



MEETING MINUTES
JUNE 25, 2024

SEABROOK OPEN SPACE AND TRAILS
COMMITTEE
MEETING

Chair Monica Comeaux called the Open Space and Trails meeting to order at 5:00 p.m. in the Meeting Room of the Public Works Building. Due to a scheduling conflict, there was a brief recess to move the meeting to the Conference Room across the hall. The meeting was reconvened at 5:03 p.m. in the Conference Room of the Public Works Building. Present were Committee Members John Coggeshall, Sally Antrobus, Nehemiah Jackson, and Jesse Jones. Chair Comeaux declared a quorum. Also in attendance were Deputy City Manager Sean Landis, Public Works Director, Kevin Padgett, Assistant Public Works Director, Brian Craig, and Deputy City Secretary Amanda Morales. Members David Popken and Debra Harper were not present.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

There were no citizen comments

2. CONSENT AGENDA

2.1 Approve the minutes of the June 6, 2024 Open Space and Trails Committee meeting.

Motion:	To Approve
Made By:	OST Member Jones
Seconded By:	OST Member Jackson
Vote:	Passed unanimously by all present

3. NEW BUSINESS

3.1 Discuss, consider, and if necessary, take all appropriate action on a recommendation to City Council regarding Parks CIP (Parks Capital Improvement Projects). - Sean Landis, Assistant City Manager

- Assistant City Manager, Sean Landis, discussed the staff approved Parks Capital Improvement Projects to the committee. *See attachment A.*
- Member Jones presented information concerning his recommendation for P19 with a presentation. *See attachment B.*

Motion:	To Approve with Agreed Upon Changes
Made By:	OST Member Jones
Seconded By:	OST Member Coggeshall
Vote:	Passed unanimously by all present

3.2 Update and report on the Green Ribbon Project - *Monica Comeaux*

Assistant City Manager, Sean Landis, assisted in the update and presentation for the Green Ribbon Project. *See attachment C.*

3.3 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours – *Committee*

Chair Comeaux reminded the Committee of their upcoming webinar requirements.

3.4 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters - *Committee*

- Chair Comeaux discussed bees that were observed in the owl box near Hester Park.
- Chair Comeaux discussed pandemic era signs at Pine Gully that need to be removed.

3.5 Update and report on various Seabrook Park items including community events, emergency events, and grant administration - *Chair Comeaux*

Chair Comeaux presented the following updates to the committee:

- Movie Night at Meador Park will be on July 20, 2024
- There will be a 4th of July Parade on July 4, 2024. The route as well as attractions were discussed and volunteers to run a table for OST are being accepted.
- The City has reached out to the Girl Scouts concerning the Pine Gully sundial.
- The Pine Gully sandbox has been repaired and refilled.
- The Butterfly Garden sign at Hester has been ordered.
- Pine Gully and Baybrook tree protectors have been installed.
- An update on the bee removal was requested from Member Jones who updated the committee on their removal.
- The sailboat removal on Toddville.
- An update on Nemo's trip to Austin to accept the GCAA Award. Nemo provided an update.

4. DISCUSSION

4.1 Discussion to determine the process for introduction and tours for recently approved volunteer applicants.

The committee discussed the process of introducing and utilizing new volunteer applicants.

5. ROUTINE BUSINESS

- 5.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review - *Chair Comeaux*

No new updates to report.

- 5.2 Update on volunteer hours – *Committee*

The committee entered their volunteer hours on the Volunteer Hours Report.

- 5.3 Establish future meeting dates and agenda items – *Committee*

The next Open Space and Trails meeting will be held on August 1, 2024 at 5:00 p.m.

New Agenda items to discuss:

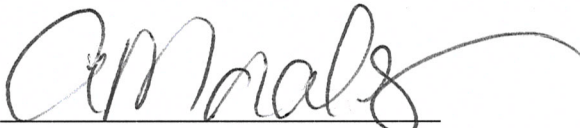
- Consider and take all appropriate action on potential bat box donations.
- Consider and take all appropriate action on tree plantings at Red Bluff along the highway.
- Bayside Park

Motion:	To Adjourn
Made By:	OST Member Jones
Seconded By:	OST Member Jackson
Vote:	Passed unanimously by all present

The meeting was adjourned at 6:26 p.m.

