



**MEETING MINUTES
MARCH 17, 2025**

**SEABROOK CIVIL SERVICE COMMISSION
MEETING**

_____ called the Seabrook Civil Service Commission to order at 6:00 p.m. in the Council Chambers in Seabrook City Hall. Present were Steven Dean, Ashley Gadd.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

There were no citizen comments.

2. NEW BUSINESS

2.1 Consider and, if appropriate, take action to set the date for the Police Officer - Entry Level Exam. The proposed test date is April 5, 2025.

Motion:	To Approve
Made By:	Member of Civil Service Commission Dean
Seconded By:	Chair of Civil Service Gadd
Vote:	Passed unanimously by all present

2.2 Consider, and if appropriate, take action to approve Resolution No. 01-2025, adopting and amending the rules and regulations of the Civil Service Commission by amending Section 143.024(1) - Entrance Examination Notice and Section 143.029 - Promotional Examination Notice, to authorize the Director of Civil Service to post the examination notice in plain view on a bulletin board in the Lobby of City Hall; a bulletin board at the Police Department, and the Director's office, in order to expedite the testing process.

Motion:	To Approve
Made By:	Member of Civil Service Commission Dean
Seconded By:	Chair of Civil Service Gadd
Vote:	Passed unanimously by all present

2.3 Consider, and if appropriate, take action to appoint Crissy Naranjo as the Civil Service Director.

Motion:	To Approve
Made By:	Member of Civil Service Commission Dean
Seconded By:	Chair of Civil Service Gadd
Vote:	Passed unanimously by all present

3. ROUTINE BUSINESS

3.1 Approve the January 27, 2025, Civil Service Commission Meeting minutes.

Motion:	To Approve
Made By:	Member of Civil Service Commission Dean
Seconded By:	Chair of Civil Service Gadd

Vote: **Passed** unanimously by all present

3.2 Approve the January 31, 2025, Civil Service Commission Meeting Minutes.

Motion: To Approve
Made By: Member of Civil Service Commission Dean
Seconded By: Chair of Civil Service Gadd
Vote: **Passed** unanimously by all present

3.3 Approve the February 17, 2025, Civil Service Commission Meeting Minutes.

Motion: To Approve
Made By: Member of Civil Service Commission Dean
Seconded By: Chair of Civil Service Gadd
Vote: **Passed** unanimously by all present

4. ADJOURN

There being no further business, the meeting was adjourned at 5:07pm.

APPROVED: _____
Chair

DATE: _____

ATTEST: _____
Yesenia Garza-Spires
HR/Civil Service Director