



**SEABROOK OPEN SPACE AND TRAILS COMMITTEE
NOTICE OF MEETING
THURSDAY, JUNE 5, 2025 - 5:00 PM**

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For agendas visit www.seabrooktx.gov/agendas

NOTICE IS HEREBY GIVEN THAT THE SEABROOK OPEN SPACE AND TRAILS COMMITTEE WILL MEET ON **Thursday, June 5, 2025 AT 5:00 PM** AT SEABROOK PUBLIC WORKS AND ANIMAL CONTROL COMPLEX TRAINING ROOM, 1100 RED BLUFF ROAD, SEABROOK, TEXAS, TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE ITEMS LISTED BELOW. **ALTHOUGH THIS IS NOT A SEABROOK CITY COUNCIL MEETING, MEMBERS OF THIS BODY MAY ATTEND AND A QUORUM OF THIS BODY MAY BE PRESENT.**

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time the Commission will listen to any member of the audience on any subject matter whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker. In accordance with the Open Meetings Act, Commission Members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please state your name and address clearly before making your comments. Thank you.

2. PRESENTATIONS

2.1 Presentation from Steven Hill and Simon Hill, regarding building a stronger trellis at the Baybrook Butterfly Garden

3. CONSENT AGENDA

3.1 Approve the minutes of the May 1, 2025 Open Space and Trails Committee meeting

4. OLD BUSINESS

4.1 Consider and take all appropriate action regarding a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW)

4.2 Consider and take all appropriate action regarding a recommendation to Council concerning the Carothers Grading and Drainage Project re-bid

4.3 Consider and take all appropriate action on a recommendation to Council regarding moving the Carothers Fence

5. NEW BUSINESS

5.1 Consider and take all appropriate action on a recommendation to Council to build a stronger trellis at the Baybrook Butterfly Garden

5.2 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters

5.3 Update and report on various Seabrook Park items including community events, emergency events, and grant administration *Monica Comeaux, OST Member, Brian Craig, Director of Public Works | City Engineer*

5.4 Consider and take all appropriate action on a recommendation to council regarding changing the name of the Open Space & Trails Committee to something simpler *Jesse Jones, OST Member*

5.5 Consider and take all appropriate action on a recommendation to council regarding the renaming of Bayside Park *Jesse Jones, OST Member*

6. DISCUSSION

6.1 Discussion regarding Open Space & Trails Committee involvement in the Bayside Park expansion project at the Main Street Wastewater Treatment Plant

6.2 Discussion regarding a new city focus on Eco-tourism *Jesse Jones, OST Member*

7. ROUTINE BUSINESS

7.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review

7.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours

7.3 Update regarding volunteer hours

7.4 Establish future meeting dates and agenda items

THE OPEN SPACE AND TRAILS COMMITTEE RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, AND VERNON'S TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN ONE OR MORE OF THE FOLLOWING SECTIONS: SECTION 551.071, CONSULTATION WITH ATTORNEY; SECTION 551.072, REAL PROPERTY; SECTION 551.073, DELIBERATION REGARDING A PROSPECTIVE GIFT; SECTION 551.074, PERSONNEL MATTERS; SECTION 551.076, SECURITY DEVICES; AND SECTION 551.087, ECONOMIC DEVELOPMENT) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

I certify that this notice was posted on the bulletin board on or before Monday, June 2, 2025, no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Amanda Morales,
Deputy City Secretary



**MEETING MINUTES
MAY 1, 2025**

**SEABROOK OPEN SPACE AND TRAILS
COMMITTEE
MEETING**

Member Comeaux called the Seabrook Open Space and Trails Committee to order at 6:00 p.m. in the Public Works and Animal Control Complex Training Room. Present were Nehemiah Jackson, Sally Antrobus, John Coggeshall, Monica Comeaux, Debra Harper, Jesse Jones.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

There were no citizen comments

2. CONSENT AGENDA

2.1 Approve the minutes of the March 6, 2025 Open Space and Trails Committee meeting.

Motion:	To Approve
Made By:	OST Member Jones
Seconded By:	OST Member Antrobus
Vote:	unanimously by all present

3. OLD BUSINESS

3.1 Consider and take all appropriate action regarding a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW).

- The committee discussed an option presented by the Director of Public Works, Brian Craig, to take a motion to Council to recommend chains along the bollards along Hwy 146.
- Member Jones suggested placing that option on the agenda to give the committee time to give it consideration.
- The committee discussed other options such as an art installation.
- Member Antrobus suggested an option for the heavily trafficked area near NASA and Hwy 146.

3.2 Consider and take all appropriate action regarding a recommendation to Council concerning the Carothers Grading and Drainage Project re-bid.

- Member Jones stated that he would write up an overall plan for the project.
- The committee discussed the RFP and changes that should be made to the minimum qualifications section.

