MEETING MINUTES
OCTOBER 1, 2024

SEABROOK CITY COUNCIL
REGULAR CITY COUNCIL MEETING

Mayor Thom Kolupski called the Seabrook Council Meeting to order at 6:00 p.m. in the Council Chambers in Seabrook City Hall. Present were City Councilmembers Thom Kolupski, Buddy Hammann, Jackie Rasco, Rob Hefner, Tom Tollett, Michael Giangrosso, Joe Machol. Also in attendance were: City Manager Gayle Cook and City Secretary Rachel Lewis. Pledges were conducted.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

Michael Robinson	2613 1/2 NASA Parkway, Seabrook Tx	Kids For Paper Event noise violation Councilmember Hefner at event

1.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events. *City Council*

Councilmember Hefner presented the following events:
National Night Out October 1, 2024
Coffee With a Cop on October 2, 2024
Pat Green at Barge 295 on October 11, 2024
Celebration Seabrook on October 12, 2024
Harvest Moon Regatta on October 17, 2024
Bike Around the Bay on October 20, 2024
National Drug Take Back Day on October 26, 2024
Costume Paw Parade on October 26, 2024
Joe Nichols at Barge 295 on October 26, 2024

2. PRESENTATIONS

2.1 Mayor Kolupski to issue a Proclamation declaring the month of October, 2024 as Domestic Violence Awareness Month.

Mayor Kolupski presented a proclamation to Sybil Winters-Little of Bay Area Turning Point, declaring the month of October as Domestic Violence Awareness Month.

3. CONSENT AGENDA

3.1 Approve the minutes of the September 17,2024 and September 24,2024 City Council Meetings.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 3 Tollett
Vote:	**Passed** unanimously by all present

4. NEW BUSINESS

4.1 **Consider and take all appropriate action on the approval of a coop; Sourcewell Contract # 081721-CXT, with CXT in the amount of $192,347.00 for purchase, delivery and installation of Denali 10'3" x 17'2" two single user fully accessible flush restrooms as part of the American Rescue Plan Act (ARPA) Funds allocations and approve and authorize the City Manager to execute all associated documents.**

Brian Craig presented the purchase.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 4 Giangrosso
Vote:	**Passed** unanimously by all present

4.2 **Consider and take all appropriate action on the aesthetics and landscaping for the Highway 146 expansion.**

Councilmember Machol requested additional information regarding the landscaping planned for the SH 146 project. City Manager Cook informed Council the package was originally presented from TxDOT and the Economic Development Corporation (EDC) paid for the program. TxDOT informed them later of a grant and since the grant was awarded, EDC was awaiting the final amount of money to be returned. Councilmember Machol asked if the amount of rocks would remain with only small planting beds, and also asked if the contractor met with Opens Space and Trails (OST). City Manager Cook informed him meetings took place with Council and EDC, since EDC was the funding source. Additionally, the Green Ribbon project had specific guidelines so OST was not included. She explained this was not a park or open spaces project. Councilmember Hammann stated meetings took place with TxDOT and TxDOT owned that property. Councilmember Rasco stated there were discussions in previous OST meetings wherein the committee was informed they would be included in the planning. Gayle presented the plan from 2017. **See Attachment A.** Councilmember Machol requested the contractor come back to meet with citizens and OST regarding the planting and painting of the city logos on the walls. City Manager Cook stated if that was the direction from Council she could re-engage with the contractor to discuss costs for different designs. She stated the painting of the logos was still being negotiated since money was to be returned.

Motion:	To have a meeting with Clark Condon to expand the greens pace at NASA Rd 1 including OST, and to discuss maintenance
Made By:	At-Large Position 6 Machol
Seconded By:	At-Large Position 1 Rasco
Vote:	**Passed** unanimously by all present

4.3 **Consider and take all appropriate action on the renewal of a five (5) year contract between the City of Seabrook and PS Lightwave, with TIPS Purchasing Cooperative, for internet and Ethernet services in an amount of $57,078.00 for the term of the agreement and authorize the City Manager to execute agreement and all associated documents.**

IT Director Jimmy Kinateder presented the contract.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 1 Rasco
Vote:	**Passed** unanimously by all present

4.4 **Consider and take all appropriate action on a Joint Participation Interlocal Agreement between the City of Seabrook and Harris County in a City Funding Share of $500,000.00 towards the total estimated cost of $1,000,000.00 for the services of study, design and cost estimate construction costs for the reconstruction of North Meyer as part of the award of the 2024 Harris County Precinct 2 Partnership Grant and authorize the City Manager to sign the agreement.**

