



**MEETING MINUTES
NOVEMBER 12, 2024**

**SEABROOK ETHICS REVIEW COMMISSION
ETHICS REVIEW COMMISSION MEETING**

Commission Member Kelly Bowman called the Seabrook Charter View Commission to order at 6:00 p.m. in the Council Chambers in Seabrook City Hall. Present were Marcy Fryday, Nathan Lenna, Kelly Bowman, and Nancy Harwell.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

There were no citizen comments.

2. PRESENTATIONS

2.1 Introductions of newly appointed members to the Commission.

New Commissioners Nancy Harwell and Kelly Bowman introduced themselves to the Commission.

3. CONSENT AGENDA

3.1 Approval of the minutes of the March 26, 2024 Ethics Review Commission Meeting.

Motion:	To Approve the Consent Agenda
Made By:	Ethics Review Commissioner Fryday
Seconded By:	Ethics Review Commissioner Lenna
Vote:	Passed unanimously by all present

4. NEW BUSINESS

4.1 Swear-in newly appointed members of the Ethics Review Commission by issuing the Oath and Statements of Appointed Officers.

City Secretary Rachel Lewis conducted the swearing in of Commissioners Nancy Harwell and Kelly Bowman. Both signed the Oath of Office.

4.2 Select a Chair for the Ethics Review Commission.

Motion:	To Approve Nathan Lenna
Made By:	Ethics Review Commission Alternate Harwell
Seconded By:	Ethics Review Commissioner Bowman
Vote:	Passed unanimously by all present

4.3 Select a Vice Chair for the Ethics Review Commission.

Motion:	To Approve Marcy Fryday
Made By:	Ethics Review Commissioner Lenna
Seconded By:	Ethics Review Commissioner Bowman
Vote:	Passed unanimously by all present

5. DISCUSSION

5.1 Discuss training requirements and deadlines for obtaining certificates.

New Commission Member Helen Hunt arrived to the meeting at this time. City Secretary Lewis administered the Oath of Office and she introduced herself to the Commission.

City Secretary Lewis informed all new Commission Members of the mandatory online Open Meetings Act training and Public Information Act training. She informed them both training sessions must be completed within 90 days, and the online links for these would be sent the following day. She also provided the Commission with copies of the Conflict of Interest code and went over the process elected and appointed officials were to follow when a Conflict of Interest developed.

5.2 Discussion of setting a date for Conflict of Interest training by Olson & Olson.

City Secretary Lewis informed the Commission of a Conflict of Interest training to be scheduled with the City's legal firm, Olson & Olson. The Commission agreed that this could be scheduled after the first of the year.

6. ADJOURNMENT

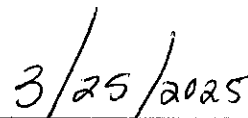
Motion:	To Adjourn
Made By:	Ethics Review Commissioner Fryday
Seconded By:	Ethics Review Commissioner Lenna
Vote:	Passed unanimously by all present

The meeting was adjourned at 6:05 p.m.

APPROVED:

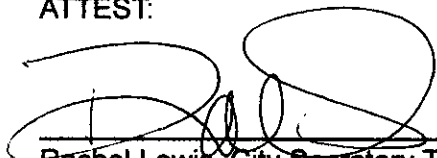


Nathan Lenna, Commission Chair



Date

ATTEST:



Rachel Lewis, City Secretary TRMC