3.3 Consider and take all appropriate action on a recommendation to Council regarding moving the Carothers Fence

- Director of Public Works, Brian Craig, explained to the committee that council is in agreement that the fence must be on the property line.
- Member Jones explained a solution to the issue with the drainage that would need a 10-foot post instead of an 8-foot post to bypass the issue with the drainage ditch.

- Member Antrobus expressed her concern with removing the existing trees.
- The committee planned to walk the property with the other committee members to discuss how moving the fence will affect the trees.

4. NEW BUSINESS

4.1 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters - *Committee*

- Member Coggeshall suggested adding a water faucet at Wildlife
- Member Jones suggested putting up a sign stating **NO DUMPING** due to trash being dumped near Pine Gully.
- The committee discussed clustered tree plantings.
- Member Harper discussed the McCartney Rose taking over along Pine Gully.

4.2 Update and report on various Seabrook Park items including community events, emergency events, and grant administration

Chair Comeaux gave the following updates:

- Trash Bash and Trail Adventure since there was no April meeting
- The Easter Extravaganza and Member Jones contributed information regarding his experience at this event.
- The flag retirement on Main Street
- The Kite event on May 17, 2025, at Pine Gully
- The May 26, 2025, Memorial Day event

The Committee discussed the Bayside Park Stakeholders Group meeting on April 9, 2025. Member Jones, as the OST representative, gave his update regarding that meeting which included:

- A presentation from Kimley-Horn.
- A design plan that he and the group had collaborated on and that was submitted to the group earlier in the year.
- An explanation regarding the current design being flawed due to it being at sea level and being susceptible to flooding.

4.3 Consider and take all appropriate action regarding seeding the prairie near Robinson Gazebo

Member Antrobus discussed her suggestion for seeding the prairie near Robinson Gazebo (**SEE ATTACHMENT A**). The committee was in agreement. No action was taken.

4.4 Consider and take all appropriate action regarding emphasizing native plants in Carothers landscape planning.

Member Antrobus discussed the importance of native plants and the benefits of utilizing those plants in Carothers landscaping (**SEE ATTACHMENT B**). No action was taken.

4.5 Consider and take all appropriate action on a recommendation to Council regarding a volunteer project for the design and installation of trail head signage.

Member Coggeshall gave a presentation regarding the design and installation of trailhead signage (**SEE ATTACHMENT C**).

Motion:	To Approve
Made By:	OST Member Jones
Seconded By:	OST Member Coggeshall
Vote:	Passed unanimously by all present

5. DISCUSSION

5.1 Discussion regarding Open Space & Trails Committee's involvement in the Bayside Park expansion project at the Main Street Wastewater Treatment Plant

Additional discussion occurred during Item 4.2.

Member Antrobus added that native plants should be used in the plantings and the name should be changed to Back Bay Park. She also discussed her displeasure with the idea of having any types of bands or large parking areas.

5.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours.

There are no updates regarding this item.

6. ROUTINE BUSINESS

6.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review

There are no updates regarding this item.

6.2 Update on volunteer hours – *Committee*

The committee updated their volunteer hours.

6.3 Establish future meeting dates and agenda items – *Committee*

The next Open Space and Trails meeting will be held on Thursday, June 5, 2025.

APPROVED:

Chair

DATE: _____

ATTEST:

Amanda Morales
Deputy City Secretary



Agenda Briefing

Date of Meeting: June 5, 2025

Responsible Department: City Secretary's Office

Presenter:

Briefing Prepared By:

Strategic Focus Area:

General Information:

Consider and take all appropriate action on a recommendation to Council to build a stronger trellis at the Baybrook Butterfly Garden

Executive Summary / Background:

Funding / Fiscal Information:

Supporting Materials Attached: None

Prior Action / Review by Council, Boards, Commissions:

Staff Recommendation:



Agenda Briefing

Date of Meeting: June 5, 2025

Responsible Department: City Secretary's Office

Presenter: Monica Comeaux, OST Member, Brian Craig, Director of Public Works |
City Engineer

Briefing Prepared By:

Strategic Focus Area:

General Information:

Update and report on various Seabrook Park items including community events, emergency events, and grant administration

Executive Summary / Background:

Funding / Fiscal Information:

Supporting Materials Attached: None

Prior Action / Review by Council, Boards, Commissions:

Staff Recommendation:



Agenda Briefing

Date of Meeting: June 5, 2025

Responsible Department: City Secretary's Office

Presenter:

Briefing Prepared By:

Strategic Focus Area:

General Information:

Update regarding volunteer hours

Executive Summary / Background:

Funding / Fiscal Information:

Supporting Materials Attached: None

Prior Action / Review by Council, Boards, Commissions:

Staff Recommendation: