



**SEABROOK ETHICS REVIEW COMMISSION
NOTICE OF MEETING
MONDAY, MARCH 24, 2025 - 5:30 PM**

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NOTICE IS HEREBY GIVEN THAT THE SEABROOK ETHICS REVIEW COMMISSION WILL MEET ON **MONDAY, MARCH 24, 2025 AT 5:30 PM** AT SEABROOK CITY, 1700 1ST STREET, SEABROOK, TEXAS, TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE ITEMS LISTED BELOW. **ALTHOUGH THIS IS NOT A SEABROOK CITY COUNCIL MEETING, MEMBERS OF THIS BODY MAY ATTEND AND A QUORUM OF THIS BODY MAY BE PRESENT.**

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time the Commission will listen to any member of the audience on any subject matter whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker. In accordance with the Open Meetings Act, Commission Members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please state your name and address clearly before making your comments. Thank you.

2. PRESENTATIONS

2.1 Ethics training presentation by Olson & Olson Attorneys At Law. *Philip Boedeker*

3. CONSENT AGENDA

3.1 Approval of the November 12, 2024 Ethics Review Commission meeting minutes.

4. NEW BUSINESS

4.1 Approval of Nathan Lenna, Chair of the Ethics Review Commission, to review

and approve the minutes of the March 24, 2025 meeting.

5. ADJOURN MEETING

THE ETHICS REVIEW COMMISSION RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, AND VERNON'S TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN ONE OR MORE OF THE FOLLOWING SECTIONS: SECTION 551.071, CONSULTATION WITH ATTORNEY; SECTION 551.072, REAL PROPERTY; SECTION 551.073, DELIBERATION REGARDING A PROSPECTIVE GIFT; SECTION 551.074, PERSONNEL MATTERS; SECTION 551.076, SECURITY DEVICES; AND SECTION 551.087, ECONOMIC DEVELOPMENT) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

I certify that this notice was posted on the bulletin board on or before Friday, March 21, 2025, no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Rachel Lewis, TRMC
City Secretary



SEABROOK ETHICS REVIEW COMMISSION
ETHICS REVIEW COMMISSION MEETING

Commission Member Kelly Bowman called the Seabrook Charter View Commission to order at 6:00 p.m. in the Council Chambers in Seabrook City Hall. Present were Marcy Fryday, Nathan Lenna, Kelly Bowman, and Nancy Harwell.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

There were no citizen comments.

2. PRESENTATIONS

2.1 Introductions of newly appointed members to the Commission.

New Commissioners Nancy Harwell and Kelly Bowman introduced themselves to the Commission.

3. CONSENT AGENDA

3.1 Approval of the minutes of the March 26, 2024 Ethics Review Commission Meeting.

Motion:	To Approve the Consent Agenda
Made By:	Ethics Review Commissioner Fryday
Seconded By:	Ethics Review Commissioner Lenna
Vote:	Passed unanimously by all present

4. NEW BUSINESS

4.1 Swear-in newly appointed members of the Ethics Review Commission by issuing the Oath and Statements of Appointed Officers.

City Secretary Rachel Lewis conducted the swearing in of Commissioners Nancy Harwell and Kelly Bowman. Both signed the Oath of Office.

4.2 Select a Chair for the Ethics Review Commission.

Motion:	To Approve Nathan Lenna
Made By:	Ethics Review Commission Alternate Harwell
Seconded By:	Ethics Review Commissioner Bowman
Vote:	Passed unanimously by all present

4.3 Select a Vice Chair for the Ethics Review Commission.

Motion:	To Approve Marcy Fryday
Made By:	Ethics Review Commissioner Lenna
Seconded By:	Ethics Review Commissioner Bowman
Vote:	Passed unanimously by all present

5. DISCUSSION

5.1 Discuss training requirements and deadlines for obtaining certificates.

New Commission Member Helen Hunt arrived to the meeting at this time. City Secretary Lewis administered the Oath of Office and she introduced herself to the Commission.

City Secretary Lewis informed all new Commission Members of the mandatory online Open Meetings Act training and Public Information Act training. She informed them both training sessions must be completed within 90 days, and the online links for these would be sent the following day. She also provided the Commission with copies of the Conflict of Interest code and went over the process elected and appointed officials were to follow when a Conflict of Interest developed.

5.2 Discussion of setting a date for Conflict of Interest training by Olson & Olson.

City Secretary Lewis informed the Commission of a Conflict of Interest training to be scheduled with the City's legal firm, Olson & Olson. The Commission agreed that this could be scheduled after the first of the year.

6. ADJOURNMENT

Motion:	To Adjourn
Made By:	Ethics Review Commissioner Fryday
Seconded By:	Ethics Review Commissioner Lenna
Vote:	Passed unanimously by all present

The meeting was adjourned at 6:05 p.m.

APPROVED:

Nathan Lenna, Commission Chair

Date

ATTEST:

Rachel Lewis, City Secretary TRMC