



**SEABROOK OPEN SPACE AND TRAILS COMMITTEE
NOTICE OF MEETING
THURSDAY, FEBRUARY 6, 2025 - 5:00 PM**

For city information visit www.seabrooktx.gov
For agendas visit www.seabrooktx.gov/agendas

NOTICE IS HEREBY GIVEN THAT THE SEABROOK OPEN SPACE AND TRAILS COMMITTEE WILL MEET ON **Thursday, February 6, 2025 AT 5:00 PM** AT SEABROOK PUBLIC WORKS AND ANIMAL CONTROL COMPLEX TRAINING ROOM, 1100 RED BLUFF ROAD, SEABROOK, TEXAS, TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE ITEMS LISTED BELOW. **ALTHOUGH THIS IS NOT A SEABROOK CITY COUNCIL MEETING, MEMBERS OF THIS BODY MAY ATTEND AND A QUORUM OF THIS BODY MAY BE PRESENT.**

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time the Commission will listen to any member of the audience on any subject matter whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker. In accordance with the Open Meetings Act, Commission Members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please state your name and address clearly before making your comments. Thank you.

2. CONSENT AGENDA

2.1 Approve the minutes of the January 9, 2025 Open Space and Trails Committee meeting.

3. OLD BUSINESS

3.1 Consider and take all appropriate action on providing a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW).

4. NEW BUSINESS

4.1 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters - *Committee*

4.2 Update and report on various Seabrook Park items including community events, emergency events, and grant administration *Monica Comeaux, OST Member*

4.3 Consider and take all appropriate action on a recommendation to Council regarding the misplaced fence at Carothers *David Popken, OST Member*

4.4 Consider and take all appropriate action for writing the City's submission for the GCAA grant.

5. DISCUSSION

5.1 Discussion regarding Open Space & Trails Committee involvement in the Bayside Park expansion project at the Main Street Wastewater Treatment Plant

5.2 Discussion regarding the Carothers Grading and Drainage Project re-bid process

6. ROUTINE BUSINESS

6.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review *Monica Comeaux, OST Member*

6.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours – *Committee*

6.3 Update on volunteer hours – *Committee*

6.4 Establish future meeting dates and agenda items – *Committee*

THE OPEN SPACE AND TRAILS COMMITTEE RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, AND VERNON'S TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN ONE OR MORE OF THE FOLLOWING SECTIONS: SECTION 551.071, CONSULTATION WITH ATTORNEY; SECTION 551.072, REAL PROPERTY; SECTION 551.073, DELIBERATION REGARDING A PROSPECTIVE GIFT; SECTION 551.074, PERSONNEL MATTERS; SECTION 551.076, SECURITY DEVICES; AND SECTION 551.087, ECONOMIC DEVELOPMENT) THAT JUSTIFIES EXECUTIVE SESSION

TREATMENT.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

I certify that this notice was posted on the bulletin board on or before Monday, February 3, 2025 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Amanda Morales,
Deputy City Secretary



**MEETING MINUTES
JANUARY 9, 2025**

**SEABROOK OPEN SPACE AND TRAILS
COMMITTEE
MEETING**

Chair Comeaux called the Seabrook Open Space and Trails Committee to order at 6:00 p.m. in the Public Works and Animal Control Complex Training Room. Present were Nehemiah Jackson, Sally Antrobus, John Coggeshall, David Popken, Monica Comeaux, Debra Harper, Jesse Jones, Deputy City Secretary, Amanda Morales, Assistant City Manager, Sean Landis, Public Works Director, Brian Craig and Assistant Public Works Director, Jesus Olivo.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

There were no citizen comments

2. CONSENT AGENDA

2.1 Approve the minutes of the December 12, 2024 Open Space and Trails Committee meeting.

Motion:	To Approve
Made By:	OST Member Jones
Seconded By:	OST Member Jackson
Vote:	Passed unanimously by all present

3. OLD BUSINESS

3.1 Consider and take all appropriate action on providing a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW).

Assistant City Manager Sean Landis gave an update to OST members regarding the allocation of the KTB grant proceeds. He advised that a discussion will be scheduled and there may be a possible meeting before the next regularly scheduled OST meeting in February. The committee discussed finding possible locations to use the grant funds.

