



**SEABROOK HOTEL OCCUPANCY TAX ADVISORY COMMITTEE
NOTICE OF MEETING
MONDAY, MARCH 17, 2025 - 6:00 PM**

For city information visit www.seabrooktx.gov
For agendas visit www.seabrooktx.gov/agendas

THIS AGENDA IS BEING POSTED AS A COURTESY AND FOR INFORMATIONAL PURPOSES ONLY. THE HOTEL OCCUPANCY TAX (HOT) ADVISORY COMMITTEE ESTABLISHED BY RESOLUTIONS 2024-22 IS AN ADVISORY BOARD AND IS NOT SUBJECT TO THE 72-HOUR POSTING REQUIREMENT UNDER THE TEXAS OPEN MEETINGS ACT. NO FORMAL ACTION WILL BE TAKEN AT THIS MEETING AND WILL BE ADVISORY IN NATURE FOR ACTION OF THE SEABROOK CITY COUNCIL.

1. PUBLIC COMMENT AND ANNOUNCEMENTS

2. NEW BUSINESS

2.1 Approve the minutes of the February 24, 2025 Hotel Occupancy Tax Advisory Board meeting.

2.2 Establishing procedures for reviewing applications and post-event reports for Hotel Occupancy Tax (HOT) funding.

2.3 Review and discussion of the last three years' applications and post-event reports for Hotel Occupancy Tax (HOT) funding.

3. ROUTINE BUSINESS

3.1 Michael Gibbs, Director of Finance with the City of Seabrook will provide itemized budget expenditures related to Hotel Occupancy Tax (HOT) funds.

3.2 Selecting a date for the next regularly scheduled meeting, establishing its recurrence, and determining agenda items for future meetings.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV

FOR FURTHER INFORMATION.

I certify that this notice was posted on the bulletin board on or before Friday, March 14, 2025 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Lexie Graham,
Tourism and Special Events Coordinator