



**MEETING MINUTES
JANUARY 9, 2025**

**SEABROOK OPEN SPACE AND TRAILS
COMMITTEE
MEETING**

Chair Comeaux called the Seabrook Open Space and Trails Committee to order at 6:00 p.m. in the Public Works and Animal Control Complex Training Room. Present were Nehemiah Jackson, Sally Antrobus, John Coggeshall, David Popken, Monica Comeaux, Debra Harper, Jesse Jones.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

There were no citizen comments

2. CONSENT AGENDA

2.1 Approve the minutes of the December 12, 2024 Open Space and Trails Committee meeting.

Motion:	To Approve
Made By:	OST Member Jones
Seconded By:	OST Member Jackson
Vote:	Passed unanimously by all present

3. OLD BUSINESS

3.1 Consider and take all appropriate action on providing a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW).

Assistant City Manager Sean Landis gave an update to OST members regarding the allocation of the KTB grant proceeds. He advised that a discussion will be scheduled and there may be a possible meeting before the next regularly scheduled OST meeting in February. The committee discussed finding possible locations to use the grant funds.

4. NEW BUSINESS

4.1 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters - *Committee*

- Member Coggeshall discussed a new bench that was placed in Friendship park as well as the removal of a tripod located near the bench.
- Member Coggeshall discussed a tree from the Trails that fell during Hurricane Beryl and ripped up the land. He suggested planting some trees in its place.
- Member Coggeshall announced the the Tree Planting Day of Awesomeness was a success and he discussed providing tree planting instructions for future events.
- Member Jackson discussed the sundial as well as trees that need trimming near the guard stand.

4.2 Update and report on various Seabrook Park items including community events, emergency events, and grant administration - *Chair Comeaux*

- Assistant Public Works Director Brian Craig updated OST Members regarding the following ARPA projects (See Attachment A):

- The shade structures and Pine Gully playground and Baybrook playground are in production. There is no timeline for completion at this time.
 - The pickleball court at Brummerhop is complete, but is not currently being promoted because the City wants to do a ribbon cutting ceremony to announce its opening.
 - The basketball resurfacing has been completed.
 - The restroom upgrade at Friendship park has been completed
 - The restroom at Brummerhop is still under construction with completion estimated in March
- Assistant Public Works Director Brian Craig and Assistant City Manager Sean Landis discussed the conceptual designs for the pool.
 - Assistant City Manager Sean Landis discussed locating grant writers for the Pier and other infrastructure projects and answered questions why other funds have not been utilized
 - Chair Comeaux discussed that the lights at Meador Park were lowered

4.3 Consider and take all appropriate action regarding the appointment of one member of the Open Space & Trails Committee to the Bayside Park Stakeholders Ad Hoc Committee.

The committee discussed the change from 2 members of OST to one member. Member Jones discussed his desire to be the committee nominee and his desire to accommodate the RC Sailboat competitors and that Seabrook has been contacted to host a World Championship for RC Sailboat races and to be a voice for these potential events. The committee expressed their desire for all of their thoughts and opinions be expressed regarding the committee.

4.4 Consider and take all appropriate action on a recommendation to Council regarding elimination of the overflow restaurant parking at McHale Park.

Member Jones discussed the backstory regarding McHale Park and then expressed his concerns about the overflow parking after a fight broke out in the overflow parking lot. No action taken.

5. DISCUSSION

5.1 Discussion regarding the Carothers Grading and Drainage Project re-bid process

Assistant City Manager Sean Landis discussed the re-bid process and indicated that the original proposal came back at \$233,000.00 without grubbing. He then discussed that the City discussed that OST would feel that number is too high and that another RFP may be created and it will be sent back out to obtain bidders.

**5.2 Discussion regarding Open Space & Trails Committee involvement in the Bayside Park expansion project at the Main Street Wastewater Treatment Plant
Discussion regarding this item also occurred during Item 4.3.**

- Chair Comeaux explained that this item will remain on the agenda for the foreseeable future.
- Member Harper suggested changing the name of the park to Back Bay Park.
- Member Antrobus discussed the need for shade trees and bathrooms, for keeping the structures in the park minimal and that there be no parking or picnic tables or that these be kept minimal.

6. ROUTINE BUSINESS

6.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review - Chair Comeaux

Chair Comeaux explained that there is nothing to report for this item.

6.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours – Committee

- Chair Comeaux stated that Natalie Stephens has confirmed that all necessary hours were met in 2024.
- Grant applications for 2025 are due in February.

6.3 Update on volunteer hours – Committee

The committee updated their completed volunteer hours.

6.4 Establish future meeting dates and agenda items – Committee

- The next OST meeting will be February 6, 2025.
- The following items will remain on the agenda:
 - Discussion regarding Open Space & Trails Committee involvement in the Bayside Park expansion project at the Main Street Wastewater Treatment Plant
 - Consider and take all appropriate action on providing a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW).
 - Discussion regarding the Carothers Grading and Drainage Project re-bid process

Motion:	To Adjourn
Made By:	OST Member Popken
Seconded By:	OST Member Harper
Vote:	Passed unanimously by all present

The meeting was adjourned at 6:26 p.m.

APPROVED:

Mary Comeaux
Chair

DATE:

2/6/25

ATTEST:

A. Morales
Amanda Morales
Deputy City Secretary

ARPA funded projects currently in progress are:

- the shade structures (engineering plans presented) at Pine Gully Park, Baybrook Park and Miramar Park.
- the new modular restroom (engineering plans presented) to be delivered in March at Brummerhop Park.
- The existing restroom at Brummerhop Park will be relocated to Wildwood Park by City staff and eventually be connected to water, sewer and power.