



**MEETING MINUTES
OCTOBER 15, 2024**

**SEABROOK CITY COUNCIL
REGULAR CITY COUNCIL MEETING**

Mayor Thom Kolupski called the Seabrook Council Meeting to order at 6:00 p.m. in the Council Chambers in Seabrook City Hall. Present were City Councilmembers Thom Kolupski, Buddy Hammann, Jackie Rasco, Rob Hefner, Tom Tollett, Michael Giangrosso, Joe Machol. Also in attendance were: City Manager Gayle Cook and City Secretary Rachel Lewis. Pledges were conducted.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

Staley Hutton	2519 Loganberry Cir, Seabrook	Dogs at Large ordinance
Patricia Jones	2519 Loganberry Cir, Seabrook	Dogs at Large ordinance

1.1 Mayor, City Council and/or members of the City staff may make announcements about City/Community events. City Council

Councilmember Hefner announced the following events:

Harvest Moon Regatta October 17, 2024 through October 20, 2024

Bike Around the Bay on October 20, 2024

National Drug Take Back Day on October 26, 2024

Costume Paw Parade on October 26, 2024

Joe Nichols at Barge 295 on October 26, 2024

Councilmember Machol announced the Veteran's Day event on November 11, 2024

Director of Public Works Kevin Padgett announced the Fall Sweep event on November 2, 2024

2. PRESENTATIONS

2.1 Presentation of an update regarding the Seabrook Trap - Neuter - Return (TNR) Pilot Program.

Chief Rolf Nelson presented the 6-month update. He reported goals were accomplished, 50 cats cataloged, 11 were spayed, and 12 were adopted. Only one cat was put down due to health. Monica Millican with League City Pet's Alive requested the program be continued indefinitely. She stated she would also like to expand to help property owners as well.

3. CONSENT AGENDA

3.1 Approve the minutes of the May 1, 2018, August 13, 2018, and October 1, 2024 City Council Meetings.

Motion:	To Approve the Consent Agenda
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 3 Tollett
Vote:	Passed unanimously by all present

4. BOARDS AND COMMISSIONS

- 4.1 Consider and take all appropriate action on the reappointment of Nathan Lenna, Marcy Fryday, and Lilianna Gozalez to the Ethics Review Commission for a term to expire in October, 2025.**

Motion:	To Approve
Made By:	At-Large Position 4 Giangrosso
Seconded By:	Mayor Pro Tem, At-Large Position 5 Hammann
Vote:	Passed unanimously by all present

- 4.2 Consider and take all appropriate action on the appointment of two members and two alternate members to the Ethics Review Commission, with terms of the members and one alternate member to expire in October, 2026, and one alternate member to expire in October, 2025.**

Councilmember Giangrosso informed Council that interviews were conducted by the committee. The recommendation following the interviews was Mark Warfel, Helen Hanks, Kelly Bowman, and Nancy Harwell be appointed, with Mark Warfel and Kelly Bowman as members and Helen Hanks and Nancy Harwell as Alternates.

Motion:	To Approve As Recommended
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 3 Tollett
Vote:	Passed unanimously by all present

5. OLD BUSINESS

- 5.1 Review, consider and take all appropriate action on specific objections to the proposed agreement between Seabrook American Flag Initiative (SAFI) agreement and the City of Seabrook and any potential modifications to address concerns.**
Councilmember Hammann requested that the agreement be reconsidered and something be agreed upon. He requested modification regarding damages and responsibilities. Councilmember Machol stated he would revisit the agreement with City Manager Cook and the City Attorney to get an agreed upon document for signatures.

6. NEW BUSINESS

- 6.1 Consider and take all appropriate action on approval of a first reading of Ordinance 2024-26 "Master Fee Schedule Update."**

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 2 Hefner
Vote:	Passed unanimously by all present

- 6.2 Consider and take all appropriate action on a first reading of Ordinance 2024-25, Revision to Personnel Policies, Chapter 8, Section 5 - Electronic Communications.**
Jimmy Kinader presented ordinance stating the changes were due to SB 293 passed

by the Texas Legislature which banned the use of TikTok on City devices.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 6 Machol
Vote:	Passed unanimously by all present

6.3 Consider and take all appropriate action on a recommendation from the Open Space and Trails (OST) Committee to direct staff to plan and organize a Groundbreaking Ceremony in November for the East Tract of Carothers Coastal Gardens improvements as approved at the October 3, 2024 OST meeting.

Monica Comeaux, Chair of the Open Space and Trails Committee, presented the request. She stated the Committee would work with staff.

Motion:	To Approve
Made By:	At-Large Position 1 Rasco
Seconded By:	At-Large Position 6 Machol
Vote:	Passed unanimously by all present

6.4 Consider and take all appropriate action on a recommendation from the Open Space and Trails (OST) Committee to plant trees near the intersection of Red Bluff and Lakeside as approved at the August 1, 2024 OST meeting.

John Coggeshall presented the plan. See attachment A.

Motion:	To Approve
Made By:	At-Large Position 4 Giangrosso
Seconded By:	At-Large Position 1 Rasco
Vote:	Passed unanimously by all present

6.5 Consider and take all appropriate action on the continuation of the Seabrook Trap-Neuter-Return project at Seabrook Point.

City Manager Gayle Cook stated this would need to be adopted via a Resolution with details of the program. The resolution would be presented at a future meeting.

Motion:	To Approve the continuation
Made By:	At-Large Position 3 Tollett
Seconded By:	At-Large Position 1 Rasco
Vote:	Passed unanimously by all present

6.6 Consider and take all appropriate action on the approval of an Interlocal Agreement (ILA) between the City of Seabrook and Harris County Public Health for participation in the Wastewater-Based Epidemiology Program and authorize the City Manager to execute all associated documents.

City Engineer Brian Craig presented the agreement.

Motion:	To Approve
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 4 Giangrosso
Vote:	Passed unanimously by all present

7. DISCUSSION

7.1 Discussion regarding the reestablishment of a Hotel Tax Advisory Committee.

Councilmember Rasco requested the discussion to reestablish a Hotel Tax Advisory Committee. Councilmember Tollett expressed support and requested that Councilmember Rasco bring back a plan. Councilmember Giangrosso requested hotel owners be members. Other Councilmembers also expressed support of a plan for the committee.

8. EXECUTIVE SESSION

Mayor Kolupski adjourned into a Closed Session at 6:44 pm.

8.1 Conduct a Closed Session pursuant to Texas Government Code Sections: 551.087 Deliberation regarding economic development negotiations; 551.071 Consultation with attorney regarding legal matters pertaining to the Industrial District Agreement with Port Houston;

9. OPEN SESSION

Mayor Kolupski reconvened into Open Session at 7:57 pm and stated no action was taken.

10. ROUTINE BUSINESS

10.1 City Manager update and report to City Council on various items that require no action, including Seabrook Boards and Commissions, Transportation Projects, SH 146 Recap and City of Seabrook CIP Projects. City Manager Cook gave an update. See Attachment B.

10.2 Establish future meeting dates and agenda items.

City Secretary Rachel Lewis announced the next Regular Meeting was scheduled for November 5, 2024 at 6:00 pm, but requested a Workshop Session take place beginning at 5:00 pm prior to the meeting.

Councilmember Machol requested the meeting be moved from November 5, 2024 due to it being Election Day.

Motion:	To Move the November 5th meeting to November 7th
Made By:	Mayor Pro Tem, At-Large Position 5 Hammann
Seconded By:	At-Large Position 1 Rasco
Vote:	Passed unanimously by all present

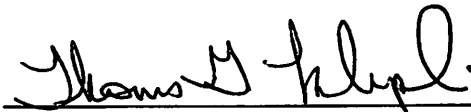
Council decided the second meeting in December would not be held due to the holidays.

Councilmember Hammann requested a report from Animal Control regarding underground fences for the next meeting.

Motion:	To Adjourn
Made By:	At-Large Position 1 Rasco
Seconded By:	Mayor Pro Tem, At-Large Position 5 Hammann
Vote:	Passed unanimously by all present

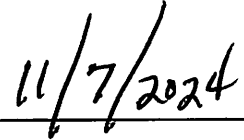
The meeting was adjourned at 8:01 pm.

APPROVED:

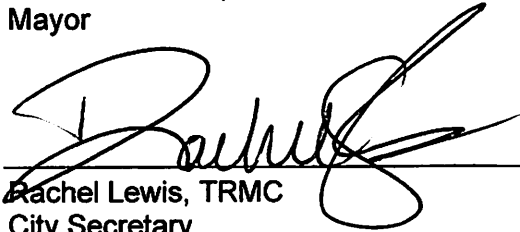


Thomas G. Kolupski
Mayor

DATE:



ATTEST:



Rachel Lewis, TRMC
City Secretary

ATTACHMENT A



20 FEET

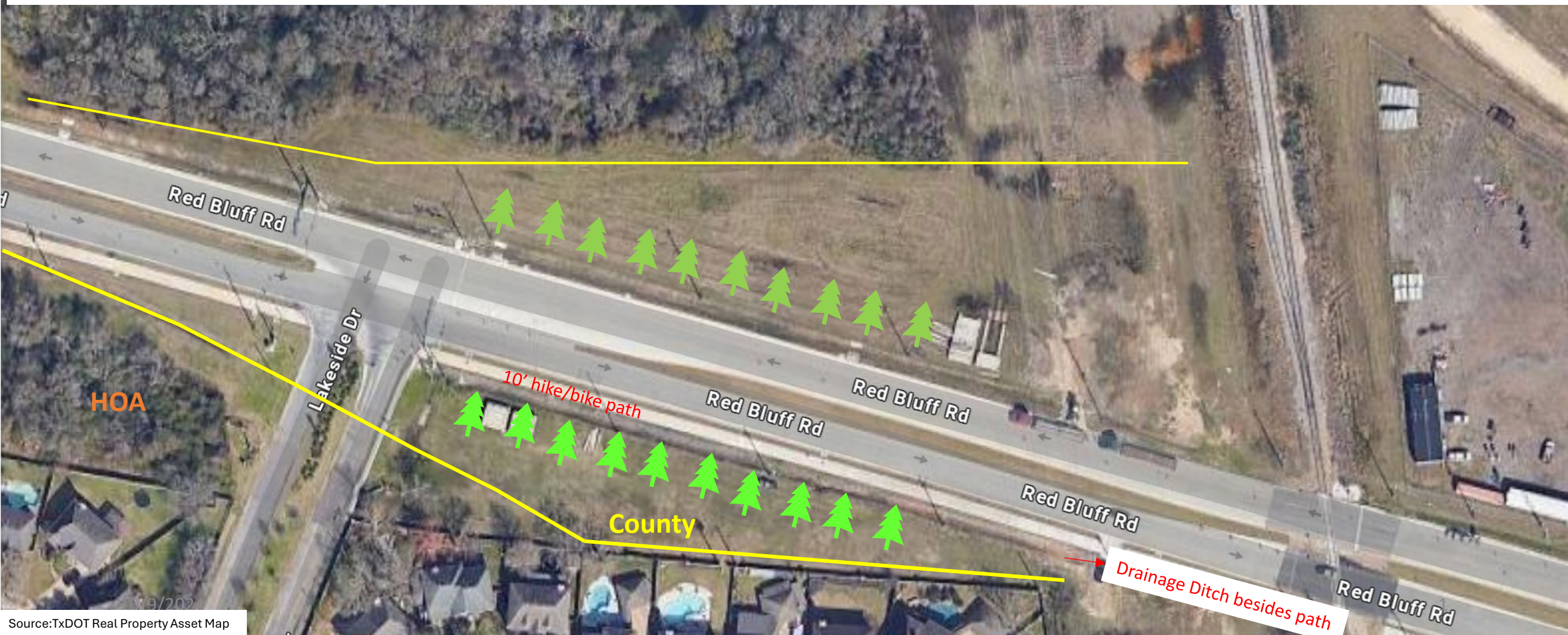


20 FEET

Open Space and Trails project to plant trees along new Red Bluff pedestrian trail

- Open Space is collaborating with Trees for Houston, LakePointe Forest HOA, County, and Centerpoint to plant 20 15G native trees on county land between Lakeside and

- Trees main purpose is to shade the trail (eventually)
- Trees will be along as close to the trail as possible (CenterPoint and county easements will be followed (*20 feet easement and species selection must be approved*))
- Trees will be planted in a row to minimize impacts to the county mowing
- Trees for Houston will provide trees and water
- OpenSpace volunteers will plant, mulch, eventually fertilize and prune
- Also considering trees on other side of Red Bluff, same basic area





CITY COUNCIL UPDATE OCTOBER 15, 2024



BOARDS & COMMISSIONS



PLANNING & ZONING COMMISSION

NEXT MEETING OCTOBER 24, 2024

- Public Hearing to revise definitions for Smoke and Head Shop, Vape Shop, CBD Sales
- Public Hearing to revise and add Mobile Vending
- Public Hearing to revise Mobile Food Vendor



OPEN SPACE & TRAILS COMMITTEE

OCTOBER 3, 2024

- Council Recommendations: (Live Oaks on Main, Ground Breaking Ceremony)
- General reports on various projects and programs



SH 146 - TxDOT

PROJECT: RED BLUFF TO FM 96

COMPLETION ESTIMATION: 1 MONTHS

PAVERS

DETENTION PONDS

PUNCH LIST ITEMS

CAMP REMOVAL



SH 146 - TxDOT

PROJECT: RED BLUFF TO SPENCER

IN PROGRESS

- Additional lane construction for the Southbound and Northbound over Red Bluff
- 10/19 SB Closure over Wharton Weems

WHAT'S NEXT

MSE wall construction
Entrance and Exit Ramp reconfiguration



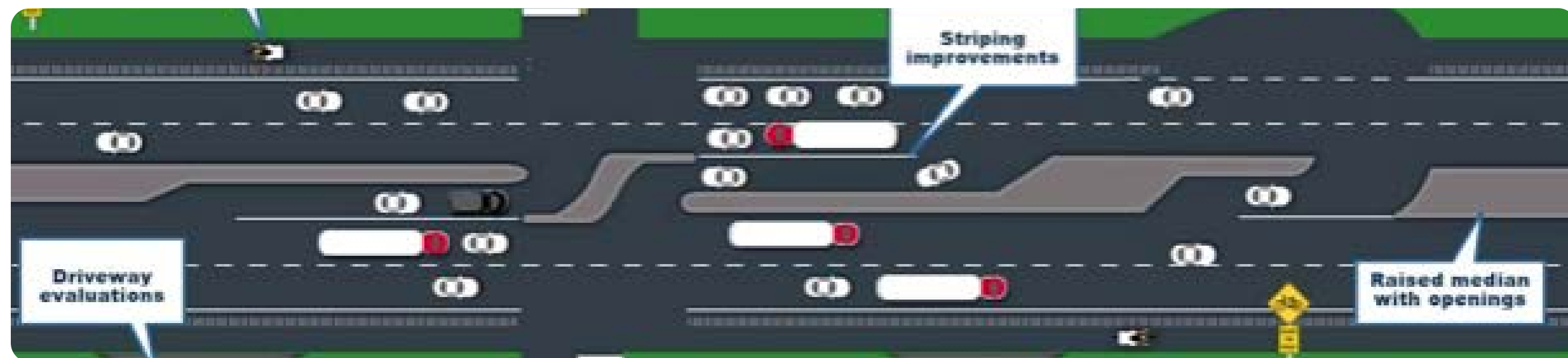
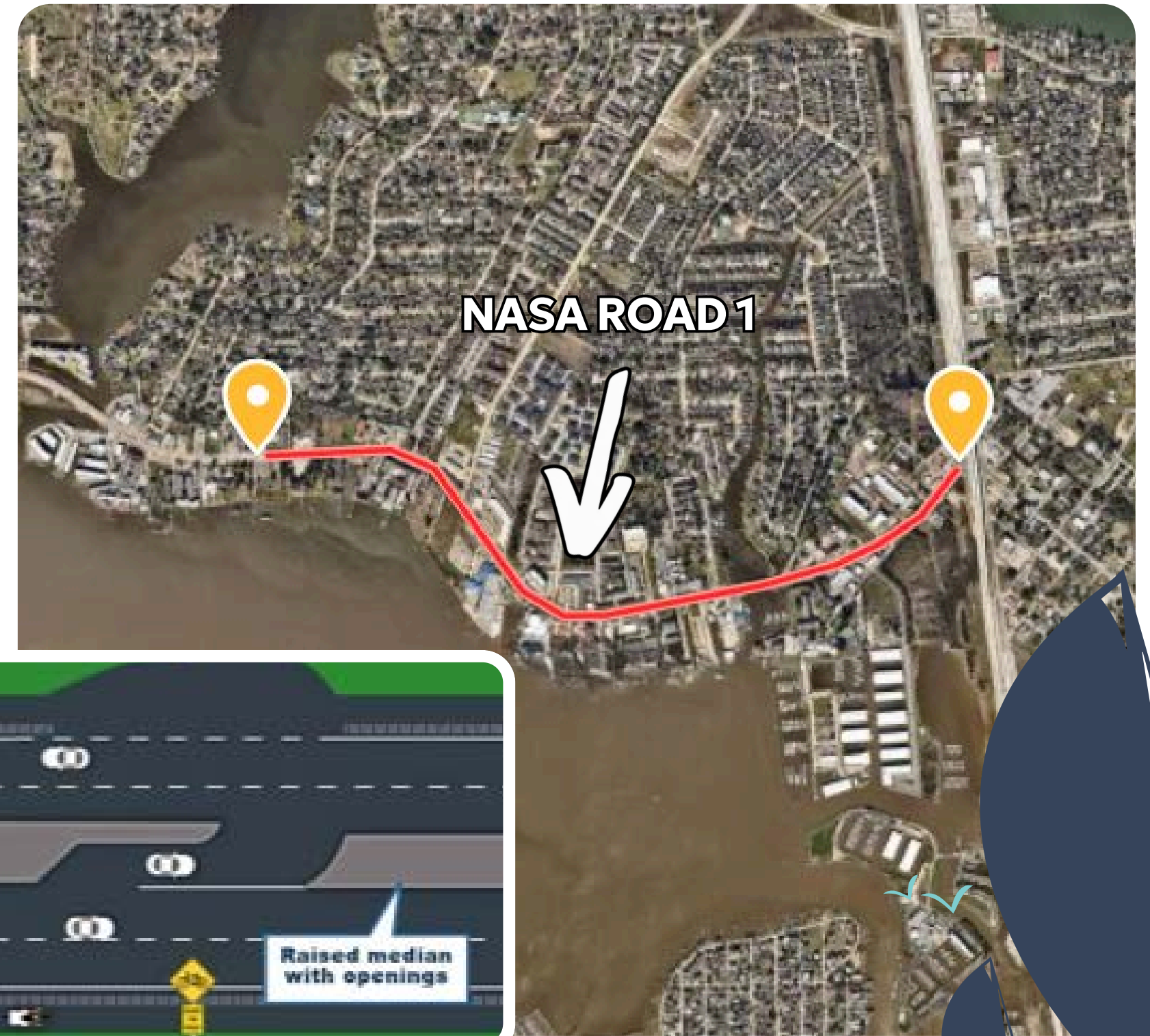
ACCESS MANAGEMENT STUDY



WHAT: **TRAFFIC ANALYSIS**

WHY: **SAFETY & MEDIAN PLACEMENTS**

DURATION: **1 YEAR**



CIP

CAPITAL IMPROVEMENT PROJECTS

UPDATES

WWTP

PINE GULLY WASTEWATER PLANT



Just over **90%** of all city flows are into the new plant



Subcontractor coordination final acceptance



An aerial photograph showing a rail spur crossing a multi-lane highway. The rail tracks run diagonally from the top left towards the bottom right. The highway has multiple lanes and a concrete barrier. There are some construction materials and equipment visible on the left side of the rail tracks. A text overlay is present in the bottom left corner.

Port Rail Spur

- Electrical Work
- Asphalt Repairs
- Safety Devices
- Unknown exactly on startup date

WATER PROJECTS

W9 - RED OAK ACRES WATER LINE

- Completed
- 8" water line, hydrants, and valves along Neal

W16 - OLD SH 146 INTERCONNECT

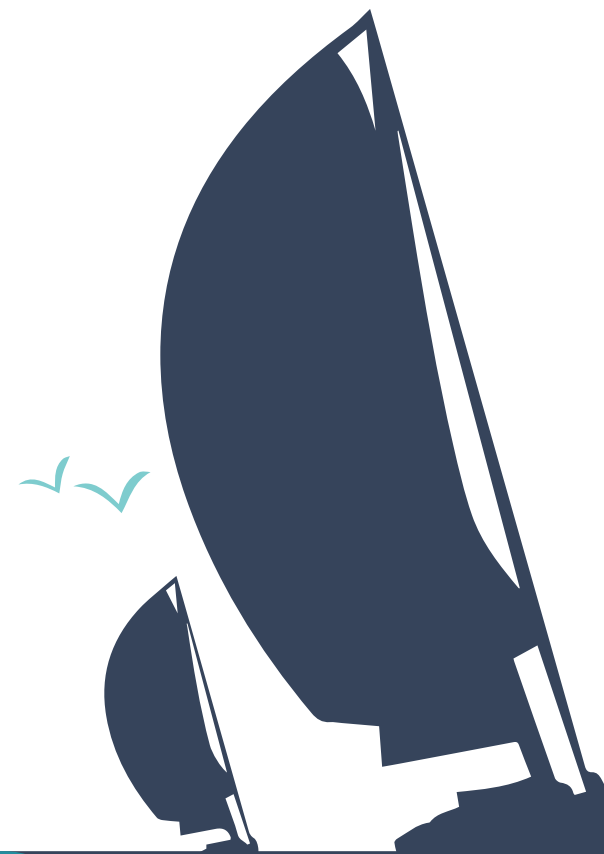
- Ready for Bid
- Harris County review

W21 - GEON TO RED BLUFF INTERCONNECT

- Pending
- Coordination pending with Pasadena, TxDOT and Project Manager

W31 - SEASCAPE WATER LINES

- In design 60% Plans



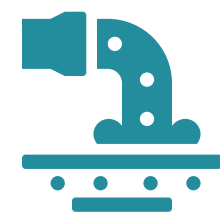
WASTEWATER PROJECTS



WW14

LIFT STATION NO. 5 FORCE MAIN IMPROVEMENTS

- In design



WW19

WWTP DEMO

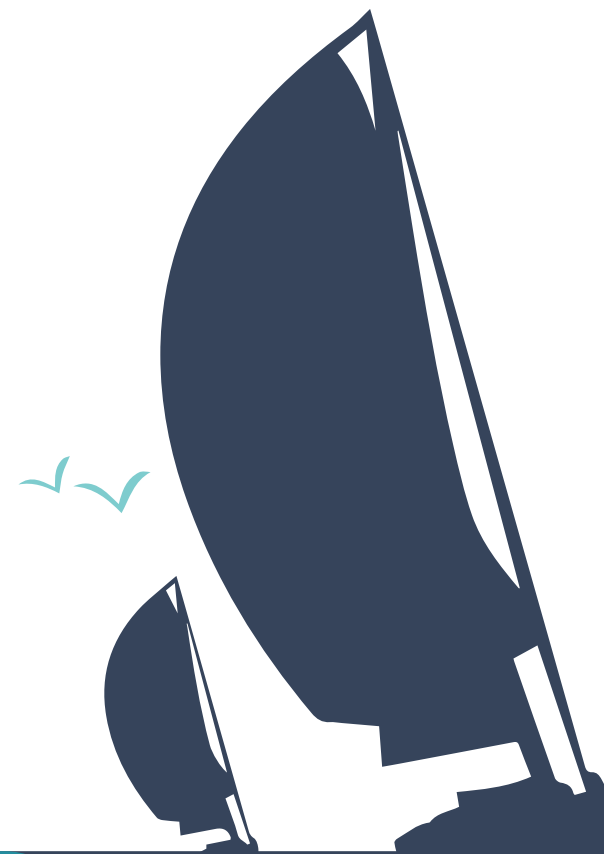
- In design and waiting to coordinate with Architect



WW21

PINE GULLY LIFT STATION FORCE MAIN BORE

- In design



GRANTS

BALLISTIC SHIELDS	\$27,773
BULLET PROOF PLATES & VESTS	\$56,958
NETWORK SWITCHES & ACCESS POINTS	\$138,888
U.S. DEPT. OF JUSTICE	\$101,527
ARPA	\$3,085,032
HMGP - GENERATORS	\$1.1 MILLION
HARRIS COUNTY PARTNERSHIP *NORTH MEYER RECONSTRUCTION (FULL PROJECT IS ESTIMATED AT \$8M)	\$4 MILLION



Thank You



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