The Open Space and Trails Committee met in regular session on Thursday, August 1, 2013 at 5:00 p.m. in Seabrook City Hall, 1700 First Street, Seabrook, Texas, Room 204 to discuss and if appropriate, take action on the agenda items listed below.

THOSE PRESENT WERE:

Helen Burton	Chair
Sally Antrobus - absent	Vice-Chair
Heather Cable	Member
John Coggeshall - absent	Member
Monica Comeaux	Member
Debra Harper	Member
Karen Tisdel – absent	Member
Meredith Brant	Assistant City Secretary

1.0 PUBLIC COMMENTS AND ANNOUNCEMENTS

Ms. Burton announced that an update on the Pine Gully project which is impacting the trails will be on the next City Council agenda. She also announced that on September 16-17, Perkins-Elmer employees will be working in the butterfly garden.

2.0 NEW BUSINESS - The Committee will discuss, consider and if appropriate, take action on the items listed below.

2.1 Discuss/consider planting at the perimeter of the fire training grounds.

Ms. Burton stated that she had confirmation that water is available at the fire training grounds. She added that she can obtain oleander cuttings if needed. In the absence of Ms. Antrobus she suggested that this item be placed on the September agenda for further discussion.

2.2 Discuss/consider parking issues in the parks.

Ms. Harper stated that she would like to see Robinson parking expanded and possibly consider larger rocks instead of the crushed granite for parking lot material. She added that expansion might be possible in conjunction with the Pine Gully project.

Ms. Burton stated that she would ask Mr. Chairez about funding and parking expansion.

Ms. Comeaux stated that the placement of the parking stripes at Friendship Park causes cars to extend into the road.

3.0 OLD BUSINESS - The Committee will discuss, consider and if appropriate, take action on the items listed below.

3.1 Discuss the various aspects of the Natural Playground including, but not limited to the following: construction update, including Scout projects; recognition of donors; and playground dedication.

Ms. Burton stated that the slide has not yet been ordered.

Ms. Burton stated that she has ordered plaques for the pilings. Jennifer at Crown Trophy is attempting a trial run of engraving on pavers from Home Depot. If this works, then it will be more affordable than ordering engraved pavers or bricks.

The dedication of the natural playground is on the calendar for October 26.

3.2 Consider the disposition of a wetlands informational sign at Robinson Park, a possible Scout project.

Ms. Cable stated that she is still attempting to get an answer from Galveston Bay Foundation as to their interest in the informational sign project.

3.3 Consider a recycling program for city parks.

Ms. Burton stated that she will be meeting with the Boy Scout leader to see if Scouts might be interested in taking on this project. Also, Mr. Coggeshall is checking with NASA.

3.4 Consider/plan an appreciation luncheon for the city's parks employees.

Members agreed to hold the luncheon on Wednesday, September 11. Ms. Burton asked Ms. Brant to confirm reservation of the Carothers property and to confirm the number of attendees.

4.0 ROUTINE BUSINESS – The committee will discuss, consider and if appropriate take action on the items listed below.

4.1 Update on recent and ongoing park activities and improvements.

In response to Ms. Comeaux's question, Ms. Burton advised of the things to look for in the assigned parks and to report findings to Arthur, Kevin or Saul.

4.2 Discuss/consider parks assignments for members.

Note: This item was on the agenda by mistake and was discussed at the previous meeting.

4.3 Approve the minutes of the July 11, 2013 meeting.

Motion was made by Ms. Harper and seconded by Ms. Comeaux

To approve the minutes as written.

MOTION CARRIED BY UNANIMOUS CONSENT.

4.4 Consider Action Items Checklist which is attached and made a part of this agenda.

Regarding item **#12,** Ms. Burton stated that four people have responded to the request for volunteers.

4.5 Consider upcoming meeting dates and agenda items.

The next meeting will be September 5. Agenda items will include:

- Planting at the fire training ground
- Update on parking expansion
- The Natural Playground
- Recycling in the parks
- Employee appreciation luncheon

Upon motion, Chair Burton adjourned the meeting at 5:47 p.m.

Approved this 5th day of September 2013.

Helen Burton, Chair

Meredith Brant, TRMC
Assistant City Secretary