4. NEW BUSINESS

4.1 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters - *Committee*

- Member Coggeshall discussed a new bench that was placed in Friendship park as well as the removal of a tripod located near the bench.
- Member Coggeshall discussed a tree from the Trails that fell during Hurricane Beryl and ripped up the land. He suggested planting some trees in its place.
- Member Coggeshall announced the Tree Planting Day of Awesomeness was a success and he discussed providing tree planting instructions for future events.
- Member Jackson discussed the sundial as well as trees that need trimming near the guard stand.

4.2 Update and report on various Seabrook Park items including community events, emergency events, and grant administration - Chair Comeaux

- Assistant Public Works Director Brian Craig updated OST Members regarding the following ARPA projects (See Attachment A):
 - The shade structures and Pine Gully playground and Baybrook playground are in production. There is no timeline for completion at this time.
 - The pickleball court at Brummerhop is complete, but is not currently being promoted because the City wants to do a ribbon cutting ceremony to announce its opening.
 - The basketball resurfacing has been completed.
 - The restroom upgrade at Friendship park has been completed
 - The restroom at Brummerhop is still under construction with completion estimated in March
- Assistant Public Works Director Brian Craig and Assistant City Manager Sean Landis discussed the conceptual designs for the pool.
- Assistant City Manager Sean Landis discussed locating grant writers for the Pier and other infrastructure projects and answered questions why other funds have not been utilized
- Chair Comeaux discussed that the lights at Meador Park were lowered

4.3 Consider and take all appropriate action regarding the appointment of one member of the Open Space & Trails Committee to the Bayside Park Stakeholders Ad Hoc Committee.

The committee discussed the change from 2 members of OST to one member. Member Jones discussed his desire to be the committee nominee and his desire to accommodate the RC Sailboat competitors and that Seabrook has been contacted to host a World Championship for RC Sailboat races and to be a voice for these potential events. The committee expressed their desire for all of their thoughts and opinions be expressed regarding the committee.

4.4 Consider and take all appropriate action on a recommendation to Council regarding elimination of the overflow restaurant parking at McHale Park.

Member Jones discussed the backstory regarding McHale Park and then expressed his concerns about the overflow parking after a fight broke out in the overflow parking lot. No action taken.

5. DISCUSSION

5.1 Discussion regarding the Carothers Grading and Drainage Project re-bid process

Assistant City Manager Sean Landis discussed the re-bid process and indicated that the original proposal came back at \$233,000.00 without grubbing. He then discussed that the City discussed that OST would feel that number is too high and that another RFP may be created and it will be sent back out to obtain bidders.

**5.2 Discussion regarding Open Space & Trails Committee involvement in the Bayside Park expansion project at the Main Street Wastewater Treatment Plant
Discussion regarding this item also occurred during Item 4.3.**

- Chair Comeaux explained that this item will remain on the agenda for the foreseeable future.
- Member Harper suggested changing the name of the park to Back Bay Park.
- Member Antrobus discussed the need for shade trees and bathrooms, for keeping the structures in the park minimal and that there be no parking or picnic tables or that these be kept minimal.

6. ROUTINE BUSINESS

- 6.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review - *Chair Comeaux*

Chair Comeaux explained that there is nothing to report for this item.

- 6.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours – *Committee*

- Chair Comeaux stated that Natalie Stephens has confirmed that all necessary hours were met in 2024.
- Grant applications for 2025 are due in February.

- 6.3 Update on volunteer hours – *Committee*

The committee updated their completed volunteer hours.

- 6.4 Establish future meeting dates and agenda items – *Committee*

- The next OST meeting will be February 6, 2025.
- The following items will remain on the agenda:
 - Discussion regarding Open Space & Trails Committee involvement in the Bayside Park expansion project at the Main Street Wastewater Treatment Plant
 - Consider and take all appropriate action on providing a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW).
 - Discussion regarding the Carothers Grading and Drainage Project re-bid process

Motion:	To Adjourn
Made By:	OST Member Popken
Seconded By:	OST Member Harper
Vote:	Passed unanimously by all present

The meeting was adjourned at 6:26 p.m.

