



**SEABROOK CITY COUNCIL
NOTICE OF REGULAR CITY COUNCIL MEETING
THURSDAY, NOVEMBER 7, 2024 - 6:00 PM**

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NOTICE IS HEREBY GIVEN THAT THE SEABROOK CITY COUNCIL WILL MEET ON **THURSDAY, NOVEMBER 7, 2024 AT 6:00 PM** IN THE CITY HALL CITY COUNCIL CHAMBERS, 1700 1ST STREET, SEABROOK, TEXAS, **TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION** WITH RESPECT TO THE ITEMS LISTED BELOW.

PLEDGE OF ALLEGIANCE

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time we would like to listen to any member of the audience on any subject matter, whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker, shall be limited to City business or City-related business or matters of general public interest, and shall not include any personal attacks. In accordance with the Texas Open Meetings Act, members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please come to the podium and state your name and address clearly into the microphone before making your comments. Thank you.

REGISTER ONLINE TO SPEAK IN PERSON DURING PUBLIC COMMENTS:
www.seabrooktx.gov/publiccomment

1.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events. City Council

2. PRESENTATIONS

2.1 Presentation of the Final Report by the Charter Review Commission. *Charter Review Commission*

2.2 Mayor Kolupski to present Certificates of Appreciation to the members of the 2024 Charter Review Commission for their service to the City of Seabrook.

2.3 Presentation by City of Seabrook Animal Control regarding invisible fences. *Rolf Nelson, Police Chief*

3. CONSENT AGENDA

3.1 Approve the minutes of the June 27, 2017 and October 15, 2024 City Council Meetings.

3.2 Approval of a second reading of Ordinance 2024-26 "Master Fee Schedule Update." *Rachel Lewis, City Secretary*

AN ORDINANCE AMENDING THE CODE OF THE CITY OF SEABROOK, TO UPDATE "APPENDIX B", ENTITLED "MASTER FEE SCHEDULE" BY UPDATING AND AMENDING "PARKS AND RECREATION FEES"; "ANIMAL CONTROL & SHELTER FEES"; AND "UTILITY FEES"; MAKING FINDINGS OF FACT; REPEALING AND REPLACING ALL REFERENCES TO SUCH FEES AND CHARGES IN ALL ORDINANCES OR RESOLUTIONS IN CONFLICT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR NOTICE AND EFFECTIVE DATE.

3.3 Approval of a second reading of Ordinance 2024-25, Revision to Personnel Policies, *Chapter 8, Section 5 - Electronic Communications.*

AN ORDINANCE OF THE CITY OF SEABROOK, TEXAS, AMENDING THE CITY OF SEABROOK "PERSONNEL POLICIES" CHAPTER 8 "EMPLOYEE COMMUNICATIONS", SECTION 5 "ELECTRONIC COMMUNICATIONS" BY ADDING TO THIS SECTION "PROHIBITED TECHNOLOGIES " AND MAKING VARIOUS FINDINGS AND PROVISIONS RELATED TO THE SUBJECT.

4. BOARDS AND COMMISSIONS

4.1 Consider and take all appropriate action on the reappointment of Sue Thomey, Glen Halbison, and Terry Moore to the Board of Adjustment/Building Standards Commission, with terms to expire on January 1, 2027. *Rachel Lewis, City Secretary*

4.2 Consider and take all appropriate action on the reappointment of Monica Comeaux, Sally Antrobus, John Coggeshall, and Jesse Jones to the Open Space and Trails Committee, with terms to expire on January 1, 2028. *Rachel Lewis, City Secretary*

4.3 Consider and take all appropriate action on four appointments to the Planning and Zoning Commission, with one member's term to expire on January 1, 2026, and three members' terms to expire on January 1, 2028.

5. NEW BUSINESS

5.1 Present, consider and take all appropriate action to accept the 2024 Charter Review Commission Final Report and proposed recommendations for submission to voters of Seabrook, in accordance with Texas Local Government Code.

5.2 Consider and take all appropriate action regarding the approval of an Interlocal Agreement (ILA) between the City of Seabrook and Harris County Public Health granting authority to Harris County Public Health to conduct permitting and inspection activities related to the establishment of public swimming pools, spas, interactive water features, and artificial swimming lagoons under the County's "Public Aquatic

Sanitation and Safety" (PASS) program within the City's corporate limits and authorize the City Manager to execute all associated documents. *Sean Landis, Deputy City Manager | Planning and Zoning Director*

5.3 Consider and take all appropriate action on an amendment to the Public Safety Fund 2024 Budget to approve an additional \$29,980.36 for the funding of Control Station radios utilized by the Police Department, Emergency Medical Services, and the Fire Department. *Kevin Rodgers, Fire Marshal | Emergency Management Coordinator*

5.4 Consider and take all appropriate action on the approval of Resolution 2024-22, Re-Establishment of the Hotel Tax Advisory Board. *Gayle Cook, City Manager*

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEABROOK, TEXAS, FORMALLY RE-ESTABLISHING THE HOTEL TAX ADVISORY BOARD AND IN ACCORDANCE WITH THE TEXAS LOCAL GOVERNMENT CODE.

5.5 Consider and take all appropriate action on Task Order 2024-01 with Ardurra LLC, under the Professional Services Agreement for Hazard Mitigation Grant Management Services, for the preparation and grant applications for the Seabrook Early Warning System and the NASA Water Line Relocation projects in an amount not to exceed \$17,500.00 and authorize the City Manager to execute all associated documents. *Kevin Rodgers, Fire Marshal | Emergency Management Coordinator*

5.6 Consider and take all appropriate action on a report from Council Members Jackie Rasco and Joe Machol on the Administrative Services Agreement and position of Director of Economic Development. *Buddy Hammann, Mayor Pro Tem, At-Large Position 5*

5.7 Consider and take all appropriate action on the approval of amendment #4 to the reallocation of remaining funds from the American Rescue Plan Act (ARPA) funds and amendment of the FY 2025 CIP Program to approve a contract with Foster Fence for the fence replacement at Baybrook Park (Buyboard 657-21) in an amount not to exceed \$12,898.00 and authorize the City Manager to execute all associated documents. *Brian Craig, City Engineer*

5.8 Consider and take all appropriate action on Resolution 2024-23 casting its ballot for the election of a person to the Board of Directors of the Harris Central Appraisal District. *Gayle Cook, City Manager*

5.9 Consider and take all appropriate action on approving the painting of the sails on

the mechanically stabilized earth (MSE) retaining walls with the city logo at an amount not to exceed \$21,000.00 to Texas Department of Transportation towards costs in the Advanced Funding Agreement (AFA). *Gayle Cook, City Manager*

6. ROUTINE BUSINESS

6.1 City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, Transportation Projects, City of Seabrook CIP Projects.

6.2 Monthly Financial Report for September, 2024.

6.3 Establish future meeting dates and agenda items.

7. EXECUTIVE SESSION

7.1 Conduct a Closed Session pursuant to Texas Government Code Sections:

Sec. 551.074 Personnel Matters

Annual evaluation of the performance and duties of the City Secretary.

8. OPEN SESSION

Council will reconvene in Open Session to allow for possible action on any of the agenda items listed above under "Closed Executive Session".

9. ADJOURNMENT

THE CITY COUNCIL RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

I certify that this notice was posted on the bulletin board on or before Friday, November 1, 2024 no later than 6:00 p.m. and that this notice will remain posted until the meeting has ended.

Rachel Lewis, TRMC