City Manager Gayle Cook presented the agreement. Public Works Director Kevin Padgett explained the project. He stated the contractor was approved by Harris County.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 3 Tollett
Vote:	**Passed** unanimously by all present

4.5 **Consider and take all appropriate action on Resolution 2024-22, Incentive Agreement for Miramar Shopping Center Parking Lot Improvements, with Miramar Beltline GP, LLC as approved by the Seabrook Economic Development Corporation on September 12, 2024, in accordance with the previously posted Business Incentive Program project.**

City Manager Cook presented the agreement. She explained that a resolution was not necessary so approval would just be for the agreement without a resolution.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 2 Hefner
Vote:	**Passed** unanimously by all present

5. DISCUSSION

5.1 **Discussion regarding a complaint that was sent to the City against Council Member Joe Machol from a resident and appropriate process for addressing.**

Councilmember Machol stated he was made aware of a complaint that was filed against him due to an incident that he was involved in with a resident who was arrested for pulling a gun on him. He stated the person was facing felony charges over it. He requested that the process for these complaints be explained. City Attorney David Olson stated he would look at the complaint and process and answer any questions that needed to be addressed.

5.2 **Hear a report on the previously approved item on October 4, 2022: License and Indemnity Agreement between the City of Seabrook and Seabrook American Flag Initiative (SAFI).**

Councilmember Hammann requested status of the project. Councilmember Machol stated a sidewalk project was initiated and it changed the look of the flags because they would be staggered. He stated that he would work with OST on the plantings of the oak trees planned for that area. He said he didn't sign the original agreement due to it being 31 pages and one of the points he took issue with was that damages to the pole or flags would be at the expense of SAFI or himself. He stated he had 50 flags and some of the poles at the current time.

6. ROUTINE BUSINESS

6.1 City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, Transportation Projects, SH 146 Recap and City of Seabrook CIP Projects.

City Manager Gayle Cook gave the update regarding the following:
CIP project for design of Bayside expansion
Final closeout of SH 146 and close out orders for promised items
TxDOT project at Redbluff and clean out of the detention area
Seabrook signs on highway were installed
Public Works projects for pickleball court, light installation at park, and court resurfacing
Proposal for pool with buildings included should be presented soon

6.2 Establish future meeting dates and agenda items.

City Secretary Rachel Lewis informed Council the next Regular City Council meeting was scheduled for October 15, 2024 at 6:00 pm.

Councilmember Rasco requested that a HOT Funds Committee be placed on the next agenda as a discussion item.

Motion:	To Adjourn
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 1 Rasco
Vote:	**Passed** unanimously by all present

The meeting was adjourned at 7:30 pm.

APPROVED: Thomas G. Kolupski   DATE: 10/15/2024

Thomas G. Kolupski
Mayor

ATTEST:

Rachel Lewis, TRMC
City Secretary

SEABROOK MASTER LANDSCAPING AND CITY BRANDING

ATTACHMENT A

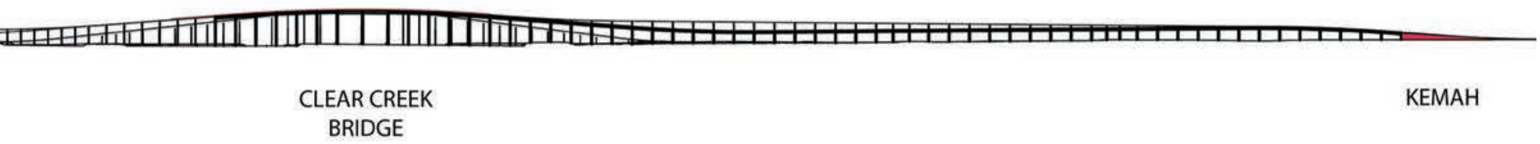
Project Vision

SH146 and Seabrook

The Seabrook Master Landscaping and City Branding project was conceived as a mechanism for establishing collective goals for maintaining and enhancing the cultural and historic elements that have made the City of Seabrook a local and regional destination. With the expansion of SH146 as an evacuation route, the city has an opportunity to reinforce itself as an iconic gateway anchored with unique destinations.

CITY BRANDED MSE WALLS AT INTERSECTIONS

GALLERY STYLE UNDERPASS CONDITION: *Custom Paver Pattern at Intersections, Custom Bollards, Concrete Barrier Wall*


CLEAR CREEK
BRIDGE
KEMAH


BLUE STAR MEDALLION
METAL EDGING
CURB EDGE OR 12" WALL (FURTHER DEVELOPMENT WITH TxDOT)
BLACKSTAR GRAVEL
TWO TONE
'SHIP CLEAT' BOLLARDS
COMPLEMENT SAIL
THEME OF THE MSE WALLS