APPROVED: _____
Chair

DATE: _____

ATTEST: _____
Amanda Morales
Deputy City Secretary



Agenda Briefing

Date of Meeting: February 6, 2025

Responsible Department: City Secretary's Office

Presenter:

Briefing Prepared By:

Strategic Focus Area:

General Information:

Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters - *Committee*

Executive Summary / Background:

Funding / Fiscal Information:

Supporting Materials Attached:

1. Park Status - February 2025

Prior Action / Review by Council, Boards, Commissions:

Staff Recommendation:

Seabrook Trails Hike 8.5 Miles



Hosted By
Ali



Details

Join us to explore The NASA area at Seabrook.

Let's welcome Ali as one of hats new hike leaders, she has hiked with us many times and has offered to lead this hike. Let's help her make it a good one.

The hike: We'll follow the trails through Seabrook to visit most of the parks in this small

Meeting Place: Look for the group in The parking lot.

Bathrooms: At the start

The Trail: some shade at the start then mostly open, the trail is light gravel & dirt.

Current Trail Conditions: A ~30 yard section of the trail is under construction and the detour is muddy. Conditions have been wet so the trails may have mud or standing water as well.

Trail Map: Please find it in the "Photos" section of this event post.

Forecast: <https://forecast.weather.gov/MapClick.php?lat=29.5663&lon=-95.0216&FcstType=text>

Optional After Hike event: Tookie's Seafood Bar & Grill
1106 Bayport Blvd, Seabrook, TX 77586
<https://tookiesseafood.com/>

About HATS-

HATs organizers are not guides nor do we have any special training. We are here to come up with hiking ideas and get the hike started. Expect the same risks and take the same precautions you would take if you were hiking alone, including the fitness level make long hikes. Then enjoy the hike among friends.

What to bring on a hike and more about HATs.

<https://www.hatsandmore.org/>](<https://www.hatsandmore.org/>)

[Events in Houston, TX](#)
[Fitness](#)
[Walking](#)
[Adventure](#)
[Camping](#)
[Hiking](#)

Attendees (120)

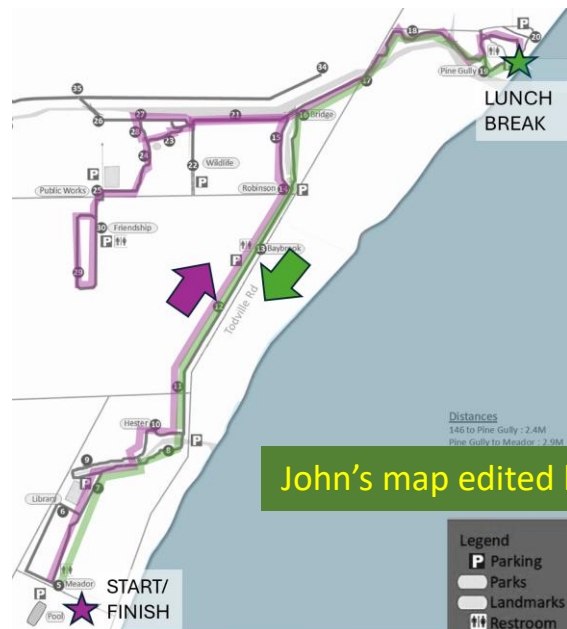
[See all](#)

Start at Meador

120 Attendees



Break Time



John's map edited by Organizer

Facilities in Demand



60 @ Tookie's Seafood





Agenda Briefing

Date of Meeting: February 6, 2025

Responsible Department: City Secretary's Office

Presenter: Monica Comeaux, OST Member

Briefing Prepared By:

Strategic Focus Area:

General Information:

Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review

Executive Summary / Background:

Funding / Fiscal Information:

Supporting Materials Attached: None

Prior Action / Review by Council, Boards, Commissions:

Staff Recommendation: