



**SEABROOK PARKS AND TRAILS COMMITTEE
NOTICE OF MEETING
THURSDAY, JULY 10, 2025 - 5:00 PM**

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For agendas visit www.seabrooktx.gov/agendas

NOTICE IS HEREBY GIVEN THAT THE SEABROOK PARKS AND TRAILS COMMITTEE WILL MEET ON **Thursday, July 10, 2025 AT 5:00 PM** AT SEABROOK PUBLIC WORKS AND ANIMAL CONTROL COMPLEX TRAINING ROOM, 1100 RED BLUFF ROAD, SEABROOK, TEXAS, TO DISCUSS, CONSIDER, AND IF APPROPRIATE, TAKE ACTION WITH RESPECT TO THE ITEMS LISTED BELOW. **ALTHOUGH THIS IS NOT A SEABROOK CITY COUNCIL MEETING, MEMBERS OF THIS BODY MAY ATTEND AND A QUORUM OF THIS BODY MAY BE PRESENT.**

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

At this time the Commission will listen to any member of the audience on any subject matter whether or not that item is on the agenda. All comments are limited to a maximum of four minutes for each speaker. In accordance with the Open Meetings Act, Commission Members may not discuss or take action on any item that has not been posted on the agenda. When your name is called, please state your name and address clearly before making your comments. Thank you.

2. CONSENT AGENDA

2.1 Approve the minutes of the June 5, 2025 Parks and Trails Committee meeting

3. NEW BUSINESS

3.1 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters

3.2 Update and report on various Seabrook Park items including community events, emergency events, and grant administration

3.3 Consider and take all appropriate action on a recommendation to Council regarding increasing the connectivity of the Seabrook Trail System *Jesse Jones, PTC Member*

3.4 Consider and take all appropriate action on a recommendation to Council regarding expanded parking at Robinson Park *Jesse Jones, PTC Member*

4. OLD BUSINESS

4.1 Consider and take all appropriate action regarding a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW) *Brian Craig, Director of Public Works | City Engineer*

4.2 Consider and take all appropriate action regarding a recommendation to Council concerning the Carothers Grading and Drainage Project re-bid *Brian Craig, Director of Public Works | City Engineer*

5. DISCUSSION

5.1 Update and possible discussion regarding the Parks & Trails Committee involvement in the Bayside Park expansion project at the Main Street Wastewater Treatment Plant *Jesse Jones, PTC Member*

5.2 Discussion regarding Parks & Trails Sign Committee review *John Coggeshall, PTC Member*

6. ROUTINE BUSINESS

6.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Parks and Trails Committee and forwarded to City Council for its action or review

6.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours

6.3 Update regarding volunteer hours

6.4 Establish future meeting dates and agenda items

THE PARKS AND TRAILS COMMITTEE RESERVES THE RIGHT TO HEAR ANY OF THE ABOVE DESCRIBED AGENDA ITEMS THAT QUALIFY FOR AN EXECUTIVE SESSION IN AN EXECUTIVE SESSION BY PUBLICLY ANNOUNCING THE APPLICABLE SECTION NUMBER OF THE OPEN MEETINGS ACT, (CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, AND VERNON'S TEXAS CODES ANNOTATED, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN ONE OR MORE OF THE FOLLOWING SECTIONS: SECTION 551.071,

CONSULTATION WITH ATTORNEY; SECTION 551.072, REAL PROPERTY; SECTION 551.073, DELIBERATION REGARDING A PROSPECTIVE GIFT; SECTION 551.074, PERSONNEL MATTERS; SECTION 551.076, SECURITY DEVICES; AND SECTION 551.087, ECONOMIC DEVELOPMENT) THAT JUSTIFIES EXECUTIVE SESSION TREATMENT.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE AND ACCESSIBLE PARKING SPACES ARE AVAILABLE. REQUESTS FOR OTHER ACCOMMODATIONS OR INTERPRETIVE SERVICES, MUST BE MADE, 48 HOURS PRIOR TO THIS MEETING. PLEASE CONTACT THE CITY SECRETARY'S OFFICE AT (281) 291-5663 OR CITYSEC@SEABROOKTX.GOV FOR FURTHER INFORMATION.

I certify that this notice was posted on the bulletin board on or before Monday, July 7, 2025 no later than 5:00 p.m. and that this notice will remain posted until the meeting has ended.

