

1 The City Council of the City of Seabrook met in special session on Tuesday, July 23, 2013 at 6:00
2 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas to discuss, consider and if appropriate,
3 take action on the items listed below.

4
5 **THOSE PRESENT WERE:**

6 GLENN R. ROYAL – Ex. Abs.	MAYOR
7 ROBERT LLORENTE	COUNCIL PLACE NO. 1
8 MIKE GIANGROSSO	COUNCIL PLACE NO. 2
9 GARY JOHNSON – Ex. Abs.	COUNCIL PLACE NO. 3
10 DON HOLBROOK.	COUNCIL PLACE NO. 4
11 THOM KOLUPSKI	COUNCIL PLACE NO. 5
12 LAURA DAVIS	COUNCIL PLACE NO. 6
13 KELLY TEMPLIN	CITY MANAGER
14 MICHELE L. GLASER	CITY SECRETARY
15	
16 JESSICA ANCIRA	MUNICIPAL COURT ADMINISTRATOR
17 ARTHUR CHAIREZ	DIRECTOR OF PUBLIC WORKS
18 GAYLE COOK	ASSISTANT CITY MANAGER & PERSONNEL ADMINISTRATOR
19	
20 LEAANN DEARMAN	DIRECTOR OF COMMUNICATIONS
21 PAM LAB	FINANCE OFFICER
22 SEAN LANDIS	COMMUNITY DEVELOPMENT DIRECTOR
23 KEVIN PADGETT	ASST. DIRECTOR OF PUBLIC WORKS
24 SEAN WRIGHT	POLICE CAPTAIN
25	

26 Mayor Pro Tem Davis called the meeting to order at 7:00 p.m.

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28 **1.0 ROUTINE COMMENTS AND ANNOUNCEMENTS – None.**

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30 **2.0 BUDGET WORKSESSION**

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32 Council reviewed the Hotel Tax Fund Budget first as several possible recipients of hotel tax
33 funds were in the audience. Ms. Dearman stated that the city anticipates a slight increase in
34 revenue. She reviewed proposed expenditures which included monies for entryway signs and
35 monies for an audit of how hotel tax funds are spent. Also included in the budget are funds
36 for a booth at the TML annual conference in Austin and monies for attendance of four people
37 to staff the booth. Mrs. Glaser stated that the Legislative Budget includes funds for two
38 council members to attend. Councilor Giangrosso offered to help staff the booth if needed.

39
40 Mayor Pro Tem Davis asked if the separate building fund could be deleted and the amount
41 shown in the reserves. Ms. Lab stated that Council could make that decision. She added that
42 the building fund reserve is not legally restricted.

43
44 Council members next discussed several individual events that receive hotel tax funds.
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46 **Texas Outlaw Challenge**

47 For the record, Mayor Pro Tem Davis stated that she has objected every year to the type of
48 advertising associated with the event, as it is not family-friendly and is not the type of
49 adverting that should be linked with city sponsorship. Ms Dearman stated that this type of
50 advertising is not helpful to the city. Mr. Paul Robinson, organizer of the event, agreed not to
51 include or link the city with any non-family friendly advertising, such as alcohol or bikini clad
52 women in the future. Also discussed were communications problems between the
53 organization and the city, especially concerning the scope of the event so adequate security
54 could be provided, problems of drunkenness and rowdiness of some of the participants, failure
55 to fully comply with reporting requirements and construction without a building permit. Mr.
56 Robinson presented a written report of the 2013 event; however, revenues and hotel stays in
57 Seabrook were not listed separately. Councilor Giangrosso asked for a breakdown of benefits
58 to Seabrook. When questioned about the advertising report, Mr. Robinson refused to tell
59 Council how much money was paid to an individual to coordinate advertising, stating that
60 this information was confidential. Mayor Pro Tem Davis and Ms. Dearman reminded Mr.
61 Robinson that a detailed budget for all activities is required to obtain hotel tax money in
62 Seabrook, not just a detail of expenditures purchased with Seabrook's contribution.

63
64 Motion was made by Councilor Giangrosso and seconded by Councilor Kolupski

65
66 To reduce the amount of hotel tax monies to \$7,500 for this event.

67
68 MOTION FAILS BY UNANIMOUS VOTE.

69
70 Motion was made by Councilor Llorente and seconded by Councilor Kolupski

71
72 To approve \$7,500 in hotel tax monies prior to the event and to approve an additional \$5,000
73 after the event contingent upon a majority vote of Council that all conditions and
74 requirements have been met.

75
76 Ayes: Giangrosso, Holbrook, Kolupski, Llorente.

77 Nays: Davis.

78
79 MOTION CARRIED BY MAJORITY VOTE.

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81 **Yachty Gras**

82 Motion was made by Councilor Kolupski and seconded by Councilor Llorente

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84 To reduce the amount of hotel tax monies from \$2,500 to \$1,500 for this event.

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86 MOTION CARRIED BY UNANIMOUS CONSENT.

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88 **Christmas Boat Parade**

89 Motion was made by Councilor Kolupski and seconded by Councilor Llorente

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91 To remove the Boat Parade as a recipient of Seabrook hotel tax monies.
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93 Ayes: Davis, Kolupski, Llorente.

94 Nays: Giangrosso, Holbrook.
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96 MOTION CARRIED BY MAJORITY VOTE.
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98 **Saltwater Derby**

99 Melissa Botkin, organizer of the Saltwater Derby, gave a brief presentation on the event
100 including tentative plans to expand the event.
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102 **Contingency**

103 It was agreed by Council that the Contingency would be increased from \$2,000 to \$5,000 due
104 to the decrease in funding for Yachty Gras and the cancellation of funding for the Boat
105 Parade.
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107 No other event funding was changed at this time.
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109 **General Fund**

110 Information originally presented on July 23 concerning the Legislative, Administrative and IT
111 departments was reviewed. Mrs. Glaser also presented an itemized list for 100-5300
112 "Travel".
113

114 New items discussed were:
115

116 **EDC Transfer to the General Fund**

117 Mr. Templin stated that this amount has not increased from last year's transfer amount of
118 \$125,000. It was discussed that this amount does not cover all services provided by General
119 Fund personnel. Councilor Kolupski stated that he would ask EDC to consider raising the
120 transfer amount.
121

122 **Emergency Management**

123 When asked by Council about the increase in Line Item 106-5300, "Training" to \$5,000, Mr.
124 Templin stated that he would find out and report back to Council.
125

126 **Non-Departmental**

127 107-5230 "Ambulance Service" – CLEMC will not increase its budget for 2013/14.
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129 107-5215 "Engineering Services" – anticipated expenditures have decreased.
130

131 107-52250 "Legal Services" – anticipated expenditures have decreased.
132


133 107-5180 "Maintenance of Grounds" expenditures have increased due to a transfer station
134 generator and the planned installation of a backup switch.
135

136 107-5236 "Fire Department" – SVFD expenses are to be discussed with the SVFD President
137 and Fire Chief at a later meeting.
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139 Councilmembers agreed to meet again on July 30, 2014 at 6:00 p.m. to continue the review,
140 starting with the Public Safety Budget.
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142 Upon motion, Mayor Pro Tem Davis adjourned the meeting at 9:11 p.m.
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144 Approved this 6th day of August 2013.
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Laura Davis, Mayor Pro Tem

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154 Michele L. Glaser, TRMC
155 City Secretary
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