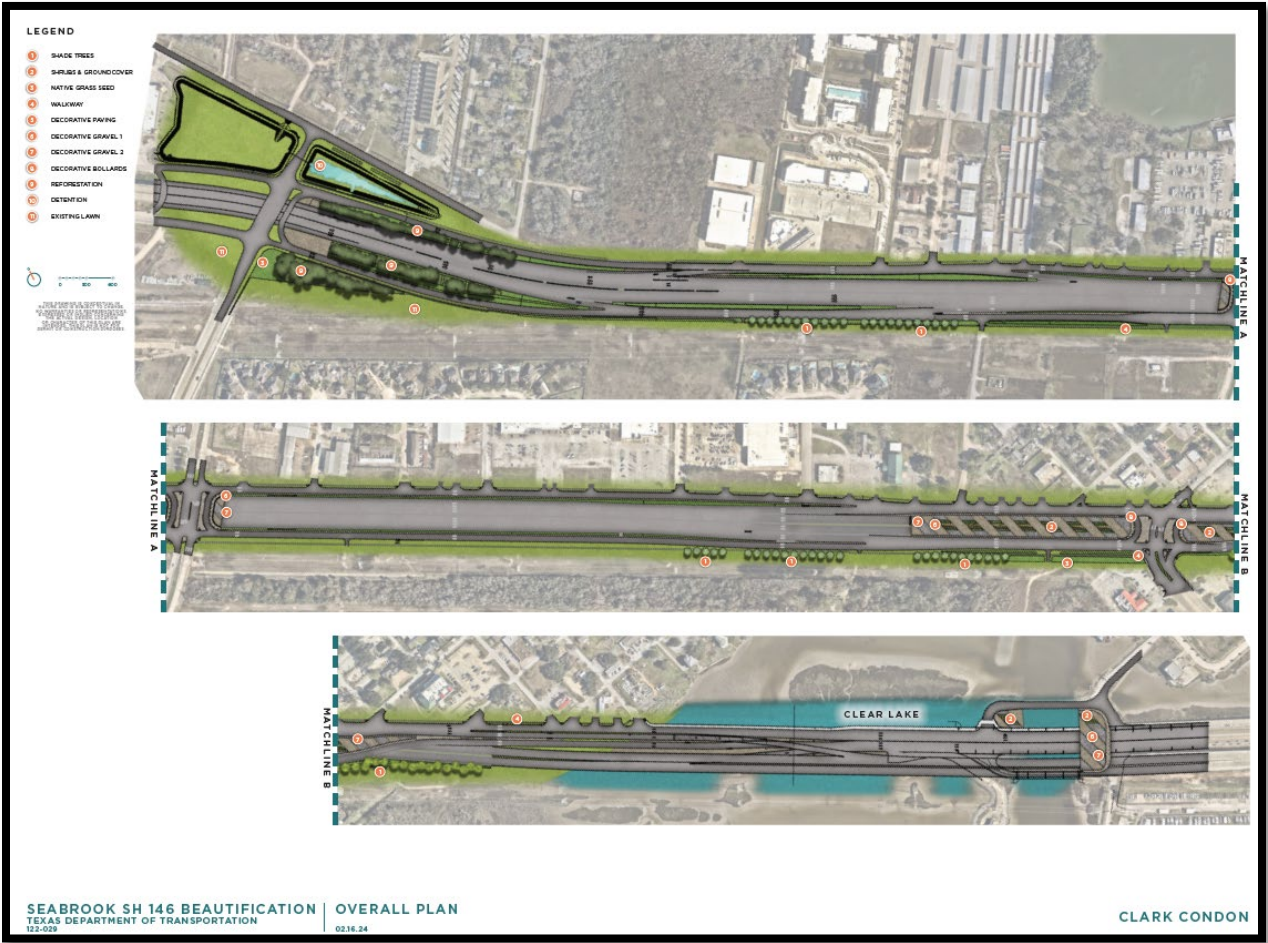
South side of NASA @ SH 146



4TH Street



Red Bluff @ SH 146



Work with county to get permission to plant trees in January along new Red Bluff pedestrian trail

- Use trees from Apache or Trees of Houston via a grant request (trees will be about 4-5 feet tall, 5-Gallon)

- Trees will shade the trail
 - For 2025 plant ~ 10 trees, if they do well consider more trees in the future
 - Place the trees 1 “mower width” away from the ditch that follows the trail, no maintenance impact to mowers
 - Trees planted and maintained by Seabrook volunteers
- Also consider trees on other side of Red Bluff, same basic area
 - Provide normal tree benefits (looks nice, cools things, wildlife habitat, etc)
 - Also helps concerned citizens cope with loss of trees from centerpoint project close by





5 FEET



5 FEET