Amanda Morales,
Deputy City Secretary



**MEETING MINUTES
JUNE 5, 2025**

**SEABROOK PARKS AND TRAILS COMMITTEE
MEETING**

Chair Comeaux called the Seabrook Open Space and Trails Committee to order at 6:00 p.m. in the Public Works and Animal Control Complex Training Room. Present were Nehemiah Jackson, David Popken, Monica Comeaux, Debra Harper, Jesse Jones, Public Works Director Brian Craig, Assistant Public Works Director Jesse Olivo and Deputy City Secretary Amanda Morales.

1. PUBLIC COMMENTS AND ANNOUNCEMENTS

Rob Caros 409-739-1055 1721 Bay Way Dr Seabrook, TX Discussed recommendations for the types of signs that would be beneficial along the trails

2. PRESENTATIONS

2.1 Presentation from Steven Hill and Simon Hill, regarding building a stronger trellis at the Baybrook Butterfly Garden

Simon Hill gave a presentation regarding building a new trellis in the Butterfly Garden (**See Attachment A**)

3. CONSENT AGENDA

3.1 Approve the minutes of the May 1, 2025 Open Space and Trails Committee meeting

Motion:	To Approve
Made By:	OST Member Jackson
Seconded By:	OST Member Jones
Vote:	Passed unanimously by all present

4. OLD BUSINESS

4.1 Consider and take all appropriate action regarding a recommendation to City Council on the allocation of Keep Texas Beautiful Grant proceeds in the amount not to exceed \$160,000 for improvements within the TXDOT right of way (ROW)

Member Jones made a motion to postpone this item.
Motion died due to lack of a second.

A discussion regarding recommendations for Keep Texas Beautiful Grant proceeds took place. No action taken.

4.2 Consider and take all appropriate action regarding a recommendation to Council concerning the Carothers Grading and Drainage Project re-bid

Public Works Director, Brian Craig, informed the committee that this item is the bid process. The pre-bid meeting took place on June 10, 2025, and the bid opening was June 26, 2025.

4.3 Consider and take all appropriate action on a recommendation to Council regarding moving the Carothers Fence

Public Works Director, Brian Craig, informed the committee that Council has approved funds from the reserve fund and that bids are in for this project.

5. NEW BUSINESS

5.1 Consider and take all appropriate action on a recommendation to Council to build a stronger trellis at the Baybrook Butterfly Garden

This item was voted on after 2.1.

Motion:	To Approve
Made By:	OST Member Jones
Seconded By:	OST Member Popken
Vote:	Passed unanimously by all present

5.2 Update and report on various Seabrook Park items including needed repairs, signage, plants, flowers, vegetation, and park use matters

- Member Popken discussed an email he sent regarding mowing, a broken glass door at the Little Library, and too much mulch that had been placed around the trees near the Meador Library.
- Member Comeaux presented to her from Member Coggeshall regarding TxDOT trees not being watered.
- Member Jones discussed parking at Robinson Park and is proposing that the City expand parking to keep visitors from parking on his property.
- Member Comeaux discussed gates being down at Wildlife, but confirmed they were currently back up.
- Member Harper discussed an exposed nail on the wooden bridge at Baybrook.

5.3 Update and report on various Seabrook Park items including community events, emergency events, and grant administration

Member Comeaux and Public Works Director, Brian Craig, gave updates regarding:

- Movie Night at Meador Park on June 14, 2025
- The Fourth of July parade at Meador Park on July 4, 2025
- The new restroom installation at Brummerhop Park on June 10, 2025
- The drinking fountain at Meador is working

5.4 Consider and take all appropriate action on a recommendation to council regarding changing the name of the Open Space & Trails Committee to something simpler

Member Jones discussed changing the name of the Open Space & Trails Committee to Parks and Trails Committee.

Motion:	To Change the Name of the Open Space & Trails Committee to the Parks & Trails Co
Made By:	OST Member Jones
Seconded By:	OST Member Harper
Vote:	Passed unanimously by all present

5.5 Consider and take all appropriate action on a recommendation to council regarding the renaming of Bayside Park

This item was pulled from the agenda

6. DISCUSSION

6.1 Discussion regarding Open Space & Trails Committee involvement in the Bayside Park expansion project at the Main Street Wastewater Treatment Plant

No new updates

6.2 Discussion regarding a new city focus on Eco-tourism

Discussion regarding this item took place during 1.1 Public Comments

Mayor Sweeney and Council member Tollett spoke to the committee regarding Ecotourism. He discussed how the trail head signs should be incorporated within the overall sign project for the City. They discussed the importance of consistent branding and informed the committee that they have the city's full support to obtain financial assistance.

7. ROUTINE BUSINESS

7.1 Report from the Committee Chair on the status of a list of proposed actions taken by the Open Space and Trails Committee and forwarded to City Council for its action or review

No update regarding this item.

7.2 Discuss recently viewed Keep Texas Beautiful webinars and take all appropriate action on remaining required webinar hours

Member Jackson informed the Committee that he was currently watching Making a Splash.

7.3 Update regarding volunteer hours

The Committee updated their volunteer hours.

7.4 Establish future meeting dates and agenda items

The Committee discussed moving the next meeting to July 10, 2025 due to the Fourth of July holiday. Deputy City Secretary and Chair Comeaux agreed to be in contact regarding the meeting date and inform the committee of any changes to the date.

Motion:	To Adjourn
Made By:	OST Member Jones
Seconded By:	OST Member Popken
Vote:	Passed unanimously by all present

The meeting was adjourned at 6:11 p.m.

APPROVED:

Chair

DATE:

ATTEST:

Amanda Morales
Deputy City Secretary

Simon Hill

Trail Life TX-3211

Ridgeline Project



What is my project?

- Building and installing a new trellis into the butterfly garden at Baybrook Park in Seabrook, as well as weeding, mulching, and watering the garden.



Why did I choose this project?

- I chose to do this project to repair my sister's garden she built for her AHG Stars & Stripes award in 2024 and to keep a promise to maintain the garden for her.
- I planned to build a new trellis, because the original was broken by kids climbing on it.



7 ft tall, 5 ft wide
(from outside of
post to outside of
post)

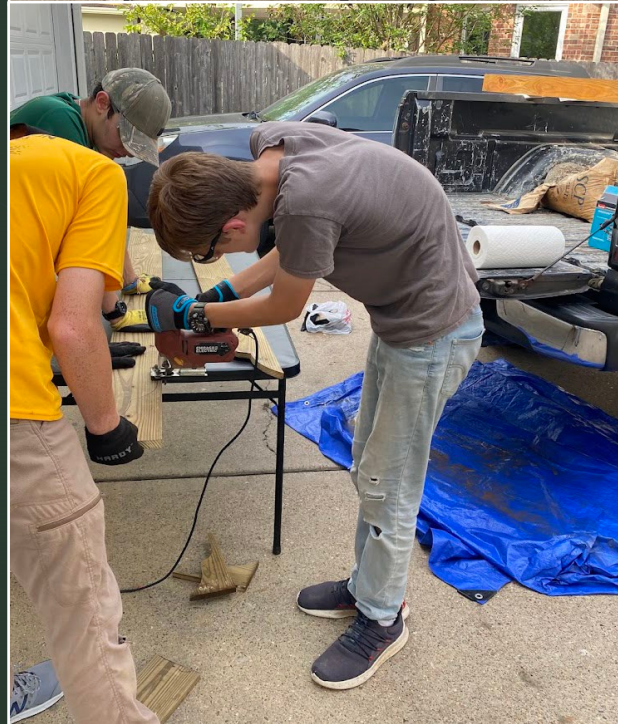
Trellis will be
concreted into the
ground about 1 ft
deep

The steps I have taken to complete the project:

- I started by inviting boys from my troop to come over and help build the trellis. We started by measuring the wood, then we sanded, cut, and stained the wood.
- The next day, we went to the garden to pick weeds, spread mulch around the flowerbeds, and water the flowerbeds.
- I prepared a PowerPoint presentation to present it to the Seabrook Parks Department for approval of the trellis.
- The next step will be to assemble the trellis and install it in the garden.

Trellis Building Day

May 30, 2025





Garden Clean Up Day

May 31, 2025



My plan for maintaining the project in the future:

- I will help others work on it for their projects in the future. My family will continue their commitment to regularly maintain the garden through weeding, watering, mulching and planting. We will also service the benches my sister built and the trellis that I am building if they ever need a refresh of sanding or staining.
- My family also plans to apply for status of the garden as an official Monarch waystation through MonarchWatch.org.





Impact on the community:

- The garden and the park overall will look better and much more welcoming. The trellis will make everything look complete and nice to look at. It will also provide a place for Passionflower to vine. This plant serves as a host plant for Gulf Fritillaries and will attract them to the garden.

- Propose a statue (Bird is my vote!) and location at the 10th street turnout for the KTB grant
- Statue base is high enough so easily seen by cars coming into Seabrook
- Location and general description would satisfy TxDOTs immediate needs
- Begin reviewing what kind of statue







Same height

Sign Committee OST Inputs

John Coggeshall

Seabrook Open Space & Trails committee member

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Background

Reading thru minutes here are a list of sign discussions OST has had :

- *Trail Signs*
 - *Maps*
 - *Markers/Info*
 - *Eco-Tourism*
- *Park Signs*
- *Would like to review past discussions in order to support the “Ad-hoc Citywide Signage committee”*

Trail/Park Signs

Maps

Currently 7 parks have trail/map signs

- They are old, faded
- Badly designed (pelicans not in same place)
- Metal signposts are in good shape (and expensive)

Propose Designing Eco Tourist signs (future projects)

- Upper Texas Coast expected birds you will see
- Shell Midden
- Native Plant
- Seabrook History



Trail/Park Signs Marker / Info



Park Signs



Current Signs are “OK”

Suggestions :

Park Hours 6AM – 10PM



Please Help keep our parks clean

~~No alcoholic beverages allowed on premises~~



Explore Everything Seabrook has to offer www.SeabrookTX.gov

~~SHOP. DINE. STAY. EXPERIENCE~~

Add 1 line History

Named after Mayor Miramar 1960-1964

Miscellaneous Sign Discussions

- Avoid Excessive Park Signs (20 signs at Pine Gully entrance)
 - “No this”, “no that” “children at play”
- Directional sign for Carothers by Maas
- Wildlife Park hard to see

Park & Trail Recommendations

- Partner with Parks and Trails committee on any signs in parks
 - Avoid “pelican map”
- Current signs on trail and in parks are good
- Park Signs are adequate
 - If rebranding is recommended, we have small suggestions
- Consider Pine Gully/Carothers directional sign at Maas

RESOLUTION 2025-15

A RESOLUTION AMENDING RESOLUTION 2012-30, BY CHANGING THE NAME OF THE OPEN SPACE AND TRAILS COMMITTEE TO THE PARKS AND TRAILS COMMITTEE AND CONFIRMING THAT ALL OTHER ITEMS PERTAINING TO THIS COMMITTEE CONTAINED IN RESOLUTIONS 2009-05, 2009-17, 2012-30, 2019-26 AND 2022-01 SHALL REMAIN IN FULL EFFECT.

WHEREAS, the Open Space and Trails Committee was established by name by the approval of Resolution 2012-30, "A Resolution amending Resolutions 2009-05 and 2009-17", by changing the name of the Open Space, Beautification and Preservation Committee to the Open Space and Trails Committee and confirming that all other items pertaining to this Committee contained in Resolutions 2009-05 and 2009-17 "shall remain in full effect" on October 23, 2012; and

WHEREAS, at its June 5, 2025, meeting, members of Open Space and Trails Committee unanimously voted to request that the Seabrook City Council change the Committee's name to the Parks and Trails Committee; and

WHEREAS, the City Council considered, and by majority vote, approved this request at its June 17, 2025, meeting.

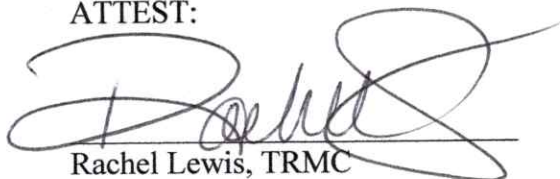
NOW, THEREFORE, BE RESOLVED BY THE COUNCIL OF THE CITY OF SEABROOK, STATE OF TEXAS:

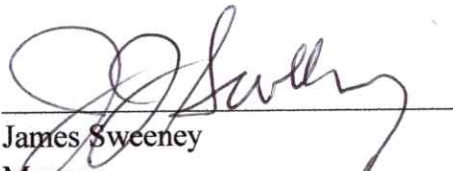
THAT the name of the "Open Space and Trails Committee" is hereby formally changed to the "Parks and Trails Committee"; and

THAT, all other items contained in Resolutions 2009-05, 2009-17, 2012-30, 2019-26 and 2022-01 pertaining to this Committee and not in conflict with Resolution 2025-15, shall remain in full effect.

AND IT IS SO ORDERED, PASSED, APPROVED AND ADOPTED THIS THE 17th day of June 2025.

ATTEST:


Rachel Lewis, TRMC
City Secretary


James Sweeney
Mayor