APPROVED: 
Monica Comeaux, Chair

DATE: 8/1/24

ATTEST: 
Amanda Morales, Deputy City Secretary

CAROTHERS

COMMUNITY GARDEN



Capital Improvement Program FY 2025

P19 Carothers Community Garden Phase II "Carothers Orchard"

CIP P19 "Carothers Orchard" was developed along with several other Carothers Coastal Gardens CIP's as a result of the Carothers Coastal Garden Task Force II in 2021.

The proposed Orchard encompasses a wooded area approximately 150' x 120' located West of, and adjacent to the current Carothers Community Garden.

The plan calls for the area to be cleared of all invasive trees and underbrush while keeping all existing native hardwood trees. Fifty percent of this area is comprised of non-native Chinese Tallow, currently on the State of Texas Invasive Species list. A recently dug drainage swale has served to open the area up so that it is more readily accessed. The City is being tasked with cleaning up the property and to allow the Carothers Coastal Gardens 501(c)(3) to establish a fruit orchard for the community. Thinning this area will also go a long way in implementing CIP P20 "Carothers East Tract Trail Development". If you recall, until the development of the Community Garden, none of this approximately 3 acres had been accessible to the citizenry.

Trees For Houston has once again partnered with CCG on another Seabrook project. TFH has agreed to provide all of the fruit trees necessary for the Orchard as our needs become known. Heirloom soils has also come on board as our soil provider.

Scope of Work:

Site Prep

1. Remove invasive trees and underbrush from designated 150' x 120' flagged area. City of Seabrook
We would prefer that all of this material be chipped and shredded and left onsite.
2. Correct grade of previously dug drainage swale. City of Seabrook
3. Add approximately 15 loads of select fill from stockpile at Public Works. City of Seabrook
4. Grade area to drain. City of Seabrook.

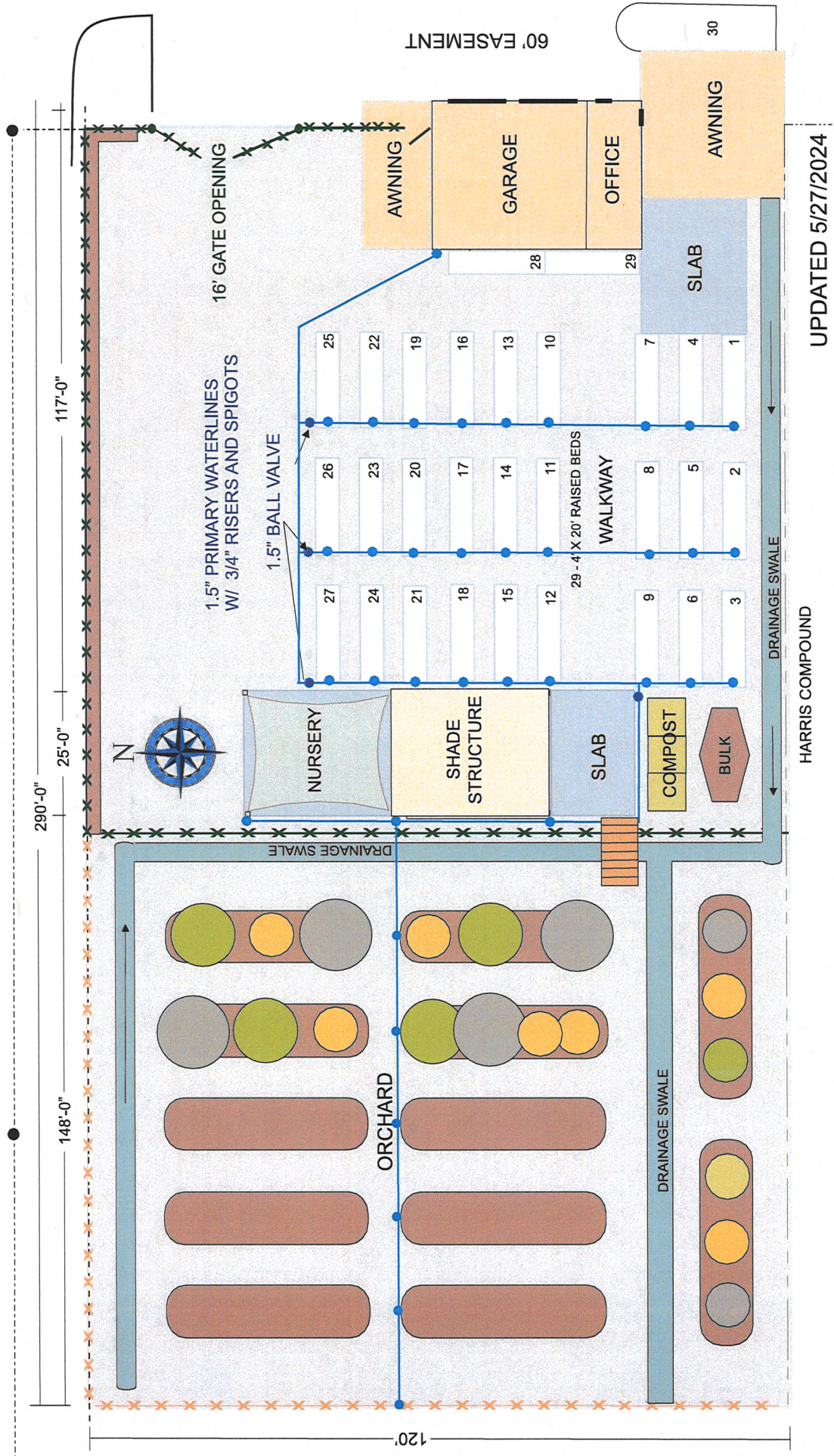
Orchard Construction

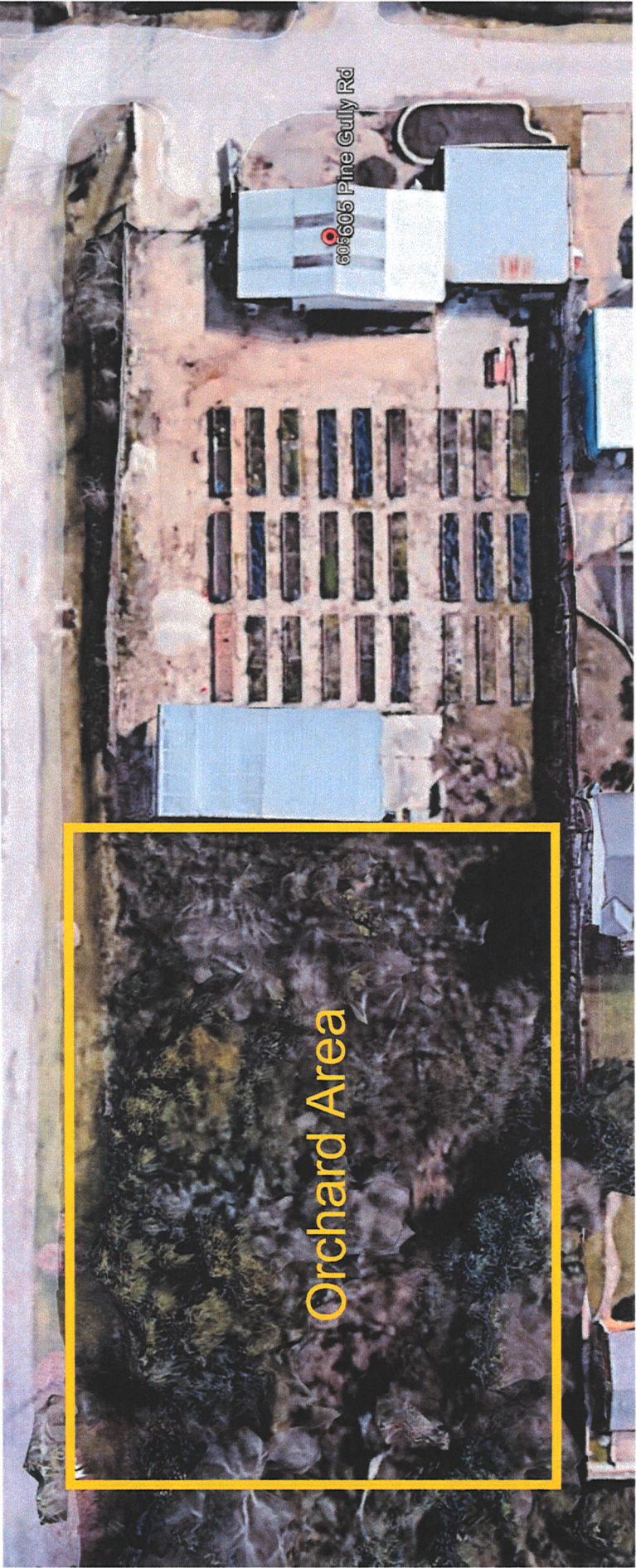
1. Build raised planting swales per plan. CCG non-profit
2. Run irrigation lines per plan. CCG non-profit
3. Confirm tree availability and variety. CCG non-profit
4. Plant trees, stake, fence and mulch. CCG non-profit

