



**MEETING MINUTES
OCTOBER 3, 2024**

**SEABROOK OPEN SPACE AND TRAILS
COMMITTEE
MEETING**

Chair Comeaux called the Seabrook Open Space and Trails Committee to order at 6:00 p.m. in the Public Works and Animal Control Complex Training Room. Present were Nehemiah Jackson, Sally Antrobus, John Coggeshall, Monica Comeaux, Debra Harper, Jesse Jones.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

2. CONSENT AGENDA

2.1 Approve the minutes of the September 5, 2024 Open Space and Trails Committee meeting.

Motion:	To Approve
Made By:	OST Member Jones
Seconded By:	OST Member Antrobus
Vote:	Passed unanimously by all present

Member Harper arrived at 5:04 p.m., after the vote took place.

3. OLD BUSINESS

3.1 Consider and take all appropriate action regarding Live Oaks on Main Street.

The Committee discussed steps necessary to water trees once they are planted. It was decided to keep this item on the agenda for next month.

**3.2 Discuss the status of CIP 19 Carothers Phase 2 Orchard and take any appropriate action. -
Member Jones**

Member Jones discussed the status of CIP 19, stating that it was missing from the approved CIP/ Budget.

4. NEW BUSINESS

**4.1 Update and report on various Seabrook Park items including needed repairs, signage, plants,
flowers, vegetation, and park use matters - Committee**

- Member Harper discussed the completion of the restoration of Baybrook and Brian Craig answered questions regarding the restoration process.
- Member Harper discussed the Baybrook basketball courts.
- Assistant Public Works Director Brian Craig announced that the butterfly sign came in on 10/2/2024.
- Chair Comeaux discussed the condition of the sidewalk between the baseball field and the homes on Meyer and Assistant Public Works Director Brian Craig gave updates on plans to restore the sidewalk.
- Chair Comeaux discussed adding trees in the same area as the sidewalk between the baseball field and the homes on Meyer.
- Discussion regarding whether the OST meetings would be recorded and, if so, where future meetings would take place.

- An update was given regarding trees on Redbluff. The HOA over the property nearby gave their approval for tree planting.

4.2 Update and report on various Seabrook Park items including community events, emergency events, and grant administration - Chair Comeaux

Chair Comeaux discussed the following:

- The solar light project on the trails has been completed. The committee discussed the need to update the park hours.
- The success of this year's KidFish event.
- Restrooms at Friendship Park.
- Work on the new pickleball courts has begun.
- Restroom upgrades at Brummerhall.
- Celebration Seabrook will be held the weekend of October 12 - 13.
- Shade structures
- Member Jones discussed a tree giveaway being held on October 19, 2024 from 10:00 a.m. until Noon.

4.3 Consider and take all appropriate action on updating the map for the Trails on the City's website. - Member Coggeshall

Member Coggeshall discussed making updates to the map of the City's trails and adding web links for the updated map to the City's website. Assistant Public Works director Brian Craig informed committee to send the updated maps to him and that he would update the website. **SEE ATTACHMENT A.**

4.4 Consider and take all appropriate action on a design for Bayview Park on Main Street. - Member Jones

Member Jones discussed positive feedback that the City received following the RC Sailboat championships that were held in Seabrook. He expressed a need for OST's input on the design of Bayview Park as not to disrupt the ability to hold future events in Seabrook as it could bring in a lot of revenue for the City.

4.5 Consider and take all appropriate action regarding the job description, roles and duties of the Open Space and Trails committee. - Member Jones

The Committee discussed the roles and responsibilities of the Open Space and Trails Committee and requested documentation outlining their duties.

4.6 Consider and take all appropriate action to plan the groundbreaking ceremony for Carothers. - Member Jones

Member Jones discussed the Kemah groundbreaking ceremony and how well it went. He then discussed his thoughts on something similar being held for Carothers.

Motion:	To Make a Recommendation for Staff to Plan a Groundbreaking Ceremony for
Made By:	OST Member Jones
Seconded By:	OST Member Jackson
Vote:	Passed unanimously by all present

4.7 Consider and take all appropriate action on planning and organizing the Staff Appreciation Luncheon. - Committee

The Committee discussed plans for the Staff Appreciation dates. A recommendation was made for November 13, 2024. The Committee also discussed menu options and what dishes each member is

responsible for bringing.

5. DISCUSSION

5.1 Discussion regarding the Carothers Coastal Garden grading and drainage plan and RFP.

Member Jones discussed with the committee the Carothers Coastal Garden grading and drainage plan and RFP.

6. ROUTINE BUSINESS

6.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review - Chair Comeaux

- No updates to report.

6.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours – Committee

- The Committee discussed remaining 5 hours and requested that a list of the videos that are still needed be emailed to them.

6.3 Update on volunteer hours – Committee

- The Committee updated their completed Volunteer hours.

6.4 Establish future meeting dates and agenda items – Committee

The next Open Space and Trails meeting will be held on November 7, 2024 at 5:00 p.m.

Motion:	To Adjourn
Made By:	OST Member Harper
Seconded By:	OST Member Jones
Vote:	Passed unanimously by all present

The meeting was adjourned at 6:32 p.m.

APPROVED:


Chair

DATE: 11/7/24

ATTEST:


Amanda Morales
Deputy City Secretary