



**SEABROOK CITY COUNCIL
NOTICE OF REGULAR CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 17, 2024 - 6:00 PM**

For city information visit www.seabrooktx.gov
For Agenda Center visit www.seabrooktx.gov/agendacenter

NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **TUESDAY, SEPTEMBER 17, 2024 AT 6:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 1ST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

REGISTER ONLINE TO SPEAK IN PERSON DURING PUBLIC COMMENTS:
www.seabrooktx.gov/publiccomment

1.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events. *City Council*

1.2 City Secretary to make announcements presenting the insufficiency of the petitions filed on August 23, 2024, seeking to recall Mayor Thom Kolupski, Council Member Position 3 Tom Tollett, and Council Member Position 5 Buddy Hammann.
Rachel Lewis, City Secretary

2. PRESENTATIONS

2.1 Presentation by Port Houston on thoroughfare plans into Bay Port. *Ryan Mariarcher, Chief Port Operations Officer*

2.2 Presentation of Bi-Annual Report from Seabrook Economic Development Corporation. *Paul Dunphey, President, Seabrook Economic Development Corporation Paul Dunphey, EDC President*

3. CONSENT AGENDA

3.1 Approve the minutes of the September 3, 2024 City Council Meeting.

4. BID AWARDS

4.1 Consider and take all appropriate action on a Bid Award for Request for Qualifications (RFQ) #2024-10 On-Call Professional Services and authorize the City Manager to execute 14 Professional Services Agreements (PSAs) to perform services on a task order basis for each of the following consultants, approved as to form by the City Attorney, to cover 13 disciplines of work, identified by disciplines, professional services and technical support services for Capital Improvement Projects (CIP) related services.

- | | |
|-------------------------------|--|
| 1. Terracon Consultants, Inc. | 8. Brown Reynolds Watford |
| 2. Ziegler Cooper Architects | 9. Kimley-Horn |
| 3. Asakura Robinson Company | 10. Associated Testing Laboratories |
| 4. Clark Condon | 11. TCH Inc |
| 5. Duplantis Design Group, PC | 12. UES Professional Solutions 44 |
| 6. Amtech Solutions, Inc | 13. Pinnacle Consulting Management Group |
| 7. Raba Kistner, Inc. | 14. CMT Technical Services |

Michael Gibbs, Director of Finance

5. NEW BUSINESS

5.1 Consider and take all appropriate action on the approval of coop TIPS contract #210 702 02 to construct the renovation of the Friendship Park restrooms in the amount of \$58,457.11 as part of the American Rescue Plan Act (ARPA) funds allocations and authorize the City Manager to execute all associated documents and amend the FY 2024 CIP to reflect this project. *Brian Craig, City Engineer*

5.2 Consider and take appropriate action based on City Council direction to City Staff regarding the engineered approach to the Carothers Coastal Gardens Grading and Drainage Project. Two individual presentations will be provided: (1) by the City Staff and (2) by the Open Space and Trails Committee.

Brian Craig, City Engineer

5.3 Consider and take all appropriate action on the first and final reading of Ordinance 2024-22, ending the Declaration of Disaster. *Gayle Cook, City Manager*

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS, ENDING THE DECLARATION OF DISASTER; PROVIDING AN EFFECTIVE DATE AND FINDING AND DETERMINING THAT THE MEETING AT WHICH THIS ORDINANCE WAS PASSED WAS OPEN AS REQUIRED BY LAW.

5.4 Consider and take all appropriate action on Resolution 2024-20 for acceptance of the Hazard Mitigation Grant Program Sub-Award DR-4485-0141 for the EOC/Police Department Generator. *Kevin Rodgers, Fire Marshal | Emergency Management Coordinator*

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, AUTHORIZING THE CITY MANAGER TO ACCEPT A FEMA HAZARD MITIGATION GRANT PROGRAM SUB-AWARD FROM THE TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM) AND TO EXECUTE ALL SUBSEQUENT GRANT AGREEMENTS ASSOCIATED WITH HMGP GRANT, DR-4485-0141, CITY OF SEABROOK EMERGENCY OPERATIONS CENTER GENERATOR; AUTHORIZING THE CITY MANAGER TO EXECUTE THE “AWARD LETTER” ATTACHED HERETO AS EXHIBIT “A”; AUTHORIZING THE CITY MANAGER TO TAKE ALL STEPS NECESSARY TO PROCEED WITH THE PROJECT.

5.5 Consider and take all appropriate action on Resolution 2024-21 for acceptance of the Hazard Mitigation Grant Program Sub-Award DR-4586-0078 for Sewer System Portable Generators. *Kevin Rodgers, Fire Marshal | Emergency Management Coordinator*

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, AUTHORIZING THE CITY MANAGER TO ACCEPT A FEMA HAZARD MITIGATION GRANT PROGRAM SUB-AWARD FROM THE TEXAS DIVISION OF EMERGENCY MANAGEMENT (TDEM) AND TO EXECUTE ALL SUBSEQUENT GRANT AGREEMENTS ASSOCIATED WITH HMGP GRANT, DR-4586-0078, SEWER SYSTEM PORTABLE GENERATORS; AUTHORIZING THE CITY MANAGER TO EXECUTE THE “AWARD LETTER” ATTACHED HERETO AS EXHIBIT “A”; AUTHORIZING THE CITY MANAGER TO TAKE ALL STEPS NECESSARY TO PROCEED WITH THE PROJECT.

5.6 Consider and take all appropriate action on the approval and renewal of an Agreement between the City of Seabrook and San Jacinto Community College District (SJCCD) for use of district facilities to stage personnel and equipment during declared disasters and authorize the City Manager to execute the agreement. *Kevin Rodgers, Fire Marshal | Emergency Management Coordinator*

5.7 Consider and take all appropriate action on an approved recommendation from the Open Space and Trails Committee on planting live oak trees along Main Street during the Winter Tree Planting event. *Monica Comeaux, OST Member*

5.8 Consider and take all appropriate action on a request from Yachty Gras for hotel occupancy tax (HOT) funds in the amount of \$10,000 for fiscal year 2024-2025, including a schedule for releasing funds to the applicant if approved. *Amanda Alvarado, Public Affairs Director*

6. DISCUSSION

6.1 Discussion regarding the establishment of more definitive guidelines for awarding HOT funds. *Buddy Hammann, Mayor Pro Tem, At-Large Position 5*

7. ROUTINE BUSINESS

7.1 City Manager update and report to City Council on various items that require no action, including Post Hurricane Beryl Recovery efforts, Seabrook Boards and Commissions, Transportation Projects, SH 146 Recap and City of Seabrook CIP Projects.

7.2 Monthly Financial Report for August, 2024.

7.3 Establish future meeting dates and agenda items.

8. EXECUTIVE SESSION

8.1 Section 551.071 Conduct a Closed Executive Session to consult with the City Attorney and Special Counsel for legal matters relating to 202218911; DHI Fund LP v. City of Seabrook, et al; in the 127th Judicial District Harris County, Texas. *George Vie III, PC*

9. OPEN SESSION

Council will reconvene in Open Session to allow for possible action on any of the agenda items listed above under "Closed Executive Session".

10. ADJOURN MEETING

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

I certify that this notice was posted on the bulletin board on or before Friday, September 13, 2024 no later than 6:00 p.m. and that this notice will remain posted until the meeting has ended.

Rachel Lewis, TRMC

