



**MEETING MINUTES  
FEBRUARY 6, 2025**

**SEABROOK OPEN SPACE AND TRAILS  
COMMITTEE  
MEETING**

Chair Comeaux called the Seabrook Open Space and Trails Committee to order at 6:00 p.m. in the Public Works and Animal Control Complex Training Room. Present were Nehemiah Jackson, Sally Antrobus, John Coggeshall, David Popken, Monica Comeaux, Debra Harper, Jesse Jones.

**1. PUBLIC COMMENTS AND ANNOUNCEMENTS**

There were no citizen comments

**2. CONSENT AGENDA**

**2.1 Approve the minutes of the January 9, 2025 Open Space and Trails Committee meeting.**

|              |                                   |
|--------------|-----------------------------------|
| Motion:      | To Approve                        |
| Made By:     | OST Member Jones                  |
| Seconded By: | OST Member Popken                 |
| Vote:        | Passed unanimously by all present |

**3. OLD BUSINESS**

**3.1 Consider and take all appropriate action on providing a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW).**

Ethan Beason w/ TXDOT met with OST members via Teams to discuss location options for the utilization of KTB grant funds. He also discussed project guidelines and parameters that include:

- The project must be on a state right of way
- It must be on state property
- No utilization of water due to EPA restrictions
- Funds may be used to enhance existing projects
- Funds may be used for decorative sidewalks, rock foundations, and artwork

**4. NEW BUSINESS**

**4.1 Update and report on various Seabrook Park Items including needed repairs, signage, plants, flowers, vegetation, and park use matters - Committee**

- Member Popken discussed a missing birding sign across from the pier
- Member Jackson discussed missing lights at the restrooms in Pine Gully
- The committee discussed the skate park being vandalized
- The committee discussed a missing cover at Meador
- Member Coggeshall discussed trees stolen from the Christmas Tree recycling drive that were to be used for mulch

**4.2 Update and report on various Seabrook Park items including community events, emergency events, and grant administration**

Public Works Director Brian Craig discussed the following items:

- Shade structures to be installed at Baybrook and Pine Gully Park
- Preparations for Monkey Trails
- Brummerhauff restroom Installation in March or April
- Along with Assistant City Manager, Sean Landis, the status of a grant writer

**4.3 Consider and take all appropriate action on a recommendation to Council regarding the misplaced fence at Carothers**

Member Popken drafted a resolution regarding the relocation of a fence that was improperly erected outside of the property line of Carother's Coastal Gardens. The resolution from OST stated their desire to move the fence closer to the actual property line while taking care to preserve the existing trees. Member Antrobus requested that language be added to allow for staff members to be present during installation to help ensure that proper care is taken to preserve those trees.

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|--------------|---------------------------------------------------|
| Motion:      | To Approve Amended Language                       |
| Made By:     | OST Member Jones                                  |
| Seconded By: | OST Member Jackson                                |
| Vote:        | Passed with OST Member Coggeshall voting opposed. |

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**4.4 Consider and take all appropriate action for writing the City's submission for the GCAA grant.**

Member Jackson gave a brief update regarding the process for writing a grant.

**5. DISCUSSION**

**5.1 Discussion regarding Open Space & Trails Committee involvement in the Bayside Park expansion project at the Main Street Wastewater Treatment Plant**

Member Jones updated the committee on selections for the Bayside Park Stakeholders Committee. Member Jones was named the representative for the Open Space & Trails Committee. Ideas were presented by the rest of the committee for him to present during the meetings.

**5.2 Discussion regarding the Carothers Grading and Drainage Project re-bid process**

Public Works Director Brian Craig gave an update regarding the Carothers Grading and Drainage Project re-bid process.

**6. ROUTINE BUSINESS**

**6.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review**

Chair Comeaux explained that there was nothing to report regarding this item.

**6.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours – Committee**

Chair Comeaux explained that there was nothing to report regarding this item.

**6.3 Update on volunteer hours – Committee**

The Committee updated their completed volunteer hours.

6.4

**Establish future meeting dates and agenda items – Committee**

The next regularly scheduled Open Space & Trails Committee meeting will be held on March 6, 2025.

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|--------------|------------------------------------------|
| Motion:      | To Adjourn                               |
| Made By:     | OST Member Popken                        |
| Seconded By: | OST Member Harper                        |
| Vote:        | <b>Passed</b> unanimously by all present |

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Meeting was adjourned at 6:47 p.m.

APPROVED:

  
Chair

DATE: 3/6/25

ATTEST:

  
Amanda Morales  
Deputy City Secretary