Cost to City of Seabrook.... Time and Labor

Cost to CCG.... \$1500... Irrigation materials, equipment rental, T-posts

CAROTHERS COMMUNITY GARDEN





Orchard Area

605605 Pine Gully Rd

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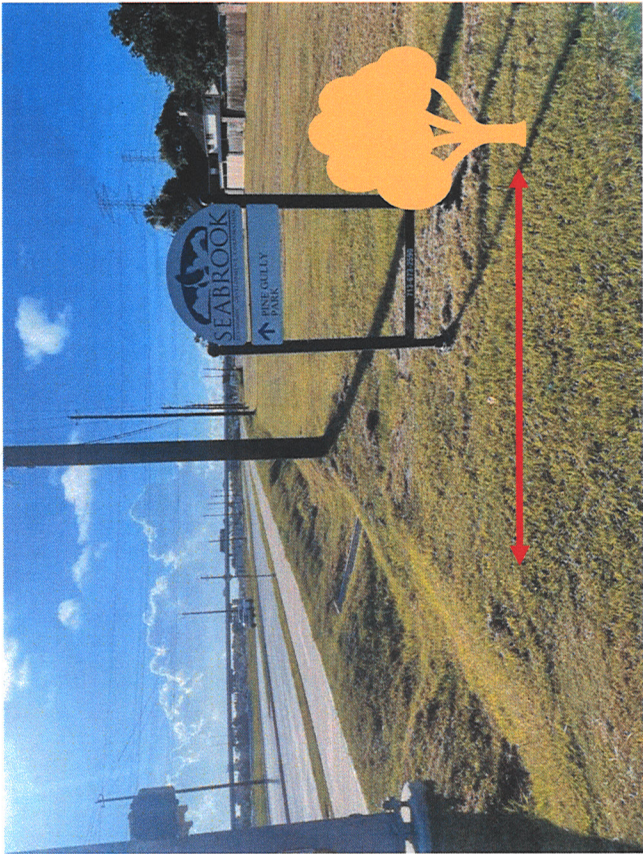
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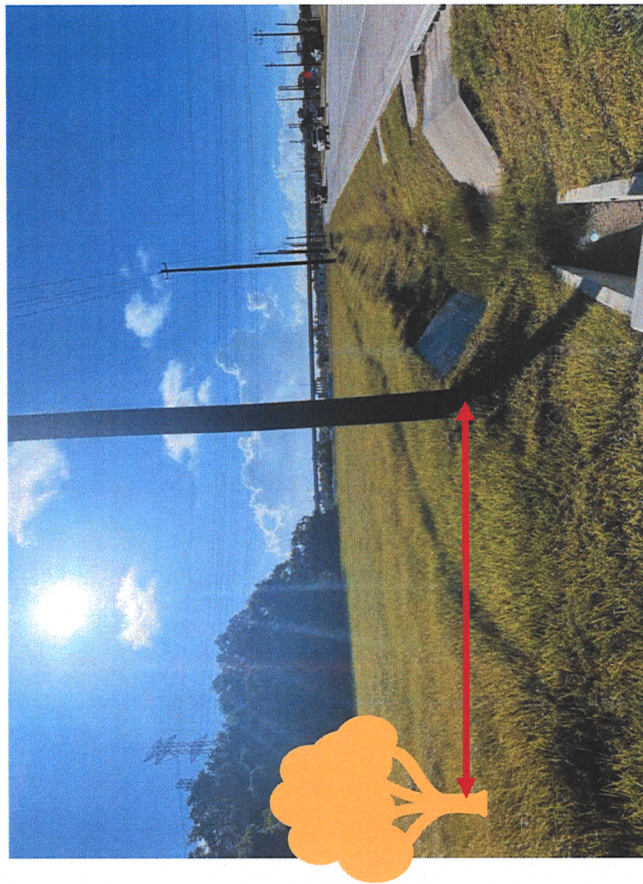
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5 FEET



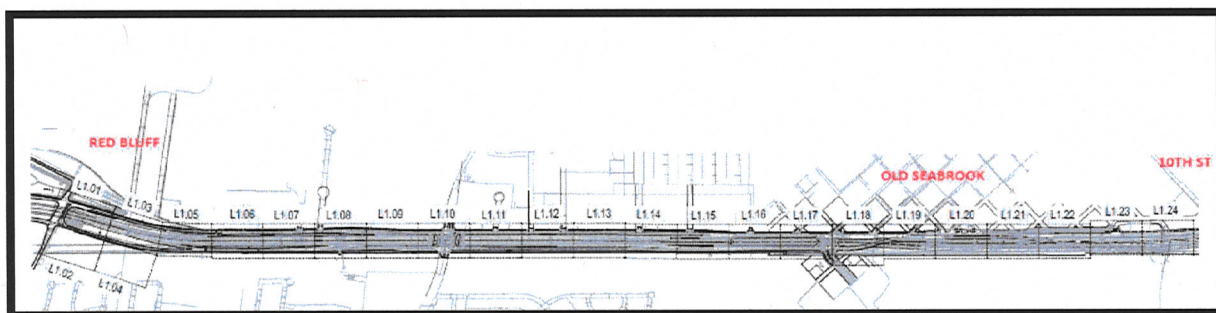
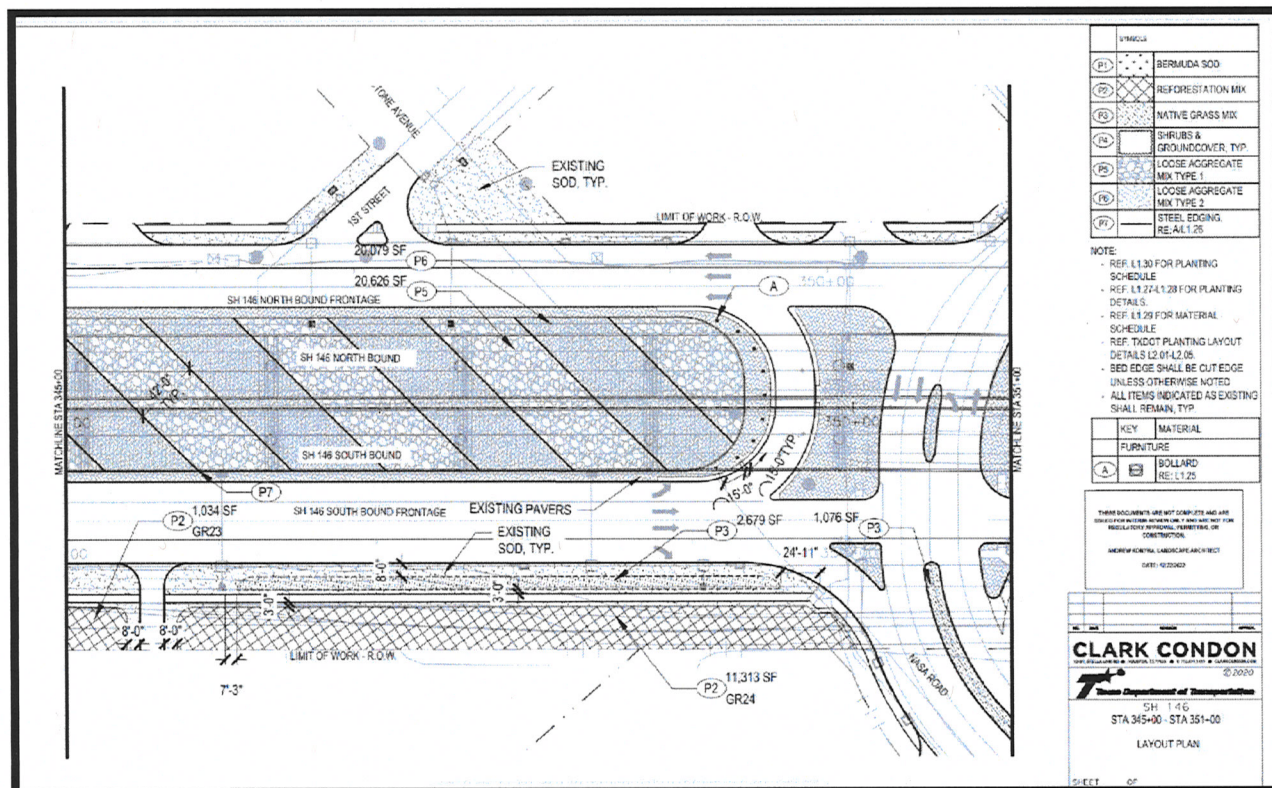
5 FEET

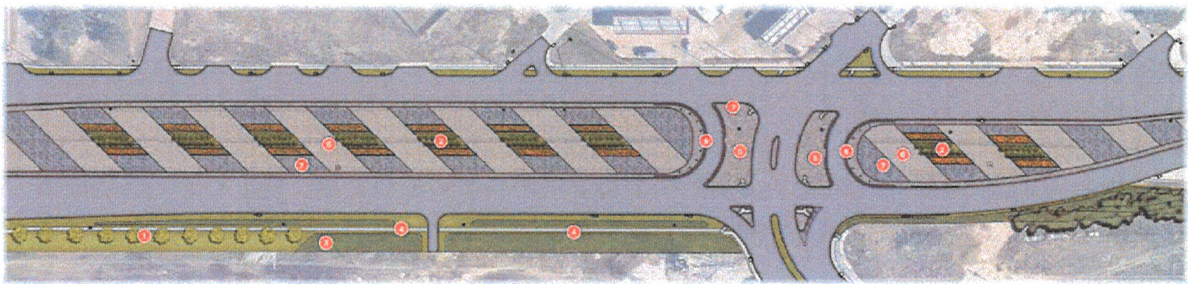
Green Ribbon Landscaping Project Update

6-26-24

Clark Condon Landscape Architecture contracted by the City of Seabrook for design work completed the 100% drawings as needed by TxDOT on a large corridor project and it was bid early 2024. The project was awarded by TxDOT to Green Sage and staff has met with both teams for a target start of **August 1, 2024**.

The final design includes landscaping and hardscape elements from Red Bluff to 10th Street intersection.

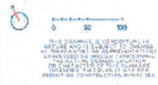
**NASA @ SH146**



ENLARGEMENT A

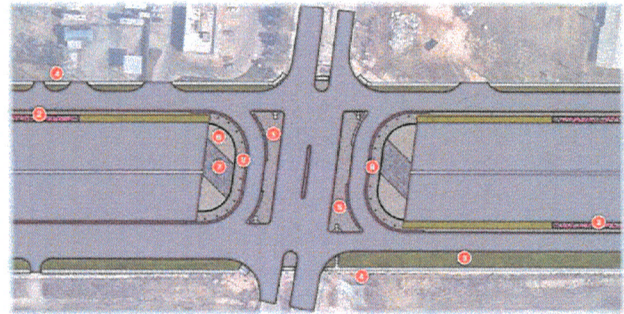
LEGEND

- 1 SHADE TREES
- 2 SHRUBS & GROUND COVER
- 3 NATIVE GRASS SEED
- 4 WALKWAY
- 5 DECORATIVE PAVING
- 6 DECORATIVE GRAVEL 1
- 7 DECORATIVE GRAVEL 2
- 8 DECORATIVE DOLLARD
- 9 MASS PLANTING/REFORESTATION



SEABROOK SH 146 BEAUTIFICATION
TEXAS DEPARTMENT OF TRANSPORTATION
122-1557

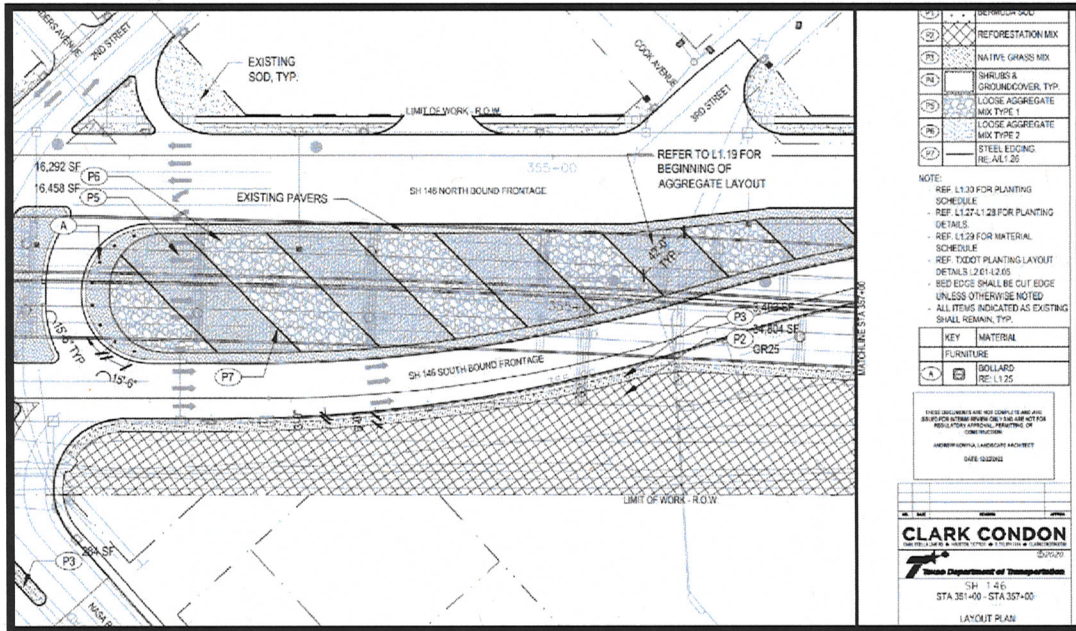
PLAN ENLARGEMENTS
4216.24



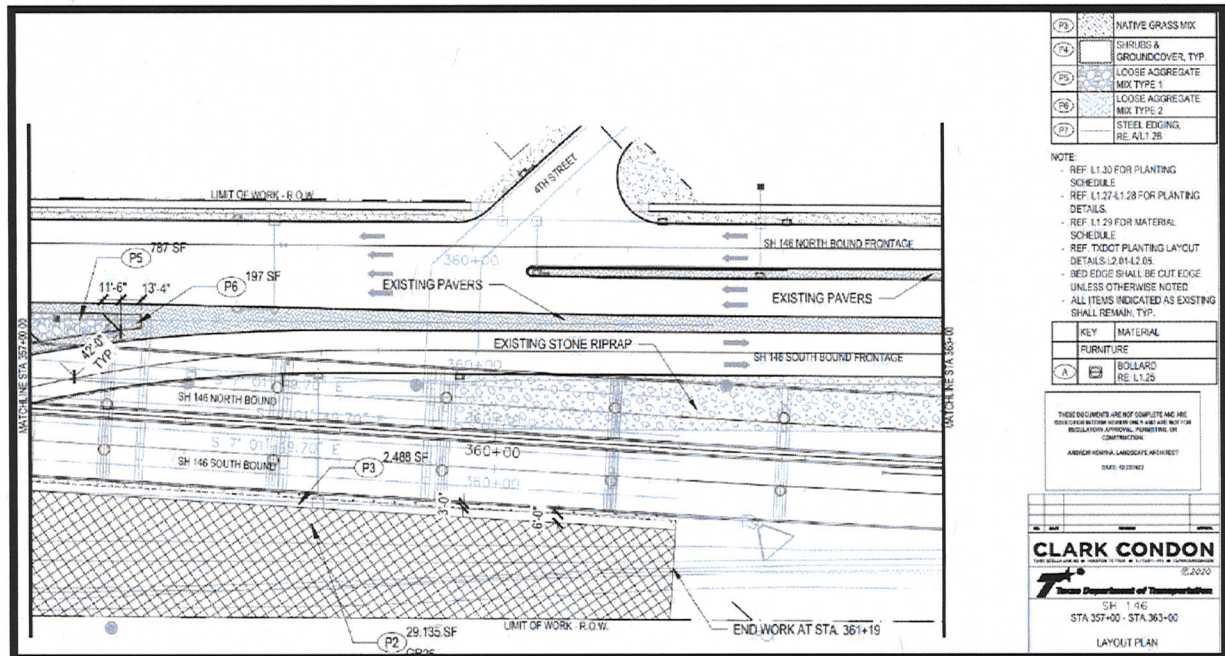
ENLARGEMENT B

CLARK CONDON

South side of NASA @ SH 146



4TH Street



Red Bluff @ SH 146

